



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

BUYER: Cadoret, David
 PHONE #: N/A

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 CCRI CONTROLLER'S OFFICE
 ACCOUNTS PAYABLE
 400 EAST AVENUE
 WARWICK, RI 02886
 US

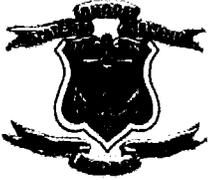
CREATION DATE : 03-APR-14
 BID NUMBER: 7548635
 TITLE: JANITORIAL SERVICES-CCRI-NEWPORT CAMPUS
 BLANKET START : 01-JUL-14
 BLANKET END : 30-JUN-17
 BID CLOSING DATE AND TIME: 13-MAY-2014 10:30:00

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 COMMUNITY COLLEGE OF RI
 ONE JOHN H. CHAFEE BOULEVARD
 NEWPORT, RI 02840
 US

Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
1	<p>THERE WILL BE A MANDATORY PRE-BID SITE VISIT AS FOLLOWS:</p> <p>DATE: 04/30/14 TIME: 9:30 AM ADDRESS: One John H. Chafee Blvd. Newport, RI, 02840</p> <p>Telephone: (401) 851-1600 LOCATION: ROOM 200</p> <p>THE AWARDED VENDOR WILL BE REQUIRED TO FURNISH A 100% PAYMENT AND PERFORMANCE BOND FROM A SURETY LICENSED TO CONDUCT BUSINESS IN THE STATE OF RHODE ISLAND UPON THE TENTATIVE AWARD OF THE CONTRACT PURSUANT TO THIS LOCATION. THE BOND WILL BE IN ONE YEAR INCREMENTS, RENEWED EVERY YEAR. TOTAL COST OF BOND SHOULD BE FIGURED INTO BID PRICE. NO ADDITIONAL BILLING WILL BE ALLOWED FOR COST OF BOND.</p> <p>BID ALL LINES. IF PRICE LEFT BLANK OR LISTED AS ZERO (0) DOLLARS BID WILL BE DEEMED NON-RESPONSIVE AND NOT CONSIDERED. N/C OR INCLUDED IS ACCEPTABLE.</p> <p>ON LINES 4-5-6 OF REQUEST FOR QUOTE: PRICE LISTED IN UNIT PRICE SHOULD BE A TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT B AS FLOOR CARE SERVICES. IF BID AS A PER SQ. FOOT PRICE BID WILL BE DEEMED NON-RESPONSIVE AND NOT CONSIDERED.</p> <p>LINES 7-8-9 SHOULD BE BID AS PER SQ. FOOT PRICE.</p> <p>TOTAL SQ. FOOTAGE UNFINISHED CONCRETE: 5,328</p> <p>7/1/14-06/30/15 SUBMIT A MONTHLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES, I.E. DAILY, WEEKLY, MONTHLY, YEARLY</p>	12.00	Month		
2	<p>7/1/15-06/30/16 SUBMIT A MONTHLY PRICE FOR</p>	12.00	Month		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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Line	Description	Quantity	Unit	Unit Price	Total
	SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES, I.E. DAILY, WEEKLY, MONTHLY, YEARLY				
3	07/1/16-06/30/17 SUBMIT A MONTHLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES, I.E. DAILY, WEEKLY, MONTHLY, YEARLY	12.00	Month		
4	7/1/14-06/30/15 SUBMIT A TOTAL PRICE FOR SEMIANNUAL SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (SCRUB/REFINISH VCT FLOORS, STRIP/FINISH VCT FLOORS, EXTRACT/SHAMPOO CARPETED FLOORS) AS REQUIRED DURING SEMESTER BREAKS	2.00	Semiannual		
5	07/1/15-06/30/16 SUBMIT A TOTAL PRICE FOR SEMIANNUAL SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (SCRUB/REFINISH VCT FLOORS, STRIP/FINISH VCT FLOORS, EXTRACT/SHAMPOO CARPETED FLOORS) AS REQUIRED DURING SEMESTER BREAK	2.00	Semiannual		
6	07/1/16-06/30/17 SUBMIT A TOTAL PRICE FOR SEMIANNUAL SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (SCRUB/REFINISH VCT FLOORS, STRIP/FINISH VCT FLOORS, EXTRACT/SHAMPOO CARPETED FLOORS) AS REQUIRED DURING SEMESTER BREAK	2.00	Semiannual		
7	7/1/14-06/30/15 SUBMIT A SEPARATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (SCRUB/REFINISH VCT FLOORS, STRIP/REFINISH VCT FLOORS, EXTRACT/SHAMPOO CARPETED FLOORS) ON A PER SQUARE FOOT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR	1.00	Square Foot		
8	07/1/15-06/30/16 SUBMIT A SEPARATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (SCRUB/REFINISH VCT FLOORS, STRIP/REFINISH VCT FLOORS, EXTRACT/SHAMPOO CARPETED FLOORS) ON A PER SQUARE FOOT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR	1.00	Square Foot		
9	07/1/16-06/30/17 SUBMIT A SEPARATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (SCRUB/REFINISH VCT FLOORS, STRIP/REFINISH VCT FLOORS, EXTRACT/SHAMPOO CARPETED FLOORS) ON A PER SQUARE FOOT BASIS	1.00	Square Foot		

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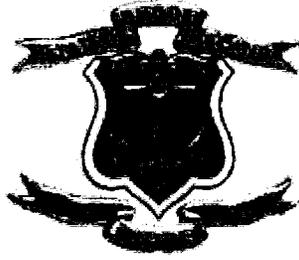
Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
	FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR				

Delivery: _____

Terms of Payment: _____

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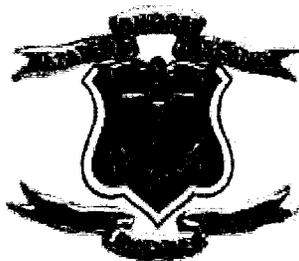
ATTACHMENT "A"

JANITORIAL SERVICES

GENERAL - This covers Janitorial Services for the location identified in the Purchase in accordance with the term and description of services contained in ATTACHMENT "B" of the referenced bid.

RESPONSIBILITIES OF THE CONTRACTOR - The contractor shall:

- A. Furnish all labor, supervision, materials, and equipment to satisfactorily perform the janitorial services covered by this Request at the frequency and during the times specified in the description of work contained in ATTACHMENT "B".
- B. Furnish all coordinating management, training, technical personnel, and special projects personnel as may be required during the term of the contract - these personnel shall be the direct agents and employees of the contractor, and may include, if required, a non-working resident supervisor who shall be the contractor's chief manager and agent in the performance of the services to be rendered hereunder;
- C. If required for the location, furnish its personnel with suitable identical uniforms approved by the State for use in performance of their duties herein;
- D. Instruct its personnel to go about their work in a quiet manner, always respectful of the rights of the State - profanity and obscenity will not be permitted, and lunch periods, coffee breaks and smoking shall be restricted to designated areas;
- E. Require all personnel to wear a name tag (supplied by the contractor during the performance of their duties);
- F. Prohibit its employees from disturbing paper on desk tops and other work surfaces, opening desk drawers and cabinets, or using telephones or other office equipment. NOTE: IF WASHING OF DESK TOPS AND/OR OTHER WORK SURFACES IS REQUESTED IN ATTACHMENT "B", THE AGENCY COORDINATOR WILL DIRECT EMPLOYEES, AT THE APPROPRIATE TIME, TO REMOVE ALL PAPERS, EQUIPMENT AND PERSONAL ITEMS FROM THE AREA SO THAT THE CLEANING CAN BE ACCOMPLISHED BY THE CONTRACTOR;
- G. Provide the necessary supplies and materials for the proper performance of the services described by this Request.



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H. Furnish and maintain all necessary cleaning equipment, needed to adequately perform the required services as described in ATTACHMENT "B";

Equipment or supplies which, in the opinion of the State, is of improper type or design (etc.), or otherwise inadequate or inappropriate for the purpose intended shall be removed from the premises and replaced by equipment or supplies approved by the agency coordinator for the State.)

