



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

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**ADDENDUM NUMBER TWO**

**RFP # 7548714**

**TITLE: FINE ARTS MOVING SERVICES FOR RHODE ISLAND STATE  
COLONIAL CHARTER**

**Closing Date and Time: June 03, 2014 @ 2:00PM (Eastern Time)**

Questions:

- 1.) On Page 1 of the Solicitation Information, it is indicated that Surety and Bond are not required; however in Section 2: Scope of Work, Specific Requirements it states that, "The offerer must be a bonded, insured moving company." Is fidelity bonding a requirement of the scope of work? What types of insurance are required, and what are the specific limits of liability for each type of insurance?

**RESPONSE:**

**The contractor must carry commercial general liability insurance, auto liability insurance, (truckers coverage), Motor Truck Cargo Liability Insurance, workers compensation and a faithful performance bond. Commercial general liability insurance \$1 M per occurrence and aggregate, Auto Liability Combined single limit of \$1,000,000 per occurrence, workers compensation equal to the statutory requirement and employers liability \$500,000. Motor Truckers Cargo Liability preferably \$1,000,000 but lower limits will be considered.**

- 2.) If fidelity bonding is required for this project, would crime insurance be accepted in lieu of a fidelity bond? If so, what limit of liability is required?

**RESPONSE:**

**A crime policy is acceptable as long as it includes property other than money. A \$2,000,000.**

- 3.) In Section 2: Scope of Work, Specific Activities/Tasks, it is stated that the, "document will be cushioned with foam and filled with packing peanuts to prevent any movement of the document within the crate." Is the use of packing peanuts required, or can an acceptable alternative method be employed?

**RESPONSE:**

**An acceptable alternative method may be employed.**

- 4.) In Section 2: Scope of Work, Specific Activities/Tasks, it is stated that:

- o Document will be un-mounted and comprise three un-matted sections measuring: #1 - approximately 24 1/2" x 31", #2 - approximately 21" x 31", #3 - approximately 25 3/4" x 31". Conservation Facility will wrap sections for crating and transportation
- o Offerer shall, if necessary, construct a new crate, or set of crates, subject to the same specifications as referenced above, to transport the document according to its new dimensions.

Please provide estimated wrapped dimensions (HxLxW) of the three unmatted sections.

**RESPONSE:**

**Estimated wrapped dimensions will correspond to dimensions of each of the (3) unmounted sections:**

- 1. 24 1/2" x 31"**
- 2. 21" x 31"**
- 3. 25 3/4" x 31"**

- 5.) In Section 1: Introduction, the following estimated schedule is included:

1. May 15-May 30, 2014: Approximately 75 miles, from Rhode Island State House to Conservation Facility;
  2. On or about July 15-August 1, 2014: Approximately 75 miles, from Conservation Facility to Rhode Island State Archives;
  3. On or about December 1, 2014: Within 25 miles, from Rhode Island State Archives to State Facility or Rhode Island State House; and
  4. On or about December 15, 2014: Within 25 miles, from Rhode Island State Facility to Rhode Island State House\*
- (\*this is an optional/as-needed move, depending on if document is delivered from State Archives directly to State House)

Please provide an updated estimated schedule based on the submission deadline of June 03, 2014. Please provide zip codes for all transportation destinations listed above.

**RESPONSE:**

**As Specified in Addendum #1 to RFP #7548714, the revised schedule is as follows:**

- 1. June 15-June 30, 2014: Approximately 75 miles, from Rhode Island State House (02903) to Conservation Facility (01810);**
- 2. On or about August 15-September 1, 2014: Approximately 75 miles, from Conservation Facility to Rhode Island State Archives (02903);**
- 3. On or about December 1, 2014: Within 25 miles, from Rhode Island State Archives to State Facility or Rhode Island State House; and**
- 4. On or about December 15, 2014: Within 25 miles, from Rhode Island State Facility to Rhode Island State House\***  
**(\*this is an optional/as-needed move, depending on if document is delivered from State Archives directly to State House)**

6.) In Section 1: Introduction, Instructions and Notifications to Offerors, paragraph 13 states that:

In accordance with Title 7, Chapter 1.2 of the General Laws of Rhode Island, no foreign corporation, a corporation without a Rhode Island business address, shall have the right to transact business in the State until it shall have procured a Certificate of Authority to do so from the Rhode Island Secretary of State (401-222-3040). This is a requirement only of the successful vendor(s).

For the purposes of this RFP, is a domestic corporation without a Rhode Island business address considered a "foreign corporation?"

**RESPONSE:**

**Companies must be registered with the RI Secretary of State as foreign corporations if they do not have a Rhode Island Business address. The fee for registration is \$310.00 for corporations holding less than 75,000,000 shares. Please contact the Secretary of State's office directly for fees for entities with more than 75,000,000 shares.**