



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

BUYER: Mosca, Gary  
PHONE #: 401-574-8124

CREATION DATE : 31-OCT-14  
BID NUMBER: 7549115  
TITLE: REPAIR PARTS AND SERVICE FOR TORO EQUIPMENT  
  
BLANKET START : 01-JAN-15  
BLANKET END : 31-DEC-17  
BID CLOSING DATE AND TIME: 19-NOV-2014 10:00:00

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URI ACCOUNTS PAYABLE  
CARLOTTI ADMINISTRATION BLDG  
75 LOWER COLLEGE ROAD, SUITE 1  
KINGSTON, RI 02881  
US

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URI FACILITIES RECEIVING  
ATTN: SEE BELOW  
SHERMAN BLDG  
KINGSTON, RI 02881  
US

Requisition Number: 1393008

Note to Bidders: Questions concerning this solicitation may be emailed to [doa.purquestions3@purchasing.ri.gov](mailto:doa.purquestions3@purchasing.ri.gov) no later than 11/10/14 @ 3:00 PM (ET). Questions should be submitted in a Microsoft word attachment. Please reference the RFQ # on all correspondence. Questions received if any, will be posted on the internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

Line	Description	Quantity	Unit	Unit Price	Total
1	1/1/15 - 12/31/17 Repair parts and services for Toro equipment PER ATTACHMENT "A".	1.00	Each		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

ATTACHMENT "A"

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
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DELIVERY AS REQUESTED

BLANKET REQUIREMENTS: 1/1/15-12/31/17

This contract includes specifications for genuine repair parts, repair services and miscellaneous maintenance supplies for Toro Brand equipment, including but not limited to the following equipment: Groundmaster 7200, Groundmaster 5900 mower, Multipro 5700D sprayer, Workman MDX, and Reelmaster 5500. This contract will not displace parts and repair services otherwise entitled to the owner through product warranty, and shall be valid for a period of three years. Qualified vendors must be authorized dealers for commercial Toro brand equipment located within 100 miles of the University of Rhode Island (URI) campus in Kingston, RI, and must employ a service and repair facility for Toro Brand equipment.

The following list includes select replacement parts and maintenance services items which the vendor must provide if requested by the owner. All parts must be in new condition and approved for Toro equipment by the manufacturer. For maintenance services and hourly labor charges, price must include transport of the equipment item(s) to the vendor's repair facility and delivery back to URI in Kingston, RI. Common replacement parts and maintenance services are itemized below. For uncommon or otherwise unexpected repair parts and services, the vendor is requested to bid a percent discount off standard list prices for parts, and hourly labor charge for services. All prices bid herein should reflect Mass State contract discounts.

**NOTE:** Vendor MUST be an authorized Dealer located within 100 miles of the University, MUST be a service and repair facility and supply genuine Toro parts.

**PARTS ITEMS 1/1/15 - 12/31/15**

1	Hydraulic Oil filter; Part #108-5194	10	each	\$ _____	\$ _____
2	Fuel Filter (spin-on); Part #110-9049	10	each	\$ _____	\$ _____
3	Air Filters; Part #108-3810	10	each	\$ _____	\$ _____
4	Oil Filters; Part #108-3841	10	each	\$ _____	\$ _____
5	V-belt; Part #110-9593	15	each	\$ _____	\$ _____
6	V-belt; Part #110-9592	15	each	\$ _____	\$ _____
7	Rotary Blades; Part #108-1958-03	30	each	\$ _____	\$ _____
8	Spindle Housing ASM, Part #119-4775	10	each	\$ _____	\$ _____
9	Pro Force Blower Part# 44538 (Includes Mass State contract discount in price)	1	each	\$ _____	\$ _____
10	Tapered Nozzle Extension for Pro Force, Part# 119-6283	1	each	\$ _____	\$ _____
11	Sound Barrier for Pro Force, Part# 44546	1	each	\$ _____	\$ _____

