

# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

**CREATION DATE :** 14-JAN-15  
**BID NUMBER:** 7549228,2  
**TITLE:** JANITORIAL SERVICES-POWERS BUILDING  
 (DEPT OF ADMINISTRATION)  
  
**BLANKET START :** 01-MAR-15  
**BLANKET END :** 28-FEB-18  
**BID CLOSING DATE AND TIME:** 20-JAN-2015 02:00:00

**BUYER:** Cadoret, David  
**PHONE #:** N/A

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**DOA CONTROLLER**  
**ONE CAPITOL HILL, 4TH FLOOR**  
**SMITH ST**  
**PROVIDENCE, RI 02908**  
**US**

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**DOA CENTRAL SERVICES**  
**ONE CAPITOL HILL, 2ND FLOOR**  
**SMITH ST**  
**PROVIDENCE, RI 02908**  
**US**

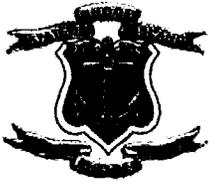
**Requisition Number: 1392189**  
 Note to Bidders: THERE WILL BE A MANDATORY PRE-BID ON  
 JANUARY 9, 2015 @10:00 AM  
 POWERS BUILDING  
 1 CAPITOL HILL  
 PROVIDENCE, RI

Amendment Description: THIS ADDENDUM CORRECTS PERSONNEL COUNT IN THE POWERS BUILDING.

COUNT IS APPROXIMATELY 779 NOT 200.

Line	Description	Quantity	Unit	Unit Price	Total
1	3/1/15 - 6/30/15 POWERS BLDG MONTHLY PRICE FOR JANITORIAL SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES	4.00	Month		
2	7/1/15 - 6/30/16 POWERS MONTHLY PRICE FOR JANITORIAL SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES	12.00	Month		
3	7/1/16 - 6/30/17 POWERS MONTHLY PRICE FOR JANITORIAL SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES	12.00	Month		
4	7/1/17 - 2/28/18 POWERS MONTHLY PRICE FOR JANITORIAL SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES	8.00	Month		
5	3/1/15 - 6/30/15 POWERS TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH), AS REQUIRED	1.00	Total		
6	7/1/15 - 6/30/16 POWERS TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH), AS REQUIRED	1.00	Total		
7	7/1/16 - 6/30/17 POWERS TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH), AS REQUIRED	1.00	Total		
8	3/1/15 - 6/30/15 SUBMIT A SEPARATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL, & FINISH) ON A PER SQ FT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR	1.00	Square Foot		
9	7/1/15 - 6/30/16 SUBMIT A SEPARATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL, & FINISH) ON A PER SQ FT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR	1.00	Square Foot		
10	7/1/16 - 6/30/17 SUBMIT A SEPARATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR	1.00	Square Foot		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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 PROVIDENCE, RI

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COUNT IS APPROXIMATELY 779 NOT 200.

Line	Description	Quantity	Unit	Unit Price	Total
	CARE SERVICES (STRIP, SEAL, & FINISH) ON A PER SQ FT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR				
11	7/1/17 - 2/28/18 SUBMIT A SEPARATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL, & FINISH) ON A PER SQ FT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR	1.00	Square Foot		
12	3/1/15 - 6/30/15 SUBMIT A DAILY RATE FOR DAY PORTER SERVICES DESCRIBED UNDER SPECIAL CLEANING IN ATTACHMENT B. THIS SERVICE WILL BE ON AN AS NEEDED BASIS. BID PER DAY. PRICE WILL BE FOR ONE PERSON.	1.00	Day		
13	7/1/15 - 6/30/16 SUBMIT A DAILY RATE FOR DAY PORTER SERVICES DESCRIBED UNDER SPECIAL CLEANING IN ATTACHMENT B. THIS SERVICE WILL BE ON AN AS NEEDED BASIS. BID PER DAY. PRICE WILL BE FOR ONE PERSON.	1.00	Day		
14	7/1/16 - 6/30/17 SUBMIT A DAILY RATE FOR DAY PORTER SERVICES DESCRIBED UNDER SPECIAL CLEANING IN ATTACHMENT B. THIS SERVICE WILL BE ON AN AS NEEDED BASIS. BID PER DAY. PRICE WILL BE FOR ONE PERSON.	1.00	Day		
15	7/1/17 - 2/28/18 SUBMIT A DAILY RATE FOR DAY PORTER SERVICES DESCRIBED UNDER SPECIAL CLEANING IN ATTACHMENT B. THIS SERVICE WILL BE ON AN AS NEEDED BASIS. BID PER DAY. PRICE WILL BE FOR ONE PERSON.	1.00	Day		
16	INITIAL CLEAN UP OF BUILDING-SPECIFICATIONS TO BE PROVIDED	1.00	Total		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

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STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website: [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

January 14, 2015

**ADDENDUM NUMBER TWO**

**RFQ # 7549228**

**TITLE: Janitorial Services-Powers Building**

**Closing Date and Time: 1/20/15 at 2:00 PM**

**Per the issuance of this ADDENDUM #2 (1 page) the following is noted:**

This addendum corrects personnel count in the Powers Building. Count is approximately 779 not 200.

**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**BOND REQUIRED (PERFORMANCE & LABOR/PYT)**

NO BID SURETY REQUIRED TO BE SUBMITTED WITH BID. HOWEVER, THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH PERFORMANCE AND LABOR AND PAYMENT BONDS AT TIME OF TENTATIVE CONTRACT AWARD.

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

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**MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,  
DIVISION OF PURCHASES**

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

**No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.**

**VENDOR SPECIFICATIONS**

**ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.**

**AWARD**

**THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.**