



**SOLICITATION TITLE:** Fire Alarm/Sprinkler Maintenance & Repairs, Militia, Public Copy

**SOLICITATION NUMBER:** 7548512

**SOLICITATION SUBMISSION DEADLINE:** March 21, 2014 at 11:00 AM

**PREBID CONFERENCE**

**YES – NONMANDATORY**

**YES – MANDATORY** → Bidder must attend the mandatory prebid conference. The bidder's representative must register with the Division of Purchases at the mandatory prebid conference and identify the bidder he or she represents.

**Location:** 14CES-Firs Station, 11 Flightline Drive, No. Kingstown, RI, Quonset Air National Guard

**Date:** Wednesday, March 12, 2014

**Time:** 10:00 AM

**QUESTIONS** concerning this solicitation must be received by the Division of Purchases (at [construction@purchasing.ri.gov](mailto:construction@purchasing.ri.gov) no later than **5:00 PM**, March 13, 2014, Questions should be submitted in a *Microsoft Word attachment*. Please reference the solicitation number (7548512) on all correspondence. Questions received, if any, will be posted on the Rhode Island Division of Purchases website as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

**BID BOND REQUIRED:**  YES

NO

**PAYMENT AND PERFORMANCE BOND REQUIRED:**  YES

NO

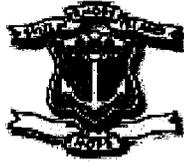
**SPECIFICATION AND PLAN FILES:**  YES: See Electronic Solicitation Bidding Information

NO

**RIVIP REGISTRATION:** Bidders must be registered vendors through the online Division of Purchases Rhode Island Vendor Information Program at [www.purchasing.ri.gov](http://www.purchasing.ri.gov). To register or update information, click on "Vendor Center," then "Vendor Information" from the dropdown menu on the left.

**BIDDER CERTIFICATION COVER FORM:** Bidders must download (obtainable at [www.purchasing.ri.gov](http://www.purchasing.ri.gov)), complete, and submit a Bidder Certification Cover Form with each bid proposal.

**Buyer Name:** John F. O'Hara II, **Title:** Chief Buyer



**State of Rhode Island  
Department of Administration / Division of Purchases  
One Capitol Hill, Providence, Rhode Island 02908-5855  
Tel: (401) 574-8100 Fax: (401) 574-8387**

February 25, 2014

Bid 7548512 Fire Alarm/Sprinkler Maintenance & Repairs, Militia

**ADDITIONAL INFORMATION REGARDING THE MANDATORY PRE-BID  
CONFERENCE**

**Location: 14CES-Firs Station, 11 Flightline Drive, No. Kingstown, RI, Quonset Air  
National Guard**

**Date: Wednesday, March 12, 2014**

**Time: 10:00 AM**

This building is in Quonset Point behind a secured gate. Your vehicle may be subject to being searched. Please have proper identification. All interested parties will meet with a representative of the Militia and State Purchasing at the main gate. Once we leave the main gate area you will no longer be able to sign in for the Mandatory Pre-bid Conference.



State of Rhode Island Department of Administration  
Division of Purchases

REVISED  
November 20, 2013

**NOTICE TO VENDORS**

Each bid proposal for a *public works project* must include a "public copy" to be available for public inspection upon the opening of bids. **Bid proposals that do not include a copy for public inspection will be deemed nonresponsive.**

The public copy must be submitted in .pdf (portable document file) format on a *read-only* CD-R media disc. The disc must include *all of the documents* submitted in response to the solicitation concatenated or merged into one file. The file must be named in the following manner:

BidNumber\_DateofBid\_VendorName\_VendorID.pdf

The Bidder Certification Cover Form contains all of the information for the file name. The date of bid must appear as mm-dd-yyyy. The vendor name must appear as one word, with no spaces or punctuation. Underscores must separate the fields.

*Example:* 7543210\_11-08-2013\_OceanStateCompanyInc\_9867.pdf

The public copy disc must be separately enclosed in a protective cover clearly marked "Public Copy" and include the following information (all available from the Bidder Certification Cover Form): (1) title of solicitation; (2) name of bidder and RIVIP vendor ID number; (3) bid number; and (4) date of bid.

The public copy may redact any trade secrets or commercial or financial information which is of a privileged or confidential nature pursuant to the "Access to Public Records Act," R. I. Gen. Laws §§ 38-2-1 *et seq.*

For further information on how to comply with this statutory requirement, see R. I. Gen. Laws §§ 37-2-18(b) and (j). Also see Procurement Regulation 5.11 accessible at [www.purchasing.ri.gov](http://www.purchasing.ri.gov)



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

BUYER: Ohara 2nd, John F  
 PHONE #: 401-574-8125

**B  
I  
L  
L  
T  
O**  
 DOA CONTROLLER  
 ONE CAPITOL HILL, 4TH FLOOR  
 SMITH ST  
 PROVIDENCE, RI 02908  
 US

CREATION DATE : 24-FEB-14  
 BID NUMBER: 7548512  
 TITLE: Fire Alarm/Sprinkler Maintenance and Repairs - Militia, Public Copy  
 BLANKET START : 01-APR-14  
 BLANKET END : 30-JUN-17  
 BID CLOSING DATE AND TIME: 21-MAR-2014 11:00:00

**S  
H  
I  
P  
T  
O**  
 MS-ANG RI AIR NATIONAL GUARD  
 FINANCIAL DIVISION  
 QUONSET STATE AIRPORT  
 NORTH KINGSTOWN, RI 02852-7502  
 US

