



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

CREATION DATE : 13-AUG-14  
BID NUMBER: 7548933  
TITLE: PICK UP AND DISPOSAL OF REGULATED  
MEDICAL WASTE FOR DEPT OF HEALTH LABS  
  
BLANKET START : 01-NOV-14  
BLANKET END : 31-OCT-17  
BID CLOSING DATE AND TIME:03-SEP-2014 10:30:00

BUYER: Melillo, Charlotte A  
PHONE #: 401-574-8110

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DOA CONTROLLER  
ONE CAPITOL HILL, 4TH FLOOR  
SMITH ST  
PROVIDENCE, RI 02908  
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DOH HEALTH LABORATORIES  
50 ORMS STREET  
PROVIDENCE, RI 02904  
US

Requisition Number: 1364649

Line	Description	Quantity	Unit	Unit Price	Total
1	11/1/14 - 10/31/17 QUESTIONS REGARDING THIS BID SHOULD BE EMAILED TO: <a href="mailto:questions7@purchasing.ri.gov">questions7@purchasing.ri.gov</a> before 8/25/14 AT NOON. 11/1/14 - 6/30/15 PICK-UP AND DISPOSAL OF REGULATED MEDICAL WASTE FOR THE DEPT. OF HEALTH LABORATORIES PER ATTACHED SPECIFICATIONS (BID A PRICE PER POUND)	11,016.00	Each		
2	7/1/15 - 6/30/16 PICK-UP AND DISPOSAL OF REGULATED MEDICAL WASTE FOR THE DEPT OF HEALTH PER ATTACHED SPECIFICATIONS (BID A PRICE PER POUND)	16,525.00	Each		
3	7/1/16 - 6/30/17 PICK-UP AND DISPOSAL OF REGULATED MEDICAL WASTE FOR THE DEPT. OF HEALTH LABS PER THE ATTACHED SPECIFICATIONS (BID A PRICE PER POUND)	16,525.00	Each		
4	7/1/17 - 10/31/17 PICK UP AND DISPOSAL OF REGULATED MEDICAL WASTE FOR THE DEPT. OF HEALTH LABORATORIES PER THE ATTACHED SPECIFICATIONS (BID A PRICE PER POUND)	5,508.00	Each		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

RFQ 7548933 CLOSING DATE & TIME: 9/3/14 at 10:30 AM

Rhode Island Department of Health  
State Health Laboratories  
Regulated Medical Waste Specifications  
Contract Period 11/1/14 - 10/31/17

Remove and dispose of all regulated medical waste (RMW) from the Rhode Island Department of Health, State Health Laboratories, 50 Orms Street, Providence, RI 02904, in compliance with Rhode Island Department of Environmental Management (DEM) regulations.

State Health Laboratories (SHL) generates approximately 450 pounds of RMW per week. The medical waste consists primarily of bacterial and viral cultures, test tubes, examination gloves and gowns, and human and animal specimens used to diagnose infectious disease.

Specifications:

1. The vendor must be permitted and registered through DEM as meeting rules and regulations governing medical waste.
2. The vendor must supply a full service program including packing supplies, transportation, manifesting, and legal disposal of waste.
3. Packing supplies must include RWM corrugated boxes (approx. 18" x 18" x 24", 30 gallon capacity), three (3) millimeter red biohazard plastic bags (one per box), packing tape, and manifest forms.
4. Manifest forms must be completed by the vendor, signed by the vendor and SHL representative after removal from premises. Completed manifests (after disposal) will be returned to SHL within the permitted time period. As an alternative, electronic (internet) access to completed manifests will be permitted.
5. Transportation must be provided in properly permitted/licensed trucks from SHL to a registered and legal disposal/incineration site. All waste must be treated in accordance with DEM, Federal, and local requirements.
6. Consultation and education regarding regulated medical waste management must be available from the vendor at no additional cost.
7. Vendor must provide SHL with written company policies and procedures for packaging, types of wastes permitted, labeling requirements, etc.
8. Vendor must serve as a liaison between SHL and regulatory agencies to obtain and provide accurate, up-to-date information pertaining to regulations at no additional cost.
9. Vendor must provide liability and environmental impairment insurance coverage in accordance with local and state laws.
10. RWM must be picked up by the vendor once per week at SHL during working hours (8:30 AM-4:00 PM).
11. The contract period is for three years.
12. All work must be completed in a professional manner.
13. Bidding for services will be on a per-pound basis for the three contract years (price/pound should be listed for each year).

**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,  
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the

vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**LICENSE REQUIREMENTS**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.