



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website: [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

December 12, 2014

**ADDENDUM NUMBER ONE**  
**RFQ # 7549106**

**TITLE: Janitorial Services-Bicentennial Building**

**Closing Date and Time: 12/19/14 at 1:30 PM**

**Per the issuance of this ADDENDUM #1 (3 pages) the following is noted:**

Attached is sign in sheet from mandatory pre bid conference held 12/11/14 at 10:30am.

As noted by buyer at pre bid:

This solicitation has been deemed suitable for habilitation facilities participation and as such only those vendors certified under this program will be allowed to submit proposals.

This is a mandatory pre bid conference

Only those vendors on the sign in sheet will be allowed to submit proposals

Bid bond is not required

Performance bond is not required

Bid all lines. If price left blank or listed as zero (0) dollars bid will be deemed non-responsive and not considered. No charge (n/c) or included (incl) is acceptable.

On lines 5-8 of request for quote: price listed in unit price should be a total price for services described in attachment B as floor care services. If bid as per sq. ft. price, bid will be deemed non-responsive and not considered.

Lines 9-12 should be bid as per sq. ft. price.

This bid is for services on Monday, Wednesday and Friday. Work hours are from 2pm to 4pm. There is no requirement for mandatory hours. The only requirement is that the required cleaning be done to the agency's satisfaction during that period. There is someone in the building until 4:30pm



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**ADDENDUM NUMBER ONE**  
**RFQ # 7549106**  
**TITLE: Janitorial Services-Bicentennial Building**

You are required to submit:

Bidder certification form. Bid says 4 pages, a new one has come out that is 3 pages.

The request for quote with all the pricing.  
Attachment C, the technical proposal.  
Attachment F, the costing page worksheet.

There is a dumpster on sight to dispose of trash.  
Basement is not included.

The spiral staircase as well as the staircase in back is included.

The existing contract is on line on the state website, [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

This building does recycle and bins are provided.

Building is occupied by a staff of approximately 18 people.

Floor services can be subcontracted out.



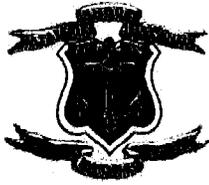
**"MANDATORY" PRE-BID CONFERENCE SIGN IN SHEET**

Mandatory Pre-bid Conference: Any vendor who intends to submit a bid proposal in response to this solicitation must have its designated representative attend the mandatory pre-bid conference. The representative must register at the pre-bid conference and disclose the identity of the vendor whom he/she represents. Because attendance at the pre-bid conference is mandatory, a vendor's failure to attend and register at the pre-bid conference shall result in disqualification of the vendor's bid proposal as non-responsive to the solicitation.

BID NUMBER: 7549106  
 BID TITLE: Janitorial Services-Bicentennial Building  
 PRE-BID DATE AND TIME: 12/11/14 at 10am 10:30 AM DNY

Purchasing Representative: Dcadoret  
 Mandatory Pre-bid START TIME: 10:30  
 Mandatory Pre-bid END TIME: 10:54

COMPANY NAME	COMPANY REPRESENTATIVE	ADDRESS	CONTACT E-MAIL	CONTACT PHONE NUMBER	CONTACT FAX NUMBER	PROPOSAL SUBMITTED FOR Purchasing Use Only
1. STATE PURCHASING	DAVID CADORET					
2. FOGARDY CENTER	KIEO DONNELL	15 BUCKLIN ST.	KODONNELL@FOGARDYCENTER.ORG	401-231-9520	401-231-4675	
3. FOGARDY CENTER	GAIL MARSHALL	15 Bucklin Street 960 Pawtucket Middlesex	gtheroux10f5@yahoo.com RSTRUBALE@MIDDLESEX-RI.GOV	401-231-4522	401-231-4675	
4. JANIS L MARSHALL	RC STRUBALE	194 Bourne rd Plymouth ma 90 Cumberland St. Woonsocket	a.j.cleanteam@gmail.com a.j.cleanteam@gmail.com	401-846-4600	?	
5. A-1 CLEAN TEAM	John Wynn			617-650-1273	508-284-6614	
6. SEVENTHUS	SHANE HARRINGTON		shaneharrington@seventhus.com	401-309-6077		
7.						
8.						
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10.						
11.						
12.						
13.						
14.						
15.						



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

**CREATION DATE :** 12-DEC-14  
**BID NUMBER:** 7549106,1  
**TITLE:** JANITORIAL SERVICES-BICENTENNIAL BUILDING  
  
**BLANKET START :** 01-MAR-15  
**BLANKET END :** 28-FEB-18  
**BID CLOSING DATE AND TIME:**19-DEC-2014 01:30:00

**BUYER:** Cadoret, David  
**PHONE #:** N/A

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 DOA CONTROLLER  
 ONE CAPITOL HILL, 4TH FLOOR  
 SMITH ST  
 PROVIDENCE, RI 02908  
 US

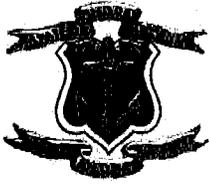
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 DOA CENTRAL SERVICES  
 ONE CAPITOL HILL, 2ND FLOOR  
 SMITH ST  
 PROVIDENCE, RI 02908  
 US

**Requisition Number: 1382150**

**Amendment Description: SIGN IN SHEET AND NOTES FROM PRE BID ATTACHED. DATES HAVE BEEN CHANGED ON BID FORM TO REFLECT ANTIPIAPT START DATE OF 3/1/15.**

Line	Description	Quantity	Unit	Unit Price	Total
1	3/1/15-6/30/15 SUBMIT A MONTHLY PRICE FOR JANITORIAL SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES	4.00	Month		
2	7/1/15-6/30/16 SUBMIT A MONTHLY PRICE FOR JANITORIAL SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES	12.00	Month		
3	7/1/16-6/30/17 SUBMIT A MONTHLY PRICE FOR JANITORIAL SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES	12.00	Month		
4	7/1/17-2/28/18 SUBMIT A MONTHLY PRICE FOR JANITORIAL SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES	8.00	Month		
5	3/1/15-6/30/15 SUBMIT A TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH), AS REQUIRED	1.00	Total		
6	7/1/15-6/30/16 SUBMIT A TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH), AS REQUIRED	1.00	Total		
7	7/1/16-6/30/17 SUBMIT A TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH), AS REQUIRED	1.00	Total		
8	7/1/17-2/28/18 SUBMIT A TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH), AS REQUIRED	1.00	Total		
9	3/1/15-6/30/15 SUBMIT A SEPARATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH) ON A PER SQUARE FOOT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR	1.00	Square Foot		
10	7/1/15-6/30/16 SUBMIT A SEPARATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH) ON A PER SQUARE FOOT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR	1.00	Square Foot		
11	7/1/16-6/30/17 SUBMIT A SEPARATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH) ON A PER SQUARE FOOT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR	1.00	Square Foot		
12	7/1/17-2/28/18 SUBMIT A SEPARATE PRICE FOR	1.00	Square		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



# Request for Quote

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Requisition Number: 1382150

Amendment Description: SIGN IN SHEET AND NOTES FROM PRE BID ATTACHED. DATES HAVE BEEN CHANGED ON BID FORM TO REFLECT ANTICIPATED START DATE OF 3/1/15.

Line	Description	Quantity	Unit	Unit Price	Total
	SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH) ON A PER SQUARE FOOT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR		Foot		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

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**Contract Terms and Conditions**

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**Terms and Conditions**

**PURCHASE ORDER STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS PURCHASE ORDER**

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.