

Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 30-DEC-13
 BID NUMBER: 7548381
 TITLE: JANITORIAL SERVICES-HAZARD BUILDING
 BLANKET START : 01-JUL-14
 BLANKET END : 30-JUN-17
 BID CLOSING DATE AND TIME:05-MAY-2014 02:00:00

BUYER: Cadoret, David
 PHONE #: N/A

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 DOA CONTROLLER
 ONE CAPITOL HILL, 4TH FLOOR
 SMITH ST
 PROVIDENCE, 02908
 US

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 DOA-FACILITIES MANAGEMENT
 FOR DESTINATION SEE BELOW
 , RI
 US

Requisition Number:

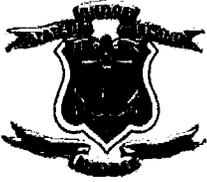
Note to Bidders: THERE WILL BE A MANDATORY PRE-BID SITE VISIT AS FOLLOWS:

DATE: WEDNESDAY 4/23/14 AT 9AM
 LOCATION: HAZARD BUILDING #74
 41 WEST RD, CRANSTON, RI 02920

PLEASE NOTE: THIS BID HAS BEEN DESIGNATED AS SUITABLE FOR HABILITATION FACILITIES PARTICIPATION AND ONLY THOSE VENDORS CERTIFIED UNDER THIS PROGRAM WILL BE ALLOWED TO SUBMIT PROPOSALS.

Line	Description	Quantity	Unit	Unit Price	Total
1	7/1/14-06/30/15 SUBMIT A MONTHLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES, I.E. DAILY, WEEKLY, MONTHLY, YEARLY	12.00	Month		
2	7/1/15-06/30/16 SUBMIT A MONTHLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES, I.E. DAILY, WEEKLY, MONTHLY, YEARLY	12.00	Month		
3	07/1/16-06/30/17 SUBMIT A MONTHLY PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS ROUTINE SERVICES, I.E. DAILY, WEEKLY, MONTHLY, YEARLY	12.00	Month		
4	7/1/14-06/30/15 SUBMIT A TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH), AS REQUIRED	2.00	Semiannual		
5	07/1/15-06/30/16 SUBMIT A TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH), AS REQUIRED	2.00	Semiannual		
6	07/1/16-06/30/17 SUBMIT A TOTAL PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH), AS REQUIRED	2.00	Semiannual		
7	7/31/14-06/30/15 SUBMIT A SEPARATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH) ON A PER SQUARE FOOT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR	1.00	Square Foot		
8	07/1/15-06/30/16 SUBMIT A SEPARATE PRICE FOR SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH) ON A PER SQUARE FOOT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR	1.00	Square Foot		
9	07/1/16-06/30/17 SUBMIT A SEPARATE PRICE FOR	1.00	Square		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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Line	Description	Quantity	Unit	Unit Price	Total
	SERVICES DESCRIBED IN ATTACHMENT "B" AS FLOOR CARE SERVICES (STRIP, SEAL & FINISH) ON A PER SQUARE FOOT BASIS FOR ADDITIONAL STRIPPING AS REQUIRED BY THE AGENCY COORDINATOR		Foot		
10	7/1/14-6/30/15 SUBMIT A MONTHLY PRICE FOR DAY PORTER SERVICES DESCRIBED UNDER SPECIAL CLEANING IN ATTACHMENT "B"	12.00	Month		
11	07/1/15-06/30/16 SUBMIT A MONTHLY PRICE FOR DAY PORTER SERVICES DESCRIBED UNDER SPECIAL CLEANING IN ATTACHMENT "B"	12.00	Month		
12	07/1/16-06/30/17 SUBMIT A MONTHLY PRICE FOR DAY PORTER SERVICES DESCRIBED UNDER SPECIAL CLEANING IN ATTACHMENT "B"	12.00	Month		

Delivery: _____

Terms of Payment: _____

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State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

BID 7548381-JANITORIAL SERVICES-HAZARD BUILDING
ADDITIONAL REQUIREMENT

There will be a mandatory pre-bid conference, Wednesday April 23, 2014, 9am at:

Hazard Building #74
41 West Rd-Pastore Center
Cranston, RI

Bid all lines. If price left blank or listed as zero (0) dollars bid will be deemed non-responsive and not considered. No charge (n/c) or included (incl) is acceptable.