Requisition Number: 1354480

Line	Description	Quantity	Unit	Unit Price	Total
	Blanket Requirement: April 1, 2014 - June 30, 2017.  MANDATORY Pre-Bid Conference, see Cover Form for date and time.  This building is in Quonset Point behind a secured gate. Your vehicle may be subject to being searched. Please have proper identification. All interested parties will meet with a representative of the Militia and State Purchasing at the main gate. Once we leave the main gate area you will no longer be able to sign in for the MANDATORY PREBID CONFERENCE.				
1	4/1/14-6/30/14 QTR FIRE ALARM INSPECTION-QUONSET AS PER SPECS	3.00	Quarter		
2	7/1/14-6/30/15 QTR FIRE ALARM INSPECTION-QUONSET AS PER SPECS	4.00	Quarter		
3	7/1/15-6/30/16 QTR FIRE ALARM INSPECTION-QUONSET AS PER SPECS	4.00	Quarter		
4	7/1/16-6/30/17 QTR FIRE ALARM INSPECTION-QUONSET AS PER SPECS	4.00	Quarter		
5	4/1/14-6/30/14 QTR SPRINKLER INSPECTION-QUONSET AS PER SPECS	3.00	Quarter		
6	7/1/14-6/30/15 QTR SPRINKLER INSPECTION-QUONSET AS PER SPECS	4.00	Quarter		
7	7/1/15-6/30/16 QTR SPRINKLER INSPECTION-QUONSET AS PER SPECS	4.00	Quarter		
8	7/1/16-6/30/17 QTR SPRINKLER INSPECTION-QUONSET AS PER SPECS	4.00	Quarter		
9	4/1/14-6/30/14 SEMI-ANNUAL DRY CHEMICAL INSPECTION-QUONSET AS PER SPECS	2.00	Semiannual		
10	7/1/14-6/30/15 SEMI-ANNUAL DRY CHEMICAL INSPECTION-QUONSET AS PER SPECS	2.00	Semiannual		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

**CREATION DATE :** 24-FEB-14  
**BID NUMBER:** 7548512  
**TITLE:** Fire Alarm/Sprinkler Maintenance and Repairs, Militia  
  
**BLANKET START :** 01-APR-14  
**BLANKET END :** 30-JUN-17  
**BID CLOSING DATE AND TIME:** 21-MAR-2014 11:00:00

**BUYER:** Ohara 2nd, John F  
**PHONE #:** 401-574-8125

**B**  
**I**  
**L**  
**L**  
**T**  
**O**  
 DOA CONTROLLER  
 ONE CAPITOL HILL, 4TH FLOOR  
 SMITH ST  
 PROVIDENCE, RI 02908  
 US

**S**  
**H**  
**I**  
**P**  
**T**  
**O**  
 MS-ANG RI AIR NATIONAL GUARD  
 FINANCIAL DIVISION  
 QUONSET STATE AIRPORT  
 NORTH KINGSTOWN, RI 02852-7502  
 US

Requisition Number: 1354480

Line	Description	Quantity	Unit	Unit Price	Total
	INSPECTION-QUONSET AS PER SPECS				
12	7/1/16-6/30/17 SEMI-ANNUAL DRY CHEMICAL INSPECTION-QUONSET AS PER SPECS	2.00	Semiannual		
13	4/1/14-6/30/14 HIGH EXPANSION FOAM TEST -BLDG570, 575, QUONSET AS PER SPECS	1.00	Year		
14	7/1/14-6/30/15 HIGH EXPANSION FOAM TEST -BLDG570, 575, QUONSET AS PER SPECS	1.00	Year		
15	7/1/15-6/30/16 HIGH EXPANSION FOAM TEST -BLDG570, 575, QUONSET AS PER SPECS	1.00	Year		
16	7/1/16-6/30/17 HIGH EXPANSION FOAM TEST -BLDG570, 575, QUONSET AS PER SPECS	1.00	Year		
17	4/1/14-6/30-14 PUMP TEST BLDG 575 &175, 522 QUONSET AS PER SPECS	1.00	Year		
18	7/1/14-6/30/15 PUMP TEST BLDG 575 & 175, & 522 QUONSET AS PER SPECS	1.00	Year		
19	7/1/15-6/30/16 PUMP TEST BLDG 575 & 175, & 522 QUONSET AS PER SPECS	1.00	Year		
20	7/1/16-6/30/17 PUMP TEST BLDG 575 &175, & 522 QUONSET AS PER SPECS	1.00	Year		
21	4/1/14-6/30/14 QTR FIRE ALARM INSPECTION-N SMITHFIELD GSU AS PER SPECS	3.00	Quarter		
22	7/1/14-6/30/15 QTR FIRE ALARM INSPECTION-N SMITHFIELD GSU AS PER SPECS	4.00	Quarter		
23	7/1/15-6/30/16 QTR FIRE ALARM INSPECTION-N SMITHFIELD GSU AS PER SPECS	4.00	Quarter		
24	7/1/16-6/30/17 QTR FIRE ALARM INSPECTION-N SMITHFIELD GSU AS PER SPECS	4.00	Quarter		
25	4/1/14-6/30/14 QTR SPRINKLER INSPECTION-N	3.00	Quarter		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be valid if the RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

**CREATION DATE :** 24-FEB-14  
**BID NUMBER:** 7548512  
**TITLE:** Fire Alarm/Sprinkler Maintenance and Repairs, Militia  
  
**BLANKET START :** 01-APR-14  
**BLANKET END :** 30-JUN-17  
**BID CLOSING DATE AND TIME:** 21-MAR-2014 11:00:00

**BUYER:** Ohara 2nd, John F  
**PHONE #:** 401-574-8125

**B  
I  
L  
L  
T  
O**  
**DOA CONTROLLER**  
**ONE CAPITOL HILL, 4TH FLOOR**  
**SMITH ST**  
**PROVIDENCE, RI 02908**  
**US**