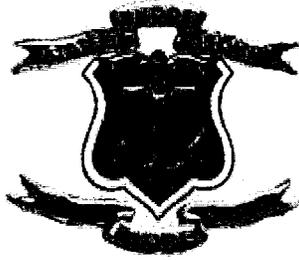
I. Assure that contractor personnel comply with the requirements of the R.I. Department of Environmental Management's State Office Recycling Program and the Regulations for Reduction and Recycling of Commercial and Non-Residential Solid Waste, which include:

1. separate collection of source separated recyclables,
2. maintaining the separation of recyclables from other rubbish,
3. placing recyclables in designated bags, or other containers,
4. any other duties necessary to maintain the recyclability of collected materials;

J. Insure that bottles and containers containing hazardous or toxic materials shall be properly marked and stored at all times; and

K. In addition to the work specified herein, the following duties shall be assumed by contractor personnel:

1. Upon arrival at the work site, provide/complete SIGN-IN SHEETS/TIME CARDS, copies of which will be retained by both the Contractor and the Building Superintendent;
2. Report fires, hazardous conditions, and items in need of repair or replacement including but not limited to lights, faucets, toilets, etc.,
3. Close windows and turn off lights when not in use,
4. Lock rooms in security areas after cleaning, returning keys to the designated office,
5. Return personal items lost or discarded in the building to the designated office, and
6. Lock doors and otherwise secure the building upon leaving the premises.



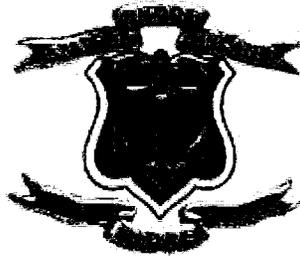
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- L.
1. Vendor must provide a current list of workers. Additionally, vendor must provide a clear copy of the worker's current driver's license or R. I. identification card.
 2. Vendor must provide the names of any newly hired employee forty-eight (48) hours in advance to agency.
 3. All vendor employees/representatives must be cleared through BCI before being authorized to work in the building. All BCIs to be performed at the vendor's expense.
 4. Vendor must notify agency upon termination of an employee.
 5. Vendor must comply with all State and Federal laws.

CONTRACTOR PERSONNEL - The following requirements apply to all personnel of the contractor who may be directly involved in the work:

- A. Personnel shall be physically able to perform their assigned tasks, and shall be free from any communicable disease (the State reserves the right to require that personnel be given a physical examination by a licensed physician without cost to the State, with a certificate of such examination furnished to the State's agency coordinator prior to the beginning of the employee's service);
- B. Personnel shall be capable employees, thoroughly trained and qualified in the work assigned to them; and
- C. All site personnel shall be subject to such security clearance as the State may require.

The contractor shall provide the agency coordinator with the name, and date of birth for all employees involved in the work. The contractor shall agree that if any of the contractor's personnel assigned to the work prove not to be acceptable to the State for any just cause (including, but not limited to criminal conviction of any type), the State shall request the removal of the employee(s) involved, and acceptable replacements shall be provided by the contractor without dispute.



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AGENCY COOPERATION - The State shall provide to the contractor:

- A. Use of and access to storage space and janitors' closets on the premises all storage areas will be maintained by the contractor in a neat and orderly condition); and
- B. The necessary use of all utilities, including water, sewer, electricity, and in-house telephone service - however, the contractor shall insure that telephones are reserved for business purposes only.

INDEMNITY AND INSURANCE

The successful bidder(s) shall indemnify and save and keep the State harmless against any and all losses, costs of damages, claim expenses, or claims arising from the damage of the property of others occurring as a result of the work covered by this Request.

Additionally, the successful bidder(s) shall show evidence of coverage with a company or companies licensed to provide business insurance in the State, with minimum coverage as follows:

COMPREHENSIVE GENERAL LIABILITY INSURANCE

Bodily Injury	\$1,000,000 each occurrence \$1,000,000 annual aggregate
Property Damage	\$500,000 each occurrence \$500,000 annual aggregate

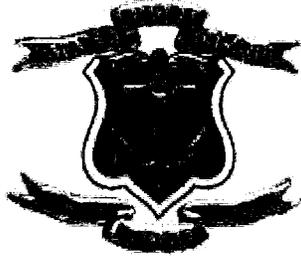
WORKERS' COMPENSATION INSURANCE

Coverage B	\$100,000
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or evidence of self-insurance or other representations of financial responsibility satisfactory to the State, at the discretion of the Purchasing Agent. Evidence of coverage must be provided by successful bidder(s) within 48 hours of request. It is a mandatory requirement for award.

INSPECTION OF WORK - The contractor is expected to be self-monitoring with respect to the performance of work against this contract and its quality. Additionally:

- A. The contractor shall submit a DAILY REPORT to the State's agency coordinator identifying areas cleaned and services performed, and



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- B. Once each week (or on such other schedule as may be acceptable to the State), the agency coordinator and the contractor's supervisor shall make an inspection tour of the building to identify any deficiencies in performance, and to define any corrective action as may be required. The State also reserves the right to make inspections without the contractor when deemed necessary. THE SUBMISSION/COMPLETION OF THE ABOVE DESCRIBED REPORTS WILL BE STRICTLY ENFORCED.

(NOTE: Documentation of such inspections shall constitute due notice to the Contractor of discrepancies or deficiencies. Failure to respond to such notice and to permanently remedy the discrepancies or deficiencies in a prompt and timely manner shall constitute breach, and form grounds for termination, at the discretion of the State, within thirty (30) days of written notice issued by the Division of Purchases.)

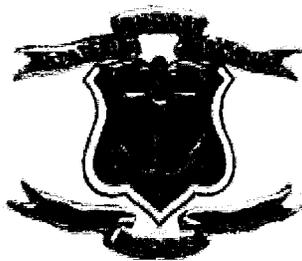
Copies of the Daily Reports of the quality of performance will be retained by the agency coordinator and the contractor. Daily Reports will be distributed to the Division of Purchases as a "back-up" to Complaint Reports (DP-65), when necessary.

PENALTIES - All Contracts must be complaint free within 60 days of inception or they are subject to immediate cancellation and possible suspension of the Vendor. Poor performance or lack of performance after the first 60 days will be addressed in the same manner.

MODIFICATION AND TERMINATION - The State reserves the right to modify the level(s) of service required for any location/building covered by this Request and to make equitable adjustment to rates or fees as a result, or to suspend or terminate services in their entirety at any time during performance, thirty (30) days following written notice to the Contractor.

SUBMISSIONS MUST INCLUDE THE FOLLOWING IN ORDER TO BE CONSIDERED RESPONSIVE:

- A. The Certification Cover Form (4 pages) signed by an owner, or authorized agent of the owner, of the firm making the offer.
- B. A price offer, Request for Quote, complete in all aspects.
- C. ATTACHMENT "A" is for vendor information and does not need to be submitted with proposal.
- D. ATTACHMENT "B" is for vendor information and does not need to be submitted with proposal.



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- E. A technical proposal, ATTACHMENT "C", for each location for which a price offer has been made, complete in all respects.
- F. ATTACHMENT "D", Part one-Equipment and Part two-Chemicals. Needs to be submitted with bid proposal.
- G. Attachment "E" is for vendor information and does not need to be submitted with proposal.
- H. Costing page worksheet, ATTACHMENT "F", complete in all respects.
- I. ATTACHMENT "G" is for vendor information and does not need to be submitted with proposal.



RI DIVISION OF PURCHASES

REQUESTS FOR BIDS – JANITORIAL SERVICES

ATTACHMENT “B” – AGENCY WORKSHEET

GENERAL INFORMATION/SPECIFICATIONS

DATE: February 21, 2014

AGENCY: Community College of Rhode Island - Newport Campus

LOCATION: One John H. Chafee Blvd., Newport, Rhode Island

AGENCY COORDINATOR: Ken McCabe

PHONE # 401-825-2111

STATE “ESTIMATED SQUARE FOOTAGE OF ALL AREAS TO BE CLEANED”:	<u>57,000</u> ✓
(SUPPLY FLOOR PLAN, IF AVAILABLE)	BREAKDOWN –TILE <u>2,286</u> ✓
	CARPET <u>35,098</u> ✓
	VCT <u>13,137</u> ✓

- A. IS AN “INITIAL CLEANUP” FOR A THIRTY (30) DAY PERIOD NECESSARY BASED ON THE CURRENT CONDITION OF THIS BUILDING?
 YES NO
- B. CONTRACT PERIOD – FROM: July 1, 2014 TO: June 30, 2017

ROUTINE CLEANING

C. SPECIFY TIME FRAME WITHIN WHICH WORK MUST BE DONE: (indicate AM or PM)
 FROM: 5:30pm TO: 10:30pm

D. DAYS OF WEEK WORK TO BE PERFORMED:
 MON TUE WED THU FRI SAT SUN

NOTE: SCHEDULED WORK DAYS/WORK HOURS THAT ARE NOT WORKED FOR ANY REASON, INCLUDING, BUT NOT LIMITED TO, HOLIDAYS, BAD WEATHER, POWER FAILURES, VENDOR EMPLOYEE ABSENCE, ETC., MUST BE DEDUCTED FROM VENDOR’S INVOICE BEFORE SUBMITTING IT TO THE STATE. THE DEDUCTION SHALL BE CALCULATED BY DIVIDING THE MONTHLY RATE BY EITHER THE MONTHLY SERVICE DAYS OR MONTHLY SERVICE HOURS, AS MAY BE APPLICABLE TO THE INSTANCE.