On lines 4-5-6 of request for quote: price listed in unit price should be a total price for services described in attachment B as floor care services. If bid as per sq. ft. price, bid will be deemed non-responsive and not considered.

Lines 7-8-9 should be bid as per sq. ft. price.

This bid will NOT require a bid bond. HOWEVER, a performance bond will be required.

THE AWARDED VENDOR WILL BE REQUIRED TO FURNISH A 100% PAYMENT AND PERFORMANCE BOND FROM A SURETY LICENSED TO CONDUCT BUSINESS IN THE STATE OF RHODE ISLAND UPON THE TENTATIVE AWARD OF THE CONTRACT PURSUANT TO THIS LOCATION. THE BOND WILL BE IN ONE YEAR INCREMENTS, RENEWED EVERY YEAR. TOTAL COST OF BOND SHOULD BE FIGURED INTO BID PRICE. NO ADDITIONAL BILLING WILL BE ALLOWED FOR COST OF BOND.



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**BID 7548381-JANITORIAL SERVICES-HAZARD BUILDING
ADDITIONAL REQUIREMENT**

As per Rhode Island General Law 37-2.4, et seq, this bid has been deemed suitable for habilitation facilities participation and as such only those vendors certified under this program will be allowed to submit proposals.

In accordance with Rhode Island General Law 37-2.4, et. seq., the Habilitation Procurement Board (“Board”) met on February 21, 2014 and identified two (2) “Janitorial” solicitations the Board deemed suitable for habilitation facilities participation. The two (2) solicitations were approved and the Board forwarded its’ recommendation to Director Richard A. Licht, in his statutory capacity as the Chief Purchasing Officer of the State of Rhode Island. Director Richard A. Licht approved the Board’s recommendation on April 1, 2014.

a. Therefore, in accordance with R.I. Gen. Laws §37-2.4-2(b)(4) entitled “Habilitation Procurement Board”, the Board pursuant to its statutory authority to develop, maintain, and recommend to the chief purchasing officer a preferred procurement contract list of goods and services as identified and priced under subdivisions (b)(1) and (2) of the statute, and with the approval of Director Richard A. Licht dated April 1, 2014, this “janitorial” solicitation shall be made immediately available for bid by habilitation facilities.



RI DIVISION OF PURCHASES

REQUESTS FOR BIDS - JANITORIAL SERVICES

ATTACHMENT "B" - AGENCY WORKSHEET

GENERAL INFORMATION/SPECIFICATIONS

DATE: 12/10/13

AGENCY: DOA

LOCATION: Hazard Bldg #74

AGENCY COORDINATOR: V. Faria

PHONE # 462-8853

STATE "ESTIMATED SQUARE FOOTAGE OF ALL AREAS TO BE CLEANED": 52,566
(SUPPLY FLOOR PLAN, IF AVAILABLE) BREAKDOWN - TILE 10%
CARPET 33%
VCT 57%

A. IS AN "INITIAL CLEANUP" FOR A THIRTY (30) DAY PERIOD NECESSARY BASED ON THE CURRENT CONDITION OF THIS BUILDING? YES NO

B. CONTRACT PERIOD - FROM: 7/1/14 - 6/30/17

ROUTINE CLEANING

C. SPECIFY TIME FRAME WITHIN WHICH WORK MUST BE DONE: (indicate AM or PM)
FROM: 4:00 PM TO: 8:30 AM

D. DAYS OF WEEK WORK TO BE PERFORMED:
MON TUE WED THU FRI SAT SUN

NOTE: SCHEDULED WORK DAYS/WORK HOURS THAT ARE NOT WORKED FOR ANY REASON, INCLUDING, BUT NOT LIMITED TO, HOLIDAYS, BAD WEATHER, POWER FAILURES, VENDOR EMPLOYEE ABSENCE, ETC., MUST BE DEDUCTED FROM VENDOR'S INVOICE BEFORE SUBMITTING IT TO THE STATE. THE DEDUCTION SHALL BE CALCULATED BY DIVIDING THE MONTHLY RATE BY EITHER THE MONTHLY SERVICE DAYS OR MONTHLY SERVICE HOURS, AS MAY BE APPLICABLE TO THE INSTANCE.

