



**Solicitation Information
July 11, 2014**

Addendum #1

RFI # 7548839

**TITLE: ENVIRONMENTAL TECHNICAL ASSISTANCE CONTRACT – MPA
#309**

Submission Deadline: Monday, July 28, 2014 at 2:00 PM (ET)

**BELOW ARE VENDOR QUESTIONS WITH STATE RESPONSES. NO
FURTHER QUESTIONS WILL BE ANSWERED.**

**Gail Walsh
Chief Buyer**

MPA-309 Questions / RFP #7548839

Vendor A

Question #1: The following language is presented within the RFP:

“RIDEM will, to the best of its ability, award projects to the TAC consultants in an endeavor to provide a fair and equitable split of the work amongst all the qualified TAC Consultants. Projects in excess of \$100,000 dollars may not be awarded under this contract and must go out to formal bid consistent with the Division of Purchases and other State procedures.”

Within the current TAC contract, all requested work was bid, with the low price being awarded the work. Does the above language change the approach, in that for work estimated at less than (<) \$100,000 no bidding will be required and the requesting entity (RIDEM etc.) can just select a contractor to provide, as stated, “..a fair and equitable split of the work amongst all the qualified TAC Consultants.” Or is the intent of this language to just limit the contract to work <\$100,000 with the same bidding process as has been conducted under the existing TAC.

Response: At this time, we do not know exactly how much money will be available but RIDEM will endeavor to be fair and equitable with the available resources at our discretion. We anticipate that in contrast to the bidding requirements under the previous TAC, the majority of work will be awarded without a bidding process. For more complicated or higher cost work, RIDEM reserves the right to solicit bids from contractors on the TAC.

State agencies are required to obtain three quotes from MPA-309 vendors before making an award.

Vendor B

Question #1: Can the Rhode Island Department of Environmental Management (RIDEM) or the Rhode Island Department of Administration provide information that details the number of contracts and total value that have been issued utilizing this Master Price Agreement (#309) during the current contract period? If available, it would be helpful if the contract and value information were separated by contract Category.

Response: Based on our best estimates, approximately \$1,869,000 has been awarded by the State over the last two years. This amount does not include contracts that may have been awarded by cities and towns or quasi-public agencies who often utilize the State’s master price agreements.

Question #2: Is it required of a successful bidder to provide qualifications and demonstrated project experience for each and every task, assessment, remediation, and project management activity listed, either directly or through subcontracting, in order to be deemed qualified under each Category?

Response: No, the evaluation, ranking, and selection process is listed in Section 6. Please refer to Section 6 for Category qualifications.

Question #3: Please confirm that it is necessary to submit a SF330 in addition to the qualifications and personnel information requested in the RFP. If required, does one SF330 cover all Categories in the RFP?

Response: It is necessary to submit a SF330. Yes, one SF330 is sufficient and does cover all Categories in the RFP.

Question #4: On page 13, under Category Two, it states “Respondents shall have shown the ability to perform all tasks included under Category 1.” In the proposal, do the qualifications related to those Tasks in Category 1 need to be presented again under Category 2, or can this be done by reference?

Response: Yes, the qualifications related to specific Tasks in Category 1 must be presented again under Category 2. Each Category should be presented as a separate, independent document.

Question #5: The Cover Form states each bid proposal must include a public copy – is this in addition to the copies specified on page 30 of the RFP?

Response: No. The public copy requirement relates to public works projects only. This is not considered a public works project.

Vendor C

Question #1: Section 4 of the RFP, beginning on page 23, lists specific sections (A-D) to be included in the submission, but does not mention the Standard Form 330, which is included in the list in Section 5 (page 30). Should the SF330 be included as an Appendix?

Response: The SF330 should be included and submitting the SF330 as an Appendix is acceptable.

Question #2: Section 4 states that résumés for classifications P3 and P4 should be included as an Appendix. Would the résumés included in Section E of the SF330 meet this requirement, or should separate résumés be provided?

Response: The resumes in Section E of the SF330 do not meet this requirement, and separate resumes should be provided.

Question #3: Does the 1200-word limit on the cover letter include the address and signature blocks or just the main text of the letter?

Response: The 1200-word limit applies to the main text of the letter and does not include the address and signature blocks.

Question #4: Regarding Attachment B: Costs, section b) Site Survey costs, item 3, it is difficult to estimate the price of a survey for 5 or more acres without an upper limit in area. Can RIDEM consider a different pricing criteria (i.e., day rate, cost per acre, etc.)?

Response: Yes, RIDEM is amenable to different pricing criteria such as rate per day.

Vendor D

Question #1: For the category on “Air Pollution Program Technical Assistance,” how many separate task orders were issued to contractors over the past 3 years? What was the total dollar amount of those task orders? What type of technical assistance did those task orders cover?

Response: Three projects were awarded. The total awarded was approximately \$68,000. The three projects involved air monitoring support services, technical assistance for revising our sulfur in fuel oil regulation and technical assistance for updating our low emission vehicle regulation and tracking compliance for the same.

Please note: These three projects were awarded by DEM, and do not include awards by other state agencies in this category, or cities and towns, or quasi-public agencies. This information is not readily available.

Question #2: For the category on “Air Pollution Program Technical Assistance,” does RIDEM have a rough estimate for the total dollar amount of task orders expected to be issued over the next 3 years? What, if any, specific projects does RIDEM anticipate contracting out in the next year?

Response: The purpose of this solicitation for Category 4 is to have a pool of pre-qualified contractors with air pollution expertise to be available in the event there is a need for contracted technical assistance. The intent is to simply streamline the administrative process to retain a contractor.

Question #3: The category on “Air Pollution Program Technical Assistance” now includes specific reference to assisting with Regional Greenhouse Gas Initiative programs. In the past 3 years, has RIDEM used contractor support for similar activity? If so, what contractors have provided this support?

Response: No, RIDEM has not used a contractor for technical assistance with the RGGL.

Vendor E

Question #1: When drilling is a subcontracted service, should it be billed at cost plus the subcontractor mark-up rather than at the unit costs?

Response: RIDEM is looking for the unit cost without the markup.