**S  
H  
I  
P  
T  
O**  
**MS-ANG RI AIR NATIONAL GUARD**  
**FINANCIAL DIVISION**  
**QUONSET STATE AIRPORT**  
**NORTH KINGSTOWN, RI 02852-7502**  
**US**

**Requisition Number: 1354480**

Line	Description	Quantity	Unit	Unit Price	Total
	SMITHFIELD GSU AS PER SPECS				
26	7/1/14-6/30/15 QTR SPRINKLER INSPECTION-N SMITHFIELD GSU AS PER SPECS	4.00	Quarter		
27	7/1/15-6/30/16 QTR SPRINKLER INSPECTION-N SMITHFIELD GSU AS PER SPECS	4.00	Quarter		
28	7/1/16-6/30/17 QTR SPRINKLER INSPECTION-N SMITHFIELD GSU AS PER SPECS	4.00	Quarter		
29	4/1/14-6/30/14 SEMI-ANNUAL AQUA FOG INSPECTION-N SMITHFIELD GSU AS PER SPECS	2.00	Semiannual		
30	7/1/14-6/30/15 SEMI-ANNUAL AQUA FOG INSPECTION-N SMITHFIELD GSU AS PER SPECS	2.00	Semiannual		
31	7/1/15-6/30/16 SEMI-ANNUAL AQUA FOG INSPECTION-N SMITHFIELD GSU AS PER SPECS	2.00	Semiannual		
32	7/1/16-6/30/17 SEMI-ANNUAL AQUA FOG INSPECTION-N SMITHFIELD GSU AS PER SPECS	2.00	Semiannual		
33	4/1/14-6/30/2014 OVERTIME LABOR RATE ON SITE	1.00	Hour		
34	7/1/14-6/30/15 OVERTIME LABOR RATE ON SITE	1.00	Hour		
35	7/1/15-6/30/16 OVERTIME LABOR RATE ON SITE	1.00	Hour		
36	7/1/16-6/30/17 OVERTIME LABOR RATE ON SITE	1.00	Hour		
	Parts at Manufacturer's List Price Less <u>          </u> % (mark up not allowed)				

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

**143 AIRLIFT WING  
RHODE ISLAND AIR NATIONAL GUARD  
QUONSET STATE AIRPORT  
NORTH KINGSTOWN, RHODE ISLAND 02852-7502**

**SPECIFICATIONS FOR  
FIRE ALARM/SPRINKLER MAINTENANCE/REPAIR  
CONTRACT PERIOD: 01 April 14 – 30 June 17**

**Scope of Work:**

1. Inspect and test all fire safety equipment to include smoke detectors, dry chemical systems, wet pipe sprinkler systems, aqua fog, etc to comply with the National Fire Protection Association Standards.

a. Quarterly Inspections- All Buildings

b. Annual Dry Chemical System Inspection – Bldg 1 – Dining Hall

c. Quarterly Inspection and testing of Sprinkler Systems – Buildings 1,4,8 (Paint Booth Only), 175 Eccleston Ave, 500, 502, 508, 524, 530, 571, 574, 575, 592, 593

d. High Expansion Foam Test- Buildings 570 & 575.

2. Vendor will supply an NFPA 72 compliant document to certify the inspections are complete and everything is in working order.

3. Vendor shall notify the Base Fire Chief to establish a starting date and time before proceeding with any work.

4. Vendor shall exercise all reasonable and proper safety precautions during all phases of work.

5. Provide unlimited service calls during normal working hours at no additional charge.

6. Provide Twenty Four (24) hour Emergency Coverage as required.

7. Replace worn or defective components at no charge except for:

Batteries, Fire Horns, Bells, Strobe Lights, Flow Switches, or devices damaged by accidents or misuse, However, defective components which have been damaged by accidents or misuse will be replaced at wholesale or contract going rates and without additional labor charges when required and subject to the approval of the Base Civil Engineer and/or the Base Fire Chief.

8. Provide a % parts discount off the manufacturer's list price.

9. Prevailing wage applies to repairs

**BUILDINGS FALLING UNDER THIS CONTRACT:**

- a. Building 1 – Headquarters & Dining Hall Facility
- b. Building 2 – Base Civil Engineer Facility
- c. Building 3 – Vehicle Maintenance Facility
- d. Building 4 – Mobility Storage
- e. Building 5 – Base Supply
- f. Building 7 – Squadron Operations Facility
- g. Building 8 – Corrosion Control Hangar
- h. Building 11 – Base Fire Station
- i. Building 12 - NCO Club
- j. Building 14 – Fuels Management Facility
- k. Building 500 – Entry Control Facility
- l. Building 502 – Security/Communications Facility
- m. Building 508 – 102<sup>nd</sup> IWS Facility
- n. Building 514/515 – LOX Facility
- o. Building 524 – Aerial Port Facility
- p. Building 175 – Air Traffic Control Tower (175 Eccleston Ave)
- q. Building 570 – Pump House
- r. Building 571 – Consolidated Aircraft Maintenance Shops
- s. Building 574 – Life Support Facility
- t. Building 575 – C-130J Aircraft Maintenance Hangar
- u. Building 592 – Munitions Shop Facility
- v. Building 593 – Munitions Storage Facility

**282<sup>nd</sup> COMBAT COMMUNICATIONS SQUADRON  
RHODE ISLAND AIR NATIONAL GUARD  
OLD OXFORD ROAD  
NORTH SMITHFIELD, RHODE ISLAND 02876**

**SPECIFICATIONS FOR  
FIRE ALARM/SPRINKLER MAINTENANCE/REPAIR  
CONTRACT PERIOD: 1 April 14 – 31 June 17**

**Scope of Work:**

1. Inspect and test all fire safety equipment to include smoke detectors, dry chemical systems, wet pipe sprinkler systems, aqua fog, etc to comply with the National Fire Protection Association compliance standards.

a. Quarterly Inspection – All Buildings.

b. Semi-annual Aqua Fog Inspection – Bldg. 102, Dining Hall

c. Quarterly Inspection and testing of Sprinkler Systems – Buildings 102, 106 & 110

2. Vendor will supply an NFPA 72 compliant document to certify the inspections are complete and everything is in working order.

