



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

CREATION DATE : 03-SEP-14  
BID NUMBER: 7548987  
TITLE: FLOOR REFINISHING - URI  
  
BLANKET START : 01-NOV-14  
BLANKET END : 30-JUN-17  
BID CLOSING DATE AND TIME:06-OCT-2014 10:00:00

BUYER: Mosca, Gary  
PHONE #: 401-574-8124

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URI ACCOUNTS PAYABLE  
CARLOTTI ADMINISTRATION BLDG  
75 LOWER COLLEGE ROAD, SUITE 1  
KINGSTON, RI 02881  
US

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URI FACILITIES RECEIVING  
ATTN: SEE BELOW  
SHERMAN BLDG  
KINGSTON, RI 02881  
US

Requisition Number: 1383111

Note to Bidders: Questions concerning this solicitation may be emailed to [doa.purquestions3@purchasing.ri.gov](mailto:doa.purquestions3@purchasing.ri.gov) no later than 9/24/14 @ 3:00 PM (ET). Questions should be submitted in a Microsoft word attachment. Please reference the RFQ # on all correspondence. Questions received if any, will be posted on the internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

Line	Description	Quantity	Unit	Unit Price	Total
1	<p>A Mandatory Pre-Bid Conference will be held on 9/23/14 @ 9:00 AM at the University of Rhode Island Mackal Field House entryway, Keaney Road, Kingston RI 02881.</p> <p>Note: Bidders are to complete and submit ATTACHMENT "A" with their proposal.</p> <p>11/1/14 - 6/30/17 URI Floor Refinishing - per the attached specifications.</p>	1.00	Total		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

ATTACHMENT "A"					
ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
	<b>BLANKET REQUIREMENTS: 11/1/14-6/30/17</b>				
	FLOOR REFINISHING AS FOLLOWS:				
	A <b>MANDATORY</b> PRE-BID CONFERENCE WILL BE HELD ON THE DATE AND TIME SHOWN ON THE COVER PAGE AT THE UNIVERSITY OF RHODE ISLAND MACKAL FIELD HOUSE ENTRYWAY, KEANEY RD., KINGSTON, RI 02881				
	<b>THIS BID IS NOT A PUBLIC WORKS CONTRACT AND IS NOT SUBJECT TO PREVAILING WAGE.</b>				
	<b>VENDOR CRITERIA FOR SPECS:</b>				
	1) DEMONSTRATED EXPERIENCE DOING LARGE (10,000 SQ FT MINIMUM) LINED ATHLETIC/RECREATIONAL SPORT GYMNASIUMS AT NCAA INSTITUTIONS. MUST PROVIDE A LIST OF AT LEAST THREE (3) SUCH FACILITIES WITH REFERENCE NAMES AND PHONE NUMBERS.				
	2) DEMONSTRATED EXPERIENCE DOING GYMNASIUM RESURFACING INCLUDING TOTAL SAND DOWN (INCLUDING USE OF DUSTLESS SANDING SYSTEM).				
	3) DEMONSTRATED EXPERIENCE WITH PAINTING NCAA REQUIRED GAME LINES AND STENCILED LOGOS. THE MOST CURRENT NCAA LINE CHANGES ARE TO BE INCORPORATED INTO THIS PROJECT.				
	4) DOORS AND VENTS INTO INTERIOR CORRIDOR AND SIDE STORAGE ROOMS MUST BE COVERED WITH PLASTIC TO MINIMIZE DUST IN THOSE AREAS.				
	5) THE VENDOR IS RESPONSIBLE FOR CLEANUP AND DISPOSAL OF ALL DEBRIS ACCORDING TO ALL LOCAL, STATE AND FEDERAL GUIDELINES.				
1	<b>KEANEY GYMNASIUM (APPROX 14,700 SQ FT)</b>				
	RESURFACING OF KEANEY GYMNASIUM USING A 1-3 SPECIFICATION (1 COAT SEALER / 3 COATS FINISH).				
	ALL PRODUCTS AND REFINISHING PROCEDURES USED MUST BE IN COMPLIANCE WITH THE STANDARDS OF THE MAPLE FLOORING MANUFACTURER'S ASSOCIATION (MFMA).				
	11/1/14 - 6/30/15	1	TOTAL	\$	\$
	7/1/15 - 6/30/16	1	TOTAL	\$	\$
	7/1/16 - 6/30/17	1	TOTAL	\$	\$
	<b>PRODUCTS TO BE USED:</b>				
	BONA SEAL WATER DISPERSED SEALER (OR EQUAL TO)				
	BONA KEMI WATER DISPERSED FINISH (OR EQUAL TO)				
	<b>VENDOR CRITERIA FOR SPECS:</b>				
	1) LIGHTLY SCREEN TO REMOVE ACCUMULATED MINOR DENTS AND SCRATCHES.				
	2) THOROUGHLY CLEAN THE FLOOR SURFACE AFTER SCREENING IS COMPLETED PRIOR TO APPLYING THE COAT OF DISPERSED SEALER.				
	3) EXISTING GAME LINES WILL BE TOUCHED UP WHERE NEEDED. PAINT WILL BE ALLOWED TO DRY FOR A MINIMUM OF 24 HOURS AS NEEDED.				
	4) USING A CLEAN LAMBS WOOL APPLICATOR, APPLY A LIBERAL AND UNIFORM COAT OF WATER DISPERSED SEALER WITH AT LEAST THE MINIMUM COVERAGE PER THE MANUFACTURER'S INSTRUCTIONS. ALLOW TO DRY COMPLETELY.				
	5) THE ENTIRE SURFACE SHOULD THEN BE LIGHTLY MACHINE DISKED WITH #100 OR #120 GRIT SCREENBACK UNDER A BUFFING OR POLISHING PAD AND FINALLY VACUUMED AND TACK-RAGGED IN PREPARATION FOR THE FIRST COAT OF DISPERSED WATER FINISH.				
	<b>NOTE: DO NOT USE STEEL WOOL WITH A WATER BASED SEALER OR FINISH PRODUCT.</b>				
	6) APPLY THE FIRST COAT OF WATER DISPERSED FINISH UTILIZING THE SAME METHOD AS USED WITH THE SEALER COAT ABOVE. ALLOW TO DRY COMPLETELY.				
	7) ONCE AGAIN THE ENTIRE SURFACE SHOULD BE LIGHTLY MACHINE DISKED WITH #100 OR #120 GRIT SCREENBACK UNDER A BUFFING OR POLISHING PAD AND FINALLY VACUUMED AND TACK-RAGGED. THEN CLEAN THE FLOOR SURFACE.				
	8) FOR THE NEXT STEP IN THE FINISHING PROCESS, THE FLOOR SHOULD BE THOROUGHLY TACK-RAGGED IMMEDIATELY BEFORE APPLYING THE NEXT FINISH COAT (2ND) GIVING PARTICULAR ATTENTION TO EDGES AND CORNERS. APPLY AN EVEN FINISH COAT IN ACCORDANCE WITH MAUFACTURER'S INSTRUCTIONS AND ALLOW TO DRY COMPLETELY.				
	9) VACUUM, THEN DOUBLE TACK-RAG THE FLOOR IN PREPARATION FOR THE FINAL (3RD) COAT OF FINISH WHICH SHOULD BE APPLIED IN ACCORDANCE WITH THE MANUFACTURER'S SPECIFICATIONS. APPLY THE FINAL COAT. DO NOT ABRABE THE FINAL COAT OF FINISH.				
	<b>NOTE: FOLLOW MANUFACTURER'S RECOMMENDATIONS FOR PROVIDING</b>				

ATTACHMENT "A"						
ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE	
	ADEQUATE VENTILATION DURING THE ENTIRE SEALING AND FINISH PROCESS. AVOID AIR CURRENTS THAT CARRY DUST AND DIRT. ALLOW ADEQUATE VENTILATION FOR PROPER DRYING.					
2	<b>TOOTELL WEST (APPROX. 10,050 SQ FT)</b>					
	RESURFACING OF TOOTELL WEST GYMNASIUM USING A 1-3 SPECIFICATION (1 COAT SEALER / 3 COATS FINISH ALL PRODUCTS AND REFINISHING PROCEDURES USED MUST BE IN COMPLIANCE WITH THE STANDARDS OF THE MAPLE FLOORING MANUFACTURER'S ASSOCIATION (MFMA).					
	11/1/14 - 6/30/15	1	TOTAL	\$		\$
	7/1/15 - 6/30/16	1	TOTAL	\$		\$
	7/1/16 - 6/30/17	1	TOTAL	\$		\$
	<b>PRODUCTS TO BE USED:</b> BONA SEAL WATER DISPERSED SEALER (OR EQUAL TO) BONA KEMI WATER DISPERSED FINISH (OR EQUAL TO)					
	<b>VENDOR CRITERIA FOR SPECS:</b> 1) LIGHTLY SCREEN TO REMOVE ACCUMULATED MINOR DENTS AND SCRATCHES. 2) THOROUGHLY CLEAN THE FLOOR SURFACE AFTER SCREENING IS COMPLETED PRIOR TO APPLYING THE COAT OF DISPERSED SEALER. 3) EXISTING GAME LINES WILL BE TOUCHED UP WHERE NEEDED. PAINT WILL BE ALLOWED TO DRY FOR A MINIMUM OF 24 HOURS AS NEEDED. 4) USING A CLEAN LAMBS WOOL APPLICATOR, APPLY A LIBERAL AND UNIFORM COAT OF WATER DISPERSED SEALER WITH AT LEAST THE MINIMUM COVERAGE PER THE MANUFACTURER'S INSTRUCTIONS. ALLOW TO DRY COMPLETELY. 5) THE ENTIRE SURFACE SHOULD THEN BE LIGHTLY MACHINE DISKED WITH #100 OR #120 GRIT SCREENBACK UNDER A BUFFING OR POLISHING PAD AND FINALLY VACUUMED AND TACK-RAGGED IN PREPARATION FOR THE FIRST COAT OF DISPERSED WATER FINISH. <b>NOTE: DO NOT USE STEEL WOOL WITH A WATER BASED SEALER OR FINISH PRODUCT.</b> 6) APPLY THE FIRST COAT OF WATER DISPERSED FINISH UTILIZING THE SAME METHOD AS USED WITH THE SEALER COAT ABOVE. ALLOW TO DRY COMPLETELY. 7) ONCE AGAIN THE ENTIRE SURFACE SHOULD BE LIGHTLY MACHINE DISKED WITH #100 OR #120 GRIT SCREENBACK UNDER A BUFFING OR POLISHING PAD AND FINALLY VACUUMED AND TACK-RAGGED. THEN CLEAN THE FLOOR SURFACE. 8) FOR THE NEXT STEP IN THE FINISHING PROCESS, THE FLOOR SHOULD BE THOROUGHLY TACK-RAGGED IMMEDIATELY BEFORE APPLYING THE NEXT FINISH COAT (2ND) GIVING PARTICULAR ATTENTION TO EDGES AND CORNERS. APPLY AN EVEN FINISH COAT IN ACCORDANCE WITH MAUFACTURER'S INSTRUCTIONS AND ALLOW TO DRY COMPLETELY. 9) VACUUM, THEN DOUBLE TACK-RAG THE FLOOR IN PREPARATION FOR THE FINAL (3RD) COAT OF FINISH WHICH SHOULD BE APPLIED IN ACCORDANCE WITH THE MANUFACTURER'S SPECIFICATIONS. APPLY THE FINAL COAT. DO NOT ABRABE THE FINAL COAT OF FINISH. <b>NOTE: FOLLOW MANUFACTURER'S RECOMMENDATIONS FOR PROVIDING ADEQUATE VENTILATION DURING THE ENTIRE SEALING AND FINISH PROCESS. AVOID AIR CURRENTS THAT CARRY DUST AND DIRT. ALLOW ADEQUATE VENTILATION FOR PROPER DRYING.</b>					
3	<b>TOOTELL DANCE STUDIO (APPROX. 3250 SQ FT)</b>					
	11/1/14 - 6/30/15	1	TOTAL	\$		\$
	7/1/15 - 6/30/16	1	TOTAL	\$		\$
	7/1/16 - 6/30/17	1	TOTAL	\$		\$
	<b>PRODUCTS TO BE USED:</b> BONA SEAL WATER DISPERSED SEALER (OR EQUAL TO) BONA KEMI WATER DISPERSED FINISH (OR EQUAL TO)					
	<b>VENDOR CRITERIA FOR SPECS:</b> 1) LIGHTLY SCREEN TO REMOVE ACCUMULATED MINOR DENTS AND SCRATCHES. 2) THOROUGHLY CLEAN THE FLOOR SURFACE AFTER SCREENING IS COMPLETED PRIOR TO APPLYING THE COAT OF DISPERSED SEALER. 3) USING A CLEAN LAMBS WOOL APPLICATOR, APPLY A LIBERAL AND UNIFORM COAT OF WATER DISPERSED SEALER WITH AT LEAST THE MINIMUM COVERAGE PER THE MANUFACTURER'S INSTRUCTIONS. ALLOW TO DRY COMPLETELY.					

ATTACHMENT "A"					
ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
	<p>4) THE ENTIRE SURFACE SHOULD THEN BE LIGHTLY MACHINE DISKED WITH #100 OR #120 GRIT SCREENBACK UNDER A BUFFING OR POLISHING PAD AND FINALLY VACUUMED AND TACK-RAGGED IN PREPARATION FOR THE FIRST COAT OF DISPERSED WATER FINISH.</p> <p><b>NOTE: DO NOT USE STEEL WOOL WITH A WATER BASED SEALER OR FINISH PRODUCT.</b></p> <p>5) APPLY THE FIRST COAT OF WATER DISPERSED FINISH UTILIZING THE SAME METHOD AS USED WITH THE SEALER COAT ABOVE. ALLOW TO DRY COMPLETELY.</p> <p>6) ONCE AGAIN THE ENTIRE SURFACE SHOULD BE LIGHTLY MACHINE DISKED WITH #100 OR #120 GRIT SCREENBACK UNDER A BUFFING OR POLISHING PAD AND FINALLY VACUUMED AND TACK-RAGGED. THEN CLEAN THE FLOOR SURFACE.</p> <p>7) FOR THE NEXT STEP IN THE FINISHING PROCESS, THE FLOOR SHOULD BE THOROUGHLY TACK-RAGGED IMMEDIATELY BEFORE APPLYING THE NEXT FINISH COAT (2ND) GIVING PARTICULAR ATTENTION TO EDGES AND CORNERS. APPLY AN EVEN FINISH COAT IN ACCORDANCE WITH MAUFACTURER'S INSTRUCTIONS AND ALLOW TO DRY COMPLETELY.</p> <p>8) VACUUM, THEN DOUBLE TACK-RAG THE FLOOR IN PREPARATION FOR THE FINAL (3RD) COAT OF FINISH WHICH SHOULD BE APPLIED IN ACCORDANCE WITH THE MANUFACTURER'S SPECIFICATIONS. APPLY THE FINAL COAT. DO NOT ABRASE THE FINAL COAT OF FINISH.</p> <p><b>NOTE: FOLLOW MANUFACTURER'S RECOMMENDATIONS FOR PROVIDING ADEQUATE VENTILATION DURING THE ENTIRE SEALING AND FINISH PROCESS. AVOID AIR CURRENTS THAT CARRY DUST AND DIRT. ALLOW ADEQUATE VENTILATION FOR PROPER DRYING.</b></p>				
4	<p><b>MULTI-CULTURAL CENTER BALLROOM FLOOR (APPROX. 1550 SQ FT)</b></p> <p>VENDOR WILL SUPPLY ALL TOOLS, EQUIPMENT, MATERIAL AND LABOR TO PERFORM THE FOLLOWING FLOOR REFINISHING PROJECT ON THE UNIVERSITY'S MULTI-CULTURAL CENTER BALLROOM FLOOR. THE FLOOR MEASURES 32' X 48' AND HAS A SURFACE AREA OF APPROXIMATELY 1550 SQUARE FEET.</p> <p>(THE MULTI-CULTURAL CENTER IS LOCATED ON URI'S MAIN KINGSTON CAMPUS).