



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

BUYER: Cadoret, David
 PHONE #: N/A

CREATION DATE : 20-FEB-15
 BID NUMBER: 7549351
 TITLE: GENERATOR MAINT ON GENERAC MODEL #MD1000GEM & TRANSFER SWITCH MODEL 0049752 - DO
 BLANKET START : 01-APR-15
 BLANKET END : 31-MAR-18
 BID CLOSING DATE AND TIME: 18-MAR-2015 10:00:00

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 DOA CONTROLLER
 ONE CAPITOL HILL, 4TH FLOOR
 SMITH ST
 PROVIDENCE, RI 02908
 US

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 DOA - ENTERPRISE OPERATIONS CENTER
 50 SERVICE AVENUE
 WARWICK, RI 02886
 US

Requisition Number:

Note to Bidders: Questions concerning this solicitation may be e-mailed to the Division of Purchases at doa.purbidinfo@purchasing.ri.gov no later than March 6, 2015 at 5PM (EST). Please reference the RFQ number on all correspondence. Questions should be submitted in a Microsoft word attachment. Answers to questions received, if any, will be posted on the internet as an addendum to this solicitation (www.purchasing.ri.gov). It is the responsibility of all interested parties to download this information.

Line	Description	Quantity	Unit	Unit Price	Total
1	4/1/15-6/30/15 GENERATOR MAINTENANCE ON GENERAC MODEL NO. MD1000GEM S/N 2110632 AND 2110638 AND TRANSFER SWITCH MODEL 0049752 AND SERIAL NUMBER 6400467 AS PER ATTACHED SPECIFICATIONS. BID PER QUARTER	1.00	Quarter		
2	7/1/15-6/30/16 GENERATOR MAINTENANCE ON GENERAC MODEL NO. MD1000GEM S/N 2110632 AND 2110638 AND TRANSFER SWITCH MODEL 0049752 AND SERIAL NUMBER 6400467 AS PER ATTACHED SPECIFICATIONS. BID PER QUARTER	4.00	Quarter		
3	7/1/16-6/30/17 GENERATOR MAINTENANCE ON GENERAC MODEL NO. MD1000GEM S/N 2110632 AND 2110638 AND TRANSFER SWITCH MODEL 0049752 AND SERIAL NUMBER 6400467 AS PER ATTACHED SPECIFICATIONS. BID PER QUARTER	4.00	Quarter		
4	7/1/17-3/31/18 GENERATOR MAINTENANCE ON GENERAC MODEL NO. MD1000GEM S/N 2110632 AND 2110638 AND TRANSFER SWITCH MODEL 0049752 AND SERIAL NUMBER 6400467 AS PER ATTACHED SPECIFICATIONS. BID PER QUARTER	3.00	Quarter		
5	4/1/15-6/30/15 HOURLY RATE (MONDAY-FRIDAY, 8AM-5PM) FOR EMERGENCY MAINTENANCE AND REGULAR MAINTENANCE (NOT PREVENTATIVE MAINTENANCE)	1.00	Hour		
6	7/1/15-6/30/16 HOURLY RATE (MONDAY-FRIDAY, 8AM-5PM) FOR EMERGENCY MAINTENANCE AND REGULAR MAINTENANCE (NOT PREVENTATIVE MAINTENANCE)	1.00	Hour		
7	7/1/16-6/30/17 HOURLY RATE (MONDAY-FRIDAY, 8AM-5PM) FOR EMERGENCY MAINTENANCE AND REGULAR MAINTENANCE (NOT PREVENTATIVE MAINTENANCE)	1.00	Hour		
8	7/1/17-3/31/18 HOURLY RATE (MONDAY-FRIDAY, 8AM-5PM) FOR EMERGENCY MAINTENANCE AND REGULAR MAINTENANCE (NOT PREVENTATIVE MAINTENANCE)	1.00	Hour		
9	4/1/15-6/30/15 HOURLY OVERTIME RATE (NIGHTS, WEEKENDS AND HOLIDAYS) FOR EMERGENCY	1.00	Hour		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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Line	Description	Quantity	Unit	Unit Price	Total
	MAINTENANCE AND REGULAR MAINTENANCE (NOT PREVENTATIVE MAINTENANCE)				
10	7/1/15-6/30/16 HOURLY OVERTIME RATE (NIGHTS, WEEKENDS AND HOLIDAYS) FOR EMERGENCY MAINTENANCE AND REGULAR MAINTENANCE (NOT PREVENTATIVE MAINTENANCE)	1.00	Hour		
11	7/1/16-6/30/17 HOURLY OVERTIME RATE (NIGHTS, WEEKENDS AND HOLIDAYS) FOR EMERGENCY MAINTENANCE AND REGULAR MAINTENANCE (NOT PREVENTATIVE MAINTENANCE)	1.00	Hour		
12	7/1/17-3/31/18 HOURLY OVERTIME RATE (NIGHTS, WEEKENDS AND HOLIDAYS) FOR EMERGENCY MAINTENANCE AND REGULAR MAINTENANCE (NOT PREVENTATIVE MAINTENANCE)	1.00	Hour		

