



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

**CREATION DATE :** 20-MAY-15  
**BID NUMBER:** 7549596  
**TITLE:** PRINTING OF 2016-2017 COLLEGE CATALOG -  
 CCRI

**BLANKET START :** 01-JUL-15  
**BLANKET END :** 30-JUN-16  
**BID CLOSING DATE AND TIME:** 11-JUN-2015 10:30:00

**BUYER:** Mosca, Gary  
**PHONE #:** 401-574-8124

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 CCRI CONTROLLER'S OFFICE  
 ACCOUNTS PAYABLE  
 400 EAST AVENUE  
 WARWICK, RI 02886  
 US

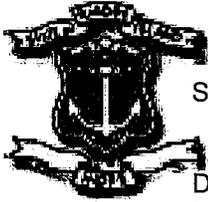
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 CCRI KNIGHT CAMPUS  
 400 EAST AVE  
 WARWICK, RI 02886-1807  
 US

**Requisition Number: 1414656**

Note to Bidders: Questions concerning this solicitation may be emailed to [doa.purquestions3@purchasing.ri.gov](mailto:doa.purquestions3@purchasing.ri.gov) no later than 5/28/15 @ 3:00 PM (ET). Questions should be submitted in a Microsoft word attachment. Please reference the RFQ # on all correspondence. Questions received if any, will be posted on the internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

Line	Description	Quantity	Unit	Unit Price	Total
1	PRINTING OF 2016-2017 COLLEGE CATALOG	25,000.00	Each		
2	ALTERNATE #1: PLUS 1,000 COPIES	1.00	Each		
3	ALTERNATE #2: MINUS 1,000 COPIES	1.00	Each		
4	ALTERNATE #3: PLUS 8 PAGES.	1.00	Each		
5	ALTERNATE #4: PLUS 16 PAGES.	1.00	Each		
6	ALTERNATE #5: PLUS 24 PAGES.	1.00	Each		
7	ALTERNATE #6: MINUS 8 PAGES.	1.00	Each		
8	ALTERNATE #7: MINUS 16 PAGES.	1.00	Each		
9	ALTERNATE #8: MINUS 24 PAGES.	1.00	Each		
10	ALTERNATE #9: PRICE PER 1/2 HOUR FOR AUTHOR'S ALTERATIONS ON CAMERA-READY COPY AFTER BLUELINE HAS BEEN GIVEN TO CCRI FOR APPROVAL.	1.00	Each		
11	ALTERNATE #10: MINUS 5,000 COPIES	1.00	Each		
12	ALTERNATE #11: MINUS 10,000 COPIES.	1.00	Each		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website:  
[www.purchasing.ri.gov](http://www.purchasing.ri.gov)

**Specifications - Solicitation No. 7549596**

**Printing of 2016-2017 College Catalog – Community College of Rhode Island (CCRI)**

**PRINTING OF 2016-2017 COLLEGE CATALOG**

**QTY:** PRICE NEEDED FOR 25,000 COPIES .

**SIZE:** FINAL SIZE 10.75" X 8.25 WEB (LANDSCAPE)

**PAGES:** 272 PLUS COVER. .

**PAPER: COVER --** 10 PT COVER WHITE CAROLINA HIGH GLOSS. .

**TEXT:** 35 LB PREMIUM 80 BRIGHT WHITE. .

**ARTWORK:** SUPPLIED ON PC OR MAC, CD-ROM, DVD OR PRINTER FTP. .

**PROGRAMS USED TO MAKE PUBLICATION:** ILLUSTRATOR CS6, PHOTOSHOP CS6 AND INDESIGN CS6 PRINTER MUST BE ABLE TO WORK WITH SPECIFIED NATIVE PROGRAMS, OTHERWISE IT WILL BE THE RESPONSIBILITY & EXPENSE TO THE PRINTER TO UTILIZE A SERVICE PROVIDER. (NO PDF WORKFLOW ALLOWED) .

**PAPER PRINTOUT WILL BE PROVIDED FOR COLOR.** VENDOR NEEDS TO MATCH AS CLOSE AS POSSIBLE. FIRST ROUND OF COLOR CHANGES SHOULD BE INCLUDED IN BID. PRINTER RESPONSIBLE FOR MAKING COLOR EDITS.

**INK:** COVER 4 OVER 1 (BLACK) WITH BLEEDS. PLUS AQUEOUS.

**TEXT PAGES -** BLACK ONLY WITH BLEEDS PROOF HIGH GLOSS COLOR PROOF OF COVER REQUIRED, NO DIGITAL PROOF. PROOF FOR TEXT PAGES, NO DIGITAL PROOF. ...

**BINDING:** PERFECT ON 8.25" SIDE (LANDSCAPE) -- .

**DELIVERY:** PRINTED CATALOGS MUST BE DELIVERED TO (2) CCRI CAMPUSES (WARWICK & LINCOLN) WITHIN FOUR WEEKS OF ART SUBMISSION.

BULK PACK INTO CARTONS. .

CCRI HAS FULL OWNERSHIP OF ALL DIES, PLATES & NEGATIVES USED TO PRODUCE CATALOG AND IF REQUESTED, MUST RETURN THESE TO CCRI WITHIN ONE WEEK OF REQUEST.

ALTERNATE #1: PLUS 1,000 COPIES .

ALTERNATE #2: MINUS 1,000 COPIES .

ALTERNATE #3: PLUS 8 PAGES. .

ALTERNATE #4: PLUS 16 PAGES. .

ALTERNATE #5: PLUS 24 PAGES. .

ALTERNATE #6: MINUS 8 PAGES. .

ALTERNATE #7: MINUS 16 PAGES. .

ALTERNATE #8: MINUS 24 PAGES. .

ALTERNATE #9: PRICE PER 1/2 HOUR FOR AUTHOR'S ALTERATIONS ON CAMERA-READY COPY AFTER BLUELINE HAS BEEN GIVEN TO CCRI FOR APPROVAL.

ALTERNATE #10: MINUS 5,000 COPIES.

ALTERNATE #11: MINUS 10,000 COPIES.

COST OF CHANGES MUST BE FAXED TO CCRI AND APPROVED BEFORE THEY CAN BE MADE. FAX #(401) 825-2365.

End.

**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**PURCHASE AGREEMENT AWARD**

THIS IS A NOTICE OF AWARD, NOT AN ORDER. Any quantity reference in the agreement or in the bid preceding it are estimates only and do not represent a commitment on the part of the state to any level of billing activity, other than for quantities or volumes specifically released during the term. No action is to be taken except as specifically authorized, as described herein under AUTHORIZATION AND RELEASE. ENTIRE AGREEMENT - This NOTICE OF AWARD, with all attachments, and any release(s) against it shall be subject to: (1) the specifications, terms and conditions set forth in the Request/Bid Number cited herein; (2) the General Terms and Conditions of Contracts for the State of Rhode Island and (3) all provisions of, and the Rules and Regulations promulgated pursuant to, Title 37, Chapter 2 of the General Laws of the State of Rhode Island. This NOTICE shall constitute the entire agreement between the State of Rhode Island and the Vendor. No assignment of rights or responsibility will be permitted except with the express written permission of the State Purchasing Agent or his designee. CANCELLATION, TERMINATION and EXTENSION - This Price Agreement shall automatically terminate as of the date(s) described under CONTRACT PERIOD unless this Price Agreement is altered by formal amendment by the State Purchasing Agent or his designee upon mutual agreement between the State and the Vendor.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,  
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.