3. Vendor shall notify the Base Fire Chief at Quonset ANGB to establish a starting date and time before proceeding with any work.

4. Vendor shall exercise all reasonable and proper safety precautions during all phases of work.

5. Provide unlimited service calls during normal working hours at no additional charge.

6. Provide Twenty Four (24) hour Emergency Coverage as required.

7. Replace worn or defective components at no charge except for:

Batteries, Fire Horns, Bells, Strobe Lights, Flow Switches, or Devices damaged by accidents or misuse, However, defective components which have been damaged by accidents or misuse will be replaced at wholesale or contract going rates and without additional labor charges when required and subject to the approval of the base civil engineer.

8. Provide a 5% parts discount off the manufacturer's list price.

9. Prevailing wage applies to repairs

**BUILDINGS FALLING UNDER THIS CONTRACT:**

- a. Building 102 – Headquarters Facility
- b. Building 104 – Supply Warehouse
- c. Building 106 - Motor Vehicle Maintenance Facility
- d. Building 108 - Communications Facility
- e. Building 110 - Power Production Facility



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website: [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

## **DIVISION OF PURCHASES PUBLIC WORKS BID CLAUSES**

### **Offer to Contract**

All bid proposals are subject to and constitute an offer to contract with the State of Rhode Island through the Division of Purchases on the terms and conditions contained in this solicitation, any addenda, applicable federal and municipal law, and the laws of the State of Rhode Island, including all procurement statutes and regulations (available at [www.purchasing.ri.gov](http://www.purchasing.ri.gov)), all of which are incorporated by this reference into any contract awarded pursuant to this solicitation.

**The terms and conditions in these Division of Purchases Public Works Bid Clauses supersede any and all inconsistent or conflicting terms and conditions in any other provision of any other document in this solicitation and shall govern this solicitation and the award of any contract pursuant to this solicitation.**

### **Noncompliance**

Bidders must comply with all requirements. Any failure to comply may result, at the discretion of the State Purchasing Agent, in the disqualification of the bid proposal.

Failure of the successful bidder to comply with the terms and conditions of the contract awarded pursuant to this solicitation may result in nonpayment, termination of the contract, suspension or debarment of the bidder, or any other necessary or appropriate remedy in the sole discretion of the State Purchasing Agent.

## **Addenda**

Bidders are responsible for checking for addenda, all of which become incorporated into this solicitation upon posting on the Division of Purchases website at [www.purchasing.ri.gov](http://www.purchasing.ri.gov). No addenda will be posted within the 5-day period preceding the submission date for bid proposals.

## **Apprenticeship**

The successful bidder must employ apprentices on this project (if the value of the project is at least \$1 Million) in accordance with the apprentice to journey person ratio for each trade approved by the State Apprenticeship Council. Specific information is available at [www.dlt.ri.gov/apprenticeship](http://www.dlt.ri.gov/apprenticeship).

## **Award**

The State Purchasing Agent, in his or her sole discretion, will award the contract pursuant to this solicitation to the responsive and responsible bidder who submits the lowest responsive and responsible bid. A binding contract between the State of Rhode Island and the successful bidder will be formed only by the issuance of a Purchase Order by the Division of Purchases.

## **Bid Proposal Submission**

Each bid proposal (a complete package, with the signed Bidder Certification Cover Form) must be submitted in a *separate sealed envelope* with the specific "Bid Number" and the "Submission Date and Time" marked in the upper left-hand corner of the envelope.

The bid proposal must be delivered to the Division of Purchases (via mail or messenger service) by the date and time specified for the submission of bid proposals. Bidders should allow at least one hour additional time for parking and clearance through security checkpoints when delivering a bid proposal in person or by messenger. Bids must be addressed to:

Rhode Island Department of Administration  
Division of Purchases  
One Capitol Hill, Second Floor  
Providence, RI 02908-5855

Bid proposals that are not present in the Division of Purchases at the date and time specified for the submission of bid proposals for whatever reason will be deemed late and will not be considered. The submission time will be determined by the time clock in the Division of Purchases. Postmarks will not be considered proof of timely submission.

### **Bid Surety**

Bidders must furnish, with their bid proposals, either a bid bond from a surety licensed to conduct business in the State of Rhode Island or a certified check payable to the State of Rhode Island in the amount of five (5%) percent of the bid proposal.

### **Contractors Registration**

The bidder must have and maintain a valid certificate of registration issued by the Contractors' Registration Board throughout the term of the contract awarded pursuant to this solicitation and ensure that its subcontractors, unless exempt from registration, also obtain and maintain valid certificates of registration.

### **Divestiture of Investments in Iran Requirement**

No bidder engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each bidder submitting a bid proposal or entering into a renewal of a contract is required to certify that the bidder does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws § 37-2.5-3.

### **Domestic Steel**

Any steel products required by the plans and specifications in this solicitation must be fabricated or processed from steel made in the United States.

### **Equal Opportunity**

The successful bidder must demonstrate a commitment to equal opportunity and submit an affirmative action plan for review by the State Equal Opportunity Office.

### **Foreign Corporations**

No foreign corporation may transact business in the State of Rhode Island until it shall have obtained a Certificate of Authority from the Rhode Island Secretary of State. The successful bidder will be required to provide a Good Standing Certificate issued by the Rhode Island Secretary of State within the 10-day period following the tentative letter of award.

