



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website: [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

March 31, 2015

**ADDENDUM NUMBER THREE**

**RFQ # 7549330**

**TITLE: Janitorial Services-143<sup>rd</sup> Airlift Wing, Quonset Point, North Kingstown, RI**

**Closing Date and Time: 4/9/15 at 10:00 AM**

**Per the issuance of this ADDENDUM #3 (8 pages and PDF files) the following is noted:**

Attached is the sign in sheet from the mandatory pre bid conference held 3/11/15 at 10:30am.

Attached is Acknowledgement of Addendum (a) sheet that should be submitted with bid proposal.

Attached in PDF format is the previous bid and results (copy was handed out at the pre bid conference). The apparent low bidder (Go Green Services) did not bid properly and asked to be removed from the bid process. The next low bidder (Enserv) could not provide a bond and asked to be removed from the bid process. Awarded vendor is TNT Cleaning Services.

As noted by buyer at pre bid conference:

This is a mandatory pre bid conference

Only those vendors on the sign in sheet will be allowed to submit proposals

Bid bond is not required

Performance bond is required

Bid all lines. If price left blank or listed as zero (0) dollars bid will be deemed non-responsive and not considered. No charge (n/c) or included (incl) is acceptable.

On lines 5-6-7 of request for quote: price listed in unit price should be a total price for services described in attachment B as floor care services. If bid as per sq. ft. price, bid will be deemed non-responsive and not considered.

Lines 8-9-10 should be bid as per sq. ft. price.

This bid is for services 4 days a week, Tues-Fri, 7am to 5pm.



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You are required to submit:

- Bidder certification form.
- The request for quote with all the pricing.
- Attachment C, the technical proposal.
- Attachment F, the costing page worksheet.

These questions were submitted prior to the pre bid conference and answered at the pre bid conference:

1. Can you please provide a square footage breakdown for the 53,406 sq ft? Tile \_\_\_\_  
Carpet \_\_\_\_ VCT \_\_\_\_

**Sq footage breakdown is noted on building maps.**

2. Is the tile all VCT or do you have any special flooring in these buildings?  
(terrazzo/marble/laminate)

**No special flooring**

3. Is the "Checklist for Janitorial Services" that starts on page 2 of the Attachment B accurate? Hours for services are listed as 7am-5pm, 5 days per week, but there are no tasks listed for daily cleaning, it shows cleaning as 1x per week. Please clarify.

**Services are 7-5pm, 4 days a week not 5. There are no daily tasks. The areas to be cleaned encompass many buildings (as demonstrated in the walk through) It may take a vendor a full week to achieve the schedule as set forth in attachment B.**



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4. What is the current contract value?

**Handout shows that-last page.**

5. Does the current contract differ in any way from this RFQ? (the scope, additional sq footage, frequency)

**Major difference is that bathrooms are 2x a week not 1. I have provided copy of previous bid. You need to do some homework and compare.**

6. Who is the incumbent?

**Handout shows that-see #4**

7. Is your current vendor subcontracting the work? If so who is the subcontractor?

**No**

8. There is mention of a required performance bond, can you please state how much? (10%, 50%)

**Performance bond is 100% of the value for each year. This is 3 year contract. If you bid 90,000 you will be required to provide a performance bond equal to 30,000 each year.**

9. All commodities and supplies/equipment are to be supplied by the vendor. Can you please provide an estimated usage on things such as Paper/Liners/Soap? If not are you able to provide an estimated daily foot traffic so we may better estimate our costs?

**Vendor supplies their own cleaning products only. Also Note: that upon vendor bid selection, vendor must supply MSDS (Material Safety Data Sheets) of all products to be used -as soon as possible for Air Force Safety review.**



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10. Are you able to provide a product list for paper supplies and soaps that are currently being used? Or may we obtain this information during the walk through?

**Supplied by the agency**

11. Are you allowing a technical proposal narrative or are you only requesting we fill in, sign, and submit the attachments provided? One copy?

