



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 10-FEB-14
 BID NUMBER: 7548471
 TITLE: COMMENCEMENT STAGING FOR THE UNIVERSIT
 OF RI 5/1/14 - 5/31/16

BLANKET START : 01-MAY-14
 BLANKET END : 31-MAY-16
 BID CLOSING DATE AND TIME: 26-MAR-2014 10:00:00

BUYER: Melillo, Charlotte A
 PHONE #: 401-574-8110

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 URI ACCOUNTS PAYABLE
 CARLOTTI ADMINISTRATION BLDG
 75 LOWER COLLEGE ROAD, SUITE 1
 KINGSTON, RI 02881
 US

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 URI SPECIAL INSTRUCTIONS
 SEE BELOW
 SEE BELOW, RI N/A
 US

Requisition Number: 1354097

Line	Description	Quantity	Unit	Unit Price	Total
1	5/1/14 - 5/31/16 COMMENCEMENT STAGING FOR THE UNIVERSITY OF RI PER THE ATTACHED PRICING SPREADSHEET AND SPECIFICATIONS. QUESTIONS REGARDING THIS BID SHOULD BE EMAILED TO: charlotte.melillo@purchasing.ri.gov THERE WILL BE A MANDATORY PRE-BID ON MARCH 12, 2014 AT 9:00 AM AT THE UNIVERSITY OF RHODE ISLAND, SHERMAN BUILDING, 523 PLAINS ROAD, 2ND FLOOR CONFERENCE ROOM, KINGSTON, RI 02881 * 5/1/2014-5/31/2016 Commencement Staging for the University of Rhode Island per the attached spreadsheet and specifications				

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

GROUP PURCHASING ORGANIZATIONS (GPO):
THE UNIVERSITY OF RHODE ISLAND IS A MEMBER OF THE FOLLOWING:
 1) Educational & Institutional Cooperative Purchasing (E&I)
 2) Provista

IF THIS IS A MULTI-YEAR BID/CONTRACT. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE UNIVERSITY. TERMINATION MAY BE EFFECTED BY THE UNIVERSITY BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE UNIVERSITY TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/ SERVICES AND SUBJECT TO AVAILABILITY OF FUNDS.

DELIVERY AS REQUESTED

BLANKET REQUIREMENTS: 05/01/2014-05/31/2016

VENDOR WILL PROVIDE ALL MATERIAL, EQUIPMENT, TOOLS AND LABOR REQUIRED TO SET UP THE MAIN COMMENCEMENT STAGE, FINE ARTS BUILDING, BAND STAGE, MACKAL FIELD HOUSE GRADUATE COMMENCEMENT STAGE AND THE KEANEY GYMNASIUM STAGE.

1 THE MAIN COMMENCEMENT STAGE

- A THE MAIN COMMENCEMENT STAGE IS TO BE 56 FEET WIDE BY 40 FEET DEEP BY 16 INCHES HIGH AT THE EAST SIDE (FRONT).
 - B THE STAGE IS TO BE LEVEL OVER THE ENTIRE SURFACE (BE AWARE THAT THE GROUND SLOPES TO THE WEST OR REAR OF THE STAGE).
 - C RAMPS ARE TO BE PROVIDED ON EITHER SIDE OF THE SOUTHEAST AND NORTH-EAST CORNERS. RAMPS ARE TO HAVE HANDRAILS ON THE SPECTATOR SIDE (EAST SIDE) AS A MINIMUM. BOTH RAMPS ARE TO MEET ADA CODE FOR INCLINE ONE (1) FOOT IN LENGTH FOR EACH INCH OF RISE.
 - D STAIRS WITH HANDRAILS ARE TO BE PROVIDED AT THE NORTHWEST CORNER. HANDRAILS ARE TO BE PROVIDED FOR THE REAR (WEST) AND THE TWO SIDES (NORTH & SOUTH) AT A MINIMUM HEIGHT OF THIRTY-TWO (32) INCHES.
 - E SKIRTING IS TO BE PROVIDED FOR ALL SIDES AND IS TO BE SECURED TOP AND BOTTOM WITH STAPLES OR OTHER APPROPRIATE FASTENERS IN CASE OF WINDY CONDITIONS. THE SURFACE OF THE STAGE AND THE SKIRTING COLOR IS TO BE BLACK
 - F THE SURFACE IS TO BE CONSISTENT IN COLOR, IN GOOD REPAIR, IN PERFORMANCE CONDITION AND FREE OF MAJOR DEFECTS. SURFACE PAINTING MAY BE REQUIRED IF CONDITION WARRANTS.
 - G THE STAGE IS TO BE CAPABLE OF SUPPORTING ONE HUNDRED AND TWENTY-FIVE POUNDS PER SQUARE FOOT. ALL SUPPORT SHIMS, BRACING AND OTHER MEANS OF SUPPORT ARE TO BE SECURELY FIXED IN POSITIONS.
 - H THE MAIN COMMENCEMENT STAGE IS AN OUTDOOR STAGE. THIS STAGE IS TO BE CONSTRUCTED NO SOONER THAN NINE (9) DAYS PRIOR TO THE COMMENCEMENT CEREMONY DATE. CONSTRUCTION IS TO BE COMPLETED FOUR (4) DAYS PRIOR TO THE COMMENCEMENT CEREMONY DATE. STAGE TO BE REMOVED NO LATER THAN FOUR (4) DAYS FOLLOWING THE COMMENCEMENT CEREMONY DATE.
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|----|---|---|----|----------|
| 1. | MAY 2014, MAIN COMMENCEMENT STAGE AS DESCRIBED ABOVE. | 1 | EA | \$ _____ |
| 2. | MAY 2015, MAIN COMMENCEMENT STAGE AS DESCRIBED ABOVE. | 1 | EA | \$ _____ |
| 3. | MAY 2016, MAIN COMMENCEMENT STAGE AS DESCRIBED ABOVE. | 1 | EA | \$ _____ |

2 COMMENCEMENT BAND STAGE

- A THE BAND STAGE IS TO BE FORTY (40) FEET WIDE BY SIXTEEN (16) FEET DEEP BY EIGHT (8) INCHES IN HEIGHT AT THE FRONT (EAST).
- B THE STAGE IS TO BE LEVEL OVER THE ENTIRE SURFACE (BE AWARE THAT GROUND SLOPES TO THE REAR (WEST) OF THE STAGE).
- C A CHAIR RAIL IS TO BE PROVIDED ON THE BACK (WEST) AND TWO SIDES (NORTH & SOUTH) AT A MINIMUM OF ONE (1) INCH HEIGHT.
- D SKIRTING IS TO BE PROVIDED FOR ALL FOUR SIDES AND IS TO BE SECURED TOP AND BOTTOM IN CASE OF WINDY CONDITIONS.
- E THE SURFACE IS TO BE CONSISTENT IN COLOR, IN GOOD REPAIR, IN PERFORMANCE CONDITION AND FREE OF MAJOR DEFECTS. SURFACE PAINTING MAY BE REQUIRED

RFQ 7458471

ATTACHMENT "A",

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE
	IF CONDITION WARRANTS.			
F	THE STAGE IS TO BE CAPABLE OF SUPPORTING ONE HUNDRED AND TWENTY-FIVE POUNDS PER SQUARE FOOT. ALL SUPPORT SHIMS, BRACING AND OTHER MEANS OF SUPPORT ARE TO BE SECURELY FIXED IN POSITIONS.			
G	VENDOR WILL SUPPLY AND INSTALL A CANOPY TYPE COVER WITH SIDE AND REAR CURTAINS FOR THE BAND STAGE THAT WILL PROVIDE SUFFICIENT OVERHEAD PROTECTION DURING EXTREME WEATHER CONDITIONS. THE UNIT MUST HAVE A CANOPY TYPE ALUMINUM FRAME AND IS TO BE FREE OF CENTER SUPPORT POLE. CANOPY IS TO BE INSTALLED RAIN OR SHINE.			
H	THE COMMENCEMENT BAND STAGE IS AN OUTDOOR STAGE. THIS STAGE IS TO BE CONSTRUCTED NO SOONER THAN NINE (9) DAYS PRIOR TO THE COMMENCEMENT CEREMONY DATE. CONSTRUCTION IS TO BE COMPLETED FOUR (4) DAYS PRIOR TO THE COMMENCEMENT CEREMONY DATE. STAGE TO BE REMOVED NO LATER THAN FOUR (4) DAYS FOLLOWING THE COMMENCEMENT CEREMONY DATE.			
	1. MAY 2014, COMMENCEMENT BAND STAGE AS DESCRIBED ABOVE.	1	EA	\$ _____
	2. MAY 2015, COMMENCEMENT BAND STAGE AS DESCRIBED ABOVE.	1	EA	\$ _____
	3. MAY 2016, COMMENCEMENT BAND STAGE AS DESCRIBED ABOVE.	1	EA	\$ _____
3	MACKAL FIELD HOUSE GRADUATE COMMENCEMENT STAGE			
A	THE GRADUATE COMMENCEMENT STAGE IS TO BE FORTY (40) FEET LONG BY SIXTEEN (16) FEET DEEP BY FIFTEEN (15) INCHES IN HEIGHT (APPROXIMATELY TWENTY-TWO (22) WENGER STYLE PANELS). THE STAGE IS TO BE LEVEL OVER THE ENTIRE SURFACE.			
B	RAMPS ARE TO BE PROVIDED ON EITHER SIDE OF THE SOUTHEAST AND NORTH-EAST FRONT CORNERS. BOTH RAMPS ARE REQUIRED TO MEET ADA CODE FOR THE INCLINE (ONE (1) FOOT IN LENGTH FOR EACH INCH OF RISE). RAMPS ARE TO HAVE HANDRAILS INSTALLED SPECTATOR SIDE AS A MINIMUM.			
C	TWO (2) SETS OF STAIRS ARE TO BE PROVIDED AT THE REAR CORNERS OF STAGE.			
D	SKIRTING IS TO BE PROVIDED FOR ALL SIDES AND IS TO BE SECURED APPROPRIATELY. THE SURFACE OF THE STAGE AND THE SKIRTING IS TO BE BLACK.			
E	THE SURFACE IS TO BE CONSISTENT IN COLOR, IN GOOD REPAIR, IN PERFORMANCE CONDITION AND FREE OF MAJOR DEFECTS. SURFACE PAINTING MAY BE REQUIRED IF CONDITION WARRANTS.			
F	THE STAGE IS TO BE CAPABLE OF SUPPORTING ONE HUNDRED AND TWENTY-FIVE POUNDS PER SQUARE FOOT. ALL SUPPORT SHIMS, BRACING AND OTHER MEANS OF SUPPORT ARE TO BE SECURELY FIXED IN POSITIONS.			
G	2014 STAGE MUST BE CONSTRUCTED ON THURSDAY MAY 15TH. STAGE MUST BE REMOVED ON MONDAY, MAY 19TH. 2015 STAGE MUST BE CONSTRUCTED ON THURSDAY, MAY 14TH. STAGE MUST BE REMOVED ON MONDAY, MAY 18TH. 2016 STAGE MUST BE CONSTRUCTED ON THURSDAY, MAY 19TH. STAGE MUST BE REMOVED ON MONDAY, MAY 23RD. NOTE: FACILITIES HOURS TO CONSTRUCT AND REMOVE STAGING ON DAYS LISTED ABOVE ARE BETWEEN 6:45AM-6:00PM.			
	1. MAY 2014, MACKAL FIELD HOUSE COMMENCEMENT STAGE AS DESCRIBED ABOVE.	1	EA	\$ _____
	2. MAY 2015, MACKAL FIELD HOUSE COMMENCEMENT STAGE AS DESCRIBED ABOVE.	1	EA	\$ _____
	3. MAY 2016, MACKAL FIELD HOUSE COMMENCEMENT STAGE AS DESCRIBED ABOVE.	1	EA	\$ _____
4	KEANEY COMMENCEMENT STAGE			
A	THE KEANEY STAGE IS TO BE TWENTY-FOUR (24) FEET LONG BY SIXTEEN (16) FEET DEEP BY FIFTEEN (15) INCHES IN HEIGHT (APPROXIMATELY TWELVE (12) WENGER STYLE PANELS). THE STAGE IS TO BE LEVEL OVER ENTIRE SURFACE.			
B	RAMPS ARE TO BE PROVIDED ON EITHER SIDE OF THE SOUTHEAST AND NORTH-EAST FRONT CORNERS. BOTH RAMPS ARE REQUIRED TO MEET ADA CODE FOR THE INCLINE (ONE (1) FOOT IN LENGTH FOR EACH INCH OF RISE). RAMPS ARE TO HAVE HANDRAILS INSTALLED SPECTATOR SIDE AS A MINIMUM.			
C	TWO (2) SETS OF STAIRS ARE TO BE PROVIDED AT THE REAR CORNERS OF STAGE.			
D	SKIRTING IS TO BE PROVIDED FOR ALL SIDES AND IS TO BE SECURED APPROPRIATELY. THE SURFACE OF THE STAGE AND THE SKIRTING IS TO BE BLACK.			
E	THE SURFACE IS TO BE CONSISTENT IN COLOR, IN GOOD REPAIR, IN PERFORMANCE CONDITION AND FREE OF MAJOR DEFECTS. SURFACE PAINTING MAY BE REQUIRED IF CONDITION WARRANTS.			
F	THE STAGE IS TO BE CAPABLE OF SUPPORTING ONE HUNDRED AND TWENTY-FIVE POUNDS PER SQUARE FOOT. ALL SUPPORT SHIMS, BRACING AND OTHER MEANS			

