



State of Rhode Island
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January 16, 2015

ADDENDUM # 2

RFP#: 7549223

Title: Court Diversion Program

Bid Closing Date & Time: January 21, 2015 at 10:00 AM (ET)

Notice to Vendors: Attention All Bidders

**ATTACHED ARE VENDOR QUESTIONS WITH STATE
RESPONSES.
NO FURTHER QUESTIONS WILL BE ANSWERED.**

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Interdepartmental Project Manager**

Interested parties should monitor this website, on a regular basis, for any additional information that may be posted.

Vendor Questions for RFP #7549223 Court Diversion Program

Question 1: Do clinicians have to be identified? Or can we include job descriptions into the proposal?

Answer to question 1: Job descriptions are acceptable

Question 2: Can an agency submit a proposal for pieces of the program, or must it be the entire scope of work?

Answer to question 2:

Respondents to the RFP must submit a plan to accomplish the entire scope of work, subcontracts are acceptable.

Question 3: With regards to page 8, Role and Limitations of Court Clinician:

- a. Letter b – who absorbs the cost of transportation?
- b. Letter I – what is the expectation for timely manner? How much notice will the clinician be given?
- c. Will the clinician create treatment plans for each client?

Answer to question 3:

- a. The respondent to the RFP will be responsible for all costs associated with their proposed program. No additional funding is available.
- b. The respondent to the RFP is expected to respond to a judge's request to access a client while the client is still in court.
- c. The respondent to the RFP must come up with a plan such that all clients have a treatment plan, although it does not necessarily need to be developed by the court clinician(s).

Question 4: Within Section 4: Technical Proposal, the first element indicates the need for a list of client references. As a CMHO, we are asking to please define client (i.e., person served? customer?).

Answer to question 4:

This information will not be required for this RFP.

Question 5: As this is a courthouse clinician, is there office space available for the clinician(s)? Or must a separate office space be secured?

Answer to question 5:

BHDDH will work with the court staff to find appropriate space on location.

Question 6: Specifically, on what topics are the CMHCs and Substance Abuse Providers to be educated? (page 8 of RFP)

Answer to question 6:

The CMHC and Substance Abuse providers will be educated on the Court Diversion Program's purpose and goals, how to access it, benefits to their clients, etc.

Question 7: The application is due on Martin Luther King Day. Our organization is closed for the holiday. Is it possible to move the due date back to accommodate the holiday?

Answer to question 7: Yes; per addendum 1, the original RFP # 7549223 - Court Diversion Program closing date has been changed **from January 19, 2015 at 10:00 AM (ET) to January 21, 2015 at 10:00 AM (ET)** .

Question 8: How is recidivism reported currently? What is the data source for the 83% of diverted participants not rearrested within one year of diversion? Who reports the data?

Answer to question 8:

ACI intake data is available in public records, but that the respondent will be expected to work with pretrial services, probation and parole and the DOC to obtain this data. BHDDH may also assist with collecting this data.

Question 9: Can you provide us with data on where participants in the diversion program live? The percentage of participants who live in specific cities will allow us to create a statewide service plan.

Answer to question 9:

Participants in the program live throughout the state, we do not have specific data on where they live available.

Question 10: For the quarterly report requirements, can you clarify how long and at what intervals you would like us to report on each client? For example, if we divert a client in the first quarter of the first year of the program would we report outcomes on

that client each quarter for one year? What format are you looking for individual data to be reported as? How is it currently reported?

Answer to question 10:

Client information on the quarterly report should be for the clients served during each quarter. BHDDH does not have a standard quarterly reporting form and would be open to respondent suggestions on the reporting format as long as the format contains all the data required.

Question 11: How is data currently collected for medical and psychiatric hospitalizations?

Answer to question 11:

The state could collaborate with the RFP respondent if we had SSNs

Question 12: How is data currently collected for incarcerations?

Answer to question 12:

The state could collaborate with the RFP respondent if we had SSNs. This data is not collected currently for all programs.

Question 13: On page 8 of the RFP under “ Other Vender Requirements/Responsibilities:” #2 states “Participating providers must acquire and submit copy to BHDDH of any MOU’s needed from partners (courts, Judiciary, AG’s office, Law enforcement departments, etc) to accomplish the tasks under this initiative.”

Is the expectation that these MOU’s be secured now and submitted along with the initial proposal or only if/when the State desires to purchase the service?

Answer to question 13:

BHDDH expects respondent’s proposals to this RFP to contain copies of any MOUs needed from any partners in order to accomplish the tasks under this initiative.