



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

CREATION DATE : 20-DEC-13  
BID NUMBER: 7548368  
TITLE: ARMORED CAR SERVICES  
  
BLANKET START : 01-MAR-14  
BLANKET END : 31-DEC-16  
BID CLOSING DATE AND TIME: 15-JAN-2014 10:00:00

BUYER: Mosca, Gary  
PHONE #: 401-574-8124

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URI ACCOUNTS PAYABLE  
CARLOTTI ADMINISTRATION BLDG  
75 LOWER COLLEGE ROAD, SUITE 1  
KINGSTON, RI 02881  
US

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URI SPECIAL INSTRUCTIONS  
SEE BELOW  
SEE BELOW, RI N/A  
US

Requisition Number: 1349847

Note to Bidders: Questions concerning this solicitation may be emailed to [gary.mosca@purchasing.ri.gov](mailto:gary.mosca@purchasing.ri.gov) no later than 12/30/13 @ 2:00 PM (ET). Questions should be submitted in a Microsoft word attachment. Please reference the RFQ # on all correspondence. Questions received if any, will be posted on the internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

Line	Description	Quantity	Unit	Unit Price	Total
1	3/1/14 - 12/31/16 Armored Car Services for the University of Rhode Island & Rhode Island College - PER ATTACHED SPECIFICATIONS.	1.00	Each		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website:  
[www.purchasing.ri.gov](http://www.purchasing.ri.gov)

**ARMORED CAR PICK-UP SERVICE**

**UNIVERSITY OF RHODE ISLAND**

**BLANKET PERIOD – 3/1/14 – 12/31/16**

**BID #7548368**

**Price Per Pickup Per Day**

Armored Car Services to pick up monies on a daily/weekly basis or as required from the URI Location and deliver to the bank specified by the University.

Note: The University of Rhode Island will be closed on those holidays that are considered state holidays.

**Monday- Friday pickup (all locations)**

Enrollment Services- 35 Campus Avenue, Kingston

Memorial Union Accounting- 50 Lower College Road, Kingston Campus Access-  
50 Lower College Road, Kingston

Sponsored & Cost Accounting- 70 Lower College Road, Kingston

Bookstore- 50 Lower College Road, Kingston

**Friday pickup (581 Plains Road)**

Dining Services- 581 Plains Road, Kingston

**Wednesday pickup (80 Washington Street, Room 211)**

Bookstore- 80 Washington Street, room 211, Providence

**Tuesday & Friday pickup (80 Washington Street, Room 205)**

College of Continuing Education- 80 Washington Street, Room 205, Providence

Price Per Additional Pickup for Kingston Campus

Price Per Additional Pickup for Providence Campus

ARMORED CAR PICK-UP SERVICE  
RHODE ISLAND COLLEGE  
BLANKET PERIOD: 3/1/14 -12/31/16

**BID #7548368**

**ARMORED CAR PICK-UP AS PER SPECIFIC DETAILS ON PICK-UP REQUIREMENTS:**

- I. TO MAKE DAILY (MONDAY-FRIDAY) PICK UPS OF CASH, CHECKS, AND CHANGE FROM THE RHODE ISLAND COLLEGE
- BURSAR'S OFFICE- BUILDING #4
  - BOOKSTORE- STUDENT UNION BUILDING
  - DONOVAN DINING CENTER

NOTE: THE COLLEGE WILL BE CLOSED ON THOSE HOLIDAYS THAT ARE CONSIDERED STATE HOLIDAYS -WASHINGTON'S BIRTHDAY IS NOT A STATE HOLIDAY.

2. TO MAKE SAME DAY DEPOSIT TO CITIZENS BANK MONEY CENTER OR ANOTHER BANK IF THE COLLEGE CHANGES IT'S BANKING RELATIONSHIP IN THE FUTURE.
3. TO PROVIDE NEXT DAY CHANGE DELIVERY AS REQUESTED.
4. A REDUCED PICKUP SCHEDULE MAY BE REQUESTED FOR THE STUDENT UNION BOOKSTORE DURING THE PERIOD OF JUNE 1ST -AUGUST 31ST.
5. PROVIDE INSURANCE FOR PICKUPS AT \$5,000.00 MINIMUM AND PROVIDE PROOF OF SUCH INSURANCE TO THE DIVISION OF PURCHASES PRIOR TO THE RELEASE OF THE PURCHASE ORDER.

NOTE: SCHEDULE OF PICK-UP TIMES TO BE MUTUALLY AGREED UPON BY THE CARRIER AND THE COLLEGE.

SELECTED VENDOR WILL BE REQUIRED TO MAINTAIN PROOF OF WORKER'S COMP AND GENERAL LIABILITY INSURANCE WITH THE COLLEGE.

