



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

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May 2, 2014

ADDENDUM NUMBER ONE

RFQ # 7548639

TITLE: Janitorial Services-CCRI-Knight Campus

Closing Date and Time: 5/13/14 at 2:00 PM

Per the issuance of this ADDENDUM #1 (10 pages, including the cover sheet) the following is noted:

Attached is sign in sheet from mandatory pre bid held 5/1/14 at 9:00 am.

Attached is name of vendor who is handling the contract presently. Attached is tabulation sheet from bid 7448726 which was opened 6/15/11 at 10:30 AM.

Attached is bond clause that was omitted from original bid posting.

Discussed at pre bid:

Buyer went over the following:

This was a mandatory pre bid.

Bid surety is not required. However, the awarded vendor will have to provide a 100% payment and performance bond. Cost of bond should be built into the bid proposal. No additional billing for cost of bond will be accepted.

Bid all lines. If left blank or listed as 0 (zero) bid will be deemed non-responsive. N/C or included is acceptable.

Lines 4-5-6 are asking for a total price. If given as per sq. ft, bid will be deemed non-responsive.

Lines 7-8-9 should be bid as per sq. ft.

Equipment and chemical list was discussed.

BCI checks for all vendor employees (at the expense of the vendor).

Forms to be submitted were discussed.

Attachment D-Part One-Equipment and Attachment D-Part Two-Chemicals are to be filled out and submitted with bid proposal.

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Additional items discussed at Pre Bid:

Cleaning at the Knight Campus to take place between the hours of 6pm to 12am. Total of 675 man hours per week allotted, averages to 135 man hours per night. Vendor must vacate the building by 12am. Floor stripping/waxing not included in these hours.

CCRI has custodial staff on site during regular business hours. CCRI custodial staff does not utilize vendor equipment.

CCRI will inspect all required equipment. Replacement equipment should be at the ready in the case of failed equipment. Replacement equipment does not have to be brand new and should only be utilized while new equipment is being serviced.

CCRI has locked closet/storage space for vendor's equipment.

Food Service staff takes care of all kitchen areas including trash and floors. Bookstore does not require cleaning services either.

CCRI staff will assist the selected vendor (should a new vendor win the project) in making the transition.

CCRI supervisor on staff each night – this individual unlocks and relocks all doors each night.

Stainless steel cleaner, wood polish and graffiti remover are required cleaning products although not listed in the RFQ.

Vendor is responsible for interior windows only, except in entrance areas. No laundry or linens, etc.

No lift for high dusting, use ladder and extension handles.

CCRI will provide vendor with Expo dry erase/white board cleaner.

Rugs extracted every 2 weeks in daycare area.

CCRI responsible for moving all furniture for stripping and waxing services.

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Athletics Building:

Clean Locker rooms, offices, floors. Peeling paint on the locker room floors is not the responsibility of the vendor. Vendor not responsible for the main gym floor or bleachers.

Any issues to be addressed should be brought to the attention of the supervisor (for example, light bulbs requiring replacement, broken items, etc.).

CCRI will inform the vendor if a certain area has been closed or unused and not in need of cleaning.

Auto-scrubber can be transported from floor to floor via the elevator.

In the case of inclement weather and classes being cancelled – vendor should still plan to provide cleaning services as the building is still open, unless a state of emergency has been declared by the Governor's office.

Invoicing should occur monthly, with any holidays omitted from the total bill in which a holiday occurs.

Additional questions asked electronically:

1) Who is the current contractor and how many years have they been providing services under this contract?

See handout of previous bid results attached.

2) What is the current monthly price for services described in Attachment B as Routine Services, what is the semi-annual cost (per occurrence) for floor care, and what is the square foot price for floor care?

See handout of previous bid results attached.

3) Can you provide me with the bid tab sheet from the last bid opening?

See handout of previous bid results attached.

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4) All plastic bags for trash cans are provided by the vendor. Does the customer provide all toilet paper, paper towels, hand soap, and seat liners?

Yes on plastic bags. CCRI provides all toilet paper, paper towels and hand soap. CCRI does not provide and does not use toilet seat liners.

5) In Attachment G, there is a mandatory work hour of 675 hours per week. Is this required 52 weeks out of the year or does it apply to only during the school year? What about during winter/spring/summer breaks? Does the semi-annual floor care services suffice in lieu of the mandatory 675 hours per week?

Breaks do not affect the required weekly hours. The only days that no service is required are on state recognized holidays, Saturdays and Sundays. The vendor must credit CCRI for these holidays on the corresponding monthly invoice in which the holiday occurs.

No. The semi-annual floor care maintenance does suffice in lieu of required 675 weekly hours and is not figured into the 675 hours.

6) Is there any day porter requirement?

No.

7) 100% performance bond is required from the awarded vendor. Did the incumbent contractor provide performance bond upon commencement of their contract?

