



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

BUYER: Mosca, Gary
 PHONE #: 401-574-8124

CREATION DATE : 05-SEP-14
 BID NUMBER: 7548992
 TITLE: ALUMNI MAGAZINE - COMMUNITY COLLEGE OF RHODE ISLAND
 BLANKET START : 01-OCT-14
 BLANKET END : 30-JUN-15
 BID CLOSING DATE AND TIME: 07-OCT-2014 10:00:00

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 CCRI CONTROLLER'S OFFICE
 ACCOUNTS PAYABLE
 400 EAST AVENUE
 WARWICK, RI 02886
 US

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 CCRI KNIGHT CAMPUS
 400 EAST AVE
 WARWICK, RI 02886-1807
 US

Requisition Number: 1385156

Note to Bidders: Questions concerning this solicitation may be emailed to doa.purquestions3@purchasing.ri.gov no later than 9/18/14 @ 3:00 PM (ET). Questions should be submitted in a Microsoft word attachment. Please reference the RFQ # on all correspondence. Questions received if any, will be posted on the internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

Line	Description	Quantity	Unit	Unit Price	Total
1	CCRI ALUMNI MAGAZINE - THE GREEN & WHITE - 2 ISSUES	2.00	Each		
2	ALTERNATE BID 1: COST FOR PRINTING ADDITIONAL 1,000 PER ISSUE	1.00	Each		
3	ALTERNATE BID 2 : COST FOR SUBTRACTION OF 1,000 PER ISSUE	1.00	Each		
4	ALTERNATE BID 3: COST FOR ADDITIONAL 4 PAGES PER ISSUE	1.00	Each		
5	ALTERNATE BID 4: COST FOR SUBTRACTION OF 4 PAGES PER ISSUE	1.00	Each		
6	ALTERNATE BID 5: COST PER 1/2 HOUR FOR AUTHOR'S ALTERATIONS ON CAMERA READY COPY AFTER BLUE LINE HAS BEEN GIVEN TO CCRI FOR APPROVAL; COST OF CHANGES MUST BE FAXED TO CCRI (401)333-7111 BEFORE CHANGES CAN BE MADE	1.00	Each		
7	DELIVERY PER SCHEDULE ALTERNATE BIDS: COST TO PRODUCE ONE EXTRA ISSUE	1.00	Each		
8	ALTERNATE BID 7 : COST FOR MAILING PREP ON EACH ADDITIONAL 1,000 COPIES TO BE MAILED ABOVE 52,000 IN CONTRACT	1.00	Each		
9	CCRI ALUMNI MAG. 50TH ANNIV - THE GREEN & WHITE -1 ISSUE	1.00	Each		
10	ALTERNATE BID 1.1: COST FOR PRINTING ADDITIONAL 1,000 PER ISSUE	1.00	Each		
11	ALTERNATE BID 2.1. COST FOR SUBTRACTION OF 1,000 PER ISSUE	1.00	Each		
12	ALTERNATE BID 3.1: COST FOR ADDITIONAL 4 PAGES PER ISSUE	1.00	Each		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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Line	Description	Quantity	Unit	Unit Price	Total
13	ALTERNATE BID 4.1: COST FOR SUBTRACTION OF 4 PAGES PER ISSUE	1.00	Each		
14	ALTERNATE BID 5.1: COST PER 1/2 HOUR FOR AUTHOR'S ALTERATIONS ON CAMERA READY COPY AFTER BLUE LINE HAS BEEN GIVEN TO CCRI FOR APPROVAL; COST OF CHANGES MUST BE FAXED TO CCRI (401)333-7111 BEFORE CHANGES CAN BE MADE	1.00	Each		
15	ALTERNATE BID 6.1: COST TO PRODUCE ONE EXTRA ISSUE	1.00	Each		
16	ALTERNATE BID 7.1: COST FOR MAILING PREP ON EACH ADDITIONAL 1,000 COPIES TO BE MAILED ABOVE 52,000 IN CONTRACT	1.00	Each		

