



**Solicitation Information**  
**March 19, 2014**

**RFP #7548596**

**TITLE: New Lifts at DMV-Testing and Emissions Center, 325 Melrose St,  
Providence, RI**

**Submission Deadline: April 14, 2014 @ 2:00 PM**

Questions concerning this solicitation may be e-mailed to the Division of Purchases at [bidinfo@purchasing.ri.gov](mailto:bidinfo@purchasing.ri.gov) no later than April 2, 2014 at 3:00 PM (ET) .Questions should be submitted in a *Microsoft Word attachment*. Please reference the RFP #7548596 on all correspondence. Questions received, if any, will be posted on the Internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

**PRE BID CONFERENCE - April 1, 2014 at 12 noon (ET)**  
**DMV-Testing and Emissions Center, 325 Melrose St.,  
Providence, RI**

**PRE-BID CONFERENCE MANDATORY- YES**

**SURETY REQUIRED: - NO**

**BID BOND REQUIRED: - YES**

**DISK BASED BID: - YES: See attached Disk Based Bidding Information**

**Vendors must register on-line at the State Purchasing Website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov)**

Note to Vendors:

Offers received without the entire completed four-page RIVP Generated Bidder Certification Form attached may result in disqualification.

**THIS PAGE IS NOT A BIDDER CERTIFICATION FORM**

## **Disk Based Bidding Information**

### **File Format**

All disk based bid files are ZIP files that you can open using the WinZip 8.1 software. The ZIP file will contain one or more files based on the type of Bid/RPF.

### **Downloading the Disk Based Bid**

Bids that have a file for download are marked with a "D" in the Info field of the bid search results. The "D" will be an active link to the WinZip file until the bid reaches its opening date. Clicking on the active "D" link will allow you to open or save the ZIP file associated with the bid. Opening the WinZip file will download a copy to your computer's temporary directory.

### **Opening the Disk Based Bid**

Once downloaded, you can open the ZIP file with WinZip and view the Microsoft Office files contained within the WinZip file. Immediately save (extract) the individual files to an appropriate directory on your computer, such as "Desktop" or "My Documents".

### **Completing the Disk Based Bid**

Once the Microsoft Office files are properly saved, open the individual files and enter the required information in the appropriate fields. Save each file again to capture the new information you entered.

### **Submitting the Disk Based Bid**

Save the completed files to a CD or diskette. Label the CD or diskette with the Bid/RFP number and bidder's name (company name, not contract name). Submit, along with printed copies, as instructed in the Bid or RFP solicitation document.

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## **1. INTRODUCTION**

The Rhode Island Department of Administration, Division of Purchasing on behalf of the Division of Motor Vehicles is soliciting bids from qualified organizations to provide services described elsewhere herein. This solicitation, and subsequent award, is governed by the State's General Conditions of Purchase, which are available at [www.purchasing.ri.gov](http://www.purchasing.ri.gov). To access the State's General Conditions of Purchase, enter the website, click on "RIVIP", then click on "General Information", then click on "Rules and Regulations". Once the Rules and Regulations are displayed, scroll to the bottom of the page and double click on "Appendix A", which contains the State's General Conditions of Purchase.

This is an invitation for Bid; response will be evaluated on the basis of the relative merits of the bid and in addition to price; there will be no public opening and reading of responses received by the Office of Purchases pursuant to the request, other than to name those offeror's who have submitted bids.

Bids are considered to be irrevocable for period of not less than (60) days following the opening date and may not be withdrawn except with the express written permission of the State Purchasing Agent. All pricing submitted will be considered to be firm and fixed.

Bids misdirected to other state locations or which are otherwise not present in the Office of Purchases at the time of opening for any cause will be determined to be late and will not be considered. For the purpose of this requirement, the official time and date shall be that of the time clock in the reception area of the Division of Purchases.

It is intended that an award pursuant to this request will be made to a prime vendor, who will assume responsibility for all aspects of work. Joint venture and cooperative proposals will not be considered, but subcontractors are permitted provided that their use is clearly indicated in the offeror's bid and the subcontractors proposed to be used are identified in this bid.

## **2. PROJECT OVERVIEW**

The Division of Motor Vehicles is pursuing the opportunity to upgrade their current vehicle lifts at the Safety and Emissions Inspection Office to two new heavy-duty hydraulic vehicle lifts. The proposed lifts will have a capacity of lifting 25 ton and 35 ton vehicles (one will be surface mount, one will be recessed as per specs). The larger lift will be equipped with a shallow pit, and sump which will be used to periodically remove fluids that have collected. The lifts must raise and lower vehicles in a fully plumb manner no lateral or longitudinal displacement is allowed. Lifting properties are to be equal to those of "Kar Lift" K-Series lifts. The construction of the lifts will occur in a manner so that the garage can stay fully operational simultaneously to the construction of the lifts.

If no applicants within a category receive passing scores in the Technical Review, The Division of Motor Vehicles may select from a single category, based on the Technical Review score.

Proposals will be evaluated based on the relative merits of the proposal, with secondary consideration given to the inclusion of an appropriate service fee that will be passed on to the customer .

