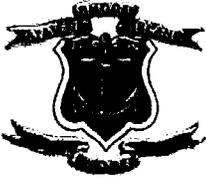


# Request for Quote



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

**CREATION DATE :** 09-JAN-15  
**BID NUMBER:** 7549220,1  
**TITLE:** JANITORIAL SERVICES-STEDMAN CENTER-WAKEFIELD, RI  
**BLANKET START :** 01-MAR-15  
**BLANKET END :** 28-FEB-18  
**BID CLOSING DATE AND TIME:**30-JAN-2015 10:30:00

**BUYER:** Cadoret, David  
**PHONE #:** N/A

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**DOA CONTROLLER**  
**ONE CAPITOL HILL, 4TH FLOOR**  
**SMITH ST**  
**PROVIDENCE, RI 02908**  
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**DOA CENTRAL SERVICES**  
**ONE CAPITOL HILL, 2ND FLOOR**  
**SMITH ST**  
**PROVIDENCE, RI 02908**  
**US**

**Requisition Number:** 1392279

**Note to Bidders:** THIS SOLICITATION HAS BEEN DEEMED SUITABLE FOR HABILITATION PROCUREMENT PROVIDERS ONLY.

THERE WILL BE A MANDATORY PRE BID AS PER ATTACHED SPECIFICATIONS.

Amendment Description: CLOSING DATE AND TIME HAS BEEN CHANGED.

FROM: 1/16/15 - 10:00 AM

TO: 1/30/15 - 10:30 AM

ATTACHED IS SIGN IN SHEET FROM PRE BID CONFERENCE. ATTACHED ARE NOTES FROM PRE BID CONFERENCE. ATTACHED IS FLOOR PLAN.

**ADDITIONAL NOTES TO FOLLOW.**

Line	Description	Quantity	Unit	Unit Price	Total
1	3/1/15 - 6/30/15 STEDMAN CENTER MONTHLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES	4.00	Month		
2	7/1/15 - 6/30/16 STEDMAN CENTER MONTHLY PRICE FOR JANITORIAL SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES	12.00	Month		
3	7/1/16 - 6/30/17 STEDMAN CENTER MONTHLY PRICE FOR JANITORIAL SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES	12.00	Month		
4	7/1/17 - 2/28/18 STEDMAN CENTER MONTHLY PRICE FOR JANITORIAL SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES	8.00	Month		
5	3/1/15 - 6/30/15 STEDMAN CENTER TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH), AS REQUIRED IN DMV	1.00	Total		
6	7/1/15 - 6/30/16 STEDMAN CENTER TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH), AS REQUIRED IN DMV	2.00	Total		
7	7/1/16 - 6/30/17 STEDMAN CENTER TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH), AS REQUIRED IN DMV	2.00	Total		
8	7/1/17 - 2/28/18 STEDMAN CENTER TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH), AS REQUIRED IN DMV	2.00	Total		
9	3/1/15 - 6/30/15 STEDMAN CENTER TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR	1.00	TOTAL		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

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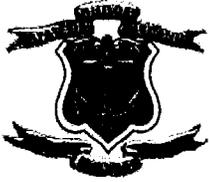
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ADDITIONAL NOTES TO FOLLOW.

Line	Description	Quantity	Unit	Unit Price	Total
	CARE SERVICES (STRIP, SEAL & FINISH), AS REQUIRED IN MAIN AREA				
10	7/1/15 - 6/30/16 STEDMAN CENTER TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH), AS REQUIRED IN MAIN AREA	1.00	Total		
11	7/1/16 - 6/30/17 STEDMAN CENTER TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH), AS REQUIRED IN MAIN AREA	1.00	Total		
12	7/1/17 - 2/28/18 STEDMAN CENTER TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH), AS REQUIRED IN MAIN AREA	1.00	Total		
13	3/1/15 - 6/30/15 SUBMIT A SEPARATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL, & FINISH) ON A PER SQ FT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR	1.00	Square Foot		
14	7/1/15 - 6/30/16 SUBMIT A SEPARATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL, & FINISH) ON A PER SQ FT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR	1.00	Square Foot		
15	7/1/16 - 6/30/17 SUBMIT A SEPARATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL, & FINISH) ON A PER SQ FT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR	1.00	Square Foot		
16	7/1/17 - 2/28/18 SUBMIT A SEPARATE PRICE FOR	1.00	Square		

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 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

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**ADDITIONAL NOTES TO FOLLOW.**

Line	Description	Quantity	Unit	Unit Price	Total
	SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL, & FINISH) ON A PER SQ FT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR		Foot		
17	3/1/15 - 6/30/15 SUBMIT A MONTHLY PRICE FOR DAY PORTER SERVICES DESCRIBED UNDER SPECIAL CLEANING IN ATTACHMENT "B" IF REQUIRED	4.00	Month		
18	7/1/15 - 6/30/16 SUBMIT A MONTHLY PRICE FOR DAY PORTER SERVICES DESCRIBED UNDER SPECIAL CLEANING IN ATTACHMENT "B" IF REQUIRED	12.00	Month		
19	7/1/16 - 6/30/17 SUBMIT A MONTHLY PRICE FOR DAY PORTER SERVICES DESCRIBED UNDER SPECIAL CLEANING IN ATTACHMENT "B" IF REQUIRED	12.00	Month		
20	7/1/17 - 2/28/18 SUBMIT A MONTHLY PRICE FOR DAY PORTER SERVICES DESCRIBED UNDER SPECIAL CLEANING IN ATTACHMENT "B" IF REQUIRED	8.00	Month		
21	INITIAL CLEAN UP OF BUILDING-SPECIFICATIONS TO BE PROVIDED	1.00	TOTAL		