### **Inspection**

The bidder is responsible for carefully reviewing all of the requirements of this solicitation, inspecting the project site, including (without limitation) checking and/or verifying measurements, site conditions, any limitations, and other details, prior to preparing and submitting its bid proposal.

**Insurance**

The successful bidder must submit a certificate of insurance that references the solicitation number and names the State of Rhode Island as "certificate holder" and as "additional insured" upon the issuance of the tentative letter of award, on an annual basis during the term of the contract awarded pursuant to this solicitation, and from time to time upon request. The certificate of insurance must state that 20 days' advance notice of cancellation will be sent to: Rhode Island Department of Administration, Division of Purchases, One Capitol Hill, Providence, Rhode Island 02908-5855, fax # 401-574-8387, and provide evidence of the following specific types and amounts of insurance:

<b><u>Type of Insurance</u></b>	<b><u>Amount of Coverage</u></b>
<b>Comprehensive General Liability</b>	
Bodily injury	\$1 Million each occurrence \$1 Million annual aggregate
Property damage	\$500,000 each occurrence \$500,000 annual aggregate
Independent contractors Contractual (including construction "hold harmless" and other types of Contracts or agreements in effect for insured operations) Completed operations Personal injury (with employee exclusion deleted)	
<b>Automobile Liability</b>	
Combined Single Limit	\$1 Million each occurrence
Bodily injury, property damage, including non owned and/or hired vehicles and equipment	
<b>Workers Compensation</b>	
Coverage B	\$100,000

The State Purchasing Agent reserves the right to accept alternate forms and plans of insurance and/or to required additional or more extensive coverage.

### **Licenses**

The successful bidder and anyone performing any work on the contract awarded pursuant to this solicitation must possess all of the licenses required by any governmental authority to perform such work.

### **Minority Business Enterprises**

Respondents should be aware of all applicable MBE requirements, as set forth in R. I. Gen. Law § 37-14.1-1, et seq. The State's goal is for a minimum ten per cent (10%) participation by MBE's in all State procurements. For further information, contact the State MBE Administrator at (401) 574-8253 or [charles.newton@doa.ri.gov](mailto:charles.newton@doa.ri.gov), Visit the website <http://www.mbe.ri.gov/>

### **Occupational Safety**

The successful bidder must ensure (if the total project cost is at least \$100,000) that all employees at the project site possess a card issued by the United States Department of Labor certifying successful completion of an OSHA ten (10) hour construction safety program.

### **Payment and Performance Bonds**

The successful bidder must furnish a 100% payment and performance bond from a surety licensed to conduct business in the State of Rhode Island upon the tentative award of the contract.

### **Prebid Conference**

Bidders must attend a mandatory prebid conference. The bidder's representative must register with the Division of Purchases at the mandatory prebid conference and identify the bidder he or she represents.

### **Public Copy**

Each bid proposal must include a "public copy" to be available for public inspection upon the opening of bids. For further information on how to comply with this statutory requirement, see R. I. Gen. Laws § 37-2-18(b), Procurement Regulation 5.11, and in addition, for highway and bridge projects, also see Procurement Regulation 5.13, accessible at [www.purchasing.ri.gov](http://www.purchasing.ri.gov).

### **Reservation of Rights**

The Division of Purchases reserves the right to revoke, suspend, or terminate this solicitation at any time in its sole discretion.

### **Subcontractors**

The bidder must demonstrate that it is able to perform a substantial portion of the work using its own workforce. Any bidder that does not maintain a permanent workforce and/or proposes to perform a disproportionate amount of the work through one or more subcontractors will be considered unqualified. The Division of Purchases reserves the right to reject any such bid proposal.

### **Substitutions**

Products specified in this solicitation establish a standard of quality, performance, dimension, function, and appearance. Proposed substitutions must meet the standard and will not be considered without the prior written approval of the Division of Purchases. A request for substitution must include the detailed information necessary for a comprehensive evaluation.

### **Taxes**

The State of Rhode Island is exempt from federal excise taxes and state sales and use taxes. The bidder shall not include such taxes in any prices in the bid proposal.

### **Termination**

The Division of Purchases reserves the right to terminate any contract awarded pursuant to this solicitation at any time, for any reason, with or without cause.

## **Wages**

### ***For contracts that total less than \$1 Million***

The successful bidder and its subcontractors must pay their workers at the applicable prevailing wage rates (for the various trades) on a weekly basis, pay one and one-half times the applicable prevailing wage rates to any worker who works more than 40 hours in any one week or more than 8 hours in any one day, and submit certified weekly payroll forms on a monthly basis to the agency. Prevailing wage posters and rate schedules, available at the Rhode Island Department of Labor and Training website at [www.dlt.ri.gov](http://www.dlt.ri.gov), must be posted at the project site.

### ***For contracts that may total \$1 Million or Greater***

The successful bidder and its subcontractors must pay their workers at the applicable prevailing wage rates for the various trades on a weekly basis, pay one and one-half times the applicable prevailing wage rates to any worker who works more than 40 hours in any one week or more than 8 hours in any one day, submit certified weekly payroll forms on a monthly basis to the agency, and maintain (for contracts totaling \$1 Million or more) a certified prevailing wage daily log at the project site. Prevailing wage posters and rate schedules, available at the Rhode Island Department of Labor and Training website at [www.dlt.ri.gov](http://www.dlt.ri.gov), must be posted at the project site.

## **Withdrawal**

Bid proposals are irrevocable for a period of 60 days following the due date for their submission.