### **3. INSTRUCTIONS AND NOTIFICATIONS TO OFFERERS:**

1. Offerors are advised to carefully review all sections of this solicitation and to follow all instructions, as failure to make a complete submission as described herein may result in rejection of the proposal.
2. Alternative approaches and/or methodologies to accomplish the desired or intended results of this solicitation are welcome. However, proposals which depart from or materially alter the terms, requirements, or scope of work defined by this solicitation will be determined to be non-responsive.
3. All costs associated with developing or submitting a proposal in response to this solicitation, or to provide oral or written clarification of its content, shall be borne by the offeror. The Division of Purchases assumes no responsibility for such costs.
4. Proposals are considered to be irrevocable for a period of not less than ninety (90) days following the opening date, and may not be withdrawn, except with the express written permission of the State Purchasing Agent.
5. All pricing submitted will be considered to be firm and fixed unless otherwise indicated herein.
6. In accordance with Title 7, Chapter 1.1 of the General Laws of Rhode Island, no foreign corporation shall have the right to transact business in the state until it shall have procured a Certificate of Authority to do so from the Rhode Island Secretary of State (401-222-3040). This will be a requirement only of the successful offeror(s).
7. The purchase of services under an award made pursuant to this solicitation will be contingent on the availability of funds.
8. Offerors are advised that all materials submitted to the Division of Purchases in response to this solicitation shall be considered to be public records as defined in Title 38, Chapter 2 of the General Laws of Rhode Island, without exception, and may be released for public inspection upon request once an award has been made
9. Vendors must comply with the State's minority business enterprise (MBE) requirements, which address the State's goal of ten percent (10%) participation by MBEs in all State procurements. For further information, contact the MBE Administrator at (401) 574-8253, or see [www.mbe.ri.gov](http://www.mbe.ri.gov), or contact [charles.newton@doa.ri.gov](mailto:charles.newton@doa.ri.gov).

10. Offerors should peruse the Division of Purchases web site on a regular basis, as additional information relating to this solicitation may be released in the form of an addendum to this RFP.

11. Equal Employment Opportunity R.I. Gen. Laws § 28-5.1-1, Declaration of policy: (a) Equal opportunity and affirmative action toward its achievement is the policy of all units of Rhode Island state government, including all public and quasi-public agencies, commissions, boards and authorities, and in the classified, unclassified, and non-classified services of state employment. This policy applies in all areas where the state dollar is spent, in employment, public service, grants and financial assistance, and in state licensing and regulation.

For further information, contact the Rhode Island Equal Employment Opportunity Office, at 222-3090.

#### **4. BACKGROUND AND PURPOSE**

##### **Background:**

The Division of Motor Vehicles has been using two older lifts and would like to replace their current lifts with two new larger heavy-duty hydraulic vehicle lifts capable of a 25 ton and 35 ton capacity. The new lifts will have lifting properties equal to "Kar Lift" K-Series lifts.

##### **Purpose:**

The Division of Motor Vehicles would like to upgrade their current lifts with two new heavy-duty hydraulic lifts so that the Safety and Emissions Inspection garage is capable of servicing all and every vehicle. The new proposed lifts would be a more powerful lift system and safer than the older lifts because of the new flush mount integration system to the garage floor.

#### **5. SCOPE OF WORK**

The State of Rhode Island Division of Motor Vehicles requests proposals from qualified vendors to submit a request for proposal to provide new lifts at 325 Melrose Street, Providence. The proposal bid must meet all the general requirements stated in the RFP. However, if the vendor knows of functionality that is now listed that would benefit the state, it can be listed and included in the proposed solution. The vendor must provide a separate cost proposal. The vendor must comply with, but not limited to, the following scope of work.

Remove existing lifts and install new lifts per manufacture specifications.

One lift must remain operational at all times during construction.

A temporary construction/dust partition shall be installed before construction begins and must be maintained throughout the entirety of the construction process.

Once the first lift is completely installed and inspected to be fully operational, construction on the second lift shall start.

The lifts shall be removed in a fashion that they both remain in good working condition and are relocated and stored to an area of the owners choosing.

## **6. RESPONSE CONTENTS**

A completed and signed four page R.I.V.I.P generated bidder certification cover sheet downloaded from the RI Division of Purchases Internet home page at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

A completed and signed W-9 downloaded from the RI Division of Purchases Internet home page at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

A brief history of the vendors firm. The vendor should have a minimum of 5 years' experience in the construction and installation of heavy-duty lift systems or equivalent lift systems.

Vendors must include at least (2) most recent customer references. Please include name, address, and the contact person's title organization/agency and phone number. Give a brief project summary and the start and end dates of the project.

The vendor must submit a high level description of the project approach and proposed time lines.

The vendor must provide project management functions, coordinate communications with stakeholders, and provide accurate status information to DMV and project personnel.

Upon successful implementation, vendor must obtain DMV approval for any increase in fees.

A separate, signed and sealed Cost Proposal reflection the hourly rate, or other fee structure, proposed to complete all of the requirements of this project.

A separate technical proposal describing the qualifications and background of the applicant and experience with similar projects, as well as the work plan or approach proposed for this requirement. Two (2) references and corporation biography.

An original plus four (4) copies should be mailed or hand-delivered by the submission deadline in a sealed envelope marked RFP#7548596 and also the bid closing date and time, to:

RI Dept. of Administration  
Division of Purchases, 2nd floor  
One Capitol Hill  
Providence, RI 02908-5855

## **7. EVALUATION AND SELECTION:**

Proposals will be reviewed by a Technical Review Committee comprised of staff from state agencies. The maximum possible score is 100 points and applications scoring below 45 points in the technical review will not be considered. Applicants may be required to submit additional written information or be asked to make an oral presentation before the Technical Review Committee to clarify statements made in their proposal. Proposals will be reviewed and scored based upon the following criteria:

Technical Proposal: (65 total points)

- Vendor Qualifications -Technical &Business Expertise -40%
- Project Approach -15%
- References -10%

Cost Proposal: (35 total points)

- Cost -35%

Technical proposals must receive a minimum of 45 (out of 65) points to warrant further consideration. Proposals not receiving the minimum technical score will not have the accompanying cost proposal opened or evaluated.

The State reserves the right to reject any or all proposals submitted as a result of this bid process. The State also reserves the right to award on the basis of cost alone and to act in its best interest. Proposals found to be technically or substantially non-responsive to any point in the evaluation process will be rejected and not considered further.

The technical review Sub-Committee will present written findings, including the results of all evaluations, to the Division of Purchases. The State Purchasing Agent, or her designee, will make the final award decision.

## 8. CONCLUDING STATEMENTS

The State may, at its sole option, elect to require presentations by offerors clearly in consideration for this award.

This solicitation, and any subsequent award, is governed by the State's general Conditions of Purchasing (available at [www.purchasing.ri.gov](http://www.purchasing.ri.gov)).

When a vendor has been selected, the Division of Purchases website will be updated to reflect the contract award(s).

### NOTICE TO VENDORS:

In accordance with R. I. Gen. Laws § 37-2-54(c), “[n]o purchase or contract shall be binding on the state or any agency thereof unless approved by the department [of Administration] or made under general regulations which the chief purchasing officer may prescribe.”

Moreover, the Division of Purchases’ Procurement Regulations provide, in pertinent part, as follows:

§ 8.7.1 All agreements and changes to scope of work, price, or other terms shall be incorporated into purchase orders via “change order” documents incorporating contract amendments.

§ 8.7.2 Change Orders issued by the Office of Purchases shall be the only binding documents which may create a change in a purchase order.

§ 8.7.3 Personnel shall not commit the state to technical/contractual changes to purchase without first securing all necessary approvals.

§ 8.2.1.1.2 Any alleged oral agreement or arrangements made by a bidder or contractor with any agency or an employee of the Office of Purchases may be disregarded and shall not be binding on the state.

## 9. CLOSING INSTRUCTIONS

Notwithstanding the above, the Division of Purchases reserves the right to accept, or reject, any or all options, bids, proposals, to waive any technicality, to award on the basis of cost alone, and to otherwise make any and all determinations regarding this solicitation that are deemed to be in the State’s best interest.

The State’s General Conditions of Purchase contain the specific contract terms, stipulations and affirmations to be utilized for the price agreements awarded pursuant to this RFP. The State’s General Conditions of Purchases/General Terms and Conditions can be found at the following URL: <https://www.purchasing.ri.gov/RIVIP/publicdocuments/ATTA.pdf>

## **ATTACHMENT A**

### **SPECIFICATIONS**

**KAR LIFT 350 K350-11 77,000 LB. CAPACITY and**

**KAR LIFT 250 K250-8 55,000 LB. CAPACITY**

**PANTOGRAPH LIFTS (OR EQUAL)**

#### **PART 1.1 SUBMITTALS.**

A. Product Data: Manufacturer's data sheets on each product to be used, including:

- 1 Preparation instructions and recommendations.
- 2 Storage and handling requirements and recommendations.
- 3 Installation methods.

B. Shop Drawings: Submit drawings showing full layout of all lifts in the facility with dimensions and details shown for services and conduits between lifts and the control consoles.

C. Operation and Maintenance Manual: Submit Owner's manual to include system operation, maintenance and trouble shooting, spare part number, drawings and schematics.

#### **PART 1.2 QUALITY ASSURANCE**

A. Manufacturer Qualifications: The lift company selling the product shall have ISO-9001 certification and the proof of current certification shall accompany the bid.

B. Installer Qualifications: For warranty validation, installation shall be performed by qualified factory Authorized and trained personnel.

C. Product Requirements:

I. Design Standards and Certification: The lift shall be certified by ETL to the ANSI/ALI Standard for Automotive Lifts, ALCTV-2011: Safety Requirements for Construction, Testing and Validation. The lift company must be a member in good standing of the ALI.

2. The drive system shall permit smooth even lifting without any pulsation, jerks, or unsteady lifting. System shall comprise an electrically powered pump, flow control valves, and a fluid reservoir. An electronic/hydraulic synchronization device shall ensure smooth alignment of each lifting assembly based on variances in vehicle weight. A microprocessor shall control all lift movement for ultimate operator safety and convenience. Troubleshooting codes shall facilitate service and repair.

## **PART 1.3 WARRANTY - K PLUS Hydraulic Protection**

A. Manufacturer's Warranty: Lift system shall be warranted against defects in workmanship and material for a minimum period of two years for ALL parts and I-year labor. The Hydraulic Cylinder seals and "Volumetric" Synchronization system shall be warranted for a minimum of ten (10) years covering replacement parts only. This warranty is limited and will exclude misuse, abuse or lack of maintenance.

## **PART 2 PRODUCTS**

### **PART 2.1 MANUFACTURER**

A. Acceptable Manufacturer: OMER NA, Inc., Oakville, ON; Tel: 877-799-LIFT

B. Substitutions:

1. This bid is for Vertical Rise Platform Lifts with no posts and no crossbeams. Facility constraints require that only a hinged platform lift that rises and lowers vertically, straight up and down, without a throw (aka parallelogram) will be acceptable. 4-Post and Parallelogram lifts are not acceptable due to space constraints.
2. If a substitution requires any changes in the scope of work to provide that product, then the contractor/supplier shall bear that cost in its entirety. No Change Orders will be accepted.
3. Any substitution of specified lift requiring modifications of foundation system detailed will be the responsibility of the Contractor.
4. The Contractor, at their cost, shall provide for any and all engineering and redesign of the foundation system required as a result of substitution.
5. Under no circumstances will extra payment be permitted as a result of additional work to accommodate any equipment substitution.

### **PART 2.2 KARLIFT K350 and 1(250 -PANTOGRAPH LIFTS**

1. Heavy-Duty Hydraulic Vehicle Lift Model KAR-350 and KAR-250, Pantograph Vertical Rise Platform Lift, manufactured by OMER SPA.
2. Scope:
  - a. A vertical "Pantograph" K style hinged heavy-duty platform lift to elevate large coach buses, and other heavy-duty vehicles for the purpose of inspection, maintenance, servicing and cleaning. Lift shall rise in a vertical fashion. Mobile column type lifts, four post lifts, parallelogram lift, are not acceptable as explained above.