**Delivery:** \_\_\_\_\_

**Terms of Payment:** \_\_\_\_\_

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**Contract Terms and Conditions**

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        TERMS AND CONDITIONS FOR THIS BID .....XIV  
        BOND REQUIRED (PERFORMANCE & LABOR/PYT) .....XIV  
        INSURANCE REQUIREMENTS (ADDITIONAL) .....XIV  
        MULTI YEAR AWARD .....XIV  
        RIVIP INFO - BID SUBMISSION REQUIREMENTS .....XIV  
        VENDOR SPECIFICATIONS .....XV  
        AWARD .....XV  
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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**BOND REQUIRED (PERFORMANCE & LABOR/PYT)**

NO BID SURETY REQUIRED TO BE SUBMITTED WITH BID. HOWEVER, THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH PERFORMANCE AND LABOR AND PAYMENT BONDS AT TIME OF TENTATIVE CONTRACT AWARD.

**INSURANCE REQUIREMENTS (ADDITIONAL)**

ANNUAL RENEWAL INSURANCE CERTIFICATES FOR WORKERS' COMPENSATION, PUBLIC LIABILITY, PROPERTY DAMAGE INSURANCE, AUTO INSURANCE, PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS), BUILDER'S RISK INSURANCE, SCHOOL BUSING AUTO LIABILITY, ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL), VESSEL OPERATION (MARINE OR AIRCRAFT) PROTECTION & INDEMNITY, ETC., MUST BE SUBMITTED TO THE SPECIFIC AGENCY IDENTIFIED IN THE "SHIP TO" SECTION OF THE PURCHASE ORDER. CERTIFICATES ARE ANNUALLY DUE PRIOR TO THE BEGINNING OF ANY CONTRACT PERIOD BEYOND THE INITIAL TWELVE-MONTH PERIOD OF A CONTRACT. FAILURE TO PROVIDE ANNUAL INSURANCE CERTIFICATION MAY BE GROUNDS FOR CANCELLATION.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,  
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**VENDOR SPECIFICATIONS**

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.

**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website: [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

January 9, 2015

**ADDENDUM NUMBER ONE**

**RFQ # 7549220**

**TITLE: Janitorial Services-Stedman Center-Wakefield, RI**

**Closing Date and Time: 1/30/15 at 10:30AM (Note Change)**

**Per the issuance of this ADDENDUM #1 (6 pages), the following is noted:**

**Please be advised the Bid Closing Date and Time has been extended:**

**From: 1/16/15 at 10:00 AM**

**To: 1/30/15 at 10:30 AM**

The sign in sheet from the mandatory pre bid conference held 1/7/15 at 10am is attached. Attached is floor plan of building.

As noted by buyer at pre bid conference:

This solicitation has been deemed suitable for habilitation facilities participation and as such only those vendors certified under this program will be allowed to submit proposals.

This is a mandatory pre bid conference

Only those vendors on the sign in sheet will be allowed to submit proposals

Bid bond is not required

Performance bond is required

Floor care services has been divided into two sections (the DMV/twice a year and the rest of the building/main area once a year)

There are lines provided for a day porter

Note that line 21 is for an initial clean-up of the facility (**list of what is to be done will be posted in separate addendum**).

Bid all lines. If price left blank or listed as zero (0) dollars bid will be deemed non-responsive and not considered. No charge (n/c) or included (incl) is acceptable.

On lines 5 through 12 of request for quote: price listed in unit price should be a total price for services described in attachment B as floor care services. If bid as per sq. ft. price, bid will be deemed non-responsive and not considered.



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
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Website: [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

**January 9, 2015**  
**ADDENDUM NUMBER ONE**  
**RFQ # 7549220**  
**TITLE: Janitorial Services-Stedman Center-Wakefield, RI**

Lines 13 through 16 should be bid as per sq. ft. price.

This bid is for services 5 days a week, Mon-Fri, 4:30pm to 8:30pm. **(Verification of hours will be posted in separate addendum)**

You are required to submit:

- Bidder certification form (3 pages).
- The request for quote with all the pricing.
- Attachment C, the technical proposal.
- Attachment F, the costing page worksheet.



**"MANDATORY" PRE-BID CONFERENCE SIGN IN SHEET**

Mandatory Pre-bid Conference: Any vendor who intends to submit a bid proposal in response to this solicitation must have its designated representative attend the mandatory pre-bid conference. The representative must register at the pre-bid conference and disclose the identity of the vendor whom he/she represents. Because attendance at the pre-bid conference is mandatory, a vendor's failure to attend and register at the pre-bid conference shall result in disqualification of the vendor's bid proposal as non-responsive to the solicitation.

BID NUMBER	7549220
BID TITLE	JANITORIAL SERVICES-STEDMAN CENTER-WAKEFIELD, RI
PRE-BID DATE AND TIME	11/7/15 AT 10AM

Purchasing Representative	DCADORET
Mandatory Pre-bid START TIME	10:10
Mandatory Pre-bid END TIME	10:30

COMPANY NAME	COMPANY REPRESENTATIVE	ADDRESS	CONTACT EMAIL	CONTACT PHONE NUMBER	CONTACT FAX NUMBER	PROPOSAL SUBMITTED (For Purchasing Use Only)
1 STATE PURCHASING	DAVID A. CADORET	1 Capitol Hill, Providence, RI				
2 JAMES L MATHER	RC STRUNGUE	1000 Main St, Pawtucket, RI	rstribble@naberscenter.org	265-1485		
3 State of RI	Bruno Kucowski	Stedman Bld				
4 State of RI	Suan Rosario	2 Capital Hill				
5 Jose Muran	FRANFURT BEST		JOSE MURAN @ CO MAIL CO	787 3566828		
6 Freddie Alonso	" "		Freddie.alonso @ G-mail.com	787 3779330		
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