



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 06-MAY-15
 BID NUMBER: 7549553
 TITLE: Carpet Cleaning, MPA-387
 BLANKET START : 01-JUL-15
 BLANKET END : 30-JUN-18
 BID CLOSING DATE AND TIME:01-JUN-2015 11:00:00

BUYER: Ohara 2nd, John F
 PHONE #: 401-574-8125

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Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
1	All buildings are State public buildings or Group Homes. Job assignments may be as little as 100-200 square feet while other assignments could be the entire building or thousands of square feet at several buildings. Blanket Requirement: July 1, 2015 - June 30, 2018. MPA-387 7/1/15 - 6/30/18 Pre-Treatment and Hot Water Steam Rotary Extraction followed by Wand Hot Steam Extraction	2,000.00	Square Foot		
2	MPA-387 7/1/15 - 6/30/18 Hot Water Steam Extraction	300,000.00	Square Foot		
3	MPA-387 7/1/15 - 6/30/18 Carpet Protectant Application	180,000.00	Square Foot		
4	MPA-387 7/1/15 - 6/30/18 Hot Water and Spinner Tool Extraction with Pre-Treatment	60,000.00	Square Foot		
5	MPA-387 7/1/15 - 6/30/18 Tile Grout Sealer Application	1.00	Square Foot		
6	MPA-387 7/1/15 - 6/30/18 Cost to apply Scotch Guard or equivalent carpet protection, if requested	1.00	Square Foot		
7	MPA-387 7/1/15 - 6/30/18 Cost to apply an antimicrobial agent, if requested.	1.00	Square Foot		

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website: www.purchasing.ri.gov

Master Price Agreement # 387

GENERAL REQUIREMENTS

Provide labor and materials to clean carpeting, tile and grout in State of Rhode Island owned or leased buildings.

The method of cleaning of carpet will be within standards specified by the Institute of Inspection Cleaning and Restoration 8100 (IICRC100). All vendors must be an IICRC certified firm.

All technicians of the certified firms must be trained in carpet cleaning and be able to produce certification of training to any State agency requesting carpet cleaning services. The vendor must ensure that all employees cleaning carpets carry current IICRC certification.

The preferred method of carpet cleaning is the high pressure steam extraction. The vendor must employ truck-mounted hot steam rotary extraction with a dual-wand system with pressure up to 2500 PSI and temperature up to 230 degrees Fahrenheit. Portable units may be used only if the unit meets the heat and psi requirements of the truck mount and is approved by the representative of the agency.

The following additional specifications are required for all vendors participating In MPA#387:

1. The vendor must be prepared to work for small carpet cleaning projects, sometimes as little as 100-200 sf.
2. Carpet cleaning notification will be made no less than three days before the vendor is required to provide services unless in the case of emergency. In case of emergency one day notification will be for next day service.
3. Vendor will be required to move or remove all furniture in Group Homes only. In offices miscellaneous chairs or tables which can be move will be moved by the vendor. In all cases furniture is to be returned to its original location. All furnishings placed on damp carpet are to be tabbed or foam blocked to protect the furnishings and carpet from damage. (See URI requirement below).
4. All carpet is to be vacuumed and spot cleaned, including gum removal, prior to cleaning of carpet.
5. All heavily soiled traffic areas are to be pre-treated with solutions which contain the green seal designation. Heavily soiled areas are to be cleaned with hot steam rotary extractor then cleaned with hot steam extraction. Carpet pile should be even when carpet cleaning is complete.
6. The vendor must be prepared to apply Scotch Guard (or equivalent carpet protection), if requested.
7. The vendor must be prepared to apply an antimicrobial agent, if requested.
8. The vendor may be required to provide dehumidifiers, if requested.



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9. All carpet cleaning on lightly soiled carpet should be pretreated with solution which contains the green seal designation. Hot steam extraction is the only approved method of carpet cleaning.
10. Tile and grout cleaning by be completed by hot steam extraction with spinner tool and the ability to achieve 1000psi of pressure as needed. Tile and grout must be pretreated with green seal solutions. All water must be extracted and the tile wet mopped with white vinegar solution to remove all residue.
11. Carpet protection may be required for specific carpets which will be authorized by the agency requesting the carpet cleaning prior to cleaning carpets and applied while carpets are damp.
12. To ensure proper drying of carpets vendors will be required to use air movers to assist in the drying process. Any air movers provided to the agency for drying of carpets will be at the cost of the vendor. The agency will not be required to pay daily rental for the air movers. All vendors will need to sign in at the agency receive carpet cleaning as directed by the individual agency.
13. All vendors must notify the designee of each agency for inspection and sign off of any work completed. Billing for work completed will not be approved without proper authorization

In addition to the above requirements, vendors called to work at the University of Rhode Island are required to:

- A. The vendor must be prepared to report to campus as early as 5:00 AM.
- B. The vendor must be prepared to move larger and more varied/numerous items of furniture, if requested.
- C. URI carpets are to be cleaned by a truck-mounted unit, not a mobile unit.

Vendors invoicing shall reflect only the actual areas completed. The vendor must invoice for actual carpet cleaned, not for areas that are not cleaned (i.e. under cabinets, desks, copiers etc.). Any area considered to be an authorizing agency representative to be unsatisfactorily completed shall be rescheduled at the vendor's expense. Vendor must notify the agency within 24 hours if any work area is inaccessible.

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

RIVIP INFO - BID SUBMISSION REQUIREMENTS

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PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

LICENSE REQUIREMENTS

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

CHARGES PERMITTED

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.

WORK ORDER LIMITATIONS

IN NO EVENT WILL ANY INDIVIDUAL WORK ORDER EXCEED \$5,000.00 WITHOUT PRIOR APPROVAL OF THE OFFICE OF PURCHASES.

HAZARDOUS MATERIAL

HAZARDOUS MATERIAL SAFETY DATA SHEET IS TO BE SUBMITTED BY THE SUCCESSFUL BIDDER AFTER THEIR RECEIPT OF THE PURCHASE ORDER AND BEFORE OR WITH THE FIRST DELIVERY. THIS SHEET WILL BE KEPT ON FILE AS A REFERENCE FOR FUTURE DELIVERIES MADE UNDER THIS CONTRACT. THIS SHEET IS MANDATED BY RI STATE LAW CHAPTER 28-21 HAZARDOUS SUBSTANCE RIGHT-TO-KNOW ACT. FAILURE TO COMPLY WITH THIS REQUEST WILL RESULT IN LOSS OF CONTRACT.