**Contract Terms and Conditions**

**Table of Contents**

Terms and Conditions.....XVII  
    BID STANDARD TERMS AND CONDITIONS .....XVII  
    TERMS AND CONDITIONS FOR THIS BID .....XVII  
    PURCHASE AGREEMENT BID .....XVII  
    MULTI YEAR AWARD .....XVII  
    WORK ORDER LIMITATIONS .....XVII

**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**PURCHASE AGREEMENT BID**

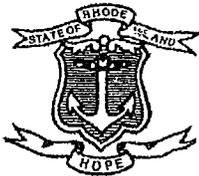
**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**WORK ORDER LIMITATIONS**

IN NO EVENT WILL ANY INDIVIDUAL WORK ORDER EXCEED \$5,000.00 WITHOUT PRIOR APPROVAL OF THE OFFICE OF PURCHASES.



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

## Department of Labor and Training

Center General Complex

1511 Pontiac Avenue  
Cranston, RI 02920-4407

TTY: Via RI Relay 711

Lincoln D. Chafee  
Governor

Charles J. Fogarty  
Director

### STATE CONTRACT ADDENDUM

#### RHODE ISLAND DEPARTMENT OF LABOR AND TRAINING

#### PREVAILING WAGE REQUIREMENTS (37-13-1 ET SEQ.)

The prevailing wage requirements are generally set forth in RIGL 37-13-1 et seq. These requirements refer to the prevailing rate of pay for regular, holiday, and overtime wages to be paid to each craftsmen, mechanic, teamster, laborer, or other type of worker performing work on public works projects when state or municipal funds exceed one thousand dollars (\$1,000).

All Prevailing Wage Contractors and Subcontractors are required to:

1. Submit to the Awarding Authority a list of the contractor's subcontractors for any part or all of the prevailing wage work in accordance with RIGL § 37-13-4;
2. Pay all prevailing wage employees at least once per week and in accordance with RIGL §37-13-7 (see Appendix B attached);
3. Post the prevailing wage rate scale and the Department of Labor and Training's prevailing wage poster in a prominent and easily accessible place on the work site in accordance with RIGL §37-13-11; posters may be downloaded at [www.dlt.ri.gov/pw/Posters.htm](http://www.dlt.ri.gov/pw/Posters.htm) .poster/htm or obtained from the Department of Labor and Training, Center General Complex, 1511 Pontiac Avenue, Cranston, Rhode Island;
4. Access the Department of Labor and Training website, at [www.dlt.ri.gov](http://www.dlt.ri.gov) on or before July 1st of each year, until such time as the contract is completed, to ascertain the current prevailing wage rates and the amount of payment or contributions for each covered prevailing wage employee and make any necessary adjustments to the covered employee's prevailing wage rates effective July 1st of each year in compliance with RIGL §37-13-8;
5. Attach a copy of this CONTRACT ADDENDUM and its attachments as a binding obligation to any and all contracts between the contractor and any

*An Equal Opportunity Employer/Program./Auxiliary aids and services are available upon request to individuals with disabilities.*

*TTY via RI Relay 711*



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex  
1511 Pontiac Avenue  
Cranston, RI 02920-4407

Telephone; (401) 462-8000  
TTY; Via RI Relay 711

Lincoln D. Chafee  
Governor  
Charles J. Fogarty  
Director

subcontractors and their assignees for prevailing wage work performed pursuant to this contract;

6. Provide for the payment of overtime for prevailing wage employees who work in excess of eight (8) hours in any one day or forty (40) hours in any one week as provided by RIGL §37-13-10;
7. Maintain accurate prevailing wage employee payroll records on a Rhode Island Certified Weekly Payroll form available for download at [www.dlt.ri.gov/pw.forms/htm](http://www.dlt.ri.gov/pw.forms/htm), as required by RIGL §37-13-13, and make those records available to the Department of Labor and Training upon request;
8. Furnish the fully executed RI Certified Weekly Payroll Form to the awarding authority on a monthly basis for all work completed in the preceding month.
9. For general or primary contracts one million dollars (\$1,000,000) or more, shall maintain on the work site a fully executed RI Certified Prevailing Wage Daily Log listing the contractor's employees employed each day on the public works site; the RI Certified Prevailing Wage Daily Log shall be available for inspection on the public works site at all times; this rule shall not apply to road, highway, or bridge public works projects. Where applicable, furnish both the Rhode Island Certified Prevailing Wage Daily Log together with the Rhode Island Weekly Certified Payroll to the awarding authority.
10. Assure that all covered prevailing wage employees on construction projects with a total project cost of one hundred thousand dollars (\$100,000) or more has a OSHA ten (10) hour construction safety certification in compliance with RIGL § 37-23-1;
11. Employ apprentices for the performance of the awarded contract when the contract is valued at one million dollars (\$1,000,000) or more, and comply with the apprentice to journey person ratio for each trade approved by the apprenticeship council of the Department of Labor and Training in compliance with RIGL §37-13-3.1;
12. Assure that all prevailing wage employees who perform work which requires a Rhode Island trade license possess the appropriate Rhode Island trade license in compliance with Rhode Island law; and

*An Equal Opportunity Employer/Program. / Auxiliary aids and services are available upon request to individuals with disabilities.*

TTY via Rf Relay 711



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex  
1511 Pontiac Avenue  
Cranston, RI 02920-4407

Telephone: (401) 462-8000  
TTY: Via RI Relay 711

Lincoln D. Chafee  
Governor  
Charles J. Fogarty  
Director

13. Comply with all applicable provisions of RIGL §37-13-1, et. seq;

Any questions or concerns regarding this CONTRACT ADDENDUM should be addressed to the contractor or subcontractor's attorney. Additional Prevailing Wage information may be obtained from the Department of Labor and Training at [www.dlt.ri.gov/pw](http://www.dlt.ri.gov/pw).

