



**State of Rhode Island
Department of Administration / Division of Purchases
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ADDENDUM # 1

3/15/15

Solicitation RFP#7549340

***Title: Feasibility Assessment for a Municipal Stormwater Management
District, Town of Bristol***

Submission Deadline: 3/12/15 @ 11:00 AM

Per the issuance of ADDENDUM # 1 the following are noted:

Vendor Questions (attached)

Interested Parties should monitor this website on a regular basis, for any additional information that may be posted.

**Gary P. Mosca
Senior Buyer**

RFP 7549340: Submitted questions.

Question 1. Who is the contact for submitting the questions?

Answer. DOA.Purquestions2@purchasing.ri.gov is still the correct address to reach the appropriate person. See page 1 of the solicitation. (Note that the questions deadline has now passed.)

Question 2. The ten percent MBE goal is noted on page 5 of the solicitation. Is identification of Minority Business partners required in the proposal?

Answer. No, but it is allowed. MBE certifications will be required of the successful bidder.

Question 3. Has the Steering Committee membership been established?

Answer. Tentatively, and subject to change,

Chair of the RI Bays, Rivers, and Watersheds Coordination Team
RI DEM Deputy Chief of RI DEM Office of Water Resources
Town of Bristol Director of Community Development
Other DEM and Bristol officials

Question 4. Can you confirm the weblink to the original assessment?

Answer. The link is on the homepage, lower right corner. If it cannot be accessed, contact dianew@bristolri.us

Question 5. Considering the \$40,000 funding ceiling, what is the depth expected of the project study?

Answer. The project has three overall goals:

- Facilitate local and regional stakeholder understanding and support for enhanced stormwater management
- Thoroughly assess Bristol's stormwater management needs, current and future level of stormwater services, stormwater infrastructure upgrades, replacements, and equipment, the costs of expanded services, infrastructure and other capital expenditures, and financing options;
- Provide detailed guidance and tools for the Town to establish an SMD designed to serve as an important (but not sole) basis for fairly and adequately financing the Town stormwater management program.

The successful proposal will address all three goals in an integrated manner. Because of the modest

project budget, it is understood that it will not be possible to undertake within this project in-depth data collection and analysis of Bristol's stormwater service levels, infrastructure and equipment needs, etc. The key to a successful proposal is establishing a balanced approach to fulfilling the project's goals and delineated tasks.

Question 6. So a full watershed analysis is not required?

Answer. No. Any additional elements will be small scale changes.

Question 7. In other words, we are refreshing the 2012 universe of projects and management district scope?

Answer. Please see the answer to Question 5

Question 8. Page 8 of the RFP states that the Town is undertaking an audit of Chapter 29 of Town Code. Please clarify whether or not this may affect the requested scope of work and how the scope of work might be affected.

Answer. It will not affect the scope of work for this project beyond the possibility that clarified regulations that are in line with the RI Stormwater Design and Installation Standards Manual will offer property owners additional options for BMP's to manage stormwater and these options may be referenced in the model stormwater management district ordinance to be developed.

Question 9. Task 2 on page 9 describes the need to identify "data sets" and "database" for the Town to implement a stormwater management district. Please explain what purpose the Town has planned for the "database"?

Answer. Establishment of a stormwater fee based on impervious surfaces and/or other site features requires that the data necessary to establish rates and billing system be developed and maintained on a lot by lot basis.

Question 10. Task 4 on page 10 discusses infrastructure replacement and upgrades to mitigate flooding. Has the Town established a flood frequency (e.g., 2-year flood, 10-year flood, etc.) recurrence as a goal or standard for mitigation?

Answer. The Town's goal will be to manage runoff for the 1-, 10-, and 100-year storms for consistency with the RI Stormwater Design and Installation Standards Manual.

Question 11. Task 6 on page 11 discusses a webpage. Please confirm the Town intends to host the webpage as part of its website?

Answer. Yes. Once created, the webpage will be hosted by the Town on its website.

Question 12. Task 7 on page 11 discusses conducting public education workshops with the Town Council. Should we assume the workshops be held as part of regular Town Council meetings or are these intended to be standalone workshops?

Answer. It is the Town Council's usual practice to hold standalone workshops apart from its regular meetings. These workshops are usually held in the evening on a week day.

End