SPECIAL CLEANING

E. REGULAR SERVICE OF DAY PORTER DURING THE DAYTIME HOURS FOR THE PURPOSE OF CONTINUAL CLEANING OF BATHROOM, BREAK ROOMS, OR WHATEVER IS REQUIRED – A DAY PORTER IS IN ADDITION TO REGULAR CLEANING (indicate AM or PM):

FROM: na TO: na

DAYS OF WEEK WORK FOR DAY PORTER:

MON TUE WED THU FRI SAT SUN

F. DEPOSIT WASTE IN OUR RECEPTACLES (DUMPSTERS): YES NO

NOTE: ALL PLASTIC BAGS MUST BE SUPPLIED BY THE VENDOR – NO EXCEPTIONS ALLOWED.

G. REMOVE ALL WASTE DAILY FROM BUILDING AND GROUNDS: YES NO

H. RESTROOMS, TELEPHONES AND WATER FOUNTAINS MUST BE DISINFECTED PER SPECIFICATION NO. 6620-005 TYPE III, DATED 6/3/99.

I. NO PROPANE POWERED EQUIPMENT IS ALLOWED IN STATE BUILDINGS – NO EXCEPTIONS ALLOWED.

CHECKLIST FOR JANITORIAL SERVICES				
SERVICE REQUIRED	DAILY	TIMES WEEKLY	TIMES MONTHLY	TIMES YEARLY
1. EMPTY ALL WASTEBASKETS, RECEPTACLES AND REPLACE LINERS AS NEEDED; IN ADDITION TO EMPTYING AND REPLACING LINERS: ALL TRASH BAGS COLLECTED THROUGHOUT THE BUILDING WILL BE TRANSPORTED TO THE EXTERIOR TRASH RECEPTACLES (DUMPSTERS) USING WATERTIGHT CUBE OR 55 GALLON WASTE CONTAINER ON WHEELS. DO NOT DRAG OR TRANSPORT BAGS OF WASTE OVER CLEAN FLOOR SURFACES.	X			
2. WASH ALL WASTEBASKETS IN OFFICE(S) AS NEEDED;		3		
3. WASH ALL WASTE RECEPTACLES IN LUNCHROOMS;	X			
4. DUST ALL OFFICE FURNITURE AND EQUIPMENT – FILES, ETC.;	X			
5. DUST ALL BUILDING SURFACES WITHIN REACH – WINDOW SILLS, DOOR AND WINDOW FRAMES, PANELS, WALLS, ROOM DIVIDERS, CHAIR RAILS, BASEBOARDS, MOLDINGS, HANDRAILS, LEDGES, ETC., USING A TREATED CLOTH;			2	
6. WASH AND SANITIZE ALL DRINKING FOUNTAINS USING GERMICIDAL CLEANER;	X			
7. DUST ALL HIGH PARTITIONS, PIPES, VENTS, MOLDINGS, ETC.;			1	
8. DAMP WASH AND POLISH ALL BUILDING SURFACES WITHIN REACH – WINDOW SILLS, DOOR AND WINDOW FRAMES, PANELS, WALLS, ROOM DIVIDERS, CHAIR RAILS, BASEBOARDS, MOLDINGS, HANDRAILS, LEDGES, ETC., USING A TREATED CLOTH;			1	
9. DUST ALL BLINDS;				6
10. REMOVE FINGERPRINTS, MARKS AND SMUDGES FROM WOODWORK, WALLS AND PARTITIONS;	X			
11. CLEAN AND POLISH BRIGHT METAL WORK;	X			
12. VACUUM ALL VENTS (EXPOSED GRILL WORK);			1	
13. WASH RUBBER FLOOR MATS;	X			
14. WASH ALL WHITEBOARD SURFACE WITH AN APPROVED CLEANER AND CLEAN WHITEBOARD TRAYS TO BE FREE OF INK RESIDUE. USE ONLY AN APPROVED WHITEBOARD CLEANER.	X			
15. DUST LIGHT FIXTURES;			1	
16. WALL WASHING:				
STAIRWAY			1	
HALLWAY			1	
CORRIDOR			1	
CLASSROOM			1	
OFFICE			1	
OTHER AREAS – SPECIFY:				

17. WASH ALL ENTRY GLASS – DOORS (INSIDE AND OUTSIDE), PARTITIONS, DIVIDERS, ETC.;	X			
18. WASH ALL EXPOSED GLASS SURFACES – GLASS PARTITIONS, INTERIOR GLASS DOORS, DISPLAY CASES, DIRECTORY BOARDS, MIRRORS, GLASS DRAFT WINDOWS SHIELDS, ETC.;		3		
19. REPLACE BURNED OUT LIGHTS FROM AGENCY'S STOCK;		NA		
20. SWEEP STOOPS AND SIDEWALK AREAS (ONLY AREAS LISTED);		NA		
21. POLICE AREA ADJACENT TO BUILDING AND REMOVE BOTTLES, PAPERS, CIGARETTE BUTTS, ETC.;		NA		
<u>LAVATORIES:</u>				
22. CLEAN RESTROOMS – FLOORS, URINALS, TOILET BOWLS, SEATS, COMPARTMENTS, FIXTURES AND WALLS WITH A QUARTENARY GERMICIDAL SOLUTION, WHICH IS EPA REGISTERED ACCORDING TO GSA PROCEDURES;	X			
<u>FLOORS:</u>				
23. SWEEP AND/OR DUST MOP ALL FLOOR SURFACES WITH TREATED MOPS;	X			
24. SWEEP AND DUST STAIRS, LANDINGS AND HANDRAILS:	X			
25. WET MOP ALL TRAFFIC LANES – ENTRIES, HALLS, ETC.;	X			
26. WET MOP ALL OFFICES, CLASSROOMS, ETC.;	X			
27. WET MOP STAIRS AND LANDINGS – FRONT: OTHERS, SPECIFY:		2		
28. VACUUM ALL CARPETING IN TRAFFIC AREAS, STAIRS, LANDINGS, CORRIDORS, ENTRANCES;	X			
29. VACUUM ALL CARPETING IN OFFICES, CLASSROOMS, ETC.;	X			
SPECIFY:				
30. SPOT CLEAN ALL CARPETING, AS NECESSARY TO REMOVE SPILLS, SMALL AREAS, ETC.;	X			
31. SPRAY CLEAN AND MACHINE POLISH ALL NON-CARPETED FLOORS IN TRAFFIC LANES, CORRIDORS, ENTRANCES, ETC.;	X			
32. SPRAY AND MACHINE POLISH ALL OTHER NON-CARPETED FLOOR AREAS:	X			
33. VACUUM ENTRANCE MATS LOCATED AT ALL ENTRANCE VESTIBULES.	X			
34. WASH ENTRANCE MATS WITH CARPET EXTRACTOR, AND WASH CHAIR MATS USED IN OFFICES.		1		
35. SPOT CLEAN STUDENT DESKS	X			
36. WASH ALL STUDENT DESK SURFACES AND REMOVE ANY MARKS AND GUM.		1		

JANITORIAL SERVICES – FLOOR MAINTENANCE

FLOOR SERVICE: STRIP, SEAL AND FINISH

- A. MACHINE STRIP AND REFINISH ALL NON-CARPETED FLOORS IN TRAFFIC AREAS, CORRIDORS, ENTRANCES, ETC.