**CERTIFICATION**

I hereby certify that I have reviewed this CONTRACT ADDENDUM and understand my obligations as stated above.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Subscribed and sworn before me this \_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Notary Public  
My commission expires: \_\_\_\_\_

*An Equal Opportunity Employer/Program, /Auxiliary aids and services are available upon request to individuals with disabilities.*

*TTY via RI Relay 711*



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Labor and Training

Center General Complex

1511 Pontiac Avenue

Cranston, RI 02920-4407

Telephone: (401) 462-8000

APPENDIX A

**TITLE 37**  
**Public Property and Works**

**CHAPTER 37-13**  
**Labor and Payment of Debts by Contractors**

**SECTION 37-13-5**

**§ 37-13-5 Payment for trucking or materials furnished - Withholding of sums due.** -A contractor or subcontractor on public works authorized by a proper authority shall pay any obligation or charge for trucking and material which have been furnished for the use of the contractor or subcontractor, in connection with the public works being performed by him or her, within ninety (90) days after the obligation or charge is incurred or the trucking service has been performed or the material has been delivered to the site of the work, whichever is later. When it is brought to the notice of the proper authority in a city or town, or the proper authority in the state having supervision of the contract, that the obligation or charge has not been paid by the contractor or subcontractor, the proper authority may deduct and hold for a period not exceeding sixty (60) days, from sums of money due to the contractor or subcontractor, the equivalent amount of such sums certified by a trucker or materialman creditor as due him or her, as provided in this section, and which the proper authority determines is reasonable for trucking performed or materials furnished for the public works.

APPENDIX B

**TITLE 37**

**Public Property and Works**

**CHAPTER 37-13**

**Labor and Payment of Debts by Contractors**

**SECTION 37-13-7**

**§ 37-13-7 Specification in contract of amount and frequency of payment of wages.**

-(a) Every call for bids for every contract in excess of one thousand dollars (\$1,000), to which the state of Rhode Island or any political subdivision thereof or any public agency or quasi-public agency is a party, for construction, alteration, and/or repair, including painting and decorating, of public buildings or public works of the state of Rhode Island or any political subdivision thereof, or any public agency or quasi-public agency and which requires or involves the employment of employees, shall contain a provision stating the minimum wages to be paid various types of employees which shall be based upon the wages that will be determined by the director of labor and training to be prevailing for the corresponding types of employees employed on projects of a character similar to the contract work in the city, town, village, or other appropriate political subdivision of the state of Rhode Island in which the work is to be performed. Every contract shall contain a stipulation that the contractor or his or her subcontractor shall pay all the employees employed directly upon the site of the work, unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates not less than those stated in the call for bids, regardless of any contractual relationships which may be alleged to exist between the contractor or subcontractor and the employees, and that the scale of wages to be paid shall be posted by the contractor in a prominent and easily accessible place at the site of the work; and the further stipulation that there may be withheld from the contractor so much of the accrued payments as may be considered necessary to pay to the employees employed by the contractor, or any subcontractor on the work, the difference between the rates of wages required by the contract to be paid the employees on the work and the rates of wages received by the employees and not refunded to the contractor, subcontractors, or their agents.

(b) The terms "wages", "scale of wages", "wage rates", "minimum wages", and "prevailing wages" shall include:

- (1) The basic hourly rate of pay; and
- (2) The amount of:

(A) The rate of contribution made by a contractor or subcontractor to a trustee or to a third person pursuant to a fund, plan, or program; and

(B) The rate of costs to the contractor or subcontractor which may be reasonably anticipated in providing benefits to employees pursuant to an enforceable commitment to carry out a financially responsible plan or program which was communicated in writing to the employees affected, for medical or hospital care, pensions on retirement or death, compensation for injuries or illness resulting from occupational activity, or insurance to provide any of the foregoing, for unemployment benefits, life insurance, disability and sickness insurance, or accident insurance, for vacation and holiday pay, for defraying costs of apprenticeship or other similar programs, or for other bona fide fringe benefits, but only where the contractor or subcontractor is not required by other federal, state, or local law to provide any of the benefits; provided, that the obligation of a contractor or subcontractor to make payment in accordance with the prevailing wage determinations of the director of labor and training insofar as this chapter of this title and other acts incorporating this chapter of this title by reference are concerned may be discharged by the making of payments in cash, by the making of contributions of a type referred to in subsection (b)(2), or by the assumption of an enforceable commitment to bear the costs of a plan or program of a type referred to in this subdivision, or any combination thereof, where the aggregate of any payments, contributions, and costs is not less than the rate of pay described in subsection (b)(1) plus the amount referred to in subsection (b)(2).

(c) The term "employees", as used in this section, shall include employees of contractors or subcontractors performing jobs on various types of public works including mechanics, apprentices, teamsters, chauffeurs, and laborers engaged in the transportation of gravel or fill to the site of public works, the removal and/or delivery of gravel or fill or ready-mix concrete, sand, bituminous stone, or asphalt flowable fill from the site of public works, or the transportation or removal of gravel or fill from one location to another on the site of public works, and the employment of the employees shall be subject to the provisions of subsections (a) and (b).

(d) The terms "public agency" and "quasi-public agency" shall include, but not be limited to, the Rhode Island industrial recreational building authority, the Rhode Island economic development corporation, the Rhode Island airport corporation, the Rhode Island industrial facilities corporation, the Rhode Island refunding bond authority, the Rhode Island housing and mortgage finance corporation, the Rhode Island resource recovery corporation, the Rhode Island public transit authority, the Rhode Island student loan authority, the water resources board corporate, the Rhode Island health and education building corporation, the Rhode Island higher education assistance authority, the Rhode Island turnpike and bridge authority, the Narragansett Bay water quality management district commission, Rhode Island telecommunications authority, the convention center authority, the board of governors for higher education, the board of regents for elementary and secondary education, the capital center commission, the housing resources commission, the Quonset Point-Davisville management corporation, the Rhode Island children's crusade for higher education, the Rhode Island depositors economic protection corporation, the Rhode Island lottery commission, the Rhode Island

partnership for science and technology, the Rhode Island public building authority, and the Rhode Island underground storage tank board.