- b. The specified lift in the KAR350-11 bay is to be recessed into a formed, open rectangular depressed floor with no center island and shall include a step at each end. Top of platform shall be equal to top of finished floor. The depth of this recess is to be no greater than 14.5", sloped for drainage as shown on the contract drawings.
- c. The concrete recess shall include a galvanized nosing angle all the way around the perimeter to protect the concrete from spalling at the edge.
- d. The specified lift in the KAR250-8 bay is to be Surface Mounted with drive up ramps.
- e. In both bays, all hydraulic and electric shall be run thru under-slab conduits from the lifts to their consoles, requiring cutting, trenching and re-finishing the concrete floor.
- f. The lifting legs shall be fabricated from 2" steel bar as opposed to open tubular steel for long term structural integrity.
- g. The lift shall pivot from the floor mounted fixed pads without the need to SLIDE to relieve offloading stresses. Sliding mounts inherently produce friction and wear. The lift must incorporate an "AOS" or equivalent shock absorbing system at each hinge to provide stress relief.
- h. For torsional rigidity, the platforms shall be manufactured using a "BOX" design versus plate welded to I beams. Box design platforms are stronger and do not have loading restrictions for vehicle placement accompanied by loading diagrams.
- i. The lift shall not require a sensor or Inclinometer for synchronization. Synchronization shall be accomplished by a "VOLUMETRIC" flow control with one cylinder in the control console controlling each leg.
- J. The lifting platform must have a minimum lifting height of 79" from the concrete base to the top of the lifting platform. This design must be capable of a collapsed height not to exceed 360 mm or 14.2". Lifts requiring a higher collapsed height will not be acceptable because they require a deeper recessed pit or longer approach ramp.
- k. The lift system shall be totally open floor design with no obstructions between lifting platforms and no crossbeams either in the front or the rear of the runways.
- l. The system shall incorporate a minimum of four hydraulic fluid driven cylinders; with one inversely mounted to each of the four upper hinge legs. The runway must position the cylinders so that they remain covered at all times. No chains, cables, slack cables, or pulleys are permitted.
- m. The maximum lifting height of the lift system shall be programmable to the height specifications as requested by user.

n. Lifting System: both lifts shall have a complete LED 24v explosion proof lighting system installed on the inner edge to illuminate the work area when the vehicle is raised. Individual lamps shall utilize waterproof low voltage construction.

o. K350-11 shall have 4 pr of LED lights. K250-8 shall have 3 pr of LED lights.

p. The lift system shall have a jacking beam rated at 36,000 lbs. (16,000 kg) suitably rated to correspond to the latest 20 II ALI regulations. Jacking beam shall be double-piston, telescopic piston. The jacking beam shall be designed with a flow divider valve to maintain synchronization of pistons in raising and lowering mode; maximum pressure valve shall prevent lifting of loads if loads exceed rated capacity of jack; check valves in each piston shall prevent the accident descent of load.

### 3. Equipment:

a. The lifts shall have a minimum nominal lifting capacity of:

1) KAR K-350: 77,000 lbs. (35 ton); KAR K-250: 55,000 lbs. (25 ton).

2) Both shall be rated for Asymmetric Loading. The lift must be capable of extreme uneven loading operation with up to 85% of the maximum capacity loaded over the front or rear hinge with the balance of the load anywhere along the length of runway.

b. The lifting capacity shall be determined by the following factors:

1) The load distribution between the front and the rear axles.

2) The location of the vehicle on the lift.

3) The wheelbase of the vehicle.

c. The lift shall have a minimum lifting height of 79.6 inches (2022 mm) from floor to the top of the runways when the lift rests on the floor and no less than 69 inches (2022 mm) when the lift is flush mounted to the floor. Any equipment that does not have a minimum of 79 inches (2022 mm) lifting height shall not be acceptable.

d. The platform dimensions shall be available in the following dimensions:

1) 26 feet (8 m). K250-8 Model

2) 36 feet (11 m). K350-11 Model

e. Width of runways for all models shall be MINIMUM of 30 inches (762 mm).

f. The spacing between the runways is shown as 41". This can be adjusted to suit the wheel bases of the vehicles being serviced. The distance is recommended to be between 41' and 45".

g. The collapsed height shall be maximum 14.2 inches (360 mm).

h. The Surface Mounted lift will be supplied with floor mounted drive on approach ramps no less than 101" -2580 mm. The ramps must be reinforced with an anti skid surface.

i. Anti-Skid Traction Surface: the platforms must have a traction surface consisting of a fine grained silicone material built into the powder coat finish.

J. Concrete thickness shall be a minimum of 6 inches (152 mm). There will be four (4) base plates that will accommodate installation with 5 bolts per plate. Total installation shall not require more than 20 bolts. The lift will operate safely with a minimum of four bolts.

k. The lifting legs shall attach and pivot from floor base plates that are no more than 30" wide (the width of the runways) and 13.4". The base plates are powder coated.

l. There must be a minimum of two (2) vertically mounted leveling bolts installed on either side of each base plate to assist the accurate and stable leveling of the lift.

#### 4. Safety Devices:

a. An independent and fail-safe mechanical safety device shall be present on each lifting hinge. This safety device shall be totally independent from the lifting drive system. A locking catch shall be free to engage all of the teeth of the locking strip attached to the half scissor. This mechanical locking system must operate automatically and controlled by the central control panel. The locking devices will be disengaged for lowering by a pneumatically operated lock release requiring 8-19 Bar pressure. To lower the lift the lift must rise up off the mechanical lock automatically to allow the airlocks to release before the lift descends.

b. The lift shall incorporate a combination of 1) dead man operated safeties 2) Low Voltage Controls, 3) Limiting switch with audible alarm (buzzer) capable of stopping the lowering of the lift at 500 mm or 19" and 4) a photo electric shutoff switch mounted on the inside of the rear of the runways.

c. Each lifting device shall be provided with two (2) separate leveling systems. The synchronization system between the two runways shall be electro-hydraulic ensuring maximum reliability under all conditions of employment or the "Volumetric" style system. The result should therefore be perfect alignment (co planarity) of the system.

d. The lift system shall incorporate a splash proof electrical system (IP65).

e. There will be hydraulic burst valves (velocity fuses) installed at the base of all lifting cylinders with no less than five (5) HYDRAULIC FLOW CONTROL VALVES with an operating pressure of approximately 220 Bar pressure.

