



State of Rhode Island  
Department of Administration / Division of Purchases  
One Capitol Hill, Providence, Rhode Island 02908-5855  
Tel: (401) 574-8100 Fax: (401) 574-8387

**ADDENDUM # 2**

10/22/14  
Solicitation #7549060

*Title: Alumni Letter Mailer*

**Submission Deadline: 10/29/14 @ 10:30 AM**

Per the issuance of ADDENDUM # 2 the following are noted:

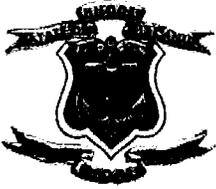
**Revised Request for Quote Form. Line items 4, 5, & 7 have been deleted from solicitation.**

*Bidders must use revised form when submitting proposals. Failure to use revised form may deem bid non-responsive.*

Prospective bidders and all concerned are hereby advised of the attached changes/modifications for the above referenced RFQ and are hereby requested to change their copies accordingly.

*Interested Parties should monitor this website on a regular basis, for any additional information that may be posted.*

**Gary P. Mosca**  
**Senior Buyer**



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

CREATION DATE : 21-OCT-14  
BID NUMBER: 7549060,2  
TITLE: ALUMNI LETTER MAILER  
  
BLANKET START : 01-NOV-14  
BLANKET END : 30-JUN-15  
BID CLOSING DATE AND TIME:29-OCT-2014 10:30:00

BUYER: Mosca, Gary  
PHONE #: 401-574-8124

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CCRI CONTROLLER'S OFFICE  
ACCOUNTS PAYABLE  
400 EAST AVENUE  
WARWICK, RI 02886  
US

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CCRI KNIGHT CAMPUS  
400 EAST AVE  
WARWICK, RI 02886-1807  
US

Requisition Number: 1384295

Note to Bidders: Questions concerning this solicitation may be emailed to [doa.purquestions3@purchasing.ri.gov](mailto:doa.purquestions3@purchasing.ri.gov) no later than 10/17/14 @ 3:00 PM (ET). Questions should be submitted in a Microsoft word attachment. Please reference the RFQ # on all correspondence. Questions received if any, will be posted on the internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

Amendment Description: REVISED REQUEST FOR QUOTE FORM

Line	Description	Quantity	Unit	Unit Price	Total
1	ALUMNI LETTER MAILER - PRINTING AND MAILING	52,000.00	Each		
2	ALTERNATE #1COST FOR ADDITIONAL 1000	1.00	Each		
3	ALTERNATE #2COST FOR SUBTRACTION OF 1000	1.00	Each		
6	ALTERNATE #5PRICE PER HALF-HOUR FOR AUTHOR'S ALTERATION ON CAMERA-READY COPY AFTER BLUELINE HAS BEEN GIVEN TO CCRI FOR APPROVAL COST OF CHANGES MUST BE FAXED TO CCRI BEFORE THEY CAN BE MADE	1.00	Each		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer