

Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 11-DEC-14
 BID NUMBER: 7548934,1
 TITLE: JANITORIAL SERVICES-PUBLIC UTILITIES
 COMMISSION, WARWICK, RI
 BLANKET START : 01-MAR-15
 BLANKET END : 31-JAN-18
 BID CLOSING DATE AND TIME:19-DEC-2014 02:00:00

BUYER: Cadoret, David
 PHONE #: N/A

B DOA CONTROLLER
I ONE CAPITOL HILL, 4TH FLOOR
L SMITH ST
L PROVIDENCE, RI 02908
T US
O

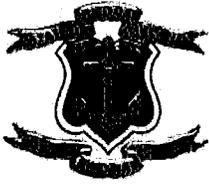
S PUC ADMINISTRATIVE SERVICES
H 89 JEFFERSON BOULEVARD
I WARWICK, RI 02888
P US
T
O

Requisition Number:

Amendment Description: Sign in sheet attached. Revised Attachment B attached. Notes from pre bid conference attached. Request for Quote form has been revised (lines 6-7-8-9).

| Line | Description | Quantity | Unit | Unit Price | Total |
|------|--|----------|-------------|------------|-------|
| 1 | INITIAL CLEAN UP OF BUILDING AS PER LIST IN ADDENDUM | 1.00 | Total | | |
| 2 | 3/1/15 - 6/30/15 MONTHLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES I.E. WEEKLY, MONTHLY, YEARLY | 4.00 | Month | | |
| 3 | 7/1/15 - 6/30/16 MONTHLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES I.E. WEEKLY, MONTHLY, YEARLY | 12.00 | Month | | |
| 4 | 7/1/16 - 6/30/17 MONTHLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES I.E. WEEKLY, MONTHLY, YEARLY | 12.00 | Month | | |
| 5 | 7/1/17 - 2/28/18 MONTHLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES I.E. WEEKLY, MONTHLY, YEARLY | 8.00 | Month | | |
| 6 | 3/1/15 - 6/30/15 TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH) AS REQUIRED | 4.00 | Month | | |
| 7 | 7/1/15 - 6/30/16 TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH) AS REQUIRED | 12.00 | Month | | |
| 8 | 7/1/16 - 6/30/17 TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH) AS REQUIRED | 12.00 | Month | | |
| 9 | 7/1/17 - 2/28/18 TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH) AS REQUIRED | 8.00 | Month | | |
| 10 | 3/1/15-6/30/15 SUBMIT A SEPERATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL, & FINISH) ON A PER SQ FT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR | 1.00 | Square Foot | | |
| 11 | 7/1/15-6/30/16 SUBMIT A SEPERATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL, & FINISH) ON A PER SQ FT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR | 1.00 | Square Foot | | |
| 12 | 7/1/16-6/30/17 SUBMIT A SEPERATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR | 1.00 | Square Foot | | |

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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| Line | Description | Quantity | Unit | Unit Price | Total |
|------|--|----------|-------------|------------|-------|
| | CARE SERVICES (STRIP, SEAL, & FINISH) ON A PER SQ FT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR | | | | |
| 13 | 7/1/17-2/28/18 SUBMIT A SEPERATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL, & FINISH) ON A PER SQ FT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR | 1.00 | Square Foot | | |
| 14 | 3/1/15 - 6/30/15 SUBMIT A MONTHLY PRICE FOR DAY PORTER SERVICES DESCRIBED UNDER SPECIAL CLEANING IN ATTACHMENT "B" | 4.00 | Month | | |
| 15 | 7/1/15 - 6/30/16 SUBMIT A MONTHLY PRICE FOR DAY PORTER SERVICES DESCRIBED UNDER SPECIAL CLEANING IN ATTACHMENT "B" | 12.00 | Month | | |
| 16 | 7/1/16 - 6/30/17 SUBMIT A MONTHLY PRICE FOR DAY PORTER SERVICES DESCRIBED UNDER SPECIAL CLEANING IN ATTACHMENT "B" | 12.00 | Month | | |
| 17 | 7/1/17 - 2/28/18 SUBMIT A MONTHLY PRICE FOR DAY PORTER SERVICES DESCRIBED UNDER SPECIAL CLEANING IN ATTACHMENT "B" | 8.00 | Month | | |

Delivery: _____

Terms of Payment: _____

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STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website: www.purchasing.ri.gov

December 11, 2014

ADDENDUM NUMBER ONE

RFQ # 7548934

TITLE: Janitorial Services-Public Utilities Commission

Closing Date and Time: 12/19/14 at 2:00 PM

Per the issuance of this ADDENDUM #1 (8 pages-not including revised Request for Quote) the following is noted:

Attached is sign in sheet from mandatory pre bid conference held 12/10/14 at 10am.

Attached is revised Attachment B. Floor service has been changed to monthly.

Request for Quote has been revised to reflect changing floor care services from semiannual to monthly.

As noted by buyer at pre bid:

This solicitation has been deemed suitable for habilitation facilities participation and as such only those vendors certified under this program will be allowed to submit proposals.

This is a mandatory pre bid conference

Only those vendors on the sign in sheet will be allowed to submit proposals

Bid bond is not required

Performance bond is required

Note that line 1 is for an initial clean-up of the facility. Initial clean up to include:

Wash all common area walls as needed, all railings, surface tops, windows, window sills.

Strip/clean all tile (non-carpeted) surfaces and polish/buff and wax.

Steam clean stairwell and all carpeted areas...

Work to be done on Saturday or Sunday to avoid work-day disruption.

Bid all lines. If price left blank or listed as zero (0) dollars bid will be deemed non-responsive and not considered. No charge (n/c) or included (incl) is acceptable.



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December 11, 2014
ADDENDUM NUMBER ONE
RFQ # 7548934

TITLE: Janitorial Services-Public Utilities Commission

On lines 6-7-8-9 of request for quote: price listed in unit price should be a total price for services described in attachment B as floor care services. If bid as per sq. ft. price, bid will be deemed non-responsive and not considered.

Lines 10-11-12-13 should be bid as per sq. ft. price.

NOTE MANDATORY REQUIREMENTS AS OUTLINED IN BID SPECIFICATIONS:

This bid is for services on Monday, Tuesday, Thursday, and Friday. There is a mandatory requirement of 4 hours per night (4pm to 8pm) on those nights.

There is also a mandatory requirement of a day porter (8:30am to 4pm) on Wednesday. Duties will include (but not limited to) change light bulbs, closet cleaning, directed cleaning, storage, etc).

Vendors will be required to submit a log of hours with the monthly invoice for approval

You are required to submit:

Bidder certification form. Bid says 4 pages, a new one has come out that is 3 pages.

The request for quote with all the pricing.
Attachment C, the technical proposal.
Attachment F, the costing page worksheet.

Agency will provide all paper products.

Vendor will be given a set of keys for the building.

Each floor has a custodial closet.

A work station will be set up in the basement for the day porter.

Awarded vendor is allowed to subcontract floor services portion of contract.



"MANDATORY" PRE-BID CONFERENCE SIGN IN SHEET

Mandatory Pre-bid Conference: Any vendor who intends to submit a bid proposal in response to this solicitation must have its designated representative attend the mandatory pre-bid conference. The representative must register at the pre-bid conference and disclose the identity of the vendor whom he/she represents. Because attendance at the pre-bid conference is mandatory, a vendor's failure to attend and register at the pre-bid conference shall result in disqualification of the vendor's bid proposal as non-responsive to the solicitation.

BID NUMBER: 7548934
BID TITLE: Janitorial Services-Public Utilities Commission
PRE-BID DATE AND TIME: 12/10/14 at 10am

Purchasing Representative: Dcadoret
Mandatory Pre-bid START TIME: 10.10
Mandatory Pre-bid END TIME: 10.40

| COMPANY NAME | COMPANY REPRESENTATIVE | ADDRESS | CONTACT EMAIL | CONTACT PHONE NUMBER | PROPOSAL SUBMITTED (For Purchasing Use Only) |
|--------------------|---------------------------------------|----------------------------------|---------------------------------|----------------------|--|
| 1 STATE PURCHASING | DAVID CADORET | 1 CAROLAN AVE BROW | DAVID.CADORET@PURCHASING.RI.GOV | 401-574-8131 | |
| 2 | TAMMY LEE DAVID CADORET | 220 WOODSQUACKETT AVE | RAJINDR.K@GOW | 357-1542 | |
| 3 FOGARDY CTR. | AMANDA MARTINEZ | 60 EDWARD ST EAST PROVIDENCE | SALES1@PEPFORMERALSUPPLY.COM | (401) 434-1740 | |
| 4 PERFORMANCE | JULIE WYLLIE | 20 CUMBERLAND ST WARRICK COLLEGE | SWOFFORD@PERFORMANCE | 401-869-6077 | |
| 5 EVERETT | | | | | |
| 6 | | | | | |
| 7 | | | | | |
| 8 | | | | | |
| 9 | | | | | |
| 10 | | | | | |
| 11 | | | | | |
| 12 | | | | | |
| 13 | | | | | |
| 14 | | | | | |
| 15 | | | | | |

