

# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

**CREATION DATE :** 24-FEB-14  
**BID NUMBER:** 7548514  
**TITLE:** CARE & MAINTENANCE OF TERRAZZO FLOOR-BLACKSTONE STATE PARK VISITOR CENTER -DEM  
**BLANKET START :** 01-APR-14  
**BLANKET END :** 31-MAR-19  
**BID CLOSING DATE AND TIME:**28-MAR-2014 10:00:00

**BUYER:** Cadoret, David  
**PHONE #:** N/A

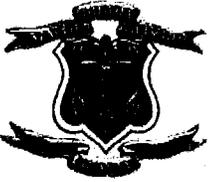
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 DOA CONTROLLER  
 ONE CAPITOL HILL, 4TH FLOOR  
 SMITH ST  
 PROVIDENCE, RI 02908  
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 DEM DIV OF PARKS AND RECREATION  
 1100 TOWER HILL ROAD  
 NORTH KINGSTOWN, RI 02852  
 US

Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
1	THERE WILL BE A MANDATORY PRE-BID ON TUESDAY MARCH 18, 2014 PLEASE SEE ATTACHED SHEET WITH INSTRUCTIONS.  4/1/2014 - 6/30/2014 SUBMIT A WEEKLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT A AS WEEKLY	14.00	Week		
2	7/1/2014 - 6/30/2015 SUBMIT A WEEKLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT A AS WEEKLY	52.00	Week		
3	7/1/2015 - 6/30/2016 SUBMIT A WEEKLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT A AS WEEKLY	52.00	Week		
4	7/1/2016 - 6/30/2017 SUBMIT A WEEKLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT A AS WEEKLY	52.00	Week		
5	7/1/2017 - 6/30/2018 SUBMIT A WEEKLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT A AS WEEKLY	52.00	Week		
6	7/1/2018 - 3/31/2019 SUBMIT A WEEKLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT A AS WEEKLY	38.00	Week		
7	4/1/2014 - 6/30/2014 SUBMIT A MONTHLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT A AS MONTHLY	3.00	Monthly		
8	7/1/2014 - 6/30/2015 SUBMIT A MONTHLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT A AS MONTHLY	12.00	Monthly		
9	7/1/2015 - 6/30/2016 SUBMIT A MONTHLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT A AS MONTHLY	12.00	Monthly		
10	7/1/2016 - 6/30/2017 SUBMIT A MONTHLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT A AS MONTHLY	12.00	Monthly		
11	7/1/2017 - 6/30/2018 SUBMIT A MONTHLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT A AS MONTHLY	12.00	Monthly		
12	7/1/2018 - 3/31/2019 SUBMIT A MONTHLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT A AS MONTHLY	9.00	Monthly		
13	7/1/2014 - 3/31/2019 SUBMIT A PRICE FOR THE	1.00	Each		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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ONE CAPITOL HILL  
PROVIDENCE RI 02908

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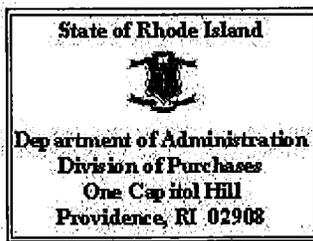
Requisition Number:

Line	Description	Quantity	Unit	Unit Price	Total
	STRIPPING OF THE FLOOR AS DESCRIBED IN ATTACHMENT A . WORK TO BE DONE IN AUGUST 2014.				
14	7/1/2016 - 6/30/2017 SUBMIT A PRICE FOR THE STRIPPING OF THE FLOOR AS DESCRIBED IN ATTACHMENT A . WORK TO BE DONE IN AUGUST 2016.	1.00	Each		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

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**SOLICITATION TITLE:** CARE AND MAINTENANCE OF TERRAZZO FLOOR AT  
BLACKSTONE STATE PARK VISITOR CENTER

**SOLICITATION NUMBER:** 7548514

**SOLICITATION SUBMISSION DEADLINE:** March 28, 2014 at 10:00 AM

**PREBID CONFERENCE**

YES – NONMANDATORY

YES – MANDATORY → Bidder must attend the mandatory prebid conference. The bidder's representative must register with the Division of Purchases at the mandatory prebid conference and identify the bidder he or she represents.

**Location:** BLACKSTONE RIVER STATE PARK VISITOR'S CENTER, INTERSTATE RT 295  
NORTH, LINCOLN, RI

**Date:** Tuesday, March 18, 2014

**Time:** 9:00 AM

**BID BOND REQUIRED:**  YES  
 NO

**PAYMENT AND PERFORMANCE BOND REQUIRED:**  YES  
 NO

**SPECIFICATION AND PLAN FILES:**  YES: See Electronic Solicitation Bidding Information  
 NO

**RIVIP REGISTRATION:** Bidders must be registered vendors through the online Division of Purchases Rhode Island Vendor Information Program at [www.purchasing.ri.gov](http://www.purchasing.ri.gov). To register or update information, click on "Vendor Center," then "Vendor Information" from the dropdown menu on the left.