#### 5. Controls:

a. The lift system shall utilize appropriately rated motors that operate at 208/220/460V, 3 phases, 60 Hz. The lift shall utilize an "energy efficient" 7.5 kw electric motor which will be rated at no more than 28 amps 208/220v or 14 amps 440/460v.

b. The lift shall have a two-speed lowering option.

c. The control system will be available in a water resistant design. The control console is powder coated.

d. The lift will be available with an optional manual hydraulic hand pump to aid with raising the lift off the mechanical locks for lowering in the event of a power failure.

e. Electrical enclosures for control components shall be rated IP 65 and shall include as a minimum:

- 1) System disconnects.
- 2) "Power-on" pilot lamp.
- 3) "Up" control and "down" control.
- 4) Lock release button.

#### 6. Coatings:

The lift shall be delivered with a premium powder coat protective coating. The steel components must undergo a steel pellet blast (Wheelabrator style) preparation with acid wash before the coating is applied.

Each platform must have an Anti-Skid Traction Surface consisting of silicon grit incorporated into the powder coat finish.

#### 7. Drive Mechanism:

a. The drive system shall be a smooth and even and shall permit lifting without any pulsations, jerks or unsteady lifting. Hydraulic system shall be comprised of an electrically powered pump, flow control valves, and a fluid reservoir.

b. Hydraulic lifting cylinders shall be of a piston type to prevent leakage in the case of piston damage.

c. The cylinders shall be built using highly polished chromium plated plunger shafts that resist corrosion, scratching and other damage that could lead to shorter seal life.

d. All rotating hinge axles shall be made of stainless steel.

e. There will be "zirk" style grease fittings installed at all accessible hinge points to permit scheduled lubrication and extended operational life.

f. The manufacturer must also offer an optional greasing manifold so that all zirk fittings can be greased from a central location.



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex

1511 Pontiac Avenue  
Cranston, RI 02920-4407

TTY: Via RI Relay 711

Lincoln D. Chafee  
Governor

Charles J. Fogarty  
Director

**STATE CONTRACT ADDENDUM**

**RHODE ISLAND DEPARTMENT OF LABOR AND TRAINING**

**PREVAILING WAGE REQUIREMENTS  
(37-13-1 ET SEQ.)**

The prevailing wage requirements are generally set forth in RIGL 37-13-1 et seq. These requirements refer to the prevailing rate of pay for regular, holiday, and overtime wages to be paid to each craftsmen, mechanic, teamster, laborer, or other type of worker performing work on public works projects when state or municipal funds exceed one thousand dollars (\$1,000).

All Prevailing Wage Contractors and Subcontractors are required to:

1. Submit to the Awarding Authority a list of the contractor's subcontractors for any part or all of the prevailing wage work in accordance with RIGL § 37-13-4;
2. Pay all prevailing wage employees at least once per week and in accordance with RIGL §37-13-7 (see Appendix B attached);
3. Post the prevailing wage rate scale and the Department of Labor and Training's prevailing wage poster in a prominent and easily accessible place on the work site in accordance with RIGL §37-13-11; posters may be downloaded at [www.dlt.ri.gov/pw/Posters.htm](http://www.dlt.ri.gov/pw/Posters.htm) .poster/htm or obtained from the Department of Labor and Training, Center General Complex, 1511 Pontiac Avenue, Cranston, Rhode Island;
4. Access the Department of Labor and Training website, at [www.dlt.ri.gov](http://www.dlt.ri.gov) on or before July 1st of each year, until such time as the contract is completed, to ascertain the current prevailing wage rates and the amount of payment or contributions for each covered prevailing wage employee and make any necessary adjustments to the covered employee's prevailing wage rates effective July 1st of each year in compliance with RIGL §37-13-8;
5. Attach a copy of this CONTRACT ADDENDUM and its attachments as a binding obligation to any and all contracts between the contractor and any

*An Equal Opportunity Employer/Program./Auxiliary aids and services are available upon request to individuals with disabilities.*

TTY via RI Relay 711



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex  
1511 Pontiac Avenue  
Cranston, RI 02920-4407

Telephone; (401) 462-8000  
TTY; Via RI Relay 711

Lincoln D. Chafee  
Governor  
Charles J. Fogarty  
Director

subcontractors and their assignees for prevailing wage work performed pursuant to this contract;

