



State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

ADDENDUM #1

RFP #7548544

**TITLE: Professional Consultant Services and ITS Tech Support to
RIDOT Transportation Management Center**

OPENING DATE AND TIME: April 11, 2014 – 11:30 a.m.

Prospective bidders and all concerned are hereby advised of the attached changes/modifications for the above referenced RFQ and are hereby requested to change their copies accordingly.

- **Questions and Answers from the Pre-Proposal Conference are attached.**
- **Attendance Sheet from Pre-Proposal Conference held on 3/26/14 attached.**

Lisa Hill

**LISA HILL
CHIEF BUYER**

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
RIDOT ADDENDUM NOTIFICATION

**7548544-PROFESSIONAL CONSULTANT SERVICES AND ITS TECHNICAL
SUPPORT TO THE RIDOT TRANSPORTATION MANAGEMENT CENTER
(TMC)**

Per the issuance of the Rhode Island Department of Transportation **ADDENDUM
7548544A1** the following changes are noted:

- **PRE-PROPOSAL MEETING Q&A**

Synopsis of questions/comments discussed at the Pre-Proposal Conference held on March 26, 2014 at the RIDOT-TMC Conference Room

- **ATTENDANCE SHEET**

Copy of Attendance Sign-in sheets from the Site Visit and the Pre-Proposal Conference held on March 26, 2014

Approved:


Kazem Rarhoumand, P.E.
Chief Engineer

3/31/14
Date

To All Respondents:

- Respondents are instructed to submit a combined LETTER OF INTEREST/ TECHNICAL PROPOSAL limited in length to a **total of 25 PAGES**; ALL documentation in excess of 25 PAGE MAXIMUM will be removed and discarded. RIDOT advises that your technical presentation follow the Selection Criteria cited on PAGE 8 of the RFP since you will be evaluated based on these factors.
- The RIDOT anticipates the award of **ONE (1) CONTRACT** that will have a contract completion date of **THREE (3) YEARS** after the date of authorization to commence work. At RIDOT'S discretion, this Contract may be renewed annually for **TWO (2)** additional years pending funding availability and consultant performance.

RFP includes a CONFLICT OF INTEREST Statement; The successful Consultant and any sub-consultant(s) will be precluded from participating in any resultant TMG/ITS solicitations derived from RFPS prepared by the Consultant as part of this contract. RIDOT will be the sole judge as to whether or not any conflict of interest exists.

REQUIREMENTS

- **RIVIP BIDDER CERTIFICATION COVER FORM** *must* be signed, completed and submitted along with PROPOSAL submission. **"ORIGINAL"** RIVIP FORM should be clearly presented for Purchases review and a **"COPY"** of RIVIP FORM should be included in **EACH** TECHNICAL Proposal submission.
- Besides the RIVIP Form, RIDOT requires that all Respondents complete and include in each submission the following forms:
 - **DEBARMENT**
 - **LOBBYING**
 - **CONFLICTS DISCLOSURE STATEMENT**
 - **CERTIFICATION FOR TITLE VI ASSURANCE:**

W-9 FORM is also required but should be submitted **"unbound"** for DOA review and acceptance. Copies of W-9 FORM need NOT be included in each Proposal Submission.

- RIDOT requires that LOI/TECH be submitted not only in hard copy but also on CD ROM. Clearly labeled CD ROM should be included along with **EACH** proposal document package.
- All information should be bound in a **single volume, numbered in consecutive order** and shall include a **Table of Contents** for easier reference.
- In accordance with RI General Laws, no **FOREIGN CORPORATION**, (a corporation established other than in RI) has the right to transact business in RI until it has procured a **CERTIFICATE OF AUTHORITY** from the **OFFICE OF THE SECRETARY OF STATE (401) 222-2357**. If Applicable, A Copy Of Respondent's Certificate Of Authority Must Be Included As Part Of The LOI/TECH Submission

- Also in accordance with RIGL, all persons practicing engineering in the State of Rhode Island must possess a **PROPER PE REGISTRATION** and **CERTIFICATE OF AUTHORIZATION FOR THE FIRM** and **FOR THE INDIVIDUALS** who would perform the work. Requirements and reference information are also outlined in RFP.
- **Project Team** must be identified-- RFP requests **STAFF QUAL for Prime and Sub(s)**. Respondents should be very specific in identifying the designated fulltime onsite personnel required under this contract.
- **Standard Federal Form 330 must be completed by PRIME** and included in response to this RFP. Access to this current form may be obtained @ www.gsa.gov
- **PROJECT HAS BEEN ASSIGNED A 10% DBE GOAL.** Disclosure of DBE firms proposed and the work to be performed **MUST** be included as part of TECH submission along with copies of current state certifications. An updated list of Current RI Certified DBE firms may be obtained through the State MBE Office website @ www.mbe.ri.gov (Click on "Directory Search" to download)
- **DUE DATE for submission is APRIL 11, 2014 no later than 11:30 AM**; Submission package must be submitted to the **Division of Purchases** and should be clearly labeled as to **Bid # and Project Description**
- Questions may be e-mailed to the RIDOT website @ www.dot.ri.gov through steps outlined in RFP. The **Q&A Forum** will disable 7 full calendar days prior to the due for this project; therefore the closing date for this project is MIDNIGHT on APRIL 2, 2014.

