



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

CREATION DATE : 25-JUN-14  
 BID NUMBER: 7548849  
 TITLE: EXHAUST CLEANING SERVICE

BLANKET START : 01-AUG-14  
 BLANKET END : 30-JUN-17  
 BID CLOSING DATE AND TIME: 14-JUL-2014 10:30:00

BUYER: Mosca, Gary  
 PHONE #: 401-574-8124

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CCRI CONTROLLER'S OFFICE  
 ACCOUNTS PAYABLE  
 400 EAST AVENUE  
 WARWICK, RI 02886  
 US

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CCRI KNIGHT CAMPUS  
 400 EAST AVE  
 WARWICK, RI 02886-1807  
 US

Requisition Number: 1372761

Note to Bidders: Questions concerning this solicitation may be emailed to [doa.purquestions3@purchasing.ri.gov](mailto:doa.purquestions3@purchasing.ri.gov) no later than 7/3/14 @ 3:00 PM (ET). Questions should be submitted in a Microsoft word attachment. Please reference the RFQ # on all correspondence. Questions received if any, will be posted on the internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

Line	Description	Quantity	Unit	Unit Price	Total
1	BI-ANNUAL CLEANING SERVICES AT THE WARWICK, LINCOLN, PROVIDENCE AND NEWPORT CAMPUSES OF THE COMMUNITY COLLEGE OF RHODE ISLAND PER ATTACHED SPECIFICATIONS. WARWICK BI-ANNUAL SERVICE TWO (2) HOODS SERVICED AT THIS LOCATION. ONE (1) 6' X 2' IN KITCHEN/CAFETERIA UPSTAIRS ONE (1) 22' X 5' IN KITCHEN DOWNSTAIRS	2.00	Each		
2	LINCOLN BI-ANNUAL SERVICE THREE (3) HOODS SERVICED AT THIS LOCATION. ONE (1) 90"X32" IN FRONT SERVING LINE ONE (1) 54"X32" IN FRONT SERVING LINE ONE (1) 23'-6" X 54"X32" IN KITCHEN	2.00	Each		
3	PROVIDENCE BI-ANNUAL SERVICE TWO (2) HOODS SERVICED AT THIS LOCATION. ONE (1) 30" X 82" IN FRONT SERVING LINE ONE (1) 38" X 17" IN BACK KITCHEN	2.00	Each		
4	NEWPORT BI-ANNUAL SERVICE THREE (3) HOODS SERVICED AT THIS LOCATION. TWO (2) 6'X10' IN KITCHEN ONE (1) 4'-6" X 8'-6" IN SERVING AREA	2.00	Each		
5	WARWICK EMERGENCY CLEANING AS REQUESTED BY AGENCY	5.00	Hour		
6	LINCOLN EMERGENCY CLEANING AS REQUESTED BY AGENCY	5.00	Hour		
7	PROVIDENCE EMERGENCY CLEANING AS REQUESTED BY AGENCY	5.00	Hour		
8	NEWPORT EMERGENCY CLEANING AS REQUESTED BY AGENCY	5.00	Hour		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website: [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

***Bid #7548849***  
**Specifications**

***BI-ANNUAL CLEANING SERVICES AT THE WARWICK, LINCOLN, PROVIDENCE  
AND NEWPORT CAMPUSES OF CCRI.***

**VENDOR TO SUPPLY ALL LABOR, MATERIAL AND EQUIPMENT NEEDED FOR COMPLETE AND  
PROPER CLEANING OF MAIN EXHAUST SYSTEMS AS FOLLOWS:**

1. CLEAN ALL HOODS AND POLISH.
2. CLEAN ASSOCIATED FILTERS.
3. CLEAN ALL ATTACHED DUCTWORK.
4. CLEAN BACKSPASH TO EQUIPMENT LEVEL.
5. CLEAN ALL FANS.

**ALL WORK PERFORMED WILL CLEAN ENTIRE DUCTWORK TO FAN TO INSURE THAT THE NFPA  
STANDARDS ARE MET.**

**ALSO INCLUDED AT NO ADDITIONAL CHARGE:**

1. CERTIFY SYSTEM TO NFPA 96 FIRE SAFETY STANDARDS
2. SEND FIRE MARSHAL REPORT TO LOCAL FIRE MARSHALS
3. GUARANTEE QUALITY WORK
4. WORK WITH INSURANCE COMPANIES TO GET ALL POSSIBLE CREDITS.

End

**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**LICENSE REQUIREMENTS**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,  
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**PURCHASE AGREEMENT BID**

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. ORDERING (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

**INSPECTION REQUIREMENTS**

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS\* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. \*MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.