



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

CREATION DATE : 27-FEB-15  
BID NUMBER: 7549362  
TITLE: MICRO FILM READER - DOR  
  
BID CLOSING DATE AND TIME:10-MAR-2015 10:00:00

BUYER: Mosca, Gary  
PHONE #: 401-574-8124

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DOA CONTROLLER  
ONE CAPITOL HILL, 4TH FLOOR  
SMITH ST  
PROVIDENCE, RI 02908  
US

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DOR-DT MOTOR VEHICLES, PAWTUCKET  
600 NEW LONDON AVENUE  
CRANSTON, RI 02920-3024  
US

Requisition Number: 1402215

Note to Bidders: Due to the emergency nature and time limitation a question period will not be in effect for solicitation 7549362.

Line	Description	Quantity	Unit	Unit Price	Total
1	MICROFILM READER IN ACCORDANCE WITH THE ATTACHED SPECIFICATIONS. PRICING TO INCLUDE MACHINE AND INSTALLATION, TRAINING AND DELIVERY. 1 YEAR WARRANTY  A copy of the bid specifications must be returned with the bid and must indicate compliance or exception to each aspect of the specification. All exceptions must be specifically identified. The specification must have the corresponding bid item number identified.	1.00	Each		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

**DESCRIPTION: Micro Film Reader – SPECIFICATION SHEET**

<b>Quantity:</b>	1	<b>Vendor Indicate Compliance Yes/No</b>	
<b>Department:</b>	Department of Revenue		
<b>Division:</b>	Division of Motor Vehicles		
<b>RI-FANS Requisition Number:</b>	1400215 / SOLICITATION NO. 7549362		

STANDARD FEATURES Micro Film Reader in accordance with the following minimum specification requirements:	FOR VENDOR USE ONLY TO INDICATE COMPLIANCE	
	↓ Yes/No	↓ Specify Alternative (if responding no)
TO INDICATE COMPLIANCE		
High speed 120 fps, high resolution firewire camera, max image size 424 megapixels.		
Real time, full time image display, no flicker or lag time.		
Ability to select portrait or landscape camera position for maximum image resolution.		
Optical zoom magnification capable of 7 to 105X, with digital zoom of 7 to 432X		
Automatic and adjustable image features.		
Capable of viewing all film types, positive and negative with thumbnail view.		
Image adjustments; rotate, flip, mirror and crop.		
Roll film controls: auto rewind, image advance, framing and familiar physical buttons to control film movement.		
Instant print and scan capability.		
Scan capability; to email, hard drive, USBb, CD and cloud storage.		
Focus lock capability (Preferred)		
Output size; letter and 11" X 17".		
Digital Zoom: 8X		
Optical zoom magnification with digital zoom 7X to 432X.		
Optical Image Rotation: 120 degrees.		
12 month factory warranty.		
Bidder must be an authorized manufacturer's representative/dealer.		
The unit shall be newest current model, new and unused, under standard production by the manufacturer.		
<b>NOTICE TO VENDORS:</b>		
A copy of the solicitation specifications must be returned with the bid proposal and must indicate		



**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND, DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**FISCAL YEAR - AWARD EXTENDING PAST FISCAL YR END**

AWARDS EXTENDING BEYOND JUNE 30TH ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**VENDOR SPECIFICATIONS**

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.