- B. MACHINE STRIP AND REFINISH ALL NON-CARPETED FLOORS IN CLASSROOMS, OFFICES, ETC.

SPECIFY: _____

NOTE:

AGENCY MUST SPECIFY THE TYPE OF FLOOR CLEANING CHEMICALS AND EQUIPMENT THAT WILL BE USED AT THE SPECIFIC LOCATION. THE OFFICE OF PURCHASES RECOMMENDS A "HIGH SPEED FLOOR CARE SYSTEM". YOU CAN SPECIFY ANY ONE OF THESE "SYSTEMS" LISTED OR ANY SYSTEM EQUAL TO THOSE LISTED.

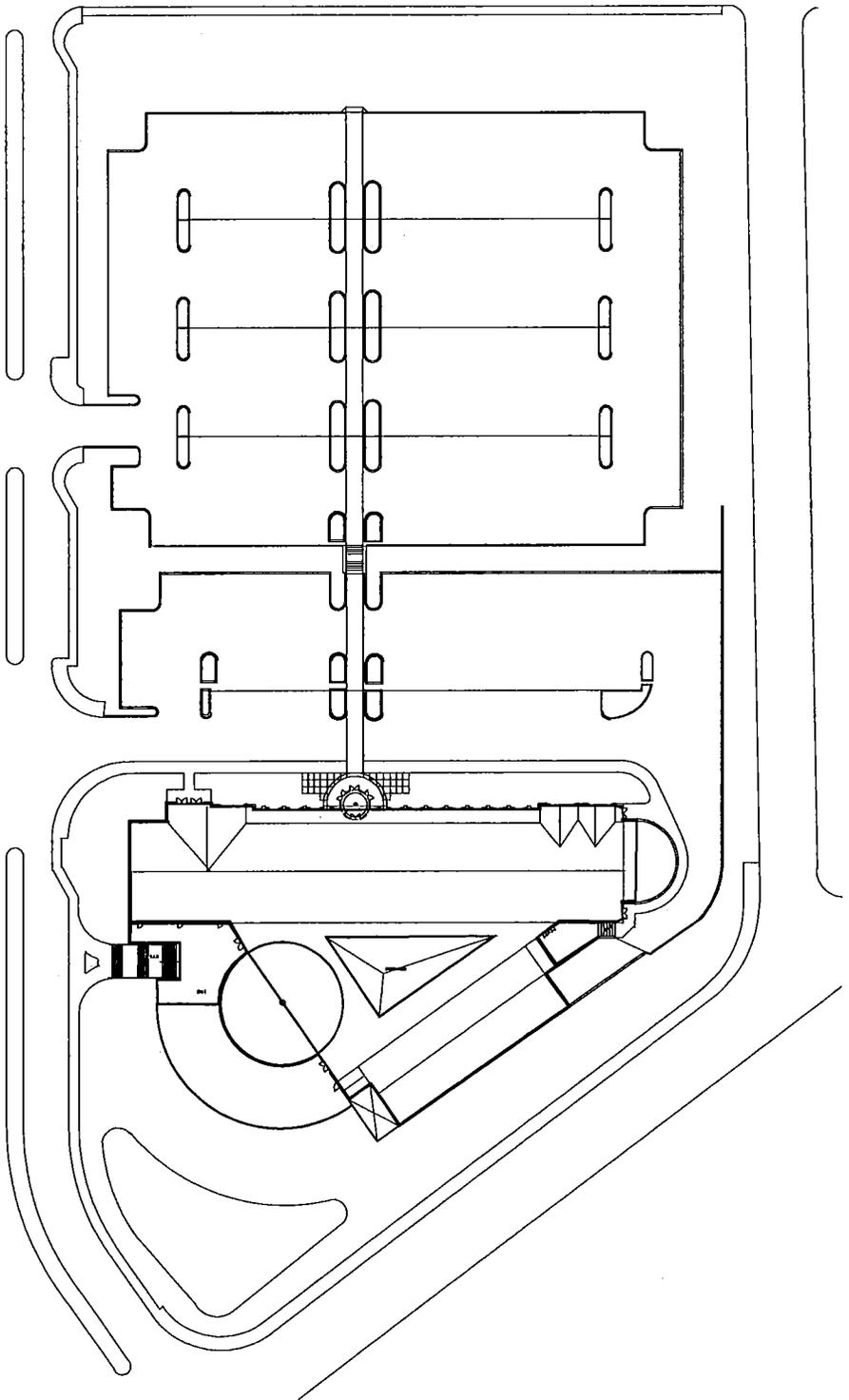
FREQUENCY OF FLOOR SERVICE WILL BE DIRECTED BY THE AGENCY COORDINATOR AND MUST BE IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDED INSTRUCTIONS FOR PROPER MAINTENANCE.

LIST CHEMICALS:

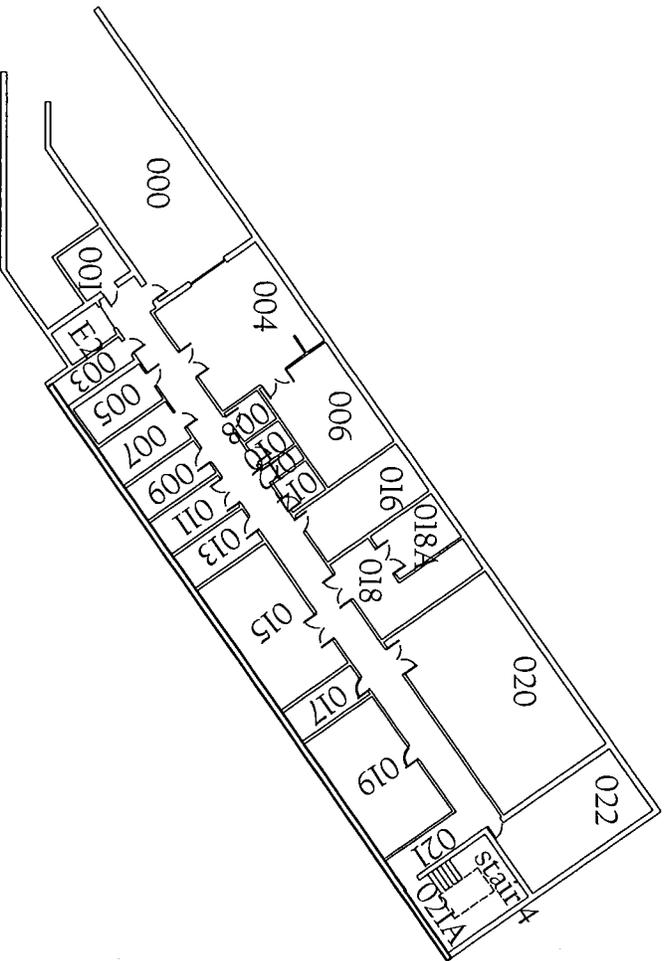
STRIPPER:	_____	see attached
SEALER:	_____	see attached
FINISH:	_____	see attached
RESTORER:	_____	see attached
CLEANER:	_____	see attached

LIST EQUIPMENT:

MANUFACTURER BRAND:	_____	see attached
MODEL #:	_____	see attached
SIZE:	_____	see attached
RPM:	_____	see attached

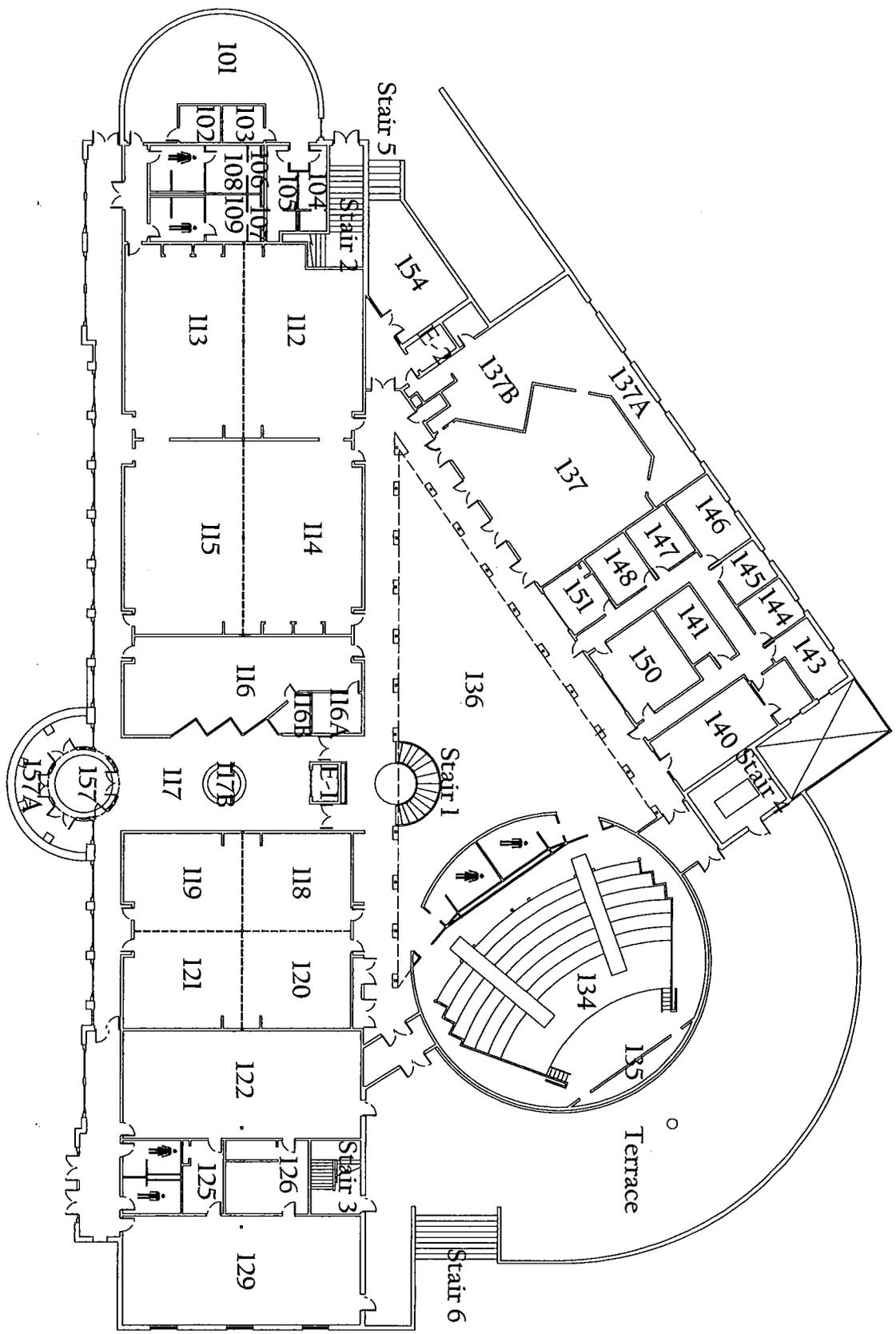


NEWPORT COUNTY CAMPUS

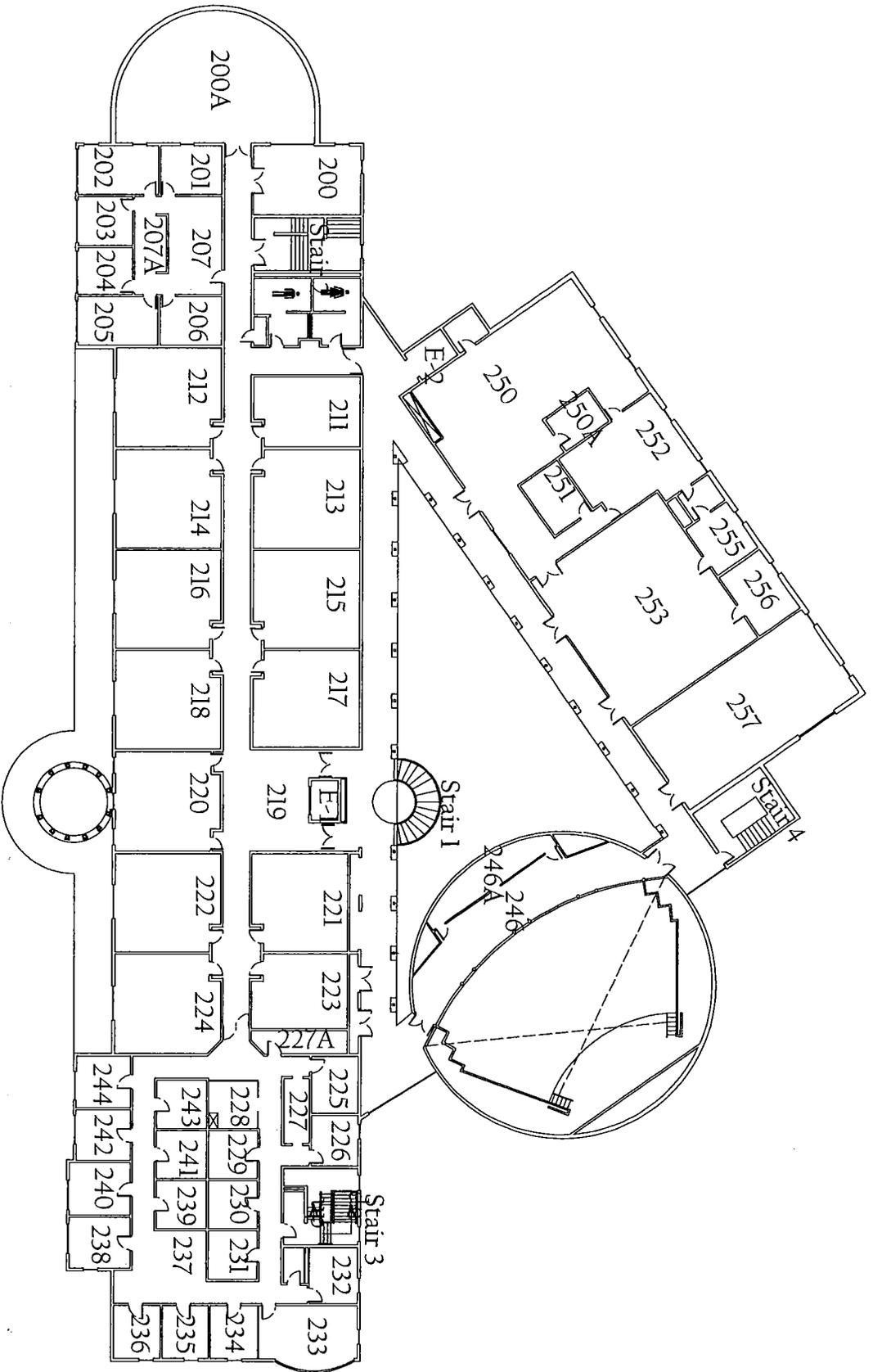


Newport County Campus - Basement

Newport County Campus - First Floor



Newport County Campus - Second Floor



Floor Area by Room 2011 RJC

Room #	Room Use	Total Cement	Square Carpet	Footage Comp Tile	Other
137	Kitchen/Servery				2875 Clay Tile excluded
140 thru 151	Enrollment Services Offices		2875		
136	Atrium	2980			
112	Rehab Health Lab			1360	
113	Occupational Health Lab			1360	
114	Nursing Lab			1360	
115	Health Resource Lab			1360	
116	Bookstore		1362		
118	Classroom (Quad)			680	
119	Classroom (Quad)			680	
120	Classroom (Quad)			680	
121	Classroom (Quad)			680	
122	Chemistry Lab			1550	
125	Lab Office			144	
126	Lab Prep Room			365	
129	Anatomy Lab			1550	
101	Excercise Room			1230	
102	Excercise Room Office			90	
103	Whirlpool Room				90 (Ceramic Tile)
134	Auditorium	1248	1944		480 (Wood)
200	Conference Room		442		
201 thru 207	Administration Offices		1660		
211	Math Lab Classroom		375		
212	Classroom		600		
213	Classroom		600		
214	Classroom		600		
215	Classroom		600		
216	Classroom		600		
217	Classroom		600		
218	Classroom		600		
220	Classroom		600		
221	Classroom		600		
222	Classroom		600		
223	Classroom		600		
224	Classroom		600		
225 thru 244	Faculty Offices		4421		
246	Auditorium Balcony		700		
250	Library		1827		
251	Success Center Office		154		
252	Success Center		532		
253	Computer Center		1522		
255	Classroom Suppot Office		168		
256	Computer Center Office		192		
257	Computer Classroom		1188		

