



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

CREATION DATE : 11-JUN-14  
BID NUMBER: 7548737-2  
TITLE: ART CENTER TECHNOLOGY FOR PHASE 2 - RIC  
  
BID CLOSING DATE AND TIME:03-JUL-2014 10:00:00

BUYER: Mosca, Gary  
PHONE #: 401-574-8124

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RIC-PURCHASING  
600 MOUNT PLEASANT AVENUE  
PROVIDENCE, RI 02908  
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RIC-PURCHASING  
600 MOUNT PLEASANT AVENUE  
PROVIDENCE, RI 02908  
US

Requisition Number: 1366885

Note to Bidders: Questions concerning this solicitation may be emailed to questions3@purchasing.ri.gov no later than 6/19/14 @ 3:00 PM (ET). Questions should be submitted in a Microsoft word attachment. Please reference the RFQ # on all correspondence. Questions received if any, will be posted on the internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

Line	Description	Quantity	Unit	Unit Price	Total
1	ART CENTER TECHNOLOGY FOR PHASE 2 - RIC PER ATTACHED.	1.00	Each		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website: [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

Bid #7548737-2

ATTACHMENT "A"

For firms requesting "Substitutes" and/or "Or Equal" products other than those specified those firms are required to make One (1) consolidated request for approval in strict accordance with the standards prescribed below and by the date indicated.

It shall be noted that a spread sheet has been provided entitled "Substitution Request Form" in which the Offeror shall use to submit request for substitution. The Offeror shall utilize this form to convey and detail request and additionally provide the level of details as attachments as prescribed and defined her-in as supporting data to allow for expeditious review and comparison. Deviation from this procedure shall result in Rejection of the request at the discretion of the Owner. The Offeror shall submit all substitutions in One (1) consolidated submittal and is limited to one (1) substituted product for each type, however a product approved for one Offeror is considered approved for all.

Those firms, Vendors/Suppliers proposing to use or equal products shall submit these items in a timely manner by the date prescribed and shall submit all product data that clearly shows a line by line comparison illustrating where the product is in fact an equal product. Substitution requests that do not clearly identify the originally specified product and a comparison of the proposed with supporting data in Microsoft Word format (A Word Document, Not in a Word E-mail) shall be rejected upon receipt. Simply E-Mailing, a list of items and attaching photographic documentation or providing website links will not be accepted, without exception. Any vendors filling Submission Request Form must complete their selections and submit per requirements of bid no later than June 19, 2014 @ 3:00PM (ET) to the Division of Purchases Buyer at [questions3@purchasing.ri.gov](mailto:questions3@purchasing.ri.gov)

Once evaluation of submittals is complete an addendum will be posted to the State Purchasing web-site indicating a comprised list including descriptions of those items eligible to bid.

The project installation window for Phase 2 Technology is currently scheduled for July 15, 2014- August 15, 2014.

Successful bidders will be given 30 day notice prior to the actual start date of installation.

End



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**ATTACHMENT "B"**

Technology for the Art Center to include delivery, installation and setup within designated rooms according to the drawings.

The installation is to be coordinated with the General Contractor, Owners project Manager and/or their designated representative and Rhode Island College representative, and their schedule.

All components for necessary installation, i.e.: brackets, connectors, grommet covers, electrical feeders, etc. are to be included in the final cost.

All debris from packaging is to be removed by furniture installers and removed from the premises. It is the sole responsibility of the installers to unload the delivery trucks.

Immediately after unpacking materials, the Contractor shall collect and remove from the building and/or premises all packing case lumber or other materials, excelsior, wrappings, and other rubbish caused by his operations. Under no circumstances shall the Contractor use any on-site dumpster or dumping facility without prior written permission of the Owner.

At the completion of his work, the Contractor shall leave the work area "broom clean."  
All materials, hardware, fixtures, and other equipment shall be left undamaged, bright, and polished condition.

All finished surfaces shall be left in perfect condition free of stains, spots, marks, dirt, and other defects.

In the performance of the work, the Contractor shall at all times furnish and maintain proper protection for the floors, walls, ceilings, fixtures, equipment, furniture, and/or other property of the Owner and shall repair any damage hereto caused by the Contractor.

End

QTY	CODE	ITEM	MANUFACTURER	MODEL NO	BID UNIT \$	BID TOTAL \$
1	5 90010	LASER PRINTER - BW	HP	P3015DN		
2	6 90011	COLOR PRINTER	EPSON	STYLUS PRO 3880 - SP3880SW		
3	1 90012	LASER PRINTER - color	XEROX	Phaser 7800/DN		
4	1 90013	LARGE FORMAT PRINTER	EPSON	SP7900HDR		
5	9 90030	FLATBED SCANNER	EPSON	V750-M PRO		
6	1 90031	DOCUMENT SCANNER WITH FEEDER	FUJITSU	ScanSnap iX500		
7	1 90032	PHOTO SCANNER	EPSON	E11000XL-PH		
8	1 90033	FILM SCANNER	PLUSTEK	OpticFilm 120 - 783064365642		

ALTERNATE ITEMS - BIDS

1	1 90060	DIGITIZER 3D DESKTOP SCANNER	MAKERBOT	Digitizer 3D Desktop Scanner		
2	2 90061	3D REPLICATOR	MAKERBOT	2/ 5th Generation		

RHODE ISLAND COLLEGE  
 ART CENTER - PHASE 2 - TECHNOLOGY  
 SUBSTITUTION REQUEST FORM "ATTACHMENT G"

Item #	Qty	Priority Code (see front end specifications)	Item	Alternate = A	Description	Unit Price	Total Cost
1					Enter Your Request for Substitution and Note Referenced/Supporting Information Attached		
2							
3							
4							
5							
6							
7							
8							

**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**INSPECTION REQUIREMENTS**

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS\* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. \*MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND, DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island

- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

**VENDOR SPECIFICATIONS**

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.

**READING VENDOR NAMES ONLY**

DUE TO LENGTH OF BID AND TIME CONSTRAINTS, THE STATE WILL ONLY ACKNOWLEDGE RECEIPT AND READ THE NAMES OF VENDORS SUBMITTING PROPOSALS. NO EXAMINATION OF DOCUMENTS OR PRESENTATION OF INFORMATION CONTAINED IN PROPOSALS WILL BE MADE AVAILABLE AT THE BID OPENING; HOWEVER, INSTRUCTIONS TO OBTAIN THE TABULATION OR SUMMARY OF BID RESPONSES WILL BE MADE AVAILABLE AT THE RI DIVISION OF PURCHASES WEBSITE AT [WWW.PURCHASING.RI.GOV](http://WWW.PURCHASING.RI.GOV)