CHECKLIST FOR JANITORIAL SERVICES

| SERVICE REQUIRED FREQUENCY OF SERVICE | DAILY | TIMES WEEKLY | TIMES MONTHLY | TIMES YEARLY |
|---|-------------------------------------|-----------------|------------------|-----------------|
| <u>ROUTINE SERVICES</u> | | | | |
| 1. EMPTY ALL WASTEBASKETS, RECEPTACLES AND REPLACE LINERS AS NEEDED; | <input checked="" type="checkbox"/> | — | — | — |
| 2. WASH ALL WASTEBASKETS IN OFFICE(S) AS NEEDED; | <input type="checkbox"/> | 1 | | |
| 3. WASH ALL WASTE RECEPTACLES IN LUNCHROOMS; | <input type="checkbox"/> | — | 2 | — |
| 4. DUST ALL OFFICE FURNITURE AND EQUIPMENT – FILES, ETC.; | <input type="checkbox"/> | — | 2 | — |
| 5. DUST ALL BUILDING SURFACES WITHIN REACH – WINDOW SILLS, DOOR AND WINDOW FRAMES, PANELS, WALLS, ROOM DIVIDERS, CHAIR RAILS, BASEBOARDS, MOLDINGS, HANDRAILS, LEDGES, ETC., USING A TREATED CLOTH; | | | 2 | — |
| 6. WASH AND SANITIZE ALL DRINKING FOUNTAINS USING <u>GERMICIDAL</u> CLEANER; | <input type="checkbox"/> | 1 | — | — |
| 7. DUST ALL HIGH PARTITIONS, PIPES, VENTS, MOLDINGS, ETC.; | | | 2 | — |
| 8. DAMP WASH AND POLISH ALL BUILDING SURFACES WITHIN REACH – WINDOW SILLS, DOOR AND WINDOW FRAMES, PANELS, WALLS, ROOM DIVIDERS, CHAIR RAILS, BASEBOARDS, MOLDINGS, HANDRAILS, LEDGES, ETC., USING A TREATED CLOTH; | | | 2 | — |
| 9. DUST ALL BLINDS; | | | | 1 |
| 10. REMOVE FINGERPRINTS, MARKS AND SMUDGES FROM WOODWORK, WALLS AND PARTITIONS; | <input checked="" type="checkbox"/> | — | — | — |
| 11. CLEAN AND POLISH BRIGHT METAL WORK; | <input type="checkbox"/> | — | 2 | — |
| 12. VACUUM ALL VENTS (EXPOSED GRILL WORK); | | | 1 | — |
| 13. WASH RUBBER FLOOR MATS; | <input type="checkbox"/> | — | 1 | — |
| 14. CLEAN CHALKBOARDS AND CHALK TRAYS, DRY METHOD; | <input type="checkbox"/> | — | — | — |
| 15. WASH LIGHT FIXTURES; | | | 1 | — |
| 16. WALL WASHING: | | | 1 | — |
| STAIRWAY | | | 1 | — |
| HALLWAY | | | 1 | — |
| CORRIDOR | | | 1 | — |
| CLASSROOM | | | — | — |
| OFFICE | | | 1 | — |
| OTHER AREAS – SPECIFY: _____ | | | — | — |

CHECKLIST FOR JANITORIAL SERVICES

| SERVICE REQUIRED FREQUENCY OF SERVICE | DAILY | TIMES WEEKLY | TIMES MONTHLY | TIMES YEARLY |
|---|-------------------------------------|-----------------|------------------|-----------------|
| 17. WASH ALL ENTRY GLASS – DOORS (INSIDE AND OUTSIDE), PARTITIONS, DIVIDERS, ETC.; | <input type="checkbox"/> | 1 | _____ | _____ |
| 18. WASH ALL EXPOSED GLASS SURFACES – GLASS PARTITIONS, INTERIOR GLASS DOORS, DISPLAY CASES, DIRECTORY BOARDS, MIRRORS, GLASS DRAFT WINDOWS SHIELDS, ETC.; | <input type="checkbox"/> | 1 | _____ | _____ |
| 19. REPLACE BURNED OUT LIGHTS FROM AGENCY'S STOCK; | <input checked="" type="checkbox"/> | _____ | _____ | _____ |
| 20. SWEEP STOOPS AND SIDEWALK AREAS (ONLY AREAS LISTED); _____ _____ | <input type="checkbox"/> | _____ | _____ | _____ |
| 21. POLICE AREA ADJACENT TO BUILDING AND REMOVE BOTTLES, PAPERS, CIGARETTE BUTTS, ETC.; | <input type="checkbox"/> | 1 | _____ | _____ |
| <u>LAVATORIES:</u> | | | | |
| 22. <u>CLEAN RESTROOMS – FLOORS, URINALS, TOILET BOWLS, SEATS, COMPARTMENTS, FIXTURES AND WALLS WITH A QUARTENARY GERMICIDAL SOLUTION, WHICH IS EPA REGISTERED ACCORDING TO GSA PROCEDURES;</u> | <input checked="" type="checkbox"/> | _____ | _____ | _____ |
| <u>FLOORS:</u> | | | | |
| 23. SWEEP AND/OR DUST MOP ALL FLOOR SURFACES WITH TREATED MOPS; | <input type="checkbox"/> | 1 | _____ | _____ |
| 24. SWEEP AND DUST STAIRS, LANDINGS AND HANDRAILS: FRONT: _____ OTHERS SPECIFY: _____ | <input type="checkbox"/> | 1 | _____ | _____ |
| 25. WET MOP ALL TRAFFIC LANES – ENTRIES, HALLS, ETC.; | <input type="checkbox"/> | 1 | _____ | _____ |
| 26. WET MOP ALL OFFICES, CLASSROOMS, ETC.; | <input type="checkbox"/> | 1 | _____ | _____ |
| 27. WET MOP STAIRS AND LANDINGS – FRONT: _____ OTHERS, SPECIFY: _____ | <input type="checkbox"/> | 1 | _____ | _____ |