Floor Area by Room 2011 RJC

13	Maintenance Office			120	
15	MDF			480	
17	Operations Office			120	
19	Security Office			448	
XX	Aisles 1st level		3500		
XX	Aisles 2nd level		4700		
XX	Aisle Basement	1100			
Rest Rooms					
10	Basement Unisex			48	
104	Faculty Mens Locker & Lav				168 Ceramic Tile
105	Faculty Womens Locker & Lav				168 Ceramic Tile
110	Womens Rest Room				168 Ceramic Tile
111	Mens Rest Room				168 Ceramic Tile
108	Womens Locker room		168		48 Ceramic Tile
109	Mens Locker Room		168		48 Ceramic Tile
127	Womens Rest Room				126 Ceramic Tile
128	Mens Rest Room				126 Ceramic Tile
132	Mens Rest Room				132 Ceramic Tile
133	Womens Rest Room				132 Ceramic Tile
208	Mens Rest Room				216 Ceramic Tile
209	Womens Rest Room				216 Ceramic Tile
232	Basement Unisex				
Stairways					
1	Atrium Circular				Cement
2	Exit 2nd Floor to Receiving				Composite
3	Exit 2nd Floor to Terrace				Composite
4	Basement to Terrace & 2nd Floor				Composite
Elevators					
1	Otis 1st to 2nd floor		48		
2	Kone Basement to 2nd floor		48		
Total		57113	5328	35194	14305
					2286



State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

ATTACHMENT C-SPECIFICATIONS (JANITORIAL SERVICES)

BIDDER

BID NUMBER

CCRI-NEWPORT CAMPUS-ONE JOHN H. CHAFFEE BLVD, NEWPORT, RI 02840

1. Labor Rate (per man-hour) Charged in this Offer: \$ _____

2. Certificate of Insurance enclosed: [] Yes [] No

Name of Carrier: _____

3. Number of employees to be assigned to this requirement:

3A. On a full-time basis: _____ 3B. On a part-time basis: _____

4. Total number of man-hours planned to be used for this requirement:

_____ Per Week Full Time _____ Part Time _____

5. Will you have an on site supervisor at this location at all times?

6. If Yes to 5, will this supervisor do janitorial work as well as

supervise or strictly do supervisory duties?



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ATTACHMENT C-SPECIFICATIONS (JANITORIAL SERVICES)

BIDDER

BID NUMBER

CCRI-NEWPORT CAMPUS-ONE JOHN H. CHAFFEE BLVD, NEWPORT, RI 02840

7. Equipment proposed for use on this requirement - NOTE: FLOOR CLEANING EQUIPMENT AND CHEMICALS MUST BE AS SPECIFIED, OR EQUAL TO, TYPE STATED IN ATTACHMENT "B". THE OFFICE OF PURCHASES RESERVES THE RIGHT TO DECIDE EQUALITY:

Description/Model Year	Brand/Model No.	No. of Units
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

NOTE: EQUIPMENT OFFERED MUST BE LESS THAN FIVE (5) YEARS OLD UNLESS CONTRACTOR CAN PROVIDE PROOF THAT THE WARRANTY EXCEEDS FIVE (5) YEARS.



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ATTACHMENT C-SPECIFICATIONS (JANITORIAL SERVICES)

BIDDER _____ BID NUMBER _____
CCRI-NEWPORT CAMPUS-ONE JOHN H. CHAFFEE BLVD, NEWPORT, RI 02840

8. Material/supplies to be used on this requirement - NOTE: FLOOR CLEANING SUPPLIES MUST BE AS SPECIFIED, OR EQUAL TO, THOSE STATED IN ATTACHMENT "B". THE OFFICE OF PURCHASES RESERVES THE RIGHT TO DECIDE EQUALITY:

Manufacturer	Brand /Model No.	Qty/Week
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

9. Other (similar) Contracts Undertaken (other than for the State):

Client Contract/Year	Description	Value
_____	_____	_____
Tel. # _____	_____	_____
_____	_____	_____
Tel. # _____	_____	_____
_____	_____	_____
Tel. # _____	_____	_____
_____	_____	_____



**State of Rhode Island
 Department of Administration / Division of Purchases
 One Capitol Hill, Providence, Rhode Island 02908-5855
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ATTACHMENT C-SPECIFICATIONS (JANITORIAL SERVICES)

BIDDER _____ BID NUMBER _____
CCRI-NEWPORT CAMPUS-ONE JOHN H. CHAFFEE BLVD, NEWPORT, RI 02840

10. Other (similar) Contracts Undertaken (for the State):

Agency	Location	Purchase Order
_____	_____	_____
_____	_____	_____
_____	_____	_____

11. Has your firm (Have you) been subject to suspension, debarment, or criminal conviction by the State of Rhode Island, or any other jurisdiction? YES [] NO []

12. Has the State ever terminated contracts with your firm for cause? YES [] NO []

13. Has your firm ever withdrawn from a contract with the State during its performance? YES [] NO []

JANITORIAL SERVICES-CCRI-NEWPORT CAMPUS
 BID #7548635
 EQUIPMENT LIST

ATTACHMENT D-PART ONE-EQUIPMENT		ALL EQUIPMENT AT THE START OF THE CONTRACT MUST BE NEW AND REMAIN ON LOCATION FOR THE DURATION OF THE CONTRACT.	
ALL EQUIPMENT MUST BE LISTED OR EQUAL.		ANY CHANGES, SUBSTITUTIONS MUST BE APPROVED BY CCRI PRIOR TO BEING PLACED INTO SERVICE	
NO REBUILT AND NO REMANUFACTURED.		EQUIPMENT SPECIFIED BY CCRI	
QTY	DESCRIPTION	MODEL	MODEL
			VENDOR MUST FILL IN ALL LINES/COLUMNS
			DESCRIPTION
			QTY
			MODEL
1	UPRIGHT SANITAIRE 16" VACUUMS	SC899	
2	UPRIGHT SANITAIRE 12" VACUUMS	SC684	
2	POW-R FLITE BACKPACK VACUUMS	BP10P	
1	CLEANFREAK HIGH SPEED BURNISHER	1500 RPM	
1	POW-R FLITE SCRUBBING BUFFER 1.5HP-DUAL SPEED	M172-3	
1	KARCHER ELECTRIC POWER WASHER-1500 PSI	K2.150	
1	POW-R FLIGHT ELECTRIC FLOOR SCRUBBER	PAS16	
1	POW-R FLIGHT 3 GAL CARPET EXTRACTOR	PFX3S	
1	POW-R FLIGHT UPHOLSTERY KIT-CARPET EXTRACTOR	PFX3S-KNS	
1	POW-R FLIGHT CARPET EXTRACTOR (LARGE) 9 GAL	PFX900S	
2	POW-R FLIGHT CARPET/FLOOR DRYING FANS	PD500	
1	POW-R FLIGHT 15 GAL WET VAC W/ACCESSORIES	PF53	
12	RUBBERMAID WARNING CONES	6276	
6	RUBBERMAID WARNING CONES	6112-77	
2	RUBBERMAID CLEANING CARTS	6173-88	
2	RUBBERMAID TRASH CONTAINERS	BRUTE 2655	
4	RUBBERMAID TRASH CONTAINERS	BRUTE 2643	
6	RUBBERMAID TRASH CONTAINER DOLLIES	BRUTE 2640	
VENDOR SHALL SUPPLY ALL NECESSARY EQUIPMENT SUCH AS BROOMS, DRY MOPS, WET MOPS, BUCKETS WITH WRINGERS, DUSTERS, TOILET CLEANING SWABS, SCRAPPERS, SPONGES, CLEANING CLOTHES			
DISENFECTING WIPES RAGS/DUST CLOTHES, TOWELS FOR GLASS CLEANING, JANITOR CARTS, GLOVES, HANDLES, PICK STICKS			
ETC.SHALL BE SUFFICIENT QUANTITIES FOR THIS SIZE STAFF			
THE INITIAL AND PERIODIC INSPECTIONS OF THE			
EQUIPMENT WILL BE CONDUCTED BY THE BUILDING SUPERINTENDENT.			
IF A CHANGE IN EQUIPMENT IS NECESSARY DUE TO			
MECHANICAL FAILURE, THE BUILDING SUPERINTENDENT			
IS TO BE NOTIFIED IMMEDIATELY.			
FAILURE TO ADHERE TO THE ABOVE WILL BE CAUSE FOR			
IMMEDIATE CANCELLATION OF THE CONTRACT.			