ATTACHMENT "A"

ITEM NO.	DESCRIPTION	QUANTITY	UOM	UNIT PRICE
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OF SUPPORT ARE TO BE SECURELY FIXED IN POSITIONS.

G 2014 STAGE MUST BE CONSTRUCTED ON THURSDAY MAY 15TH. STAGE MUST BE REMOVED ON MONDAY, MAY 19TH.

2015 STAGE MUST BE CONSTRUCTED ON THURSDAY, MAY 14TH. STAGE MUST BE REMOVED ON MONDAY, MAY 18TH.

2016 STAGE MUST BE CONSTRUCTED ON THURSDAY, MAY 19TH. STAGE MUST BE REMOVED ON MONDAY, MAY 23RD.

NOTE: FACILITIES HOURS TO CONSTRUCT AND REMOVE STAGING ON DAYS LISTED ABOVE ARE BETWEEN 6:45AM-6:00PM.

1. MAY 2014, KEANEY COMMENCEMENT STAGE AS DESCRIBED ABOVE.

2. MAY 2015, KEANEY COMMENCEMENT STAGE AS DESCRIBED ABOVE.

3. MAY 2016, KEANEY COMMENCEMENT STAGE AS DESCRIBED ABOVE.

1	EA	\$ _____
1	EA	\$ _____
1	EA	\$ _____

THE VENDOR MUST ATTEND A MANDATORY PRE-CONSTRUCTION MEETING ARRANGED BY THE UNIVERSITY IN MID APRIL OF EACH YEAR OF THE CONTRACT. THIS MEETING WILL DETERMINE AND CONFIRM THE GRADUATION CEREMONY DATES, CONSTRUCTION SCHEDULES AND REVIEW OTHER RELATED CONCERNS.

