



Solicitation Information

March 31, 2015

Addendum #1

RFP #7549418

TITLE: STUDENT ADVISEMENT, SCHEDULING & EARLY ALERT SYSTEM

SUBMISSION DEADLINE: APRIL 14, 2015 AT 2:00 PM (ET)

ATTACHED ARE VENDOR QUESTIONS WITH STATE RESPONSES. NO FURTHER QUESTIONS WILL BE ANSWERED.

**Gail Walsh
Chief Buyer**

RFP #7549418 – Student Advisement, Scheduling & Early Alert System

Vendor A

- 1) What is the student enrollment of the student population to be served by the Scheduling and Early Alert System?

***Answer: 5500 students from the University College of Academic Success (UCAS), which is the first two years of the student career. Although, more of the student population will likely use the Scheduling system, so it may be upwards of 10,000.**

- 2) What is the total student enrollment of the Institution to be served (University of Rhode Island)?

***Answer: 10,000+ (undergraduate students)**

- 3) Is the University planning a phased approach to implementing the Scheduling and Early Alert System or does the University plan to implement for all students initially? If a phased approach is contemplated, please explain the approach planned including the roll out plan in terms of student population description and quantity.

***Answer: We have not intentionally deemed it as a phased approach; however we plan to focus on the UCAS students (freshman & sophomores) initially. We want to later include juniors and seniors, but that is not the intention at this time.**

- 4) When does the University plan to have the Scheduling and Early Alert System live?

***Answer: September 2015 would be ideal.**

- 5) Regarding submission requirements for the RFP, in addition to the original, does the University require 6 hard copies of all of the proposal elements including the RIVIP Bidder certification, the W-9, the Technical proposal and the sealed and signed cost proposal? If not, please clarify what the hard copies should include.

***Answer: We would only need 6 copies of the actual Technical Proposal (including any appendices, diagrams, etc.) for easy distribution among the evaluation committee members.**

Vendor B

› Section 2. Background.

The student population to be supported by the Student Advisement System is not defined. Does URI wish to support all 16,000 students, just the 13,500 undergraduates, or some subset of that population?

***Answer: 5500 students from the University College of Academic Success (UCAS), which is the first two years of the student's career. Although, more of the student population will likely use the Scheduling system, so it may be upwards of 10,000.**

› Section 2. Background.

Is the intention for the Student Advisement System to replace the legacy University early alert system and Map-WORKS, or to co-exist with them?

***Answer: A custom advisement system (a bolt-on in PeopleSoft) will be retired/replaced with the incoming new scheduling system.**

We do not have a true legacy Early Alert system, although some early alert data is stored with Housing and Student Conduct data in COCO. We can explore exporting data from COCO into the new system. This may or may be necessary.

We will co-exist with Map-WORKS for at least the first two years and then assess at that time.

› Section 2. Background.

What technology underlies the legacy University early alert system? Can information be extracted/downloaded from that system?

***Answer: We do not have a legacy early alert system and we do not have any data that would need to be extracted. However, we currently use a custom PeopleSoft bolt-on to create contact logs and an advisement scheduling system for UCAS. The student data comes directly from the PeopleSoft student tables. Contact logs will be the only data that will need to be extracted from the bolt-on system.**

› The format of this RFP does not easily lend itself to screen shots or other visual aids. Is it appropriate for a vendor to include such supporting material in an appendix?

***Answer: Of course. We would appreciate any extra supporting material in appendices.**

- ▶ Which version of Sakai is URI currently using? Do they have plans to upgrade to another version within the year and, if so, which one?

***Answer: Our current Sakai version is a 2.9.x maintenance branch that is beyond 2.9.3, with various tools at different versions. We will be switching 10.3 in the near future, but no formal date has been set.**

- ▶ Regarding: format. Do questions need to be submitted in chart form or can they be extracted (maintaining their order and contents) for a more narrative response?

***Answer: No, questions do not need to be submitted in a chart format. Yes, they can be extracted to a more narrative response reflecting the order and contents of the RFP.**