JANITORIAL SERVICES-CCRI-NEWPORT
 BID #7548635
 CHEMICAL LIST

ATTACHMENT D-PART TWO-CHEMICALS AS LISTED OR EQUAL, SUBJECT TO CCRI APPROVAL	CHEMICALS SPECIFIED BY CCRI	CHEMICALS SUPPLIED BY VENDOR VENDOR MUST FILL IN ALL LINES/COLUMNS
DESCRIPTION	DESCRIPTION	DESCRIPTION
LIQUID DISINFECTANT DEODERIZER-FABULOSO		
LIQUID DISINFECTANT DEODERIZER-SPECTRA CHEMICAL RE-NEW DISINFECTAN COOL MINT AJAX POWDER CLEANSER		
NON ACID TOILET BOWL AND URINAL CLEANER-SIMONIZ FREEDOM II WINDEX GLASS CLEANER		
FOAMING DISINFECTING SPRAY CLEANER-LYSOL BRAND IC UNBELIEVABLE MULTI SURFACE CLEANER		
SANFORD EXPO WHITEBOARD CLEANER ZEP WRITE AWAY GRAFFITI REMOVER		
BOARDWALK GUM BUSTER GUM REMOVER CLOROX BEACH		
RAMSEY STEAMETTE #4059886 CARPER CLEANER/EXTRACTOR		
RAMSEY PROFESSIONAL SPOTTER #4359150 CARPET SPOTTER		
STAINLESS STEEL CLEANER-MAGIC PETROLEUM BASED CLEANER TOUGH GUY #2DCC4 DUST MOP TREATMENT		
AIRWICK SPRITZ II CLEANER/DEGREASER FRANKLIN OFFENSE NO RINSE FLOOR STRIPPER		
FRANKLIN DEFENSE FLOOR WAX RAMSEY SURE PASS OR FRANKLIN INTERSTATE 50 SPRAY BUFF CHEMICAL		
ALL OF THE ABOVE LISTED CHEMICALS MUST BE UTILIZED AT THIS LOCATION FOR THE DURATION OF THIS CONTRACT.		
THE INITIAL AND PERIODIC INSPECTIONS OF THE CHEMICALS WILL BE CONDUCTED BY THE COORDINATOR.		
FAILURE TO ADHERE TO THE ABOVE WILL BE CAUSE FOR IMMEDIATE CANCELLATION OF THE CONTRACT.		
VENDOR WILL COMPILE A LIST OF CHEMICALS USED AND STORED AND PROVIDE TWO RTK LOOSE LEAF BINDERS THAT CONTAIN THE LIST AND A MATERIAL DATA SAFETY SHEET FOR EACH ITEM. ONE BINDER WILL BE KEPT AT THE LOCATIONS OF THE STORED CHEMICALS AND ONE WILL BE PROVIDED TO COLLEGE		

Attachment "E"

STATE OF RHODE ISLAND
DEPARTMENT OF ADMINISTRATION
OFFICE OF PURCHASES
ONE CAPITOL HILL
PROVIDENCE, RI 02908

SPECIFICATION NO. 8820-005 Germicidal Detergents
Date: 6/3/99 Supersedes: 4/20/98

1. SCOPE AND CLASSIFICATION:

1.1 This specification covers Germicidal Detergents for use by all State Agencies requiring "hospital-type" disinfectants as defined by the Environmental Protection Agency (EPA) for registration under Federal Insecticide, Fungicide and Rodenticides Act and other applicable Federal Requirements

1.2 Classification:

- Type I. phenolic, Liquid
- Type II. Quaternary Ammonium Compound, Liquid or Dry
- Type III. Quaternary Ammonium Compound, Liquid or Dry with Odor Counteractants

2 Applicable Specifications:

2.1 The following Specifications, Acts, Laws and Test Methods, of the issues in effect on date of invitation for bids, form a part of this specification

3 Requirements:

3.1 Information to be furnished:

3.1.1 **Labels:** The bidder shall submit two manufacturer's labels of the product, which he is offering for consideration listing the following information

- a. Product name or trade name
- b. Manufacturer's name and address
- c. Active Ingredients
- d. Directions for use and recommended dilutions.
- e. Any precautions necessary in using and handling the product
- f. EPA registration number
- g. All information pertinent to Federal and State Laws affecting the labeling of disinfectants

3.1.2 **Technical Specification -- Test Reports:** Bidder shall submit certified test data confirming the germicidal effectiveness at the use dilution recommended on the label of the product offered under this specification. Tests shall be in accordance with the AOAC latest official test method with efficacy against:

Mycobacterium Tuberculosis var bovis (BGG) - (for Type I only)
Staphylococcus Aureus -- ATCC 6538
Pseudomonas Aeruginosa -- ATCC 10708
Trichophyton Mentagrophytes
Methicillin Resistant Staphylococcus Aureus (MRSA)

3.1.3 **Virucidal Activities:** when used in accordance with the least favorable use dilution indicated on the label, product shall be virucidal for strains of: Herpes, Vaccinia and Influenza A2, HIV-Contact time shall be ten (10) minutes

3.1.4 All biological testing shall be done in the presence of 5% (Blood) serum and 400 PPM hard water. These claims shall be registered with the U S E P A

3.1.5 Descriptive Literature: The bidder shall submit (in duplicate) brochures, booklets, circulars and/or other descriptive literature outlining suggested dilutions and the complete uses of the product offered for consideration

3.1.6 Approval for use on conductive flooring: The product must be classified as to use on electrically conductive flooring by any nationally operated laboratory, recognized and equipped to perform this service and accepted as such by the Division of Purchases

3.1.7 Certification: Certified statement, furnished by the manufacturer on their standard letterhead and signed by an officer or other responsible official, stating that the product offered and proposed to be supplied meets or exceeds all the requirements of this specification

3.2 MATERIALS:

3.2.1 Type I - Shall be a combination of multi-non-selective phenolic compounds and synthetic biodegradable detergents in a concentrated form intended as a concurrent disinfecting and cleaning agent. This product shall be made from uniformly high grade materials and ingredients; shall provide broad spectrum disinfection and shall not impart acid and disagreeable odors

3.2.1.1 Use-Dilution: Confirmation at 10 minute kill. The highest use dilution specified on the label shall be germicidal for both *Salmonella Choleraesuis* (ATCC-10708) and *Staphylococcus Aureus* (ATCC 6538) under the condition of the current A.O.A.C. Use dilution method. The recommended use dilution shall be able to kill *Trichophyton Mentagrophytes* and the A.O.A.C. test strain *Pseudomonas Aeruginosa* (PRO-10) when tested according to the current A.O.A.C. test method and shall be able to kill the virulent strain of *Mycobacterium Tuberculosis Var Bols* (EGG) when tested according to the method currently acceptable to the EPA. The product shall be registered effective in the presence of 5% (blood) serum and 400 PPM hardwater as (CaCO₃)

3.2.1.2 It is recommended that a test method demonstrate Tuberculocidal activity by using Animal Passage Methods at the use dilution specified on the label. The product shall be registered effective in the presence of 5% (blood) serum and 400 PPM hard water as (CaCO₃)

3.2.2 TYPE II - Shall be a combination of surface - active quaternary ammonium germicides and detergent cleansers in a concentrated form, for use as a combination cleaning and disinfecting agent for normal cleaning and disinfection. The product shall give positive germ-kill on both gram positive and gram negative organisms when diluted in accordance with the manufacturer's instructions and used as directed. The product shall be registered effective in the presence of 5% (blood) serum and 400 PPM hardwater (as CaCO₃)

3.2.2.1 Use-Dilution: Confirmation at 10 minute kill. The highest use dilution specified on the label shall be germicidal for *Salmonella Choleraesuis* (ATCC 10708) *Staphylococcus Aureus* (ATCC 6538) *M.R.S.A.* and *Pseudomonas Aeruginosa* (PRO-10) under the conditions of the current A.O.A.C. Use dilution confirmation test method. The product shall be registered effective in the presence of 5% (blood) serum and 400 PPM hardwater (as CaCO₃)