The following Clarification is also noted:

Partnership/Collaboration Support Services as listed on Page 10 of the RFP; ***RIDOT Support and State Government Technical Support*** shall also include but not be limited to the following: The Division of Highway and Bridge Maintenance 2nd floor conference room or "Storm Central" which will soon be upgraded with technology to officially make it the backup Transportation Management Center (TMC) as part of RIDOT's Continuity of Operations Plan (COOP). In addition, upgrades to the TMC will soon enable RIDOT Emergency Management Operations to continue from the Division of Highway and Bridge Maintenance Headquarters Facility located at 360 Lincoln Avenue, Warwick, RI. The Lincoln Avenue Facility is used as an Emergency Operation Center during all catastrophic emergency and/or weather events. It is anticipated that these upgrades will be complete by the fall of 2014.

1. Q. What should be included in the Project Schedule?

- A.** The schedule should address the tasks associated with the five functional areas outlined in the scope of work; (1) Partnership/Collaboration Support Services, (2) Telecommunication and Support Services, (3) Technical Guidance/Program Development, (4) Engineering Services and (5) Network Support, Support Maintenance, and Integration Services.

2. Q. Are both PRIME Consultants and Sub-Consultants required to submit the *Certificate for Title VI Assurance* form?

A. Only the PRIME Consultant should submit this form.



"NON-MANDATORY" PRE-BID CONFERENCE SIGN IN SHEET

7548544
Professional Consultant Services and ITS Technical Support to RIDOT/TMC
MARCH 26, 2013 @ 3:00PM @ RIDOT/TMC Conference Room

1	Garnett Fleming	Steve Biemel	199 well Ave Newtown, MA	Stoner & Street Cum	617-527-7806
2	CHTS	JEN CUSTIP	10 DONNABEE ST ACQUONNETT, RI	resol@bepub.com	509-450-6778
3	TRAFINFO	SUDHY HURTHY Deanna Peabody	10 TO WEX OFF PL #301 GARDNER MA 6 Blackstone Valley Pl. Lincoln, RI	suppl@trading.com @trading.com	888-76-5320 888-76-5328
4	Price Information	John Skelin	343 CONGRESS ST BOSTON MA	jskelin@price.com	401-334-4100
5	JACOBS	Bill Nordstrom	343 CONGRESS ST BOSTON MA	william.nordstrom @jacobs.com	617-537-4342
6	JACOBS	Chris Cook	343 CONGRESS ST BOSTON MA	chris.cook@jacobs.com	617-632-9345
7	RIDOT	MIKE WIEH	2 CAPITAL HILL PRV. RT	R.michael.wieh @dot.ri.gov	222-582614200
8	RIDOT	Kimberly Vedonis	2 CAPITAL HILL	kimberly.vedonis @dot.ri.gov	222-2495
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"NON-MANDATORY" SITE VISIT SIGN IN SHEET

7548544

Professional Consultant Services and ITS Technical Support to RIDOT/ITMC
 MARCH 26, 2013 @ 10:00 AM at RIDOT/ITMC Conference Room

1	PRIME AE GRP	HUGH NEENAN	392 WAMPANONG TRAIL E. PROV., RI 02915	hneenan@primeng.com	401-233-2993	---
2	VHB, Inc	Ronald Hartman	10 Dorrance St Providence, RI 02903	Rhartman@vhb.com	401-457-2033	---
3	Gannett Fleming	Steve Birner	Newton MA	sbirner@sfact.com	617-527-7806	---
4	Egnition	Mike Amb	999 Main St Pawtucket, RI	Mike@egnavision.com	401-632-9652	---
5	TRAFALGO	Sudhir Humthly	10 Tenney off Pl #30 (Goburn, MA)	Sudhir.humthly@trafalg.com	988-716-5380	988-716-5380
6	Jacobs	Chris Cestelli	343 Congress St Boston MA	Chris.Cestelli@jacobs.com	617-572-4342	988-716-5380
7	JACOBS	bill boardsman	343 Congress St Boston MA	william.boardsman@jacobs.com	617-532-4342	---
8	VHB	xbr scl	10 Dorrance St Prov.	xbrsch@vhb.com	401-457-2020	---
9	RIDOT	MIKE WIREH	2 CAPTAIN HILL PROV. RI	michael.wireh@dot.ri.gov	401-222-5826	401-222-5826
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