State of Rhode Island  
Division of Purchases

Public Works  
Bid Preparation Checklist

**Date:** 2/25/2014

**Bid#:** 7548512

**Title:** Fire Alarm/Sprinkler Maintenance & Repairs, Militia

This checklist is provided to assist the bidder in preparing a bid proposal for submission. It is not a substitute for a thorough review of the Instruction to Bidders in the Project Manual nor a comprehensive list of all bid requirements. Each bidder is responsible to review the Instructions to Bidders and to comply with all requirements of the Solicitation.

**Bid Proposal Package:**

- RIVIP Bidder Certification Cover Form (completed and signed)
- Bid Form
  - All applicable blank spaces on the Bid Form have been completed
  - All Addenda have been acknowledged
  - Bid amount printed legibly in ink in both words and figures that match when applicable
  - Erasures or corrections have been initialed by person signing the bid proposal
  - Bid Form is signed in ink
- Bid Surety
  - Bid bond or certified check (for DOT projects, bid bond only)
  - Bid surety is five percent of the bid total (or such other specified amount)
  - Bid Bond is signed by the bidder and surety
  - Power of Attorney is attached to the Bid Bond showing the name of person who signed the surety bond
- Public Copy of bid proposal in pdf format on a read-only CD-R media disk (R.I. Gen. Laws § 37-2-18 (b))
- General Contractor Apprenticeship Certification Form "2013-14" (for projects greater than \$1,000,000) (R.I. Gen. Laws § 37-13-3.1). *Note: General Contractor Apprenticeship Re-Certification and Certification "2013-15" and Subcontractor Apprenticeship Certification Form "2013-16" are not required at time of bid.*
- Applicable professional licenses (as specified in the bid)

- Rhode Island Contractor Registration Board No.
- All bid proposal documents in a sealed envelope with the specific bid #, bid title, and the opening date and time (as provided in the bid) marked in the upper left hand corner of the envelope.
- Each bid proposal submitted in a separate sealed envelope.
- Completed Form W-9
- Other \_\_\_\_\_

**Bid Delivery:**

Bid proposals misdirected to other State locations or otherwise not in the State of Rhode Island, Division of Purchases, One Capitol Hill, Second Floor, Providence, RI 02908-5855 at the time of opening (as reflected on the time clock in the Division of Purchases) for whatever reason will be deemed to be late and will not be considered. Postmarks will not be considered proof of timely submission.

**Buyer Name:** John F. O'Hara II

**Contact Information:** 401-574-8125

State of Rhode Island  
PAYER'S REQUEST FOR TAXPAYER  
IDENTIFICATION NUMBER AND CERTIFICATION

THE IRS REQUIRES THAT YOU FURNISH YOUR TAXPAYER IDENTIFICATION NUMBER TO US. FAILURE TO PROVIDE THIS INFORMATION CAN RESULT IN A \$50 PENALTY BY THE IRS. IF YOU ARE AN INDIVIDUAL, PLEASE PROVIDE US WITH YOUR SOCIAL SECURITY NUMBER (SSN) IN THE SPACE INDICATED BELOW. IF YOU ARE A COMPANY OR A CORPORATION, PLEASE PROVIDE US WITH YOUR EMPLOYER IDENTIFICATION NUMBER (EIN) WHERE INDICATED.

**Taxpayer Identification Number (T.I.N.)**

Enter your taxpayer identification number in the appropriate box. For most individuals, this is your social security number.

Social Security No. (SSN)

Employer ID No. (EIN)

--	--	--

--	--

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

(REMITTANCE ADDRESS, IF DIFFERENT) \_\_\_\_\_

CITY, STATE AND ZIP CODE \_\_\_\_\_

**CERTIFICATION:** Under penalties of perjury, I certify that:

- (1) The number shown on this form is my correct Taxpayer Identification Number (or I am waiting for a number to be issued to me), and
- (2) I am not subject to backup withholding because either: (A) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (B) the IRS has notified me that I am no longer subject to backup withholding.

**Certification Instructions** -- You must cross out item (2) above if you have been notified by the IRS that you are subject to backup withholding because of under-reporting interest or dividends on your tax return. However, if after being notified by IRS that you were subject to backup withholding you received another notification from IRS that you are no longer subject to backup withholding, do not cross out item (2).

**PLEASE SIGN HERE**

SIGNATURE \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_ TEL NO. \_\_\_\_\_

**BUSINESS DESIGNATION:**

- Please Check One: Individual  Medical Services Corporation  Government/Nonprofit Corporation   
Partnership  Corporation  Trust/Estate  Legal Services Corporation

**NAME:** Be sure to enter your full and correct name as listed in the IRS file for you or your business.

**ADDRESS, CITY, STATE AND ZIP CODE:** Enter your primary business address and remittance address if different from your primary address). If you operate a business at more than one location, adhere to the following:

- 1) Same T.I.N. with more than one location -- attach a list of location addresses with remittance address for each location and indicate to which location the year-end tax information return should be mailed.
- 2) Different T.I.N. for each different location -- submit a completed W-9 form for each T.I.N. and location. (One year-end tax information return will be reported for each T.I.N. and remittance address.)

**CERTIFICATION** -- Sign the certification, enter your title, date, and your telephone number (including area code and extension).

**BUSINESS TYPE CHECK-OFF** -- Check the appropriate box for the type of business ownership.

Mail to: Supplier Coordinator, One Capitol Hill, Providence, RI 02908