Delivery: _____

Terms of Payment: _____

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Solicitation #7548992

COMMUNITY COLLEGE ALUMNI MAGAZINE -THE GREEN & WHITE --
2 ISSUES

SPECIFICATIONS FOR LINE ITEMS 1-8

ISSUED FALL (OCT 2014), WINTER (FEB 2015)

APPROXIMATELY 52,000 PER ISSUE

NUMBER OF ISSUES IS DETERMINED AFTER CASS CERTIFIED PRINT
ENOUGH FOR MAILING LIST PLUS 1,000

16 PAGES PLUS COVER

11X 17 FOLDED TO 8 1/2 X 11 SADDLE STITCHED

80 LB SILK COVER STOCK- HANNOART COVER PAGE

70 LB SILK TEXT- HANNOART INSIDE PAGES

JOB MUST BE SHEET FED (WILL NOT ACCEPT WEB PRINTING) 4/4 WITH
FULL BLEEDS PLUS AQUEOUS COATING ON COVER

ARTWORK SUPPLIED ON CD ROM OR UPLOADED TO PRINTER'S FTP
SITE COMPUTER PROGRAMS USED TO MAKE PUBLICATIONS:

CS6, PHOTOSHOP CS6, INDESIGN CS6

PRINTER MUST BE ABLE TO WORK WITH SPECIFIC NATIVE PROGRAMS
(PDF WORKFLOW NOT ALLOWED);

IF PRINTER CANNOT WORK WITH THE SPECIFIED SOFTWARE THEN IT
WILL BE THE RESPONSIBILITY AND EXPENSE OF THE PRINTER TO
UTILIZE A SERVICE PROVIDER

ALL CAMERA NEGATIVE AND PRODUCTION WORK IS THE PROPERTY
OF CCRI

ALL NEGATIVES FOR JOB, IF REQUESTED, WILL BE SENT TO CCRI NO
LATER THAN ONE WEEK AFTER
REQUEST

COLOR PROOF IS REQUIRED WITHIN 3 BUSINESS DAYS OF RECEIVING
ARTWORK

FIRST ROUND OF COLOR CORRECTIONS MUST BE MADE BY VENDOR

PRINTER MUST INK/LASER JET ADDRESSES TO APPROX. 52,000

MAGAZINES MAILING DATABASE (PC) WILL BE PROVIDED BY CCRI;

LIST IS TO BE CASS CERTIFIED

PRINTER MUST SUPPLY CASS CERTIFICATION ADDRESS

CHANGES TO CCRIIN CSV FORMAT WITHIN ONE WEEK OF MAILING

PRINTER MUST SORT, TIE, BAG, AND DELIVER TO PROVIDENCE,
RHODE ISLAND POST OFFICE NO MORE THAN 5 BUSINESS DAYS
AFTER PROOF IS APPROVED

CCRI WILL PAY POSTAGE (CCRI INDICIA ONLY)

1,000 COPIES OF EACH ISSUE WILL BE DELIVERED TO CCRI IN
LINCOLN RHODE ISLAND CAMPUS

ALTERNATE BIDS:

1. COST FOR PRINTING ADDITIONAL 1,000 PER ISSUE
2. COST FOR SUBTRACTION OF 1,000 PER ISSUE
3. COST FOR ADDITIONAL 4 PAGES PER ISSUE
4. COST FOR SUBTRACTION OF 4 PAGES PER ISSUE
5. COST PER 1/2 HOUR FOR AUTHOR'S ALTERATIONS ON CAMERA READY COPY AFTER BLUE LINE HAS BEEN GIVEN TO CCRI FOR APPROVAL; COST OF CHANGES MUST BE FAXED TO CCRI (401)333-7111 BEFORE CHANGES CAN BE MADE
6. COST TO PRODUCE ONE EXTRA ISSUE
7. COST FOR MAILING PREP ON EACH ADDITIONAL 1,000 COPIES TO BE MAILED ABOVE 52,000 IN CONTRACT