SPECIAL CLEANING

E. REGULAR SERVICE OF DAY PORTER DURING THE DAYTIME HOURS FOR THE PURPOSE OF CONTINUAL CLEANING OF BATHROOM, BREAK ROOMS, OR WHATEVER IS REQUIRED - A DAY PORTER IS IN ADDITION TO REGULAR CLEANING (indicate AM or PM):
FROM: 8:15 AM TO: 4:15 PM

DAYS OF WEEK WORK FOR DAY PORTER:
MON TUE WED THU FRI SAT SUN

F. DEPOSIT WASTE IN OUR RECEPTACLES (DUMPSTERS): YES NO

NOTE: ALL PLASTIC BAGS MUST BE SUPPLIED BY THE VENDOR - NO EXCEPTIONS ALLOWED.

G. REMOVE ALL WASTE DAILY FROM BUILDING AND GROUNDS: YES NO

H. RESTROOMS, TELEPHONES AND WATER FOUNTAINS MUST BE DISINFECTED PER SPECIFICATION NO. 6620-005 TYPE III, DATED 6/3/99.

I. NO PROPANE POWERED EQUIPMENT IS ALLOWED IN STATE BUILDINGS - NO EXCEPTIONS ALLOWED.

CHECKLIST FOR JANITORIAL SERVICES

SERVICE REQUIRED FREQUENCY OF SERVICE	DAILY	TIMES WEEKLY	TIMES MONTHLY	TIMES YEARLY
<u>ROUTINE SERVICES</u>				
1. EMPTY ALL WASTEBASKETS, RECEPTACLES AND REPLACE LINERS AS NEEDED;	<input checked="" type="checkbox"/>	—	—	—
2. WASH ALL WASTEBASKETS IN OFFICE(S) AS NEEDED;	<input type="checkbox"/>	1		
3. WASH ALL WASTE RECEPTACLES IN LUNCHROOMS;	<input checked="" type="checkbox"/>	—	—	—
4. DUST ALL OFFICE FURNITURE AND EQUIPMENT - FILES, ETC.;	<input type="checkbox"/>	—	1	—
5. DUST ALL BUILDING SURFACES WITHIN REACH - WINDOW SILLS, DOOR AND WINDOW FRAMES, PANELS, WALLS, ROOM DIVIDERS, CHAIR RAILS, BASEBOARDS, MOLDINGS, HANDRAILS, LEDGES, ETC., USING A TREATED CLOTH;			1	—
6. WASH AND SANITIZE ALL DRINKING FOUNTAINS USING <u>GERMICIDAL</u> CLEANER;	<input checked="" type="checkbox"/>	—	—	—
7. DUST ALL HIGH PARTITIONS, PIPES, VENTS, MOLDINGS, ETC.;			1	—
8. DAMP WASH AND POLISH ALL BUILDING SURFACES WITHIN REACH - WINDOW SILLS, DOOR AND WINDOW FRAMES, PANELS, WALLS, ROOM DIVIDERS, CHAIR RAILS, BASEBOARDS, MOLDINGS, HANDRAILS, LEDGES, ETC., USING A TREATED CLOTH;			2	—
9. DUST ALL BLINDS;				2
10. REMOVE FINGERPRINTS, MARKS AND SMUDGES FROM WOODWORK, WALLS AND PARTITIONS;	<input type="checkbox"/>	1	—	—
11. CLEAN AND POLISH BRIGHT METAL WORK;	<input type="checkbox"/>	1	—	—
12. VACUUM ALL VENTS (EXPOSED GRILL WORK);			1	—
13. WASH RUBBER FLOOR MATS;	<input type="checkbox"/>	—	N/A	—
14. CLEAN CHALKBOARDS AND CHALK TRAYS, DRY METHOD;	<input type="checkbox"/>	—	N/A	—
15. WASH LIGHT FIXTURES;				2
16. WALL WASHING: STAIRWAY HALLWAY CORRIDOR CLASSROOM OFFICE OTHER AREAS - SPECIFY: _____			— — — — —	N/A 2 2 2 2 2

CHECKLIST FOR JANITORIAL SERVICES

SERVICE REQUIRED FREQUENCY OF SERVICE	DAILY	TIMES WEEKLY	TIMES MONTHLY	TIMES YEARLY
17. WASH ALL ENTRY GLASS – DOORS (INSIDE AND OUTSIDE), PARTITIONS, DIVIDERS, ETC.;	<input checked="" type="checkbox"/>	—	—	—
18. WASH ALL EXPOSED GLASS SURFACES – GLASS PARTITIONS, INTERIOR GLASS DOORS, DISPLAY CASES, DIRECTORY BOARDS, MIRRORS, GLASS DRAFT WINDOWS SHIELDS, ETC.;	<input checked="" type="checkbox"/>	—	—	—
19. REPLACE BURNED OUT LIGHTS FROM AGENCY'S STOCK;	<input type="checkbox"/>	—	—	—
20. SWEEP STOOPS AND SIDEWALK AREAS (ONLY AREAS LISTED); _____ _____	<input checked="" type="checkbox"/>	—	—	—
21. POLICE AREA ADJACENT TO BUILDING AND REMOVE BOTTLES, PAPERS, CIGARETTE BUTTS, ETC.;	<input type="checkbox"/>	1	—	—
<u>LAVATORIES:</u>				
22. <u>CLEAN RESTROOMS – FLOORS, URINALS, TOILET BOWLS, SEATS, COMPARTMENTS, FIXTURES AND WALLS WITH A QUARTENARY GERMICIDAL SOLUTION, WHICH IS EPA REGISTERED ACCORDING TO GSA PROCEDURES;</u>	<input checked="" type="checkbox"/>	—	—	—
<u>FLOORS:</u>				
23. SWEEP AND/OR DUST MOP ALL FLOOR SURFACES WITH TREATED MOPS;	<input checked="" type="checkbox"/>	—	—	—
24. SWEEP AND DUST STAIRS, LANDINGS AND HANDRAILS; FRONT: _____ OTHERS SPECIFY: _____	<input type="checkbox"/>	1	—	—
25. WET MOP ALL TRAFFIC LANES – ENTRIES, HALLS, ETC.;	<input checked="" type="checkbox"/>	—	—	—
26. WET MOP ALL OFFICES, CLASSROOMS, ETC.;	<input checked="" type="checkbox"/>	—	—	—
27. WET MOP STAIRS AND LANDINGS – FRONT: _____ OTHERS, SPECIFY: _____	<input type="checkbox"/>	1	—	—

CHECKLIST FOR JANITORIAL SERVICES

SERVICE REQUIRED FREQUENCY OF SERVICE	DAILY	TIMES WEEKLY	TIMES MONTHLY	TIMES YEARLY
28. VACUUM ALL CARPETING IN TRAFFIC AREAS, STAIRS, LANDINGS, CORRIDORS, ENTRANCES;	<input checked="" type="checkbox"/>	—	—	—
29. VACUUM ALL CARPETING IN OFFICES, CLASSROOMS, ETC.; SPECIFY: _____	<input type="checkbox"/>	2	—	—
30. SPOT CLEAN ALL CARPETING, AS NECESSARY TO REMOVE SPILLS, SMALL AREAS, ETC.;	<input type="checkbox"/>	2	—	—
31. SPRAY CLEAN AND MACHINE POLISH ALL NON- CARPETED FLOORS IN TRAFFIC LANES, CORRIDORS, ENTRANCES, ETC.;	<input type="checkbox"/>	—	1	—
32. SPRAY AND MACHINE POLISH ALL OTHER NON- CARPETED FLOOR AREAS: _____	<input type="checkbox"/>	—	1	—

JANITORIAL SERVICES – FLOOR MAINTENANCE

FLOOR SERVICE: STRIP, SEAL AND FINISH

- A. MACHINE STRIP AND REFINISH ALL NON-CARPETED FLOORS IN TRAFFIC AREAS, CORRIDORS, ENTRANCES, ETC.
- B. MACHINE STRIP AND REFINISH ALL NON-CARPETED FLOORS IN CLASSROOMS, OFFICES, ETC.

SPECIFY: SEMI-ANNUAL

NOTE:

AGENCY MUST SPECIFY THE TYPE OF FLOOR CLEANING CHEMICALS AND EQUIPMENT THAT WILL BE USED AT THE SPECIFIC LOCATION. THE OFFICE OF PURCHASES RECOMMENDS A "HIGH SPEED FLOOR CARE SYSTEM". YOU CAN SPECIFY ANY ONE OF THESE "SYSTEMS" LISTED OR ANY SYSTEM EQUAL TO THOSE LISTED.