6. Provide for the payment of overtime for prevailing wage employees who work in excess of eight (8) hours in any one day or forty (40) hours in any one week as provided by RIGL §37-13-10;
7. Maintain accurate prevailing wage employee payroll records on a Rhode Island Certified Weekly Payroll form available for download at [www.dlt.ri.gov/pw.forms/htm](http://www.dlt.ri.gov/pw.forms/htm), as required by RIGL §37-13-13, and make those records available to the Department of Labor and Training upon request;
8. Furnish the fully executed RI Certified Weekly Payroll Form to the awarding authority on a monthly basis for all work completed in the preceding month.
9. For general or primary contracts one million dollars (\$1,000,000) or more, shall maintain on the work site a fully executed RI Certified Prevailing Wage Daily Log listing the contractor's employees employed each day on the public works site; the RI Certified Prevailing Wage Daily Log shall be available for inspection on the public works site at all times; this rule shall not apply to road, highway, or bridge public works projects. Where applicable, furnish both the Rhode Island Certified Prevailing Wage Daily Log together with the Rhode Island Weekly Certified Payroll to the awarding authority.
10. Assure that all covered prevailing wage employees on construction projects with a total project cost of one hundred thousand dollars (\$100,000) or more has a OSHA ten (10) hour construction safety certification in compliance with RIGL § 37-23-1;
11. Employ apprentices for the performance of the awarded contract when the contract is valued at one million dollars (\$1,000,000) or more, and comply with the apprentice to journey person ratio for each trade approved by the apprenticeship council of the Department of Labor and Training in compliance with RIGL §37-13-3.1;
12. Assure that all prevailing wage employees who perform work which requires a Rhode Island trade license possess the appropriate Rhode Island trade license in compliance with Rhode Island law; and

*An Equal Opportunity Employer/Program. /Auxiliary aids and services are available upon request to individuals with disabilities.*

TTY via RI Relay 711



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex  
151I Pontiac Avenue  
Cranston, RI 02920-4407

Telephone: (401) 462-8000  
TTY: Via RI Relay 711

Lincoln D. Chafee  
Governor  
Charles J. Fogarty  
Director

13. Comply with all applicable provisions of RIGL §37-13-1, et. seq;

Any questions or concerns regarding this CONTRACT ADDENDUM should be addressed to the contractor or subcontractor's attorney. Additional Prevailing Wage information may be obtained from the Department of Labor and Training at [www.dlt.ri.gov/pw](http://www.dlt.ri.gov/pw).

**CERTIFICATION**

I hereby certify that I have reviewed this CONTRACT ADDENDUM and understand my obligations as stated above.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Subscribed and sworn before me this \_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public  
My commission expires: \_\_\_\_\_

*An Equal Opportunity Employer/Program, /Auxillary aids and services are available upon request to individuals with disabilities.*

*TTY via RI Relay 711*



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

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1511 Pontiac Avenue

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APPENDIX A

**TITLE 37**  
**Public Property and Works**

**CHAPTER 37-13**  
**Labor and Payment of Debts by Contractors**

**SECTION 37-13-5**

**§37-13-5 Payment for trucking or materials furnished - Withholding of sums due.** -A contractor or subcontractor on public works authorized by a proper authority shall pay any obligation or charge for trucking and material which have been furnished for the use of the contractor or subcontractor, in connection with the public works being performed by him or her, within ninety (90) days after the obligation or charge is incurred or the trucking service has been performed or the material has been delivered to the site of the work, whichever is later. When it is brought to the notice of the proper authority in a city or town, or the proper authority in the state having supervision of the contract, that the obligation or charge has not been paid by the contractor or subcontractor, the proper authority may deduct and hold for a period not exceeding sixty (60) days, from sums of money due to the contractor or subcontractor, the equivalent amount of such sums certified by a trucker or materialman creditor as due him or her, as provided in this section, and which the proper authority determines is reasonable for trucking performed or materials furnished for the public works.

APPENDIX B

**TITLE 37**

**Public Property and Works**

**CHAPTER 37-13**

**Labor and Payment of Debts by Contractors**

**SECTION 37-13-7**

**§ 37-13-7 Specification in contract of amount and frequency of payment of wages.**

-(a) Every call for bids for every contract in excess of one thousand dollars (\$1,000), to which the state of Rhode Island or any political subdivision thereof or any public agency or quasi-public agency is a party, for construction, alteration, and/or repair, including painting and decorating, of public buildings or public works of the state of Rhode Island or any political subdivision thereof, or any public agency or quasi-public agency and which requires or involves the employment of employees, shall contain a provision stating the minimum wages to be paid various types of employees which shall be based upon the wages that will be determined by the director of labor and training to be prevailing for the corresponding types of employees employed on projects of a character similar to the contract work in the city, town, village, or other appropriate political subdivision of the state of Rhode Island in which the work is to be performed. Every contract shall contain a stipulation that the contractor or his or her subcontractor shall pay all the employees employed directly upon the site of the work, unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates not less than those stated in the call for bids, regardless of any contractual relationships which may be alleged to exist between the contractor or subcontractor and the employees, and that the scale of wages to be paid shall be posted by the contractor in a prominent and easily accessible place at the site of the work; and the further stipulation that there may be withheld from the contractor so much of the accrued payments as may be considered necessary to pay to the employees employed by the contractor, or any subcontractor on the work, the difference between the rates of wages required by the contract to be paid the employees on the work and the rates of wages received by the employees and not refunded to the contractor, subcontractors, or their agents.

(b) The terms "wages", "scale of wages", "wage rates", "minimum wages", and "prevailing wages" shall include:

- (1) The basic hourly rate of pay; and
- (2) The amount of:

(A) The rate of contribution made by a contractor or subcontractor to a trustee or to a third person pursuant to a fund, plan, or program; and

(B) The rate of costs to the contractor or subcontractor which may be reasonably anticipated in providing benefits to employees pursuant to an enforceable commitment to carry out a financially responsible plan or program which was communicated in writing to the employees affected, for medical or hospital care, pensions on retirement or death, compensation for injuries or illness resulting from occupational activity, or insurance to provide any of the foregoing, for unemployment benefits, life insurance, disability and sickness insurance, or accident insurance, for vacation and holiday pay, for defraying costs of apprenticeship or other similar programs, or for other bona fide fringe benefits, but only where the contractor or subcontractor is not required by other federal, state, or local law to provide any of the benefits; provided, that the obligation of a contractor or subcontractor to make payment in accordance with the prevailing wage determinations of the director of labor and training insofar as this chapter of this title and other acts incorporating this chapter of this title by reference are concerned may be discharged by the making of payments in cash, by the making of contributions of a type referred to in subsection (b)(2), or by the assumption of an enforceable commitment to bear the costs of a plan or program of a type referred to in this subdivision, or any combination thereof, where the aggregate of any payments, contributions, and costs is not less than the rate of pay described in subsection (b)(1) plus the amount referred to in subsection (b)(2).

