



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

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JULY 17, 2014

ADDENDUM NUMBER THREE

RFQ # 7548854

TITLE: On-Site Shredding Services, MPA # 401

Blanket Requirements: August 1, 2014 – July 31, 2015.

The following are the Answers to Questions received during the Question Period:

1. Will a business registered in Rhode Island be considered over a competitor who is not register in Rhode Island and may not employee R.I. citizens?

Currently there is no provision in Rhode Island that gives preferences to Rhode Island businesses.

2. Will the awarded service for RFP#7548854 be considered as a mandatory service provider or is it considered preferred vendor status?

The RI Agencies and City and Towns are advised that we have established a Master Price Agreement with the preferred vendor. It is highly recommended that an MPA vendor is utilized.

3. Is the RFQ#7548854 for strictly onsite shredding services?

Yes, it is.

4. Are there options for year 2 or year 3?

No, there are not any options.

5. Line 1 states onsite shredding for URI, RIC & CCRI. Is the quantity given (160,000lbs) just for these college locations based on figures reported to the State last year?

These are estimates based on actual and converted container sizes because there is a request of per pound pricing within this solicitation. If billing is requested by container rather than pound then line items 4 through 7 would be utilized.

6. Can you provide a list of locations, equipment in place (size of containers) & the frequency that is being serviced as of today?

See the attached information for total 2013 usage. (3 pages)

7. Line 2 you reference the 64 gallon bin as 200-250lb capacity & in line 1 you reference containers at 150lb capacity. Can you tell me what containers are being used that hold the 150lbs of material?

Secure Shredding Consoles.

8. In Line 3 can you expand on what the anticipated volume may be for the removal of material that has already been shredded and how would it be contained?

Unfortunately we do not have a number for this service.

9. Line 4 you reference a locked console box that holds 150lbs, can you please provide the dimensions (LxWxH) for this piece of equipment?

These sizes may vary by location. Approximately, 36"x20"x21".

10. The Quantity in Line 4 indicates 390, is this to be considered as 1 box at 390 separate locations?

No this is the total number of containers serviced over the past year.

11. Line 5 you reference 770 as the quantity for each additional container. Are we to consider that these are all additional containers at various locations on top of the 390 stated in Line 4?

Yes.

12. Should Line 6 & Line 7 follow the same response as Line 4 & Line 5?

Yes

13. If lines 4-7 are looking for price per container, why are lines 1-3 to be priced per pound?

This contract is will be used by various agencies and cities and towns. We are trying to accommodate all locations. The Colleges in general prefer a price per pound while the agencies are accustomed to a price per container.

14. With an opening date of 7/22, and requested start of service date of 8/1, this does not leave enough time to finalize and agreement, setup the account, order supplies, and coordinate removal/drop off of bins with the incumbent vendor

The agencies will coordinate the exchanging of the containers with the vendors involved over a reasonable period of time.

15. In order for vendors to appropriately gauge their level of investment for bin purchases (total number of bins requiring purchase) as well as servicing addresses that are not outlined in the RFQ, we need to understand the total number of bins and bin types that are currently being serviced and at which locations other than URI, RIC, and CCRI.

Please see our response to items (6) above.

16. Would the State of RI be open to Off-site shredding services if a certificate of destruction is issued, the service is fully NAID certified, PCI/PHI/HIPPA compliant and does not involve and 3rd party contractors?

No. Per Rhode Island General Law 37-2.4 the off-site shredding is deemed suitable for habilitation facilities participation and must be offered to Habilitation Services first.

17. Are the three figures of 160,000/40,000/1 lbs. annual figures?

The 160,000 and 40,000 lb. figures is representative of what was serviced in 2013. The 1 lb. is for unit pricing.

18. Can you please confirm the approximate number of containers and service frequency for the 40,000lbs of material?

See response to item 6.

19. Can you please confirm the service addresses for all locations seeking service in this RFQ?

Agency names are in item 6.

20. The RFQ states that bin servicing for containers would be on a per needed basis, can you please confirm the approximate service frequency needs? IE Weekly, Monthly...

See response to item 6.

21. Are the following container volumes of 390, 770, 90 and 164 the estimated number of annual servicing tips of a container, or the number of containers required per location(s)?

The annual servicing tips.

22. Can you please confirm if there is any technical scoring involved with this award other than meeting the specified requirements and price? Is there weighting?

This is a Request for Quote, there is no scoring involved. The vendors must meet the bid requirements as outlined.

23. When and where is the mandatory pre-bid conference?

There is no pre-bid conference for this Request for Quote.

**RI AWARD #3201135
All State Agencies, Municipalities and Quasi-Public Agencies
ON-SITE 2013**

LOCATION	TOTAL CONTAINERS	FREQUENCY OF SERVICE	TOTAL NUMBER OF CONSOLES SERVICED IN 2013	TOTAL NUMBER OF 32" SERVICED IN 2013	TOTAL NUMBER OF 64" SERVICED IN 2013	TOTAL NUMBER TO 32" SERVICED IN 2013	TOTAL NUMBER OF BOXES SERVICED IN 2013	TOTAL NUMBER OF BAGS SERVICED IN 2013	TOTAL WEIGHT FOR PALLETIZED BOXES	SERVICED ON-SITE	
Department of Attorney General Pawtucket City Hall	5x64 Boxes	Purge				40				138	X X

**RI AWARD #3201194
 UNIVERSITY OF RHODE ISLAND OFF-SITE IN 2013 WITH PLANS FOR
 ON-SITE IN NEXT AWARD**

LOCATION	TOTAL WEIGHT OF SHREDED PAPER	TOTAL NUMBER OF GAS SERVICED IN 2013	SERVICED OFF-SITE
University of Rhode Island	46028	12	X

**RI AWARD #3201213
RHODE ISLAND COLLEGE & CCRI ON-SITE 2013**

LOCATION	TOTAL CONTAINERS	FREQUENCY OF SERVICE	TOTAL NUMBER OF CONSOLES SERVICED IN 2013	TOTAL NUMBER OF 64s SERVICED IN 2013	TOTAL NUMBER OF BOXES SERVICED IN 2013	SERVICED ON-SITE
CCRI	19 consoles	Weekly	886	160		X
- Flanagan Campus						X
- Knight Campus						X
- Liston Campus						X
- Newport Campus						X
Rhode Island College	5x64 11 consoles	Bi-weekly	273.75	43	289.5	X