**MAINTENANCE SERVICES AND LABOR ITEMS 1/1/15 - 12/31/15**

## ATTACHMENT "A"

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
<b>Note: All Maintenance service prices shall include pickup and delivery of the equipment at the University of RI in Kingston, RI.</b>					
12	Multipro 5700-D complete vehicle service	2	each	\$ _____	\$ _____
13	Multipro 5700-D sprayer calibration service	2	each	\$ _____	\$ _____
14	Toro Workman MDX vehicle service	2	each	\$ _____	\$ _____
15	Toro GM 5900 complete vehicle and mower unit service	2	each	\$ _____	\$ _____
16	Toro GM 7200 complete vehicle and mower unit service	2	each	\$ _____	\$ _____
17	Toro Reelmaster 5500G complete vehicle service	2	each	\$ _____	\$ _____
18	Hourly labor charge for miscellaneous repair and maintenance services	200	hours	\$ _____	\$ _____
<b><u>PARTS ITEMS 1/1/16 - 12/31/16</u></b>					
19	Hydraulic Oil filter; Part #108-5194	10	each	\$ _____	\$ _____
20	Fuel Filter (spin-on); Part #110-9049	10	each	\$ _____	\$ _____
21	Air Filters; Part #108-3810	10	each	\$ _____	\$ _____
22	Oil Filters; Part #108-3841	10	each	\$ _____	\$ _____
23	V-belt; Part #110-9593	15	each	\$ _____	\$ _____
24	V-belt; Part #110-9592	15	each	\$ _____	\$ _____
25	Rotary Blades; Part #108-1958-03	30	each	\$ _____	\$ _____
26	Spindle Housing ASM, Part #119-4775	10	each	\$ _____	\$ _____
27	Pro Force Blower Part# 44538 (Includes Mass State contract discount in price)	1	each	\$ _____	\$ _____
28	Tapered Nozzle Extension for Pro Force, Part# 119-6283	1	each	\$ _____	\$ _____
29	Sound Barrier for Pro Force, Part# 44546	1	each	\$ _____	\$ _____
<b><u>MAINTENANCE SERVICES AND LABOR ITEMS 1/1/16 - 12/31/16</u></b>					
<b>Note: All Maintenance service prices shall include pickup and delivery of the equipment at the University of RI in Kingston, RI.</b>					
30	Multipro 5700-D complete vehicle service	2	each	\$ _____	\$ _____
31	Multipro 5700-D sprayer calibration service	2	each	\$ _____	\$ _____
32	Toro Workman MDX vehicle service	2	each	\$ _____	\$ _____
33	Toro GM 5900 complete vehicle and mower unit service	2	each	\$ _____	\$ _____
34	Toro GM 7200 complete vehicle and mower unit service	2	each	\$ _____	\$ _____
35	Toro Reelmaster 5500G complete vehicle service	2	each	\$ _____	\$ _____
36	Hourly labor charge for miscellaneous repair and maintenance services	200	hours	\$ _____	\$ _____

## ATTACHMENT "A"

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
<b><u>PARTS ITEMS 1/1/17 - 12/31/17</u></b>					
37	Hydraulic Oil filter; Part #108-5194	10	each	\$ _____	\$ _____
38	Fuel Filter (spin-on); Part #110-9049	10	each	\$ _____	\$ _____
39	Air Filters; Part #108-3810	10	each	\$ _____	\$ _____
40	Oil Filters; Part #108-3841	10	each	\$ _____	\$ _____
41	V-belt; Part #110-9593	15	each	\$ _____	\$ _____
42	V-belt; Part #110-9592	15	each	\$ _____	\$ _____
43	Rotary Blades; Part #108-1958-03	30	each	\$ _____	\$ _____
44	Spindle Housing ASM, Part #119-4775	10	each	\$ _____	\$ _____
45	Pro Force Blower Part# 44538 (Includes Mass State contract discount in price)	1	each	\$ _____	\$ _____
46	Tapered Nozzle Extension for Pro Force, Part# 119-6283	1	each	\$ _____	\$ _____
47	Sound Barrier for Pro Force, Part# 44546	1	each	\$ _____	\$ _____
<b><u>MAINTENANCE SERVICES AND LABOR ITEMS 1/1/17 - 12/31/17</u></b>					
<b>Note: All Maintenance service prices shall include pickup and delivery of the equipment at the University of RI in Kingston, RI.</b>					
48	Multipro 5700-D complete vehicle service	2	each	\$ _____	\$ _____
49	Multipro 5700-D sprayer calibration service	2	each	\$ _____	\$ _____
50	Toro Workman MDX vehicle service	2	each	\$ _____	\$ _____
51	Toro GM 5900 complete vehicle and mower unit service	2	each	\$ _____	\$ _____
52	Toro GM 7200 complete vehicle and mower unit service	2	each	\$ _____	\$ _____
53	Toro Reelmaster 5500G complete vehicle service	2	each	\$ _____	\$ _____
54	Hourly labor charge for miscellaneous repair and maintenance services	200	hours	\$ _____	\$ _____
55	Miscellaneous parts or items not specified above. Percent discount off list price _____%				

**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,  
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**CHARGES PERMITTED**

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.

**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.