End Document

ITEM NO.	DESCRIPTION ATTACHMENT "A"	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
	GROUP PURCHASING ORGANIZATIONS (GPO):				
	THE UNIVERSITY OF RHODE ISLAND IS A MEMBER OF THE FOLLOWING:				
	1) Educational & Institutional Cooperative Purchasing (E&I)				
	2) Provisia				
	IF THIS IS A MULTI-YEAR BID/CONTRACT. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE UNIVERSITY. TERMINATION MAY BE EFFECTED BY THE UNIVERSITY BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE UNIVERSITY TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/ SERVICES AND SUBJECT TO AVAILABILITY OF FUNDS.				
	DELIVERY AS REQUESTED				
	BLANKET REQUIREMENTS: 3/1/14 - 12/31/16				
1	3/1/14 - 12/31/14 University of Rhode Island. Price per pick up daily (Monday-Friday) Enrollment Services - 35 Campus Ave, Kingston, RI	1	Each	\$	\$
2	3/1/14 - 12/31/14 University of Rhode Island. Price per pick up daily (Monday-Friday) Memorial Union Actg. - 50 Lower College Rd, Kingston, RI	1	Each	\$	\$
3	3/1/14 - 12/31/14 University of Rhode Island. Price per pick up daily (Monday-Friday) Campus Access - 50 Lower College Rd, Kingston, RI	1	Each	\$	\$
4	3/1/14 - 12/31/14 University of Rhode Island. Price per pick up daily (Monday-Friday) Sponsored & Cost Actg - 70 Lower College Rd, Kingston, RI	1	Each	\$	\$
5	3/1/14 - 12/31/14 University of Rhode Island. Price per pick up daily (Monday-Friday) Bookstore - 70 Lower College Rd, Kingston, RI	1	Each	\$	\$
6	3/1/14 - 12/31/14 University of Rhode Island. Price per pick up-Friday; Dining Services - 581 Plains Rd, Kingston, RI	1	Each	\$	\$
7	3/1/14 - 12/31/14 University of Rhode Island. Price per pick up-Wednesday; Bookstore - 80 Washington St, Rm 211, Providence, RI	1	Each	\$	\$
8	3/1/14 - 12/31/14 University of Rhode Island. Price per pick up-Tuesday & Friday; College of Continuing Education - 80 Washington St, Rm 205, Providence, RI	1	Each	\$	\$
9	3/1/14 - 12/31/14 University of Rhode Island. Price per additional pick up for Kingston Campus	1	Each	\$	\$
10	3/1/14 - 12/31/14 University of Rhode Island. Price per additional pick up for Providence Campus	1	Each	\$	\$
11	1/1/15 - 12/31/15 University of Rhode Island. Price per pick up for daily (Monday - Friday) Enrollment Services 35 Campus Ave, Kingston, RI	1	Each	\$	\$
12	1/1/15 - 12/31/15 University of Rhode Island. Price per pick up for daily (Monday - Friday) Memorial Union Actg 50 Lower College Rd, Kingston, RI	1	Each	\$	\$

ITEM NO.	DESCRIPTION ATTACHMENT "A"	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
13	1/1/15 - 12/31/15 University of Rhode Island. Price per pick up for daily (Monday - Friday) Campus Access 50 Lower College Rd, Kingston, RI	1	Each \$		\$
14	1/1/15 - 12/31/15 University of Rhode Island. Price per pick up for daily (Monday - Friday) Sponsored & Cost Acctg 70 Lower College Rd, Kingston, RI	1	Each \$		\$
15	1/1/15 - 12/31/15 University of Rhode Island. Price per pick up for daily (Monday - Friday) Bookstore 50 Lower College Rd, Kingston, RI	1	Each \$		\$
16	1/1/15 - 12/31/15 University of Rhode Island. Price per pick up for Friday Dining Services 581 Plains Rd, Kingston, RI	1	Each \$		\$
17	1/1/15 - 12/31/15 University of Rhode Island. Price per pick up for Wednesday Bookstore 80 Washington St, Rm 211, Providence, RI	1	Each \$		\$
18	1/1/15 - 12/31/15 University of Rhode Island. Price per pick up for Tuesday & Friday College of Continuing Education 80 Washington St, Rm 205, Providence, RI	1	Each \$		\$
19	1/1/15 - 12/31/15 University of Rhode Island. Price per additional pick up for Kingston Campus	1	Each \$		\$
20	1/1/15 - 12/31/15 University of Rhode Island. Price per additional pick up for Providence Campus	1	Each \$		\$
21	1/1/15 - 12/31/15 University of Rhode Island. Price per daily pick up (Monday - Friday) for Enrollment Services 35 Campus Ave, Kingston, RI	1	Each \$		\$
22	1/1/16 - 12/31/16 University of Rhode Island. Price per daily pick up (Monday - Friday) for Memorial Union Acctg 50 Lower College Rd, Kingston, RI	1	Each \$		\$
23	1/1/16 - 12/31/16 University of Rhode Island. Price per daily pick up (Monday - Friday) for Campus Access 50 Lower College Rd, Kingston, RI	1	Each \$		\$
24	1/1/16 - 12/31/16 University of Rhode Island. Price per daily pick up (Monday - Friday) for Sponsored & Cost Acctg 70 Lower College Rd, Kingston, RI	1	Each \$		\$
25	1/1/16 - 12/31/16 University of Rhode Island. Price per daily pick up (Monday - Friday) for Bookstore 50 Lower College Rd, Kingston, RI	1	Each \$		\$
26	1/1/16 - 12/31/16 University of Rhode Island. Price per pick up Friday for Dining Services 581 Plains Rd, Kingston, RI	1	Each \$		\$
27	1/1/16 - 12/31/16 University of Rhode Island. Price per pick up Wednesday for Bookstore 80 Washington St, Rm 211, Providence, RI	1	Each \$		\$
28	1/1/16 - 12/31/16 University of Rhode Island. Price per pick up Tuesday & Friday for College of Continuing Education 80 Washington St, Rm 205, Providence, RI	1	Each \$		\$
29	1/1/16 - 12/31/16 University of Rhode Island. Price per additional pick up Kingston Campus	1	Each \$		\$
30	1/1/16 - 12/31/16 University of Rhode Island. Price per additional pick up Providence Campus	1	Each \$		\$
31	3/1/14 - 12/31/14 Rhode Island College, 600 Mt Pleasant Ave, Providence, RI. Price per daily pick up (Monday - Friday) Bursar's Office - Building #4	1	Each \$		\$