FREQUENCY OF FLOOR SERVICE WILL BE DIRECTED BY THE AGENCY COORDINATOR AND MUST BE IN ACCORDANCE WITH THE MANUFACTURER'S RECOMMENDED INSTRUCTIONS FOR PROPER MAINTENANCE.

LIST CHEMICALS:

STRIPPER: BARE KNUCKELS
SEALER: IRON STONE
FINISH: HIGH NOON FINISH
RESTORER: HIGH NOON RESTORER
CLEANER: SUNDANCE

LIST EQUIPMENT:

MANUFACTURER BRAND: MD STETSON CO OR=
MODEL #: NOBSSPR1600H
SIZE: 20"
RPM: 1600 RPM

CHECKLIST FOR JANITORIAL SERVICES

ADDENDUM TO ATTACHMENT "B"

LOCATION: Hazard Building # 74

THE FOLLOWING SHOULD BE ADDED TO THE CHECKLIST FOR ABOVE LOCATION:

ITEM #20 UNDER ONLY AREAS LISTED - 1 Front entry, 1 Rear entry, both side entries.

ITEM #24 - Stairs to attic included

ADD FOLLOWING ITEM #s:

#33. Turn off interior lights and lock all exterior doors.

#34. Works under the direction of Building Superintendant or designee.

#35. Ability to lift and work with objects weighing approximately 60 lbs.

#36. Replenish water containets for portable water coolers as needed.

#37. Responsible for cleaning and *proper disposal* of spills, standing water and bodily fluids.



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ATTACHMENT C-SPECIFICATIONS (JANITORIAL SERVICES)

BIDDER _____ BID NUMBER 7548381_
HAZARD BUILDING, 41 WEST RD., CRANSTON, RI

1. Labor Rate (per man-hour) Charged in this Offer: \$ _____
2. Certificate of Insurance enclosed: [] Yes [] No
Name of Carrier: _____
3. Number of employees to be assigned to this requirement:
3A. On a full-time basis: _____ 3B. On a part-time basis: _____
4. Total number of man-hours planned to be used for this requirement:
_____ Per Week Full Time _____ Part Time _____
5. Will you have an on site supervisor at this location at all times?

6. If Yes to 5, will this supervisor do janitorial work as well as
supervise or strictly do supervisory duties?



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ATTACHMENT C-SPECIFICATIONS (JANITORIAL SERVICES)

BIDDER _____ **BID NUMBER 7548381** _____
HAZARD BUILDING, 41 WEST RD., CRANSTON, RI

7. Equipment proposed for use on this requirement - NOTE: FLOOR CLEANING EQUIPMENT AND CHEMICALS MUST BE AS SPECIFIED, OR EQUAL TO, TYPE STATED IN ATTACHMENT "B". THE OFFICE OF PURCHASES RESERVES THE RIGHT TO DECIDE EQUALITY:

Description/Model Year	Brand/Model No.	No. of Units
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

NOTE: EQUIPMENT OFFERED MUST BE LESS THAN FIVE (5) YEARS OLD UNLESS CONTRACTOR CAN PROVIDE PROOF THAT THE WARRANTY EXCEEDS FIVE (5) YEARS.



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ATTACHMENT C-SPECIFICATIONS (JANITORIAL SERVICES)

**BIDDER _____ BID NUMBER 7548381_
 HAZARD BUILDING, 41 WEST RD., CRANSTON, RI**

8. Material/supplies to be used on this requirement - NOTE: FLOOR CLEANING SUPPLIES MUST BE AS SPECIFIED, OR EQUAL TO, THOSE STATED IN ATTACHMENT "B". THE OFFICE OF PURCHASES RESERVES THE RIGHT TO DECIDE EQUALITY:

Manufacturer	Brand /Model No.	Qty/Week
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

9. Other (similar) Contracts Undertaken (other than for the State):

Client Contract/Year	Description	Value
_____	_____	_____
Tel. # _____	_____	_____
_____	_____	_____
Tel. # _____	_____	_____
_____	_____	_____
Tel. # _____	_____	_____
_____	_____	_____



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ATTACHMENT C-SPECIFICATIONS (JANITORIAL SERVICES)

**BIDDER _____ BID NUMBER 7548381_
HAZARD BUILDING, 41 WEST RD., CRANSTON, RI**

If you have answered "Yes" to any of the foregoing, please explain the circumstances below:

CERTIFICATION BY BIDDER:

Authorized Representative

Signature

Title

Date

Attachment "E"

STATE OF RHODE ISLAND
DEPARTMENT OF ADMINISTRATION
OFFICE OF PURCHASES
ONE CAPITOL HILL
PROVIDENCE, RI 02908

SPECIFICATION NO. 6620-005 Germicidal Detergents
Date: 6/3/99 Supersedes: 4/20/98

1. SCOPE AND CLASSIFICATION:

1.1 This specification covers Germicidal Detergents for use by all State Agencies requiring "hospital-type" disinfectants as defined by the Environmental Protection Agency (EPA) for registration under Federal Insecticide, Fungicide and Rodenticides Act and other applicable Federal Requirements

1.2 Classification:

Type I. phenolic, Liquid

Type II. Quaternary Ammonium Compound, Liquid or Dry

Type III. Quaternary Ammonium Compound, Liquid or Dry with Odor Counteractants

2 Applicable Specifications:

2.1 The following Specifications, Acts, Laws and Test Methods, of the issues in effect on date of invitation for bids, form a part of this specification

3 Requirements:

3.1 Information to be furnished:

3.1.1 **Labels:** The bidder shall submit two manufacturer's labels of the product, which he is offering for consideration listing the following information

- a. Product name or trade name
- b. Manufacturer's name and address
- c. Active Ingredients
- d. Directions for use and recommended dilutions.
- e. Any precautions necessary in using and handling the product
- f. EPA registration number
- g. All information pertinent to Federal and State Laws affecting the labeling of disinfectants

3.1.2 **Technical Specification -- Test Reports:** Bidder shall submit certified test data confirming the germicidal effectiveness at the use dilution recommended on the label of the product offered under this specification. Tests shall be in accordance with the AOAC latest official test method with efficacy against:

Mycobacterium Tuberculosis var bovis (BGG) - (for Type I only)
Staphylococcus Aureus -- ATCC 6538
Pseudomonas Aeruginosa -- ATCC 10708
Trichophyton Mentagrophytes
Methicillin Resistant Staphylococcus Aureus (MRSA)

3.1.3 **Virucidal Activities:** when used in accordance with the least favorable use dilution indicated on the label, product shall be virucidal for strains of: Herpes, Vaccinia and Influenza A2, HIV-Contact time shall be ten (10) minutes

3.1.4 All biological testing shall be done in the presence of 5% (Blood) serum and 400 PPM hard water. These claims shall be registered with the U S E P A

3.1.5 Descriptive Literature: The bidder shall submit (in duplicate) brochures, booklets, circulars and/or other descriptive literature outlining suggested dilutions and the complete uses of the product offered for consideration

3.1.6 Approval for use on conductive flooring: The product must be classified as to use on electrically conductive flooring by any nationally operated laboratory, recognized and equipped to perform this service and accepted as such by the Division of Purchases

3.1.7 Certification: Certified statement, furnished by the manufacturer on their standard letterhead and signed by an officer or other responsible official, stating that the product offered and proposed to be supplied meets or exceeds all the requirements of this specification

3.2 MATERIALS:

3.2.1 Type I-- Shall be a combination of multi-non-selective phenolic compounds and synthetic biodegradable detergents in a concentrated form intended as a concurrent disinfecting and cleaning agent. This product shall be made from uniformly high grade materials and ingredients; shall provide broad spectrum disinfection and shall not impart acid and disagreeable odors

3.2.1.1 Use-Dilution: Confirmation at 10 minute kill. The highest use dilution specified on the label shall be germicidal for both *Salmonella Choleraesuis* (ATCC-10708) and *Staphylococcus Aureus* (ATCC 6538) under the condition of the current A.O.A.C. Use dilution method. The recommended use dilution shall be able to kill *Trichophyton Mentagrophytes* and the A.O.A.C. test strain *Pseudomonas Aeruginosa* (PRO-10) when tested according to the current A.O.A.C. test method and shall be able to kill the virulent strain of *Mycobacterium Tuberculosis Var Bois* (BGG) when tested according to the method currently acceptable to the EPA. The product shall be registered effective in the presence of 5% (blood) serum and 400 PPM hardwater as (CaCO₃)

3.2.1.2 It is recommended that a test method demonstrate Tuberculocidal activity by using Animal Passage Methods at the use dilution specified on the label. The product shall be registered effective in the presence of 5% (blood) serum and 400 PPM hard water as (CaCO₃)

