



INVITATION TO BID

SOLICITATION TITLE: Alternative Fuel Vehicles 2015 Model Year (MPA#4712015) Supplement Solicitation.

SOLICITATION NUMBER: 7549080

BID PROPOSAL SUBMISSION DEADLINE: November 13, 2014 at 10:30 AM

QUESTIONS about this solicitation must be emailed and received by the Division of Purchases at doa.purquestions3@purchasing.ri.gov no later than Wednesday, October 29, 2014, 3:00 PM, in a Microsoft Word attachment with the corresponding solicitation number. Questions, if any, and responses will be posted on the Division of Purchases website at www.purchasing.ri.gov as an addendum to this solicitation

BID BOND REQUIRED: NO
 YES

PAYMENT AND PERFORMANCE BOND REQUIRED: NO
 YES

SPECIFICATIONS AND PLANS: Attached with Solicitation.

Continued onto next page



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RIVIP REGISTRATION: Bidders must be registered vendors through the online Division of Purchases Rhode Island Vendor Information Program at www.purchasing.ri.gov. To register or update information, click on "Vendor Center," then "Vendor Information" from the dropdown menu on the left.

BIDDER CERTIFICATION COVER FORM: Bidders must download (obtainable at www.purchasing.ri.gov), complete, and submit a Bidder Certification Cover Form with each bid proposal.

The State of Rhode Island through its, Department of Administration, Division of Purchases, is soliciting bid proposals to perform the work described in the plans and specifications dated October 20, 2014 For the Project in accordance with this solicitation.

Bidders are invited to submit bid proposals to the Division of Purchases by the bid proposal submission deadline.

This solicitation contains, and is subject to the terms and conditions of, the Invitation to Bid, Instructions to Bidders, Bid Preparation Checklist (with applicable forms), Agreement, General Conditions, any Supplemental Conditions, Specifications and Plans, Bidder Certification Cover Form, and Bid Form. The solicitation is available at www.purchasing.ri.gov.

The award of the contract pursuant to this solicitation will be made to the responsive and responsible bidder with the lowest bid price. *The Division of Purchases reserves the right to waive any technicalities in the bid proposals, accept or reject any bid proposal, award a contract in the best interest of the State, or revoke any solicitation.*

Buyer Name: Gary P. Mosca, **Title:** Senior Buyer

STATE OF RHODE ISLAND
DIVISION OF PURCHASES
BID NO. 7549080

Alternative Fuel Vehicles 2015 Model Year – Supplement Solicitation

The State of Rhode Island, on behalf of State Fleet Operations, is soliciting bids for alternate fuel vehicles which will be purchased throughout the model year by various state agencies. The State Fleet Operations will utilize this agreement to satisfy vehicle needs of all state agencies throughout the term of the agreement. This master price agreement will remain in effect for the duration of the 2015 model year.

Statewide Applicability: Political subdivisions (cities, towns, schools, quasi-public agencies), as authorized by law, may participate in this Agreement.

Individual prices are requested for all models identified; it is not necessary to respond to each item. Award(s) will be issued based on item low.

The entire bid must be returned, whether or not a bid price on any individual item or items is offered. All exceptions must be specifically identified. Any supplemental information must have the corresponding bid item number identified.

The unit shall be newest current model, new and unused, under standard production by the manufacturer, and of which parts are stocked at one or more locations in Rhode Island and/or Southern New England region. All parts utilized on the unit shall be new and unused.

Bidder must be an authorized manufacturer's representative/dealer.

Bidder must submit detailed specification(s) and literature of the model offered including vehicle confirmation.

Bidder must submit a detailed specification of the model offered including vehicle confirmation.

Order Confirmation: Vendor is to provide written confirmation of order to the Office of State Fleet Operations/Connie Resendes within 15 days of order placement/award.

Vehicle Color: Manufacturer's standard color selection is acceptable, and will be identified upon order placement.

Keys: Each vehicle is to be delivered with two (2) sets of keys.

STATE OF RHODE ISLAND
DIVISION OF PURCHASES
BID NO. 7549080
Alternative Fuel Vehicles 2015 Model Year – Supplement Solicitation

Warranty: Standard manufacturer's warranty and operator's manual shall accompany each vehicle. All written warranties and warranty cards are to be furnished in the glove compartment of each vehicle delivered.

Bidders located beyond a 150 mile radius of the delivery destination must include a written plan for delivery. Vehicles with odometer reading in excess of 150 miles will not be accepted without prior approval from the Division of Purchases.

Each vehicle is identified with a specification number. That number must be clearly marked on all invoices as well as on the sticker attached to window of each vehicle.