Solicitation #7548992

COMMUNITY COLLEGE ALUMNI MAGAZINE 50th ANIVERSERY –
THE GREEN & WHITE –
1 ISSUE

SPECIFICATIONS FOR LINE ITEMS 9-16

ISSUED SUMMER (JUNE 2015)

APPROXIMATELY 52,000 PER ISSUE

NUMBER OF ISSUES IS DETERMINED AFTER CASS CERTIFIED

PRINT ENOUGH FOR MAILING LIST PLUS 1,000

32 PAGES PLUS COVER

11X 17 FOLDED TO 8 1/2 X 11 SADDLE STITCHED 80 LB SILK COVER STOCK

HANNOART COVER PAGE 70 LB SILK TEXT- HANNOART INSIDE PAGES JOB MUST BE SHEET FED (WILL NOT ACCEPT WEB PRINTING)

4/4 WITH FULL BLEEDS PLUS AQUEOUS COATING ON COVER

ARTWORK SUPPLIED ON CD ROM OR UPLOADED TO PRINTER'S FTP SITE

COMPUTER PROGRAMS USED TO MAKE PUBLICATIONS:

CS6, PHOTOSHOP CS6, INDESIGN CS6

PRINTER MUST BE ABLE TO WORK WITH SPECIFIC NATIVE PROGRAMS (PDF WORKFLOW NOT ALLOWED);

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ALL CAMERA NEGATIVE AND PRODUCTION WORK IS THE PROPERTY OF CCRI

ALL NEGATIVES FOR JOB, IF REQUESTED, WILL BE SENT TO CCRI NO LATER THAN ONE WEEK AFTER REQUEST

COLOR PROOF IS REQUIRED WITHIN 3 BUSINESS DAYS OF RECEIVING ARTWORK

FIRST ROUND OF COLOR CORRECTIONS MUST BE MADE BY VENDOR
PRINTER MUST INK/LASER JET ADDRESSES TO APPROX. 52,000
MAGAZINES MAILING DATABASE (PC) WILL BE PROVIDED BY CCRI;

LIST IS TO BE CASS CERTIFIED PRINTER MUST SUPPLY CASS
CERTIFICATION ADDRESS CHANGES TO CCRI IN CSV FORMAT
WITHIN ONE WEEK OF MAILING PRINTER MUST SORT, TIE, BAG, AND
DELIVER TO PROVIDENCE, RHODE ISLAND POST OFFICE NO MORE
THAN 5 BUSINESS DAYS AFTER PROOF IS APPROVED

CCRI WILL PAY POSTAGE (CCRI INDICIA ONLY)

1,000 COPIES OF EACH ISSUE WILL BE DELIVERED TO CCRI IN
LINCOLN RHODE ISLAND CAMPUS

ALTERNATE BIDS:

1.1 COST FOR PRINTING ADDITIONAL 1,000 PER ISSUE

2.1 COST FOR SUBTRACTION OF 1,000 PER ISSUE

3.1 COST FOR ADDITIONAL 4 PAGES PER ISSUE

4.1 COST FOR SUBTRACTION OF 4 PAGES PER ISSUE

5.1 COST PER 1/2 HOUR FOR AUTHOR'S ALTERATIONS ON CAMERA READY COPY AFTER
BLUE LINE HAS BEEN GIVEN TO CCRI FOR APPROVAL; COST OF CHANGES MUST BE
FAXED TO CCRI (401)333-7111 BEFORE CHANGES CAN BE MADE

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7.1 COST FOR MAILING PREP ON EACH ADDITIONAL 1,000 COPIES TO BE MAILED ABOVE
52,000 IN CONTRACT

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

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MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

FISCAL YEAR - AWARD EXTENDING PAST FISCAL YR END

AWARDS EXTENDING BEYOND JUNE 30TH ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.