(c) The term "employees", as used in this section, shall include employees of contractors or subcontractors performing jobs on various types of public works including mechanics, apprentices, teamsters, chauffeurs, and laborers engaged in the transportation of gravel or fill to the site of public works, the removal and/or delivery of gravel or fill or ready-mix concrete, sand, bituminous stone, or asphalt flowable fill from the site of public works, or the transportation or removal of gravel or fill from one location to another on the site of public works, and the employment of the employees shall be subject to the provisions of subsections (a) and (b).

(d) The terms "public agency" and "quasi-public agency" shall include, but not be limited to, the Rhode Island industrial recreational building authority, the Rhode Island economic development corporation, the Rhode Island airport corporation, the Rhode Island industrial facilities corporation, the Rhode Island refunding bond authority, the Rhode Island housing and mortgage finance corporation, the Rhode Island resource recovery corporation, the Rhode Island public transit authority, the Rhode Island student loan authority, the water resources board corporate, the Rhode Island health and education building corporation, the Rhode Island higher education assistance authority, the Rhode Island turnpike and bridge authority, the Narragansett Bay water quality management district commission, Rhode Island telecommunications authority, the convention center authority, the board of governors for higher education, the board of regents for elementary and secondary education, the capital center commission, the housing resources commission, the Quonset Point-Davisville management corporation, the Rhode Island children's crusade for higher education, the Rhode Island depositors economic protection corporation, the Rhode Island lottery commission, the Rhode Island

partnership for science and technology, the Rhode Island public building authority, and the Rhode Island underground storage tank board.



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website: [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

**DIVISION OF PURCHASES  
INSTRUCTIONS TO BIDDERS  
PUBLIC WORKS CONSTRUCTION (PWC)**

**Offer to Contract**

All bid proposals are subject to and constitute an offer to contract with the State of Rhode Island through the Division of Purchases on the terms and conditions contained in this solicitation, any addenda, applicable federal and municipal law, and the laws of the State of Rhode Island, including all procurement statutes and regulations (available at [www.purchasing.ri.gov](http://www.purchasing.ri.gov)), all of which are incorporated by this reference into any contract awarded pursuant to this solicitation.

**The terms and conditions in these Division of Purchases Public Works Bid Clauses supersede any and all inconsistent or conflicting terms and conditions in any other provision of any other document in this solicitation and shall govern this solicitation and the award of any contract pursuant to this solicitation.**

**Noncompliance**

Bidders must comply with all requirements. Any failure to comply may result, at the discretion of the State Purchasing Agent, in the disqualification of the bid proposal.

Failure of the successful bidder to comply with the terms and conditions of the contract awarded pursuant to this solicitation may result in nonpayment, termination of the contract, suspension or debarment of the bidder, or any other necessary or appropriate remedy in the sole discretion of the State Purchasing Agent.

## **Addenda**

Bidders are responsible for checking for addenda, all of which become incorporated into this solicitation upon posting on the Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov). No addenda will be posted within the 5-day period preceding the submission date for bid proposals.

## **Apprenticeship**

The successful bidder must employ apprentices on this project (if the value of the project is at least \$1 Million) in accordance with the apprentice to journey person ratio for each trade approved by the State Apprenticeship Council. Specific information is available at [www.dlt.ri.gov/apprenticeship](http://www.dlt.ri.gov/apprenticeship).

## **Award**

The State Purchasing Agent, in his or her sole discretion, will award the contract pursuant to this solicitation to the responsive and responsible bidder who submits the lowest responsive and responsible bid. A binding contract between the State of Rhode Island and the successful bidder will be formed only by the issuance of a Purchase Order by the Division of Purchases.

## **Bid Proposal Submission**

Each bid proposal (a complete package, with the signed Bidder Certification Cover Form) must be submitted in a *separate sealed envelope* with the specific "Bid Number" and the "Submission Date and Time" marked in the upper left-hand corner of the envelope.

The bid proposal must be delivered to the Division of Purchases (via mail or messenger service) by the date and time specified for the submission of bid proposals. Bidders should allow at least one hour additional time for parking and clearance through security checkpoints when delivering a bid proposal in person or by messenger. Bids must be addressed to:

Rhode Island Department of Administration  
Division of Purchases  
One Capitol Hill, Second Floor  
Providence, RI 02908-5855

Bid proposals that are not present in the Division of Purchases at the date and time specified for the submission of bid proposals for whatever reason will be deemed late and will not be considered. The submission time will be determined by the time clock in the Division of Purchases. Postmarks will not be considered proof of timely submission.

### **Bid Surety**

Bidders must furnish, with their bid proposals, either a bid bond from a surety licensed to conduct business in the State of Rhode Island or a certified check payable to the State of Rhode Island in the amount of five (5%) percent of the bid proposal.

### **Contractors Registration**

The bidder must have and maintain a valid certificate of registration issued by the Contractors' Registration Board throughout the term of the contract awarded pursuant to this solicitation and ensure that its subcontractors, unless exempt from registration, also obtain and maintain valid certificates of registration.

### **Divestiture of Investments in Iran Requirement**

No bidder engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each bidder submitting a bid proposal or entering into a renewal of a contract is required to certify that the bidder does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws § 37-2.5-3.

### **Domestic Steel**

Any steel products required by the plans and specifications in this solicitation must be fabricated or processed from steel made in the United States.

### **Equal Opportunity**

The successful bidder must demonstrate a commitment to equal opportunity and submit an affirmative action plan for review by the State Equal Opportunity Office.

