



State of Rhode Island
Department of Administration / Division of Purchases
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May 2, 2014

ADDENDUM # 5

RFP#: 7548562

TITLE: FOOD - PRIME VENDOR (s)

Closing Date and Time: May 16, 2014, 11:00 AM ET

NOTICE

The closing date and time have been changed from:

May 8, 2014, 11:00 AM ET TO:

Friday, May 16, 2014, 11:00 AM ET

Any vendor questions shall be submitted IN WRITING to;
questions2@purchasing.ri.gov by 2:00 PM on Wednesday, May 7, 2014.

Notice to Vendors:
Attention All Bidders

Please be advised of additional clarifications and replacements for this solicitation.

1. **Section 4 - Page 9** – Delete the first sentence: “Some of the State's food purchases are detailed in the Microsoft Excel file titled, Food, Frozen and Food, Dry Products.” Replace with “Expenditure totals for the State's food purchases on the current MPA are detailed in the Microsoft Excel attachment ‘Appendix A, Utilization’.
2. **Section 4 - Page 9** -- The second sentence “On these work sheets the respondent is requested to supply pricing using proposed cost per case for a total price” is deleted and replaced with: “On Appendix B, MPA Pricing Proposal, respondent is required to submit drayage per case for each category.”

3. **Section 5 – Cost - Page 19** – The statement “vendor may submit any discounts based on **cost** (tiered pricing is acceptable) is hereby changed to “vendor may submit any discounts based on **quantity** (Tiered pricing is acceptable). Please note that on Appendix B, MPA#35 Pricing Proposal, the columns titled “Drayage Discount as Percentage” and “Case Quantity to Qualify for Discount” are where any discount should be indicated.
4. **Section 5 – Cost – Page 19** – The last sentence of the first paragraph, “Vendor shall submit current prices for the goods included in the appropriate Appendix.” is deleted and replaced with: “In addition to submitting Appendix B, MPA 435 Pricing Proposal, vendors bidding on non-perishable items shall submit Appendix C, Cost Sampling Worksheets. Appendix C includes four spreadsheets, for a) frozen products, b) grocery products, c) paper goods, and d) dairy products).
5. **Clarification: Appendix C (for non-perishable offerings)** - Requires vendors to provide lowest common denominator pricing. Appendix C, Cost Sampling Worksheet, is a snap shot of current market pricing as of a date certain. Vendors submitting proposals for perishable categories only are not required to submit Appendix C. While vendors will not receive costs points based on Appendix C, the State reserves the right to use its business discretion to evaluate the costs submitted. Additionally, the State reserves the right to include the pricing provided in Appendix C in the resulting master price agreement as benchmark to evaluate the vendor’s pricing. If the pricing stated in Appendix C varies substantially from the prices provided during the term of the contract without good cause, the State reserves the right to terminate the contract upon thirty days notice.
6. **Additional requirement, Section 3, Part 3, Page 18** - Vendor shall include a description of its approach and methodology to provide the State with competitive pricing during the term of the contract. The State reserves its right to use its business discretion to evaluate the pricing provided in Appendix C in comparing proposals.
7. **Appendix C, “Cost Sampling Worksheets” is attached to this Addendum 5 as a “disk-based file”** – and consists of four (4) spreadsheets titled (Frozen Food, Grocery, Paper Goods and Dairy Goods). These spreadsheets are labeled accordingly and attached to this addendum. They shall be used according to items 4 and 5 above.

8. **Performance Bond Clarification** – The performance bond requirement is for 50% of the amount of non-perishable items in the base year. It is based on the following categories included in Appendix A, Utilization: Grocery, Frozen Fish, Frozen Food, and Dispensed Beverages. The State spend estimate for these categories is \$2,555,000; the first year performance bond amount will be half of that number.

9. **Revisions to Appendix A, Utilization** – On tab 'Central Distribution Unit', Cell A135 should be labeled Frozen Foods, not Groceries. On tab 'Slater Hospital', Cell A354 should be labeled Produce, not Frozen Foods.

Buyer Name: DANIEL W. MAJCHER, ESQ.
Title: ASSISTANT DIRECTOR, SPECIAL PROJECTS

Interested parties should monitor this website, on a regular basis, for any additional information that may be posted.