5 FINE ARTS BUILDING STAGE/RAMP

A THE RAMP AT FINE ARTS BUILDING IS TO BE 17 FEET LONG, APPROXIMATELY 32 INCHES TALL AND FLUSH TO STAGE LEVEL AND 4 FEET WIDE.

B THE RAMP IS TO BE SMOOTH AND UNIFORM OVER THE WHOLE SURFACE.

C THE RAMP IS TO PROVIDE HANDRAILS AT THE MINIMUM HEIGHT OF 32 INCHES. THE HANDRAILS ARE TO MEET CODE ON BOTH SIDES.

D THE RAMP & HANDRAILS ARE TO BE PAINTED BLACK TO MATCH THE STAGE.

E THE RAMP IS TO BE CAPABLE OF SUPPORTING 125LBS PER SQUARE FOOT.

F THE RAMP IS TO BE CONSTRUCTED AT THE SAME TIME AS THE OTHER STAGES.

G URI MAY ADD A SECOND RAMP ON THE OPPOSITE SIDE OF THE STAGE AT THE SAME COST AS THE FIRST RAMP.

1. MAY 2014, FINE ARTS COMMENCEMENT STAGE/RAMP AS DESCRIBED ABOVE.

2. MAY 2015, FINE ARTS COMMENCEMENT STAGE/RAMP AS DESCRIBED ABOVE.

3. MAY 2016, FINE ARTS COMMENCEMENT STAGE/RAMP AS DESCRIBED ABOVE.

1	EA	\$ _____
1	EA	\$ _____
1	EA	\$ _____

6 ALTERNATES

VENDOR WILL PROVIDE ALL MATERIAL, EQUIPMENT, TOOLS AND LABOR REQUIRED TO SET UP CANOPIES ON THE MAIN COMMENCEMENT STAGE LABELED ALTERNATE 1. SHOULD ALTERNATE BE CHOSEN, BOTH CANOPIES ON THE BAND AND MAIN COMMENCEMENT STAGE MUST MATCH.

A ALTERNATE 1

MAIN COMMENCEMENT STAGE:

VENDOR WILL SUPPLY AND INSTALL A CANOPY TYPE COVER FOR THE MAIN COMMENCEMENT STAGE THAT WILL PROVIDE SUFFICIENT OVERHEAD PROTECTION DURING EXTREME WEATHER CONDITIONS.

1. MAY 2014, ALTERNATE 1 COMMENCEMENT STAGE AS DESCRIBED ABOVE.

2. MAY 2015, ALTERNATE 1 COMMENCEMENT STAGE AS DESCRIBED ABOVE.

3. MAY 2016, ALTERNATE 1 COMMENCEMENT STAGE AS DESCRIBED ABOVE.

1	EA	\$ _____
1	EA	\$ _____
1	EA	\$ _____

B ALTERNATE 2

IN THE EVENT CHANGES ARE REQUIRED TO THE SETUP DUE TO WEATHER, ADDITIONAL SECURITY CONCERNS, OR OTHER CHANGES OR MODIFICATIONS NOT INCLUDED IN THE ABOVE SPECIFICATION, PROVIDE UNIT COST PER MANHOUR FOR ANY ADDITIONAL WORK REQUESTED BY URI.

MAY 2014 1 / HOUR \$ _____

MAY 2015 1 / HOUR \$ _____

MAY 2016 1 / HOUR \$ _____

URI RESERVES THE RIGHT TO CHANGE THE SCOPE OF WORK UP TO (1) ONE WEEK BEFORE THE START OF CONSTRUCTION.

Contract Terms and Conditions

Table of Contents

Terms and Conditions.....	VI
BID STANDARD TERMS AND CONDITIONS	VI
TERMS AND CONDITIONS FOR THIS BID	VI
PURCHASE AGREEMENT BID	VI
RIVIP INFO - BID SUBMISSION REQUIREMENTS	VI
INSURANCE REQUIREMENTS	VI
MULTI YEAR AWARD	VII

Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

PURCHASE AGREEMENT BID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

**MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES**

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL

INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.