ITEM NO.	DESCRIPTION ATTACHMENT "A"	QUANTITY	UOM	UNIT PRICE	EXTENDED PRICE
32	3/1/14 - 12/31/14 Rhode Island College: 600 Mt Pleasant Ave, Providence, RI. Price per daily pick up (Monday - Friday) Bookstore - Student Union Building	1	Each	\$	\$
33	3/1/14 - 12/31/14 Rhode Island College: 600 Mt Pleasant Ave, Providence, RI. Price per daily pick up (Monday - Friday) Donovan Dining Center	1	Each	\$	\$
34	1/1/15 - 12/31/15 Rhode Island College: 600 Mt Pleasant Ave, Providence, RI. Price per daily pick up (Monday - Friday) Bursar's Office - Building #4	1	Each	\$	\$
35	1/1/15 - 12/31/15 Rhode Island College: 600 Mt Pleasant Ave, Providence, RI. Price per daily pick up (Monday - Friday) Bookstore - Student Union Building	1	Each	\$	\$
36	1/1/15 - 12/31/15 Rhode Island College: 600 Mt Pleasant Ave, Providence, RI. Price per daily pick up (Monday - Friday) Donovan Dining Center	1	Each	\$	\$
37	1/1/16 - 12/31/16 Rhode Island College: 600 Mt Pleasant Ave, Providence, RI. Price per daily pick up (Monday - Friday) Bursar's Office - Building #4	1	Each	\$	\$
38	1/1/16 - 12/31/16 Rhode Island College: 600 Mt Pleasant Ave, Providence, RI. Price per daily pick up (Monday - Friday) Bookstore - Student Union Building	1	Each	\$	\$
39	1/1/16 - 12/31/16 Rhode Island College: 600 Mt Pleasant Ave, Providence, RI. Price per daily pick up (Monday - Friday) Donovan Dining Center	1	Each	\$	\$

**Contract Terms and Conditions**

**Table of Contents**

Terms and Conditions.....VI  
    BID STANDARD TERMS AND CONDITIONS .....VI  
    TERMS AND CONDITIONS FOR THIS BID .....VI  
    INSURANCE REQUIREMENTS .....VI  
    DELIVERY PER AGENCY .....VI  
    MULTI YEAR AWARD .....VI  
    RIVIP INFO - BID SUBMISSION REQUIREMENTS .....VI  
    AWARD .....VII  
    PURCHASE AGREEMENT BID .....VII  
    BID ALL ITEMS .....VII

**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

MAILING ADDRESS FOR BID PROPOSALS ISSUED BY THE STATE OF RHODE ISLAND,  
DIVISION OF PURCHASES

All Bid Proposals must be submitted by mail or hand delivered to:

- State of Rhode Island
- Department of Administration
- Division of Purchases, Second floor
- One Capitol Hill
- Providence, RI 02908-5855

**DIVESTITURE OF INVESTMENTS IN IRAN REQUIREMENT:**

No vendor engaged in investment activities in Iran as described in R.I. Gen. Laws §37-2.5-2(b) may submit a bid proposal to, or renew a contract with, the Division of Purchases. Each vendor submitting a bid proposal or entering into a renewal of a contract is required to certify that the vendor does not appear on the list maintained by the General Treasurer pursuant to R.I. Gen. Laws §37-2.5-3.

**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

**PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

**BID ALL ITEMS**

BIDDERS MUST BID ALL ITEMS TO BE CONSIDERED. AWARD WILL BE BASED ON TOTAL LOW.