3.2.3. Type III - Shall be a combination of surface active quaternary ammonium germicides, non-ionic surfactants, organic chelating agent and odor counteractants, in a concentrated liquid form, intended for use as a multi-purpose disinfectant, detergent and deodorizer. The product shall give positive germ kill on both gram positive and gram negative organisms when diluted in accordance with the manufacturer's instructions and when used as directed

3.2.3.1 Use Dilution: Confirmation at 10-minute kill. The highest use dilution specified on the label shall be germicidal for *Salmonella Choleraesuis* (ATCC 10708) *Staphylococcus Aureus* (ATCC 6538) and *Pseudomonas Aeruginosa* (PRO-10) under the conditions of the current A.O.A.C. use

dilution Confirmation test method, and shall demonstrate efficacy in 5% (blood) serum and 400 PPM Hardwater

3.3 Stability – Shall be stable and effective in hard water; shall not break down in the presence of proteinaceous material; and shall have a storage life of one year without excessive loss of antimicrobial potency and detergency or detergent activity

3.4 PH of Use Dilution – shall be within the range of 2.5 to 3.5 or 10.0 to 11.0 when prepared with distilled water at 20 c

3.5 Flash Point – Shall show a closed cup flash point of over 100F when tested by any standard flash point method

3.6 Conductivity – Shall not adversely affect the conductivity of conductive surgical and obstetrical floors

3.7 Cleaning Efficiency – the germicidal detergent at the recommended use dilution shall not be harmful to any type flooring, painted or varnished surfaces. It shall be free rinsing and shall exhibit a cleaning efficiency of at least 95% when tested in accordance with Interim Federal Specification P-D 220

3.8 Toxicity – The acute oral toxicity, LD50, of the concentrate shall not be lower than 2.5 grams per kilogram of body weight when tested by method described in Regulations of Enforcement of the Federal Insecticide, Fungicide and Rodenticides Act

3.9 Dermatitis – No recommended use dilution shall be more irritant than 1% solution of Liquid Cresolis Saponatus NF when applied to the skin of a closely clipped adult albino rabbit on a pad of cotton gauze (1 inch square, 2 layers thick) for a period of eight hours at the rate of one milliliter of solution per pad

4 PACKAGING AND DELIVERY:

4.1 Packaging: Germicidal Detergent shall be furnished in the following size factory sealed containers as requested by the Agencies in the invitation to bid. The product shall neither affect, nor be affected by, the containers in which it is furnished for a period of one (1) year from date of delivery. The unit of purchase shall be U.S. liquid gallons. One-gallon plastic jugs. Five gallon metal, plastic or combination metal and plastic cans fitted with pouring spout

4.2 Marking: Unless otherwise specified in the invitation for bids, all packages shall be marked on a side or end with the following:

- a. Product Name or Trade Name
- b. Manufacturer's name and address
- c. Active ingredients
- d. Directions for use and recommended dilutions
- e. Any precautions necessary in using and handling the product
- f. EPA Registration Number
- g. All information pertinent to Federal and State laws affecting the Labeling of Disinfectants

5 SAMPLING, INSPECTION AND TEST PROCEDURE:

5.1 Sampling: Random sampling will be made at the delivery point by taking a sample from each regular delivery to determine that markings, materials and weight comply with this specifications

Page 4, Specification No. 6620-005 Germicidal Detergents
Date: 6/3/99

5.2 Testing: This product may be tested as deemed necessary by Division of Purchases, in accordance with Section 3. In the event samples fail to meet all conditions and requirements of the specification, the cost of the testing shall be borne by the supplier.

6. NOTE:

6.1 Basis of Award: Award will be made to the lowest responsible bidder meeting all of the requirements of this specification and evaluated as such by the proper authority in the Division of Purchases using a use dilution cost per gallon factor against the widest spectrum of bacteria. If use dilution rate varies with each organism the least favorable to the bidder will be utilized in establishing the basis for cost.

6.2 Material Safety Data Sheet: Each contractor must furnish not less than two copies of a Material Safety Data sheet (Form OSHA-20) for each substance outlined in the State Labor Laws, Chapter 28 21.

6.3 FAILURE TO SUBMIT CERTIFICATIONS FOR NECESSARY INFORMATION ON THE PRODUCT BID UPON SHALL BE SUFFICIENT CAUSE FOR REJECTION OF BID

This specification shall, until revised or rescinded, apply to each future purchase and contract for the commodity described herein. Copies of State of Rhode Island Specifications may be obtained from: Division of Purchases, Standards Unit, One Capitol Hill, Providence, RI 02908.

Copies of Standards of the American Society for Testing and Materials may be obtained from: American Society for Testing Materials, 1916 Race Street, Philadelphia, PA 19103.

Copies of AOAC Official Test Methods may be obtained from The Association of Official Analytical Chemists, Box 540 Benjamin Franklin Station, Washington, DC 20044.

Copies of Federal documents may be obtained from Superintendent of Documents, U.S. Printing Office, Washington, DC 20042.



State of Rhode Island

Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855

Tel: (401) 574-8100 Fax: (401) 574-8387

ATTACHMENT F-BID 7548635

JANITORIAL SERVICES-COSTING PAGE WORKSHEET-FOR THE PERIOD 7/1/14-6/30/15

ROUTINE SERVICES ONLY

VENDOR NAME

LOCATION/CCRI-NEWPORT CAMPUS

DIRECT LABOR

Table with 6 columns: ITEM 1, CATEGORY, \$/MAN HOUR, MAN HRS/WK, MAN HRS/YR, TOTAL DOLLARS/YR. Rows include JANITOR(S), SUPERVISOR, DAY PORTER, and a total row labeled A.

PAYROLL RELATED

Table with 6 columns: ITEM 2, CATEGORY, PERCENTAGE, (blank), (blank), TOTAL DOLLARS/YR. Rows include F.I.C.A, F.U.T, S.U.T, WORK COMP, LIABILITY, and JUT, followed by a total row labeled B.

TOTAL "A" AND "B"

C

OTHER OPERATING COSTS

Table with 6 columns: ITEM 3, CATEGORY, PERCENTAGE, (blank), (blank), TOTAL DOLLARS/YR. Rows include SUPPLIES, EQUIPMENT, EQUIP REPAIRS, and two blank rows.

TOTAL OTHER OPERATING COST (SUM 1 THRU 5)

D

GRAND TOTAL OPERATING COST (C+D)

E

OVERHEAD (blank) % x E

F

GRAND TOTAL OPERATING & OVERHEAD (E + F)

G

PROFIT (blank) % x G

H

GRAND TOTAL OPERATING, OVERHEAD & PROFIT (G + H)

I



State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

ATTACHMENT G
BID 7548635-ADDITIONAL INFORMATION

HOURS: 5:30PM TO 10:30PM
DAYS OF WEEK: MONDAY-FRIDAY .
5 JANITORS - (5 HOURS NIGHTLY)
1 - WORKING SUPERVISOR - (5 HOURS NIGHTLY) (150 MANDATORY MAN HOURS PER WEEK)

EQUIPMENT :
See attachment D-Part One-Equipment
Vendor will supply accessories and spare parts such as vacuum cleaner bags, belts & etc.

CHEMICALS:
See attachment D-Part Two-Chemicals

CHANGES TO ATTACHMENT "B"
Total square footage = 57,000 total square footage
VCT = 13,137 total square footage.
Unfinished concrete = 5,328 total square footage
Carpet = 35,098 total square footage
Other (ceramic tile, wood) = 2,286.

PLASTIC TRASH BAGS

Sizes	Type	
24 X 24	Medium Weight	Small office waste container
24 X 33	Medium Weight	Large office waste container
30 X 36	Heavy Weight	Rest Room waste containers
43 X 47	Heavy Weight	Cafeteria waste containers

Contract Terms and Conditions

Table of Contents

Terms and Conditions.....X
 BID STANDARD TERMS AND CONDITIONSX
 TERMS AND CONDITIONS FOR THIS BIDX
 INSURANCE REQUIREMENTSX
 RIVIP INFO - BID SUBMISSION REQUIREMENTSX
 DELIVERY PER AGENCYXI
 MULTI YEAR AWARDXI
 AWARDXI

Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND, DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.