CHECKLIST FOR JANITORIAL SERVICES

| SERVICE REQUIRED FREQUENCY OF SERVICE | DAILY | TIMES WEEKLY | TIMES MONTHLY | TIMES YEARLY |
|---|--------------------------|-----------------|------------------|-----------------|
| 28. VACUUM ALL CARPETING IN TRAFFIC AREAS, STAIRS, LANDINGS, CORRIDORS, ENTRANCES; | <input type="checkbox"/> | <u>2</u> | _____ | _____ |
| 29. VACUUM ALL CARPETING IN OFFICES, CLASSROOMS, ETC.; SPECIFY: _____ | <input type="checkbox"/> | <u>2</u> | _____ | _____ |
| 30. SPOT CLEAN ALL CARPETING, AS NECESSARY TO REMOVE SPILLS, SMALL AREAS, ETC.; | <input type="checkbox"/> | <u>1</u> | _____ | _____ |
| 31. SPRAY CLEAN AND MACHINE POLISH ALL NON- CARPETED FLOORS IN TRAFFIC LANES, CORRIDORS, ENTRANCES, ETC.; | <input type="checkbox"/> | _____ | <u>2</u> | _____ |
| 32. SPRAY AND MACHINE POLISH ALL OTHER NON- CARPETED FLOOR AREAS: _____ | <input type="checkbox"/> | _____ | <u>2</u> | _____ |

JANITORIAL SERVICES – FLOOR MAINTENANCE

FLOOR SERVICE: STRIP, SEAL AND FINISH

- A. MACHINE STRIP AND REFINISH ALL NON-CARPETED FLOORS IN TRAFFIC AREAS, CORRIDORS, ENTRANCES, ETC.

- B. MACHINE STRIP AND REFINISH ALL NON-CARPETED FLOORS IN CLASSROOMS, OFFICES, ETC.

SPECIFY: Monthly

NOTE:

AGENCY MUST SPECIFY THE TYPE OF FLOOR CLEANING CHEMICALS AND EQUIPMENT THAT WILL BE USED AT THE SPECIFIC LOCATION. THE OFFICE OF PURCHASES RECOMMENDS A "HIGH SPEED FLOOR CARE SYSTEM". YOU CAN SPECIFY ANY ONE OF THESE "SYSTEMS" LISTED OR ANY SYSTEM EQUAL TO THOSE LISTED.

FREQUENCY OF FLOOR SERVICE WILL BE DIRECTED BY THE AGENCY COORDINATOR AND MUST BE IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDED INSTRUCTIONS FOR PROPER MAINTENANCE.

LIST CHEMICALS:

STRIPPER: Industry approved
SEALER: Industry approved
FINISH: Industry approved
RESTORER: Industry approved
CLEANER: Industry approved

LIST EQUIPMENT:

MANUFACTURER BRAND: Industry approved
MODEL #: Industry approved
SIZE: 20" High Speed
RPM: 1,600-2,000

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

BOND REQUIRED (PERFORMANCE & LABOR/PYT)

NO BID SURETY REQUIRED TO BE SUBMITTED WITH BID. HOWEVER, THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH PERFORMANCE AND LABOR AND PAYMENT BONDS AT TIME OF TENTATIVE CONTRACT AWARD.

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

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MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

VENDOR SPECIFICATIONS

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.