**BIDDER CERTIFICATION COVER FORM:** Bidders must download (obtainable at [www.purchasing.ri.gov](http://www.purchasing.ri.gov)), complete, and submit a Bidder Certification Cover Form with each bid proposal.

**Buyer Name:** DAVID A.CADORET, **Title:** CHIEF BUYER



## **Electronic Solicitation Bidding Information**

### **Downloading and Accessing Electronic Files**

Accessing electronic files on the purchasing website will require Adobe viewer. All bids denoted with a "D" in the "Info" column will require WinZip 8.1 software. The WinZip file may contain one or more files. These files may require additional software such as Microsoft Office.

Bids that have a file for download are marked with a "D" in the "Info" field of the bid search results page located on the Purchasing website. The "D" will indicate an active link to the WinZip file until the bid reaches its opening date. Clicking on the active "D" link will allow you to open or save the WinZip file associated with the bid. Opening the WinZip file will offer you the option of saving to your local computer.

Once saved, you can open the WinZip file and view the files. The individual files can be saved to your computer in a location such as "Desktop" or "My Documents".



**State of Rhode Island  
Department of Administration / Division of Purchases  
One Capitol Hill, Providence, Rhode Island 02908-5855  
Tel: (401) 574-8100 Fax: (401) 574-8387**

**BID 7548514  
CARE AND MAINTENANCE OF TERRAZZO FLOOR AT BLACKSTONE STATE PARK  
VISITOR CENTER  
ATTACHMENT A  
Blackstone River State Park Visitor's Center  
Interstate 295 North, Lincoln RI**

The Blackstone River State Park Visitors Center located on Interstate 295, north bound, Lincoln, Rhode Island is a 24 hour interstate road side rest area servicing the general motoring public and is the trail head for the Blackstone State Park Bike Path. The visitor's center offers rest rooms, information counter, state police office, full size lobby with information racks and a food concessionaire.

This visitor's center has a 3,648 square foot terrazzo floor in the lobby of the building. Terrazzo floors are known to have ease of maintenance, but should not be interpreted that No Care is required. These specifications identify the application time table and the products that must be used throughout the extent of the contract. No product substitutions are allowed.

Contractor to bid on each application as follows:

1. **Weekly:** The entire floor is to be auto-scrubbed with Hillyard Super Shine All and red pads to remove impregnated dirt and floor should be burnished with a high speed 1500 rpm or higher burnisher. 52 applications per year, this step must be applied after 9:00 PM on Wednesdays or Thursdays.
2. **Monthly:** The entire floor is to receive a deep scrub with a blue scrubbing and Hillyard Assurance Cleaner and 2 new coats of Seal 341 must be applied. 12 applications per year, this step must be applied after 9:00 PM on Wednesdays or Thursdays.
3. **Twice [2 times]** the entire floor is to be stripped with a black pad using Hillyard Super Strip and then refinished utilizing Hillyard Seal 341 and approved methods. This work should take place after 6:00 PM in August of 2014 and August of 2016.
4. The State of RI DEM Division of Parks and Recreation reserves the right to increase and decrease the number of any of the applications with prior written notice during this contract as required by the use and condition of the floor.
5. A Hillyard representative will provide at no cost to the successful bidder an orientation and training session at the Visitor's center prior to the start of the contract.



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**BID 7548514  
CARE AND MAINTENANCE OF TERRAZZO FLOOR AT BLACKSTONE STATE PARK  
VISITOR CENTER**

**ATTACHMENT A**

Blackstone River State Park Visitor's Center  
Interstate 295 North, Lincoln RI

6. Important conditions:
- Do not use purely surface waxes or good for everything sealers.
  - Do not use all purpose cleaners or soaps containing water soluble, inorganic or crystallizing salts, harmful alkali or acids.
  - Do not use cheap cleaners or sealers
  - Do not try miracle or any cleaners or sealers not specified within this contract without the written approval from the DEM Division of Parks and Recreation.

The contractor must submit in writing with the bid documentation that the company is trained and certified in the maintenance of Terrazzo Floors. The contractor must have a minimum of three years experience of the care and maintenance of Terrazzo Floor.

A written work schedule must be provided with contact numbers for employees and supervisors once the PO has been issued. A sign in and work sheet will be made available for approval signatures for each application. Without the proper signatures the contractor will not be paid for the application.

Contractor to bill on a monthly basis to: DEM Division of Parks and Recreation, 1100 Tower Hill Road, North Kingstown,, RI 02852

Contact information on obtaining Hillyard Products will be provided to the successful contractor.

**Contract Terms and Conditions**

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        TERMS AND CONDITIONS FOR THIS BID .....X  
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        DELIVERY PER AGENCY .....XI  
        MULTI YEAR AWARD .....XI  
        AWARD .....XI

**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

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MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND, DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.