**No technical proposal necessary. I have explained what is needed already. One copy.**

Notes from walk through of buildings:

Building #2

This is where the pre bid originated

ATCT Tower

There are three restrooms. Responsible for stairway and lobby areas. The first floor is ceramic, the 4<sup>th</sup> is VCT, and the 7<sup>th</sup> is VCT. There is no breakroom.

Guard Shack #500 (did not enter)

One small rest room.

Building #502

No 2<sup>nd</sup> floor.

Building #508 (did not enter)

2 restrooms.

Building #524

Responsible for stairs. No conference room. Break room is on 1<sup>st</sup> floor.

Building 11

Not responsible for kitchen, only hallways and bathroom.

Building #8

Responsible for small hallway and 2 small bathrooms



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Building #574

Responsible for common space, bathrooms, and break room.

Building #7

Responsible for one office, vacuum only. Responsible for men's, women's bath (locker rooms).

Building #575

Include conference room on 2<sup>nd</sup> floor. There is one office in corner. There are 2 stairwells.

Building #571

Add room 109 (conference room) (Floor plan attached)

Building #14 (Did not enter)

1 bathroom, 1 shower, small hallway.

Building #3

2 bathrooms

Building #5

Responsible for front hallway. No break room.

Building #1

Bathrooms and locker rooms #100c and 100d are to be included. Auditorium not included. Area above the foyer stairs and room which is marked "Chapel" not included,

General notes:

This is not a prevailing wage project.

There are dumpsters located throughout the complex for trash disposal. Awarded vendor will be shown locations. Exterior trash is not included in this bid.

Water fountains are included in all buildings.

Vendors will be required to supply BCI checks for all employees.

**END OF QUESTIONS**





**"MANDATORY" PRE-BID CONFERENCE SIGN IN SHEET**

Mandatory Pre-bid Conference: Any vendor who intends to submit a bid proposal in response to this solicitation must have its designated representative attend the mandatory pre-bid conference. The representative must register at the pre-bid conference and disclose the identity of the vendor whom he/she represents. Because attendance at the pre-bid conference is mandatory, a vendor's failure to attend and register at the pre-bid conference shall result in disqualification of the vendor's bid proposal as non-responsive to the solicitation.

BID NUMBER: 7549330  
 BID TITLE: JANITORIAL SERVICES-143RD AIRLIFT WING  
 PRE-BID DATE AND TIME: 3/11/15 AT 10:30AM

Purchasing Representative:  
 DCADORET  
 Mandatory Pre-bid START TIME: 10:45  
 Mandatory Pre-bid END TIME: 11:00

COMPANY NAME	COMPANY REPRESENTATIVE	ADDRESS	CONTACT E-MAIL	CONTACT PHONE NUMBER	CONTACT FAX NUMBER	PROPOSAL SUBMITTED (For Purchasing Use Only)
1 Facility Service Group SCS Building Maintenance	Jenna Larson	280 Lonsdale Blvd Joneston RI 02819	jboardon@sggroup.us	855-274-2220 x7010		
2 MARTINS MAINT.	Christina Mason	467 Union Pike Framingham, MA 01701	throne@sggroup.us	508-879-0062	508-879-0061	
3 DIMCO PROPERTIES	Bob Bieren	Winterton Ave RF, RI	rbieren@mm.me.com	401-435-0202		
4 TNT Cleaning	Luis A Velasco	475-Kil Volt St Warrick, RI 02886	lvelasco@cc&dimesproperties.com		401-732-3300	
5	Chris Johnson	15 Bridge Hill Rd Assonet, RI	chris@tntcleaning.com	508-644-5010	508-644-5005	
6	Rudolf Kessner					
7	Jeff Stone					
8						
9						
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13						
14						
15						



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**BID 7549330  
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**Acknowledgement of addendum(a):**

**I have received and reviewed the following addendum(a) that pertain to this bid. This sheet must be submitted with your bid proposal. Failure to do so may result in your bid being considered NON-RESPONSIVE.**

**Addendum Number \_\_\_\_\_ Dated \_\_\_\_\_**

**Signed \_\_\_\_\_ Dated \_\_\_\_\_**

**Title \_\_\_\_\_**