



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

CREATION DATE : 08-DEC-14  
BID NUMBER: 7549198  
TITLE: PASSENGER COMMERCIAL SHUTTLE BUS  
  
BLANKET START : 01-FEB-15  
BLANKET END : 30-JUN-15  
BID CLOSING DATE AND TIME: 13-JAN-2015 10:00:00

BUYER: Mosca, Gary  
PHONE #: 401-574-8124

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DOA CONTROLLER  
ONE CAPITOL HILL, 4TH FLOOR  
SMITH ST  
PROVIDENCE, RI 02908  
US

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DHS VETERANS HOME  
480 METACOM AVE  
BRISTOL, RI 02809  
US

Requisition Number: 1395840

Note to Bidders: Questions concerning this solicitation may be emailed to [doa.purquestions3@purchasing.ri.gov](mailto:doa.purquestions3@purchasing.ri.gov) no later than 12/29/14 @ 3:00 PM (ET). Questions should be submitted in a Microsoft word attachment. Please reference the RFQ # on all correspondence. Questions received if any, will be posted on the internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

Line	Description	Quantity	Unit	Unit Price	Total
1	RI VETERANS HOME REQUEST A NEW,2015, FOURTEEN (14) PASSENGER PLUS ONE (1) DRIVER COMMERCIAL SHUTTLE BUS - PER ATTACHED SPECIFICATIONS. PLEASE PROVIDE THE FOLLOWING INFORMATION:  MAKE: _____  MODEL: _____  MODEL YEAR: _____  ANTICIPATED DELIVERY: _____	1.00	Each		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

STATE OF RHODE ISLAND  
DIVISION OF PURCHASES  
BID NO. 7549198

*The State of Rhode Island Division of Purchases on behalf of the Rhode Island Veterans Home is seeking proposals for One (1) New, Newest Model, 2015 Commercial Shuttle Bus in accordance to all specified requirements of Bid Specification Sheet.*

A copy of the bid specifications must be **returned with the bid and must indicate compliance or exception to each aspect of the specification.** All exceptions must be specifically identified. The specification must have the corresponding bid item number identified.

The unit shall be newest current model, new and unused, under standard production by the manufacturer, and of which parts are stocked at one or more locations in Rhode Island and/or Southern New England region. All parts utilized on the unit shall be new and unused.

Bidder must be an authorized manufacturer's representative/dealer.

Bidder must submit a detailed specification of the model offered including vehicle confirmation.

Bidders located beyond a 150 mile radius of the delivery destination must include a written plan for delivery. Vehicles will odometer reading in excess of 150 miles will not be accepted without prior approval from the Division of Purchases.

Each vehicle is identified with a specification number. That number must be clearly marked on all invoices as well as on the sticker attached to window of each vehicle.

It is imperative that this number appears on the vehicle sticker since this will be the identification for distribution from the State Fleet parking facility to the individual state agencies.

**DELIVERY SITE FOR ALL VEHICLES WILL BE THE FOLLOWING:**

Rhode Island Veterans Home  
480 Metacom Ave  
Bristol, RI 02809

**DELIVERY INFORMATION:**

SUCCESSFUL VENDOR(S) MUST CONTACT CONNIE RESENDES AT STATE FLEET OPERATIONS, (401-222-6227) AT LEAST (2) TWO DAYS PRIOR TO DELIVERY

STATE OF RHODE ISLAND  
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**THE FOLLOWING ADDITIONAL TERMS AND CONDITIONS APPLY TO THIS INVITATION TO BID:**

1. All vehicles must be delivered without dealer's name or advertising of any type visible on the body.
2. Each vehicles delivered to the State must be accompanied by a "Certificate of Origin" with owner listed as: STATE OF RI/FLEET OPERATIONS, ONE CAPITOL HILL, PROVIDENCE, RI 02908, CONTAINING THE MANUFACTURER'S VEHICLE IDENTIFICATION NUMBER (VIN), THE NUMBER OF ENGINE CYLINDERS AND ENGINE TYPE, A GENERAL DESCRIPTION OF THE BODY GVW #, AND THE MODEL NAME/NUMBER. ODOMETER DISCLOSURE **MUST** BE COMPLETED ON THE VENDOR'S SIDE OF "CERTIFICATE OF ORIGIN".
3. Bids must be predicated on the basis of the bidder's full and unencumbered title to the vehicle(s) as of the date of delivery to the State. Bids subject to lien or assignment at the time of delivery to the State, or which stipulate third party or joint payment, will be rejected.
4. Title certificates must be provided at the time of delivery to the State.
5. The successful vendor(s) will be required to provide the following:
  - A. A completed application for registration and Title Certificate (TR-1) with the exception of Sections G and H. Owner to be listed as: State of RI/Fleet Operations, One Capitol Hill, Providence, RI 02908.
  - B. A completed Sales or Use Tax Exemption Certification - Motor Vehicles. Purchaser to be listed as: State of RI/Fleet Operations, One Capitol Hill, Providence, RI 02908.
6. To insure timely deliveries, vendor is required to supply confirmation of order to Connie Resendes (401-222-6227) State Fleet Operations, 1 Capitol Hill, Providence, RI 02908 indicating anticipated delivery date. This must be received within 30 days of award.
7. A copy of specification, labeled by bid item number, must be submitted with each offer. Failure to provide specifications as required may result in disqualification.
8. All vehicles must be delivered with less than 150 miles on the odometer. Dealers located outside a 150 mile radius from Providence, Rhode Island must include a written plan of their proposed delivery method, including information regarding required dealer preparation.