It is imperative that this number appears on the vehicle sticker since this will be the identification for distribution from the State Fleet parking facility to the individual state agencies.

DELIVERY SITE FOR ALL VEHICLES WILL BE THE FOLLOWING:

State Fleet Parking Lot
Spring Brook Road
Scituate, RI

DELIVERY INFORMATION:

SUCCESSFUL VENDOR(S) MUST CONTACT CONNIE RESENDES AT STATE FLEET OPERATIONS, (401-222-6227) AT LEAST (2) TWO DAYS PRIOR TO DELIVERY.

THE FOLLOWING ADDITIONAL TERMS AND CONDITIONS APPLY TO THIS INVITATION TO BID:

1. All vehicles must be delivered without dealer's name or advertising of any type visible on the body.
2. Each vehicles delivered to the State must be accompanied by a window sticker and "Certificate of Origin" with owner listed as: STATE OF RI/FLEET OPERATIONS, ONE CAPITOL HILL, PROVIDENCE, RI 02908, CONTAINING THE MANUFACTURER'S VEHICLE IDENTIFICATION NUMBER (VIN), THE NUMBER OF ENGINE CYLINDERS AND ENGINE TYPE, A GENERAL DESCRIPTION OF THE BODY GVW # AND THE MODEL NAME/NUMBER. ODOMETER DISCLOSURE **MUST** BE COMPLETED ON THE VENDOR'S SIDE OF "CERTIFICATE OF ORIGIN".

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Alternative Fuel Vehicles 2015 Model Year – Supplement Solicitation

3. Bids must be predicated on the basis of the bidder's full and unencumbered title to the vehicle(s) as of the date of delivery to the State. Bids subject to lien or assignment at the time of delivery to the State, or which stipulate third party or joint payment, will be rejected.
4. Title certificates must be provided at the time of delivery to the State.
5. The successful vendor(s) will be required to provide the following:
 - A. A completed application for registration and Title Certificate (TR-1) **with the exception of Sections G and H.** Owner to be listed as: State of RI/Fleet Operations, One Capitol Hill, Providence, RI 02908.
 - B. A completed Sales or Use Tax Exemption Certification - Motor Vehicles. Purchaser to be listed as: State of RI/Fleet Operations, One Capitol Hill, Providence, RI 02908.
6. To insure timely deliveries, vendor is required to supply confirmation of order to Connie Resendes (401-222-6227), State Fleet Operations, 1 Capitol Hill, Providence, RI 02908 indicating anticipated delivery date. This must be received within 30 days of award.
7. A copy of specification, labeled by bid item number, must be submitted with each offer. Failure to provide specifications as required may result in disqualification.
8. All vehicles must be delivered with less than 150 miles on the odometer. Vehicles will odometer reading in excess of 150 miles will not be accepted without prior approval from the Division of Purchases.
9. Dealers located beyond a 150 mile radius from Providence Rhode Island, must submit a written plan of their proposed delivery method, including information regarding required dealer preparation and approved by the Division of Purchases.
10. Standard manufacturer's warranty and operator's manual shall accompany each vehicle. All written warranties and warranty cards are to be furnished in the glove compartment of each vehicle delivered.
11. All deliveries must include a minimum of ½ tank of fuel. Fuel gauges which fail to register a minimum of ½ tank of fuel will be charges for the actual cost of fuel (to reach ½ full) plus \$100 labor charge per vehicle. This amount, where applicable will be deducted from the invoice.

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12. All vehicles must meet California emission standards.

PREPARATION FOR DELIVERY:

The vendor shall be responsible to complete new vehicle delivery inspection. The engine, transmission, differential and cooling system shall be filled to the manufacturer's recommended capacity. The vehicle will receive a new vehicle cleaning and preparation prior to delivery. All equipment shall be completely installed and adjustments made prior to delivery and to make the vehicle available for immediate use. The vehicle shall be free of any defects when delivered.

If any deficiencies are observed and cannot be corrected within two (2) business days, the vehicle will be deleted from the invoice and payment will not be made until corrective action is taken and the vehicle is re-inspected and accepted. It shall be the responsibility of the vendor for the pickup and delivery of the vehicle for re-inspection.

All information requested must be included for each item bid. Failure to include all information requested may deem the offer as non-responsive.

Questions relative to the solicitation may be directed by email only to doa.purquestions3@purchasing.ri.gov until 10/29/14 @ 3:00 pm.

END DOCUMENT.