3.2.2 TYPE II -- Shall be a combination of surface - active quaternary ammonium germicides and detergent cleansers in a concentrated form, for use as a combination cleaning and disinfecting agent for normal cleaning and disinfection. The product shall give positive germ-kill on both gram positive and gram negative organisms when diluted in accordance with the manufacturer's instructions and used as directed. The product shall be registered effective in the presence of 5% (blood) serum and 400 PPM hardwater (as CaCO₃)

3.2.2.1 Use-Dilution: Confirmation at 10 minute kill. The highest use dilution specified on the label shall be germicidal for *Salmonella Choleraesuis* (ATCC 10708) *Staphylococcus Aureus* (ATCC 6538) *M. R. S. A.* and *Pseudomonas Aeruginosa* (PRO-10) under the conditions of the current A.O.A.C. Use dilution confirmation test method. The product shall be registered effective in the presence of 5% (blood) serum and 400 PPM hardwater (as CaCO₃)

3.2.3. Type III -- Shall be a combination of surface active quaternary ammonium germicides, non-ionic surfactants, organic chelating agent and odor counteractants, in a concentrated liquid form, intended for use as a multi-purpose disinfectant, detergent and deodorizer. The product shall give positive germ kill on both gram positive and gram negative organisms when diluted in accordance with the manufacturer's instructions and when used as directed

3.2.3.1 Use Dilution: Confirmation at 10-minute kill. The highest use dilution specified on the label shall be germicidal for *Salmonella Choleraesuis* (ATCC 10708) *Staphylococcus Aureus* (ATCC 6538) and *Pseudomonas Aeruginosa* (PRO-10) under the conditions of the current A.O.A.C. use

dilution Confirmation test method, and shall demonstrate efficacy in 5% (blood) serum and 400 PPM Hardwater

3.3 Stability -- Shall be stable and effective in hard water; shall not break down in the presence of proteinaceous material; and shall have a storage life of one year without excessive loss of antimicrobial potency and detergency or detergent activity

3.4 PH of Use Dilution -- shall be within the range of 2.5 to 3.5 or 10.0 to 11.0 when prepared with distilled water at 20 c

3.5 Flash Point -- Shall show a closed cup flash point of over 100F when tested by any standard flash point method

3.6 Conductivity -- Shall not adversely affect the conductivity of conductive surgical and obstetrical floors

3.7 Cleaning Efficiency -- the germicidal detergent at the recommended use dilution shall not be harmful to any type flooring, painted or varnished surfaces. It shall be free rinsing and shall exhibit a cleaning efficiency of at least 95% when tested in accordance with Interim Federal Specification P-D 220

3.8 Toxicity -- The acute oral toxicity, LD50, of the concentrate shall not be lower than 2.5 grams per kilogram of body weight when tested by method described in Regulations of Enforcement of the Federal Insecticide, Fungicide and Rodenticides Act

3.9 Dermatitis -- No recommended use dilution shall be more irritant than 1% solution of Liquid Cresolis Saponatus NF when applied to the skin of a closely clipped adult albino rabbit on a pad of cotton gauze (1 inch square, 2 layers thick) for a period of eight hours at the rate of one milliliter of solution per pad

4 PACKAGING AND DELIVERY:

4.1 Packaging: Germicidal Detergent shall be furnished in the following size factory sealed containers as requested by the Agencies in the invitation to bid. The product shall neither affect, nor be affected by, the containers in which it is furnished for a period of one (1) year from date of delivery. The unit of purchase shall be U S liquid gallons. One-gallon plastic jugs
Five gallon metal, plastic or combination metal and plastic cans fitted with pouring spout

4.2 Marking: Unless otherwise specified in the invitation for bids, all packages shall be marked on a side or end with the following:

- a. Product Name or Trade Name
- b. Manufacturer's name and address
- c. Active ingredients
- d. Directions for use and recommended dilutions
- e. Any precautions necessary in using and handling the product
- f. EPA Registration Number
- g. All information pertinent to Federal and State laws affecting the Labeling of Disinfectants

5 SAMPLING, INSPECTION AND TEST PROCEDURE:

5.1 Sampling: Random sampling will be made at the delivery point by taking a sample from each regular delivery to determine that markings, materials and weight comply with this specifications

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Date: 6/3/99

5.2 Testing: This product may be tested as deemed necessary by Division of Purchases, in accordance with Section 3. In the event samples fail to meet all conditions and requirements of the specification, the cost of the testing shall be borne by the supplier.