### **Foreign Corporations**

No foreign corporation may transact business in the State of Rhode Island until it shall have obtained a Certificate of Authority from the Rhode Island Secretary of State. The successful bidder will be required to provide a Good Standing Certificate issued by the Rhode Island Secretary of State within the 10-day period following the tentative letter of award.

### **Inspection**

The bidder is responsible for carefully reviewing all of the requirements of this solicitation, inspecting the project site, including (without limitation) checking and/or

verifying measurements, site conditions, any limitations, and other details, prior to preparing and submitting its bid proposal.

**Insurance**

The successful bidder must submit a certificate of insurance that references the solicitation number and names the State of Rhode Island as "certificate holder" and as "additional insured" upon the issuance of the tentative letter of award, on an annual basis during the term of the contract awarded pursuant to this solicitation, and from time to time upon request. The certificate of insurance must state that 20 days' advance notice of cancellation will be sent to: Rhode Island Department of Administration, Division of Purchases, One Capitol Hill, Providence, Rhode Island 02908-5855, fax # 401-574-8387, and provide evidence of the following specific types and amounts of insurance:

<b><u>Type of Insurance</u></b>	<b><u>Amount of Coverage</u></b>
<b>Comprehensive General Liability</b>	
Bodily injury	\$1 Million each occurrence \$1 Million annual aggregate
Property damage	\$500,000 each occurrence \$500,000 annual aggregate
Independent contractors Contractual (including construction "hold harmless" and other types of Contracts or agreements in effect for insured operations) Completed operations Personal injury (with employee exclusion deleted)	
<b>Automobile Liability</b>	
Combined Single Limit	\$1 Million each occurrence
Bodily injury, property damage, including non owned and/or hired vehicles and equipment	
<b>Workers Compensation</b>	
Coverage B	\$100,000

The State Purchasing Agent reserves the right to accept alternate forms and plans of insurance and/or to required additional or more extensive coverage.

### **Licenses**

The successful bidder and anyone performing any work on the contract awarded pursuant to this solicitation must possess all of the licenses required by any governmental authority to perform such work.

### **Minority Business Enterprises**

Respondents should be aware of all applicable MBE requirements, as set forth in R. I. Gen. Law § 37-14.1-1, et seq. The State's goal is for a minimum ten per cent (10%) participation by MBE's in all State procurements. For further information, contact the State MBE Administrator at (401) 574-8253 or [charles.newton@doa.ri.gov](mailto:charles.newton@doa.ri.gov), Visit the website <http://www.mbe.ri.gov/>

### **Occupational Safety**

The successful bidder must ensure (if the total project cost is at least \$100,000) that all employees at the project site possess a card issued by the United States Department of Labor certifying successful completion of an OSHA ten (10) hour construction safety program.

### **Payment and Performance Bonds**

The successful bidder must furnish a 100% payment and performance bond from a surety licensed to conduct business in the State of Rhode Island upon the tentative award of the contract.

### **Prebid Conference**

Bidders must attend a mandatory prebid conference and are encouraged to attend a nonmandatory prebid conference. The bidder's representative must register with the Division of Purchases at the mandatory prebid conference and identify the bidder he or she represents.

### **Public Copy**

Each bid proposal must include a "public copy" to be available for public inspection upon the opening of bids. For further information on how to comply with this statutory requirement, see R. I. Gen. Laws § 37-2-18(b), Procurement Regulation 5.11, and in addition, for highway and bridge projects, also see Procurement Regulation 5.13, accessible at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

### **Reservation of Rights**

The Division of Purchases reserves the right to revoke, suspend, or terminate this solicitation at any time in its sole discretion.

### **Subcontractors**

The bidder must demonstrate that it is able to perform a substantial portion of the work using its own workforce. Any bidder that does not maintain a permanent workforce and/or proposes to perform a disproportionate amount of the work through one or more subcontractors will be considered unqualified. The Division of Purchases reserves the right to reject any such bid proposal.

### **Substitutions**

Products specified in this solicitation establish a standard of quality, performance, dimension, function, and appearance. Proposed substitutions must meet the standard and will not be considered without the prior written approval of the Division of Purchases. A request for substitution must include the detailed information necessary for a comprehensive evaluation.

### **Taxes**

The State of Rhode Island is exempt from federal excise taxes and state sales and use taxes. The bidder shall not include such taxes in any prices in the bid proposal.

### **Termination**

The Division of Purchases reserves the right to terminate any contract awarded pursuant to this solicitation at any time, for any reason, with or without cause.

## **Wages**

### ***For contracts that total less than \$1 Million***

The successful bidder and its subcontractors must pay their workers at the applicable prevailing wage rates (for the various trades) on a weekly basis, pay one and one-half times the applicable prevailing wage rates to any worker who works more than 40 hours in any one week or more than 8 hours in any one day, and submit certified weekly payroll forms on a monthly basis to the agency. Prevailing wage posters and rate schedules, available at the Rhode Island Department of Labor and Training website at [www.dlt.ri.gov](http://www.dlt.ri.gov), must be posted at the project site.

### ***For contracts that may total \$1 Million or Greater***

The successful bidder and its subcontractors must pay their workers at the applicable prevailing wage rates for the various trades on a weekly basis, pay one and one-half times the applicable prevailing wage rates to any worker who works more than 40 hours in any one week or more than 8 hours in any one day, submit certified weekly payroll forms on a monthly basis to the agency, and maintain (for contracts totaling \$1 Million or more) a certified prevailing wage daily log at the project site. Prevailing wage posters and rate schedules, available at the Rhode Island Department of Labor and Training website at [www.dlt.ri.gov](http://www.dlt.ri.gov), must be posted at the project site.

## **Withdrawal**

Bid proposals are irrevocable for a period of 60 days following the due date for their submission.