STATE OF RHODE ISLAND  
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9. Standard manufacturer's warranty and operator's manual shall accompany each vehicle. All written warranties and warranty cards are to be furnished in the glove compartment of each vehicle delivered.
10. All deliveries must include a minimum of ½ tank of fuel. Fuel gauges which fail to register a minimum of ½ tank of fuel will be charged for the actual cost of fuel (to reach ½ full) plus \$100 labor charge per vehicle. This amount, where applicable will be deducted from the invoice.
11. All vehicles must meet California emission standards.

**PREPARATION FOR DELIVERY:**

The vendor shall be responsible to complete new vehicle delivery inspection. The engine, transmission, differential and cooling system shall be filled to the manufacturer's recommended capacity. The vehicle will receive a new vehicle cleaning and preparation prior to delivery. All equipment shall be completely installed and adjustments made prior to delivery and to make the vehicle available for immediate use. The vehicle shall be free of any defects when delivered.

If any deficiencies are observed and cannot be corrected within two (2) business days, the vehicle will be deleted from the invoice and payment will not be made until corrective action is taken and the vehicle is re-inspected and accepted. It shall be the responsibility of the vendor for the pickup and delivery of the vehicle for re-inspection.

**All information requested must be included for each item bid. Failure to include all information requested may deem the offer as non-responsive.**

Questions relative to the solicitation may be directed by email only to [doa.purquestions3@purchasing.ri.gov](mailto:doa.purquestions3@purchasing.ri.gov) until 12/29/14 @ 3:00 pm.

**END DOCUMENT.**

Quantity:	1			Vendor Indicate Compliance Yes/No
Department:	DHS	Fuel Type:	GAS	
Division:	VET AFFAIRS-RI VETS HOME	Color:	1White	
RI-FANS Requisition Number:		*if not offered may be changed at award		

STANDARD FEATURES	FOR VENDOR USE ONLY TO INDICATE COMPLIANCE	
	Yes/No	Specify Alternative (if responding no)
<b>NEW 2015 Commercial Shuttle Bus for 1 driver and 14 Passengers</b>		
<b>CHASSIS:</b>		
Engine - 10 Cylinder 6.8L gas		
Wheelbase - Minimum 158"		
5 Speed Automatic overdrive		
14,500 GVWR		
4-Wheel Disc Brakes		
All Season Tires		
Running Boards		
Spare Tire & Wheel		
4 S/S Wheel Inserts		
Rear Step Bumper		
MOR-Ryde Suspension		
Exterior Mirror Set, Remote, Heated		
Mud Flaps		
Valve Extender Rear Wheel, pair		
Exhaust Pipe Turn Down		
WIPERS - Intermittent: low & high settings.		
<b>FLOORING:</b>		
Grey ribbed in aisle and grey smooth rubber under seat		
Black rubber matting in the driver's area or similar		
<b>DRIVER SEATING:</b>		
Highback Driverseat, Shield, Recline, RH Armrest w/2way Lumbar W/lap and shoulder belt Driverseat Cover - Level 1 Newport Vinyl; Oxen Vinyl; Olefin or equivalent		
<b>PASSENGER SEATING:</b>		
Qty 14 seat cover - Level 1 Newport Vinyl; Oxen Vinyl; Olefin or equivalent		
<b>SIDEWALL/REARWALL/CEILING:</b>		
Driver area: Padded Vinyl		

<b>Padded Vinyl interior (walls &amp; ceiling)</b>		
<b>AUDIO/VISUAL:</b>		
<b>Radio: AM/FM/CD with 4 speakers</b>		
<b>110V dual power outlet</b>		
<b>AIR CONDITIONING</b>		
<b>UNDERCOATING of the entire underside of the body, floor, skirts, wheel housings, sub-floor structure, rear bumper mounting brackets and braces, shall be coated with rust-proofing material that meets the requirements of MIL-C-62218-92 rev A for salt spray resistance, abrasion resistance and fire resistance.</b>		
<b>PAINT: Exterior, Interior - White</b>		
<b>EMERGENCY EXIT: Single center rear emergency exit door and provide an unobstructed opening of a minimum 53" (height) by 33" (width).</b>		
<b>The emergency door shall be equipped with smooth padding at the top edge of the door opening. Padding shall be easily removable.</b>		
<b>ENTRANCE DOOR: Electric double - opening door.</b>		
<b>The vertical closing edges on the entrance door shall be equipped with enough flexible material.</b>		
<b>STEPS: The first step shall be no greater than 14" and the ground clearance under the first step shall not be less than 10" unloaded.</b>		
<b>The entrance door shall lead to a two-step entrance.</b>		
<b>Steps grey with white nosing or similar contrasting color</b>		
<b>Heated entry step, electric</b>		
<b>GRAB RAIL/ STANCHION/ HANDRAILS: Padded Staanchion</b>		
<b>Grab rail both sides</b>		
<b>Grab rail at entrance</b>		
<b>Modesty Panel behind Driver</b>		
<b>Must Meet Federal Emission Standards</b>		
<b>HEATER: Minimum 42,000 BTU Front heater and windshield defroster. Rear heater under seats</b>		