</p> <p>THE ENTIRE FLOOR IS TO BE SCREENED WITH 80 GRIT SCREENS, USING NEW SCREENS EVERY 300 SQUARE FEET. UPON COMPLETION OF FIRST SCREENING THE FLOOR IS TO BE VACUUMED. THE FLOOR WILL THEN BE SCREENED A SECOND TIME USING 120 GRIT SCREENS, USING A NEW SCREEN EVERY 200 SQUARE FEET. UPON COMPLETION OF THE SCREENING THE ENTIRE FLOOR IS TO BE VACUUMED AND TACK-RAGGED. YOU WILL THEN APPLY A COAT OF POLYURETHANE TO THE FLOOR AREA (POLYURETHANE TO BE AT LEAST 48% SOLIDS). POLYURETHANE WILL BE ALLOWED TO DRY A MINIMUM OF 24 HOURS OR AS NECESSARY.</p> <p>YOU WILL THEN SCREEN THE FLOOR USING 150 GRIT SCREENS, USING A NEW SCREEN FOR EVERY 200 SQUARE FEET OF AREA.</p> <p>UPON COMPLETION OF SCREENING THE FLOOR, THE FLOOR WILL BE VACUUMED AND TACK-RAGGED. YOU WILL THEN APPLY THE SECOND AND FINAL COAT OF POLYURETHANE (SPECIFICATIONS SAME AS ABOVE).</p> <p><b>NOTE: CONTRACTOR WILL SUPPLY 2' X 2' MAPLE SAMPLE WITH THE SAME POLYURETHANE USED ON GYMNASIUM. ALL DEBRIS IS TO BE DISPOSED OF BY THE CONTRACTOR ACCORDING TO STATE AND FEDERAL GUIDELINES.</b></p>				
	11/1/14 - 6/30/15	1	TOTAL	\$	\$
	7/1/15 - 6/30/16	1	TOTAL	\$	\$
	7/1/16 - 6/30/17	1	TOTAL	\$	\$
5	<p><b>MEMORIAL UNION BALLROOM FLOOR (APPROX. 5270 SQ FT)</b></p> <p>COMPLETE WET SCREENING AND PREPARATION OF THE WOOD FLOOR FOR THE APPLICATION OF TWO (2) COATS OF OIL MODIFIED GYM FINISH.</p>				
	11/1/14 - 6/30/15	1	TOTAL	\$	\$
	7/1/15 - 6/30/16	1	TOTAL	\$	\$
	7/1/16 - 6/30/17	1	TOTAL	\$	\$
	<p>IF THIS IS A MULTI-YEAR BID/CONTRACT, CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE UNIVERSITY. TERMINATION MAY BE EFFECTED BY THE UNIVERSITY BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE UNIVERSITY TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES AND SUBJECT TO AVAILABILITY OF FUNDS.</p>				

**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**INSPECTION REQUIREMENTS**

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS\* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. \*MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

**CHARGES PERMITTED**

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND, DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**PURCHASE AGREEMENT BID**

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. ORDERING (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.