6. NOTE:

6.1 Basis of Award: Award will be made to the lowest responsible bidder meeting all of the requirements of this specification and evaluated as such by the proper authority in the Division of Purchases using a use dilution cost per gallon factor against the widest spectrum of bacteria. If use dilution rate varies with each organism the least favorable to the bidder will be utilized in establishing the basis for cost.

6.2 Material Safety Data Sheet: Each contractor must furnish not less than two copies of a Material Safety Data sheet (Form OSHA-20) for each substance outlined in the State Labor Laws, Chapter 28-21.

6.3 FAILURE TO SUBMIT CERTIFICATIONS FOR NECESSARY INFORMATION ON THE PRODUCT BID UPON SHALL BE SUFFICIENT CAUSE FOR REJECTION OF BID

This specification shall, until revised or rescinded, apply to each future purchase and contract for the commodity described herein. Copies of State of Rhode Island Specifications may be obtained from: Division of Purchases, Standards Unit, One Capitol Hill, Providence, RI 02908.

Copies of Standards of the American Society for Testing and Materials may be obtained from: American Society for Testing Materials, 1916 Race Street, Philadelphia, PA 19103.

Copies of AOAC Official Test Methods may be obtained from The Association of Official Analytical Chemists, Box 540 Benjamin Franklin Station, Washington, DC 20044.

Copies of Federal documents may be obtained from Superintendent of Documents, U.S. Printing Office, Washington, DC 20042.



State of Rhode Island

**Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855**

Tel: (401) 574-8100 Fax: (401) 574-8387

ATTACHMENT F

JANITORIAL SERVICES-COSTING PAGE WORKSHEET-FOR THE PERIOD 7/1/14-6/30/15

ROUTINE SERVICES ONLY

VENDOR NAME _____

LOCATION _____

HAZARD BUILDING _____

DIRECT LABOR

ITEM 1	CATEGORY	\$/MAN HOUR	MAN HRS/WK	MAN HRS/YR	TOTAL DOLLARS/YR
1	JANITOR(S) ()				
2	SUPERVISOR ()				
3	DAY PORTER ()				
TOTAL DIRECT LABOR (SUM 1 THRU 3)					A

PAYROLL RELATED

ITEM 2	CATEGORY	PERCENTAGE		TOTAL DOLLARS/YR	
1	F.I.C.A	7.65	% x A		
2	F.U.T.	0.8	% x A		
3	S.U.T.	3.6	% x A		
4	WORK COMP	10.55	% x A		
5	LIABILITY	3.45	% x A		
6	JUT	0.1	% x A		
TOTAL PAYROLL RELATED (SUM 1 THRU 6)					B

TOTAL "A" AND "B"

C

OTHER OPERATING COSTS

ITEM 3	CATEGORY	PERCENTAGE		TOTAL DOLLARS/YR
1	SUPPLIES		% x A	
2	EQUIPMENT		% x A	
3	EQUIP REPAIRS		% x A	
4			% x A	
5			% x A	

TOTAL OTHER OPERATING COST (SUM 1 THRU 5)

D

GRAND TOTAL OPERATING COST (C+D)

E

OVERHEAD _____ % x E

F

GRAND TOTAL OPERATING & OVERHEAD (E + F)

G

PROFIT _____ % x G

H

GRAND TOTAL OPERATING, OVERHEAD & PROFIT (G + H)

I

Contract Terms and Conditions

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Terms and Conditions

BID STANDARD TERMS AND CONDITIONS

TERMS AND CONDITIONS FOR THIS BID

BOND REQUIRED (PERFORMANCE & LABOR/PYT)

NO BID SURETY REQUIRED TO BE SUBMITTED WITH BID. HOWEVER, THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FURNISH PERFORMANCE AND LABOR AND PAYMENT BONDS AT TIME OF TENTATIVE CONTRACT AWARD.

INSURANCE REQUIREMENTS

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

DELIVERY PER AGENCY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

MULTI YEAR AWARD

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

RIVIP INFO - BID SUBMISSION REQUIREMENTS

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

VENDOR SPECIFICATIONS

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.