



**Solicitation Information
January 7, 2014**

Addendum #1

RFP # 7546367

TITLE: RTT / ELC EVALUATION OF RHODE ISLAND'S TIERED QUALITY RATING & IMPROVEMENT SYSTEM (TQRIS)

Submission Deadline: January 21, 2014 @ 11:15 AM (Eastern Time)

PLEASE NOTE THAT THE SUBMISSION DEADLINE HAS BEEN EXTENDED TO JANUARY 21, 2014 AT 11:15 AM.

ATTACHED ARE VENDOR QUESTIONS WITH STATE RESPONSES. NO FURTHER QUESTIONS WILL BE ANSWERED.

**Gail Walsh
State of Rhode Island
Division of Purchases**

1. Could you please provide the numbers for the chart on p. 7 of the RFP? We would like to know the number of programs at each of the star levels. If possible, we would like to know the number of centers and homes at each of the star levels. Additionally, if more recent data are available since June 2013, could more recent numbers be provided?

As of December 2013, the numbers and types of programs at each BrightStars level is as follows:

	1 Star	2 Star	3 Star	4 Star	5 Star	Total
Child Care Center	2	9	13	23	12	59
Family Child Care	100	39	10	6	1	156
Total	102	48	23	29	13	215

2. The third bullet on p. 12 of the RFP states that “out-of-state travel must be approved by the Rhode Island Department of Human Services prior to implementation and/or distribution.” As an out-of-state vendor, will we need to seek approval for project-related trips on a trip-to-trip basis or will we be able to receive blanket approval for all project-related travel costs?

A breakdown of the projected travel costs should be included with the proposal. The selected vendor will receive blanket approval for the travel costs outlined in the contract agreement/budget. Any modifications or additional travel costs would then need individual approval.

3. The second to last bullet on p. 12 of the RFP states that “the cost or the advance deposit for meals or refreshments will not be considered a necessary expense and such requests for payment will not be processed.” Would you please clarify this statement? Would meals be covered, for example, for data collectors who must travel or for the vendor while working in Rhode Island?

Federal restrictions prohibit the use of funds for the purposes of meals and refreshments.

4. The RFP states that the offer is valid for a period of 120 days (# 4 on p. 3), and the Certification Form says 60 days (Item 2.2. Pricing). Please clarify the appropriate period for this RFP.

The Certification form states that the offer is valid for 60 days, or for an extended period if set forth in the solicitation. In this case, the offer would be valid for 120 days.

5. Could you please provide a Word version of Attachment 1: Budget Form and Budget Narrative (pp. 16-20)?

We have attached a Word document. In the column labeled ‘Info,’ please click on the letter ‘D.’