**MY2015 ALTERNATIVE FUEL VEHICLES STANDARD SPECIFICATION
101.1 THROUGH 101.3
HYBRID (GAS-ELECTRIC NO PLUG IN) VEHICLES – SPORT UTILITY/CROSSOVER
4WD/AWD
TO INCLUDE ALL MANUFACTURERS STANDARD FEATURES INCLUDING:**

	**** FOR VENDOR USE ONLY ****					
	↓	↓	↓	↓	↓	↓
	Indicate compliance YES/NO			Specify alternative if responding "NO"		
TRANSMISSION AUTOMATIC:						
BRAKES: POWER, ABS, ALL WHEEL						
STEERING: POWER						
AIR CONDITIONING: (FACTORY)						
REAR WINDOW DEFOGGER: (FACTORY)						
POWER WINDOWS/POWER LOCKS						
WIPERS, INTERMITTENT:						
AM/FM RADIO:						
ORIGINAL EQUIPMENT MANUFACTURERS REMOVABLE FLOOR MATTS (FRONT AND REAR)						

MPA4712015

STATE OF RI

101 - HYBRID (GAS-ELECTRIC NO PLUG IN) VEHICLES SUV 4WD

MY2015 ALTERNATIVE FUEL VEHICLES STANDARD SPECIFICATION

101.1 THROUGH 101.3

**HYBRID (GAS-ELECTRIC NO PLUG IN) VEHICLES – SPORT UTILITY/CROSSOVER
4WD/AWD**

TO INCLUDE ALL MANUFACTURERS STANDARD FEATURES INCLUDING:

<u>OPTIONS HYBRID (GAS-ELECTRIC NO PLUG IN) VEHICLES – SUV/CROSSOVER 4WD/AWD 101.1 THROUGH 101.3</u>	
HEAVY DUTY TOW PACKAGE : COMPLETE CLASS III OR ABOVE, FACTORY INSTALLED 2" RECEIVER HITCH WITH FACTORY 7 PRONG RV STYLE WIRING HARNESS TO INCLUDE 4PIN CONVERTER & HEAVY DUTY COOLING	\$ _____
MINI 2LED STROBE LIGHTBAR (15" min) AMBER *permanent/hardwired to vehicle	\$ _____
FULL SIZE STROBE LIGHTBAR 8LED *permanent/hardwired to vehicle (4 red to rear/4 amber to front) NOTE: color may be changed at time of award	\$ _____
FULL SIZE STROBE LIGHTBAR 4LED*permanent/hardwired to vehicle (2 red to rear/2 amber to front) NOTE: color may be changed at time of award	\$ _____
ROUND ROOF STROBE /AMBER *permanent/hardwired to vehicle	\$ _____
RUNNING BOARDS- MANUFACTURERS STD FOR VEHICLE TYPE	\$ _____
BACK-UP ALARM / MINIMUM 107dB	\$ _____

**MY2015 ALTERNATIVE FUEL VEHICLES STANDARD SPECIFICATION
101.1 THROUGH 101.3
HYBRID (GAS-ELECTRIC NO PLUG IN) VEHICLES – SPORT UTILITY/CROSSOVER
4WD/AWD
TO INCLUDE ALL MANUFACTURERS STANDARD FEATURES INCLUDING:**

SUV/CROSSOVER HYBRID 4WD/AWD (GAS-ELECTRIC NO PLUG IN)

101.1 – TOYOTA HIGHLANDER HYBRID 4WD (GAS-ELECTRIC NO PLUG IN)
LITER: _____
MPG-CITY/HWY _____
GVWR- LBS _____
ANTICIPATED DELIVERY DATE FROM TIME OF ORDER: _____
LAST AVAILABLE ORDER DATE: _____
TOTAL COST OF OWNERSHIP: _____

\$ _____
101.1

101.2 – NISSAN PATHFINDER HYBRID 4WD (GAS-ELECTRIC NO PLUG IN)
LITER: _____
MPG-CITY/HWY _____
GVWR- LBS _____
ANTICIPATED DELIVERY DATE FROM TIME OF ORDER: _____
LAST AVAILABLE ORDER DATE: _____
TOTAL COST OF OWNERSHIP: _____

\$ _____
101.2

101.3 – SUBARU CROSSTREK HYBRID AWD (GAS-ELECTRIC NO PLUG IN)
LITER: _____
MPG-CITY/HWY _____
GVWR- LBS _____
ANTICIPATED DELIVERY DATE FROM TIME OF ORDER: _____
LAST AVAILABLE ORDER DATE: _____
TOTAL COST OF OWNERSHIP: _____

\$ _____
101.3

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

VENDOR SPECIFICATIONS

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS'

COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.