<p><b>INTERIOR:</b>  Lap and shoulder belt seating  FMVSS seat belt anchorage  Luggage containment system  Head Pads</p>		
<p>Sun visor installed on the left side above the driver's seated position.</p>		
<p>Storage Compartment</p>		
<p>Padding on all doors</p>		
<p><b>LIGHTS:</b>  LED Lights clearance    Backup Lights LED    Dome Lamps -Four (4) dome lamps mounted in the interior roof panels over the seats.    Dome Light - over driver    Entrance Door Lamps -The entrance door lamps shall operate when the key is in the on position and the entrance door is open.    LED Step well Lamp    Identification Lamps    License Plate Lamps    Side Marker/Clearance LED    Stop, Tail, Turn Lamps - LED</p>		
<p><b>MIRRORS:</b>  Interior Mirrors -A 2" x 10" interior mirror attached to windshield    A 6" x 16" mirror, with padded edges, shall be installed immediately above the driver.    Exterior Rearview Mirrors - equipped with FMVSS/CMVSS certified mirrors.</p>		
<p><b>REFLECTORS:</b>  Four (4) 3" red round reflectors, two (2) of which shall be located on the lower rear corners of each side, and two (2) of which shall be located on each lower side corner of the rear, in order to meet FMVSS/CMVSS 108 requirements.</p>		

<b>WINDOWS:</b>		
Side Windows shall be split-sash type and made with black aluminum frames or similar.		
Extra Wide Rear View Window		
Storm/Thermal Windows		
Dark Tint Panoramic Windows		
Front Cap-Clear Window on Front Structure Overhead		
<b>SAFETY:</b>		
Back up Camera		
Back up sensors and alarm		
Red Light over each emergency exit		
White Standee Line		
Decal "Please Stand Behind White Line While Vehicle is in Motion"		
First aid kit		
Body fluid kit		
Emergency Triangle Kit		
Fire extinguisher		
Seat belt cutter		
Pair Chop blocks		
Rear door vandal lock with starter interrupt		
<b>MISCELLANEOUS ACCESSORIES</b>		
Decal Vehicle Height		
Decal Handicap (QTY 4)		
Ridged Corner Luggage Compartment or similar		
<b>WARRANTY</b>		
Minimum 3 YEAR/36,000 mile bumper to bumper and 5 year/60,000 mile structural		
<b>DELIVER TO:</b>		
RI VETERANS HOME		
480 METACOM AVENUE		
BRISTOL, RI 02809		

**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND, DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**FISCAL YEAR - AWARD EXTENDING PAST FISCAL YR END**

AWARDS EXTENDING BEYOND JUNE 30TH ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**AUTO / VEHICLE PURCHASE ORDER**

THE FOLLOWING ADDITIONAL TERMS AND CONDITIONS APPLY TO THIS PURCHASE ORDER: 1. ALL VEHICLES MUST BE DELIVERED WITHOUT DEALER'S NAME OR ADVERTISING OF ANY TYPE VISIBLE ON THE BODY. 2. EACH VEHICLE DELIVERED TO THE STATE MUST BE ACCOMPANIED BY A "CERTIFICATE OF ORIGIN" CONTAINING THE MANUFACTURER'S VEHICLE IDENTIFICATION NUMBER (VIN), THE NUMBER OF ENGINE CYLINDERS AND ENGINE TYPE, A GENERAL DESCRIPTION OF THE BODY, AND THE MODEL NAME OR NUMBER. CERTIFICATE OF ORIGIN MUST BE ASSIGNED TO STATE OF RI/FLEET OPERATIONS, ONE CAPITOL HILL, PROVIDENCE, RI 02908 UNLESS THE VEHICLE IS BEING PURCHASED BY THE RHODE ISLAND STATE POLICE. IF SO, CERTIFICATE OF ORIGIN MUST BE ASSIGNED TO RHODE ISLAND STATE POLICE, 311 DANIELSON PIKE, NORTH SCITUATE, RI 02857. 3. THE VENDOR MUST WARRANT FULL AND UNENCUMBERED TITLE TO THE VEHICLE(S) AS OF THE DATE OF DELIVERY TO THE STATE. 4. TITLE CERTIFICATES MUST BE PROVIDED AT THE TIME OF DELIVERY TO THE STATE.

**VENDOR SPECIFICATIONS**

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.