Delivery: _____

Terms of Payment: _____

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State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

BID 7549351
GENERATOR MAINTENANCE ON GENERAC MODEL #MD1000GEM AND
TRANSFER SWITCH MODEL 0049752

Equipment included:

Generac Generator Model #MD1000GEM, Serial Number 2110632
Generac Generator Model #MD1000GEM, Serial Number 2110638
Generac Transfer Switch Model #0049752, Serial Number 6400467

Vendor must be certified to work on the equipment specified in this bid proposal.

Vendor must have a 24 x 7 dispatch center with a toll free number for all service related issues.

Must have a 15 minute call back response time.

Vendor must respond within 2 hours on emergency calls.

No charges other than parts and labor on the job-No travel, No mileage, No miscellaneous charges, No portal to portal.

Preventative Maintenance to be done Monday through Friday 8am-5pm.



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PREVENTIVE MAINTENANCE SCOPE OF WORK (MAJOR/MINOR)

ENGINE

Lubrication System

Check oil level and top off as required
Inspect for leaks

Fuel System

Check and record fuel level
Refuel if needed and customer authorizes
Inspect engine fuel lines, pump, and filters for leaks and condition (if applicable)

Air System

Inspect louvers for proper operation
Inspect air filters
Inspect turbo outlet hoses and pipes, tighten clamps and brackets as required.
Inspect crankcase breathers as required.

Cooling System

Check coolant level: top off as required
Check and record freeze protection
Inspect fan shrouds, guards and brackets, tighten any components as required
Inspect fan drive belt(s) for condition and proper tension: adjust as required
Check condition of mounts, brackets and adjusters, tighten fasteners as required
Inspect coolant hoses and pipes, tighten clamps as required, report abnormal conditions
Inspect radiator core, report abnormal conditions

Exhaust System

Inspect exhaust pipes and flexes where accessible, report abnormal conditions

Electric system

Inspect starter cables, wire and connectors for condition and security, tighten as required



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Electric System (continued)

- Check and record battery float voltage
- Check electrolyte levels. Add distilled water as required
- Check charger for proper operation
- Load test starting batteries and record voltages
- Inspect electrical control and sensor wire terminations: tighten as required
- Check operation of jacket water heater and control thermostats

GENERATOR

Mechanical System

- Inspect fan guard for condition and security
- Inspect air inlet screen for cleanliness, condition, and security
- Inspect and lubricate bearings as required

Electrical

- Check and record no load and full load voltage and amperage
- Inspect exciter assembly, stator, and field windings for cleanliness and physical integrity
- Inspect cable and wire termination at generator for condition and security
- Inspect end bell enclosure for cleanliness

Controls

- Check operation of auto start and remote controls
- Check operation and accuracy of AC and engine instruments
- Check and adjust system frequency and voltage

Automatic Transfer Switch (ATS)

- Inspect transfer switch components and connections
- Replace ATS (AAA rechargeable) batteries yearly, record date.
- See ATS for detailed SOW if required

IF CUSTOMER AUTHORIZES

Test run generator under connected load for approximately 15 minutes to ensure proper operation.

Documentation of inspection with recommendations for any corrective action deemed necessary will be provided.



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MAJOR SERVICE

Includes all of the above PLUS

- Change lube oil and lube oil filter
- Change fuel filter (if applicable)

PREVENTIVE MAINTENANCE SCOPE OF WORK (ATS)

Maintenance Inspection

- Perform a general visual inspection of components, connections and equipment cabinets
- Replace ATS (AAA rechargeable) batteries yearly, record date
- Voltage and current measurements recorded
- Remove pole covers-inspect for any moisture or signs of wetness
- Vacuum and clean all accumulated dust
- Remove any grime with approved solvent
- Inspect all insulating parts for cracks, or discoloration, due to excessive heat
- Inspect all main arcing contacts for excessive corrosion-clean as required
- Inspect all main current arcing contacts for pitting and discoloration, due to excessive heat
- Manually operate the transfer switch and observe all contacts for proper alignment: adjustments, per customer permission to transfer
- Lubricate all mechanical moving parts as required
- Check all main power cable connections
- Check all control power wiring connections
- Test all power control sensing devices and calibrate if needed
- Test all time delay devices and adjust if required
- Return all switches and devices to normal-conduct a simulated power failure, observe and record all pertinent voltage, current and time data (per customer permission to transfer)
- Perform a thermal scan on all components
- Provide a formal report with all above findings

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

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MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

BID ALL ITEMS

BIDDERS MUST BID ALL ITEMS TO BE CONSIDERED. AWARD WILL BE BASED ON TOTAL LOW.