



**State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387**

**Solicitation Information
March 24, 2014**

ADDENDUM # 1

RFP # 7548539

**TITLE: Architectural & Engineering (A&E) Services for a Pre-Engineered Steel
Garage Building, Rhode Island State Police Headquarters**

Submission Deadline: Tuesday April 1, 2014 @ 11:30 am (Local Time)

Notice to Vendors Attached Includes:

- 1. Meeting minutes from non-mandatory pre bid conference held on 3/14/2014.**
- 2. Sign in log**
- 3. Questions received with responses. No further questions will be answered.**

**Thomas Bovis
Interdepartmental Project Manager**

Interested parties should monitor this website, on a regular basis, for any additional information that may be posted.

I. PRE-BID MEETING MINUTES, Department of Administration, 1 Capitol Hill, Providence, RI; Second Floor, Conference Room "B".

A. General Information:

1. The meeting formally commenced at 9:45 AM while attendance sheets were being signed. The presentation began at 9:45 AM. Thomas Bovis, buyer (Rhode Island Department of Administration, Division of Purchases) confirmed that this was a non-mandatory pre-bid meeting and at least one person from each vendor organization must sign-in to be eligible to bid on this project. The sign-in sheets will be posted in an addendum. All present had the opportunity to sign in. Any late attendees who arrived before the meeting was adjourned were allowed to sign in. Mr. Bovis introduced the project team and announced some key dates. The closing date and time is April 1, 11:30 AM (Local Time) and no individual exceptions will be accepted. Questions can be submitted until March 19, 2012 at 4:00 PM. Vendors should check the Department of Purchases website regularly for any addenda that might revise key times and dates. All documents are available online. The project team in attendance from was Nicole Coates Project Manager, Rhode Island Department of Administration, Capital Projects and Property Management and Lt. Robert Cunniff, Rhode Island Department of Public Safety (DPS), State Police.

2. Mr. Bovis announced that answers to submitted questions will be posted in an addendum and made available to everyone online. He stated that representatives from the State present in the meeting will attempt to answer questions today in person, but the written addendum prevails as the final word. He again advised attendees to peruse the Purchases website regularly.

3. Mr. Bovis emphasized Vendors merely need to access the State of Rhode Island Purchasing website for addendum information. Vendors must be registered on the website and vendors have access to all the rules. The requirements for the apprenticeship, insurance, etc... are all on the website.

4. Submissions must be postmarked by the official time clock in that location listed in the RFP. Make sure you allow yourself enough time to submit your proposals. Allow enough time for parking, the Capitol Hill Parking lots are no longer open to the public and parking has been difficult due to several construction projects on Capitol Hill; anyone that is late will not be considered for this project.

5. After this meeting, questions must be e-mailed to the email address provided on the RFP. When you go through the RFP, make note of the MBE and EEO requirements. There is a Technical proposal and Professional Fee proposal required. The Professional fee proposal must be separate and sealed and will not be opened until the Technical Review Committee does the evaluations; the Fee should be provided as a Lump Sum Amount with No Exclusions all proposals with Exclusions will be rejected and deemed non-responsive. Only the selected organizations that meet the minimum score criteria for the technical review will have their fee proposals open. The Professional fee submission from those offerors that do not meet the minimum requirements will not be opened. You can see the scoring criteria in the RFP, which

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includes the points associated with each section, this section *3.1 Responses* has been revised from previous Requests for Proposals so please review this section carefully.

6. Nicole Coates introduced the project. The State Police is seeking to provide a pre-fabricated garage that is 120 feet long by 60 feet wide with eight large garage bay doors. The Garage will be located in the existing parking lot of the National Guard/Urban Search and Rescue DPS property to the east of the Headquarters an aerial view of the property has been included in the RFP and the limits of the site survey that is to be completed as part of this RFP are highlighted.

In front of the Building a 40 foot wide by the length of the garage loading zone will be required. The loading zone will abut the DOT property line currently designated by a fence. The fence will still be a requirement of the DPS property, with either new fencing or the reuse of the removed fencing to close the rest of the DPS property off from the front of the new garage and the DOT Property.

B. Questions and Answers:

Question 1 – On page 11 of the RFP reimbursables are listed at \$1,000.00 but on the Bid Form the amount is \$3,000.00, which value is correct.

Answer 1 – The \$3,000.00 on the Bid Form is Correct.

Question 2 – The Four Borings described under Section 2.2, c.) of the RFP are these included in the Allowance or in the Base Bid. Additional to what depth are the borings supposed to go and what will be tested for?

Answer 2 – The State has determined that the four borings Described under Section 2.2, c.) will not be required, but at least one test pit and two borings will be required under the Allowances of \$15,000.00, not as part of Base Bid. The borings should go down to 15 feet, the test pit should go to ten feet. Sampling should be collected at 5foot intervals and screened for VOCs. One sample per boring will be submitted for laboratory analysis, metals, VOCs, SVOC, PAH, PCBs and pesticides.

Question 3 – Is a Phase I Environmental Study required for the Site, and Geotechnical.

Answer 3 – No, the site has been a parking lot for over 30 years prior to that it was a field, and prior to that it was forest. Geotechnical will not be required.

Question 4 – Is the Survey only for topographical or should lots and meets and bounds be included.

Answer 4 – The Survey is the use of the DPS they, will require the following be included: property lines, utilities, adjacent roadways, groundcover, structures, fences, walls, and trees. Final Submission should be in both CAD file and PDF.

Question 5 – The site shows a large concrete ramp is the building to be sited on this ramp and the ramp to be removed, or can the building siting be moved to an affect the ramp.

Answer 5 – This ramp is not necessary and shall be removed as part of construction.

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Mr. Bovis asked if all vendors have signed the sign-in sheet. With no one in the contrary, the meeting adjourned at 10:10 AM.

End of Addendum One

NAME

FIRM

EMAIL

Nicole Coates	DOA CPPM	nicole.coates@doa.ri.gov
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RFP # 7548539

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Question 6 – Will the project be conditioned? (i.e., heated &/or cooled)

Answer 6 – No

Question 7 – Will there be any specialty vehicle ventilation systems? (i.e., vehicle snorkels, etc.)

Answer 7 – No

Question 8 – Will commissioning be required to meet IgCC or LEED requirements?

Answer 8 – Commissioning will be required to meet IgCC

Question 9 – Will the fencing separating the DOT property and DPS property be reused or will new fencing be required along with section.

RFP # 7548539, Questions and Answers

Answer 9 – New Fencing will be required along this property line; it should connect to the garage so that the DPS side of the property is secure.