Not required on previous bid.



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7448726 has been awarded to the following vendor(s) on 4/25/2013 2:09 PM:

<u>Vendor Name</u>	<u>PO Number</u>
PERFORMANCE ENVIRONMENTAL SERVICES LLC	3234846

7448726 JANITORIAL SERVICE-KNIGHT CAMPUS
 OPENED 6/15/2011 AT 10:30 AM

VENDOR	LINE 1	LINE 2	LINE 3	LINE 4
PERFORMANCE ENV SVCS	0.00	395,860.00	401,400.00	407,400.00
ABM JANITORIAL	19,961.37	495,611.88	512,757.60	530,308.68
MILESHAS CLEANING	11,580.00	434,811.48	434,811.48	434,811.48
MARTINS MAINTENANCE	0.00	546,000.00	546,000.00	546,000.00
TANDT JANITORIAL	40,850.30	490,203.60	490,203.60	490,203.60
ENSERV	45,110.45	541,325.40	541,325.40	541,325.40
GRACE'S CLEANING	42,057.00	504,684.00	504,684.00	504,684.00
M & M CONTRACT CLEANING	43,875.00	526,500.00	526,500.00	526,500.00
ELMHURST CLEANING	0.00	566,001.72	566,001.72	566,001.72
KAIROS ENTERPRISES	37,569.70	450,836.40	450,836.40	450,836.40
AMERICAN CLEANING	0.00	464,235.24	478,162.44	492,507.24
VENDOR	LINE 5	LINE 6	LINE 7	LINE 8
PERFORMANCE ENV SVCS	0	17,000.00	17,000.00	17,000.00
ABM JANITORIAL	22,000.00	44,000.00	44,000.00	44,000.00
MILESHAS CLEANING	0.00	32,000.00	36,000.00	6,000.00
MARTINS MAINTENANCE	0.00	30,000.00	30,000.00	30,000.00
TANDT JANITORIAL	43,483.25	86,966.50	86,966.50	86,966.50
ENSERV	16,800.00	33,600.00	33,600.00	33,600.00
GRACE'S CLEANING	20,000.00	40,000.00	40,000.00	40,000.00
M & M CONTRACT CLEANING	46,007.19	92,014.38	92,014.38	92,014.38
ELMHURST CLEANING	0.00	21,000.00	21,000.00	21,000.00
KAIROS ENTERPRISES	7,375.00	14,750.00	14,750.00	14,750.00
AMERICAN CLEANING	0.00	19,600.00	19,600.00	19,600.00
VENDOR	LINE 9	LINE 10	LINE 11	LINE 12
PERFORMANCE ENV SVCS	0.15	0.15	0.15	0.15
ABM JANITORIAL	0.15	0.15	0.15	0.15
MILESHAS CLEANING	0.00	0.25	0.30	0.00
MARTINS MAINTENANCE	0.35	0.35	0.35	0.35
TANDT JANITORIAL	0.20	0.20	0.20	0.20
ENSERV	0.16	0.16	0.16	0.16
GRACE'S CLEANING	0.35	0.35	0.35	0.35
M & M CONTRACT CLEANING	0.30	0.30	0.30	0.30
ELMHURST CLEANING	0.00	0.25	0.25	0.25
KAIROS ENTERPRISES	0.15	0.15	0.15	0.15
AMERICAN CLEANING	.25/.12	.25/.12	.25/.12	.25/.12

LINES 1 THROUGH 8 TOTALS

VENDOR	
PERFORMANCE ENV SVCS	1,255,680.00
ABM JANITORIAL	1,712,639.53
MILESHAS CLEANING	1,390,014.44
MARTINS MAINTENANCE	1,728,000.00
TANDT JANITORIAL	1,815,843.85
ENSERV	1,786,686.65
GRACE'S CLEANING	1,696,109.00
M & M CONTRACT CLEANING	1,945,425.33
ELMHURST CLEANING	1,761,005.16
KAIROS ENTERPRISES	1,441,703.90
AMERICAN CLEANING	1,493,704.92

LINES WITH A ZERO VALUE WERE ACTUALLY BID AS N/C BY VENDORS
ZERO ENTERED SO SPREADSHEET COULD TABULATE, WITH THE EXCEPTION OF
AMERICAN CLEANING WHO BID -O- AS PER ADDENDUM, BID DEEMED NON-RESPONSIVE
LINES 9 THROUGH 12 WERE FOR INFORMATIONAL PURPOSES
NOT FIGURED INTO CALCULATION

BOND REQUIRED (PERFORMANCE & LABOR/PYT)

NO BID SURETY REQUIRED TO BE SUBMITTED WITH BID. HOWEVER, THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH PERFORMANCE AND LABOR AND PAYMENT BONDS AT TIME OF TENTATIVE CONTRACT AWARD.