



State of Rhode Island  
Department of Administration / Division of Purchases  
One Capitol Hill, Providence, Rhode Island 02908-5855  
Tel: (401) 574-8100 Fax: (401) 574-8387

Solicitation Information  
March 10, 2014

**ADDENDUM # 1**

**RFQ # 7548538**

**TITLE: HVAC UPGRADES MET CENTER PROVIDENCE, 325 PUBLIC STREET**

**SUBMISSION DEADLINE: Thursday April 3, 2014 at 11:30 am (Local Time)**

**Notice to Vendors:**

**- PLEASE NOTE CORRECTION TO TITLE:**

**HVAC UPGRADES MET CENTER PROVIDENCE, 325 PUBLIC STREET**

**Attached is updated Solicitation and Invitation to Bid with corrected title**

**Thomas Bovis  
Interdepartmental Project Manager**

*Interested parties should monitor this website, on a regular basis, for any additional information that may be posted.*



**SOLICITATION TITLE: HVAC UPGRADES MET CENTER PROVIDENCE, 325 PUBLIC STREET  
SOLICITATION NUMBER: 7548538**

**BID SUBMISSION DEADLINE: April 3, 2014 at 11:30 AM (ET)**

**PREBID CONFERENCE:**  NO  
 YES - NONMANDATORY  
 YES – MANDATORY: Bidder must attend the mandatory prebid conference. The bidder’s representative must register with the Division of Purchases at the mandatory prebid conference and identify the bidder he or she represents.

**Location:** MET REGIONAL CAREER & TECH CENTER, 325 PUBLIC STREET, PROVIDENCE, RI

**Date:** THURSDAY, MARCH 13, 2014

**Time:** 11:00 AM (ET)

**Buyer Name:** THOMAS BOVIS

**Title:** INTERDEPARTMENTAL PROJECT MANAGER

**QUESTIONS** concerning this solicitation must be received by the Division of Purchases (at [questions@purchasing.ri.gov](mailto:questions@purchasing.ri.gov)) no later than 4:00 PM (ET), March 18, 2014, Questions should be submitted in a *Microsoft Word attachment*. Please reference the solicitation number (insert solicitation number here) on all correspondence. Questions received, if any, will be posted on the Rhode Island Division of Purchases website as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

**BID BOND REQUIRED:**  YES  
 NO

**PAYMENT AND PERFORMANCE BOND REQUIRED:**  YES  
 NO

**RIVIP REGISTRATION:** Bidders must be registered vendors through the online Division of Purchases Rhode Island Vendor Information Program at [www.purchasing.ri.gov](http://www.purchasing.ri.gov). To register or update information, click on “Vendor Center,” then “Vendor Information” from the dropdown menu on the left.

**BIDDER CERTIFICATION COVER FORM:** Bidders must download (obtainable at [www.purchasing.ri.gov](http://www.purchasing.ri.gov)), complete, and submit a Bidder Certification Cover Form with each bid proposal.



## **Electronic Solicitation Bidding Information**

### **Downloading and Accessing Electronic Files**

Accessing electronic files on the purchasing website will require Adobe viewer. All bids denoted with a "D" in the "Info" column will require WinZip 8.1 software. The WinZip file may contain one or more files. These files may require additional software such as Microsoft Office.

Bids that have a file for download are marked with a "D" in the "Info" field of the bid search results page located on the Purchasing website. The "D" will indicate an active link to the WinZip file until the bid reaches its opening date. Clicking on the active "D" link will allow you to open or save the WinZip file associated with the bid. Opening the WinZip file will offer you the option of saving to your local computer.

Once saved, you can open the WinZip file and view the files. The individual files can be saved to your computer in a location such as "Desktop" or "My Documents".

DOCUMENT 00100 – INVITATION TO BID

NOTICE TO CONTRACTORS – BID NO 7548538

Date: *March 3, 2014*

Project: HVAC UPGRADES PAUL MET CENTER PROVIDENCE,  
325 PUBLIC STREET

Project Description: Upgrade of HVAC system at this facility.

Owner: Rhode Island Department of Education (RIDE)

Purchaser: State of Rhode Island Dept. of Administration, Division of Purchases  
One Capitol Hill  
Providence, Rhode Island 02908

Design Agent: Building Engineering Resources, Inc.  
66 Main Street  
North Easton, MA 02356

The Purchaser is soliciting bids for HVAC UPGRADES MET CENTER PROVIDENCE, 325 PUBLIC STREET, in accordance with the plans and specifications dated January 30, 2013.

Sealed proposals addressed to the above Purchaser shall be received on or before the date and time specified on the first page of this solicitation. At that time they will be opened and read aloud in public.

Contractors are invited to submit an offer to the above Purchaser, for construction of the above Project.

END OF DOCUMENT