

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
RIDOT Addendum Notification

**7540369 – MASTER PRICE AGREEMENT (MPA #359) FOR ON-CALL STATEWIDE
BRIDGE INSPECTION SERVICES**

Per the issuance of Department of Transportation **ADDENDUM # 7540369A1** the following changes are noted:

- **PRE-PROPOSAL MEETING Q&A**

Synopsis of questions/comments discussed at the Pre-Proposal Conference held on December 19, 2013 at RIDOT, TMC Conference Room, Two Capitol Hill, Providence, RI.

- **ATTENDANCE SHEET**

Courtesy copy of Attendance Sheet from Pre-Proposal Conference held on December 19, 2013.

APPROVED:

David W. Froh
for: Kazem Farhoumand
Chief Engineer

12-23-13

Date:

To all Respondents:

- This solicitation is a Request for Letters of Interest, not an Invitation for Bid. There will be no public opening of responses received by the Division of Purchases other than to name those firms that have responded.
- Pricing will not be a factor in determining final selection recommendations for this MPA solicitation. Respondents are to submit Letters of Interest and Pricing at the same time but in separately sealed envelopes clearly marked as to the contents.
- Hourly rates for each job title or job class of applicable personnel are to be submitted in straight time hours only. Overtime rates will not be permitted under this Agreement. Hourly rates are to be **fully inclusive** of all direct charges including wages and fringe benefits and all indirect charges including report preparation and administrative expenses.
- Respondents must demonstrate proof of a minimum of two qualified bridge inspection teams to be made available to RIDOT at all times. Each Inspection Team shall consist of at least a **Team Leader** and **Staff Inspector**.
- Each respondent must provide personnel in **ALL** inspection categories cited. Services may be performed by Sub-consultants as long as sub-proposals are included defining proposed services, personnel and fees. If applicable, PRIME must cite "SUB" next to applicable personnel category on PRICING sheet. Supporting documentation for proposed sub-consultant fully-inclusive rate must be included in the sub-consultant proposal.
- For the Individuals who would perform the specified engineering services, specifically personnel assigned to the Project Manager and Load Rater categories, please include current Rhode Island registrations right after the front page of each copy of the proposal.
- **Reimbursable Expenses (Direct Expenses)**: Procurement of all specialized inspection vehicles; traffic control devices and protection; non-destructive testing services (excluding dye penetrant testing); special access equipment; printing related to load rating reports, plans, or other reports; underwater inspection equipment and personnel; RR Protective Liability Insurance; light towers; traffic counts; special cleaning contractor, and other related direct expenses relating to the NBIS and pre-approved by RIDOT. These expenses will be considered the only eligible reimbursable costs under this Price Agreement. Supporting documentation for all transactions must be presented to RIDOT along with invoice voucher.
- **Non-Reimbursable Expenses**: Travel expenses (including mileage); overtime; small equipment; railroad safety training; staff training; structural engineering or load rating software, and leasing or rental of vehicles to store everyday equipment.
- **Negotiation of Fees**: "Post" contract award, RIDOT will assign specific bridges to the selected MPA firm; at that time the selected firm will negotiate proposed hours and fees for services requested by RIDOT Bridge Engineering. Proposed work items and associated costs will be documented through the development of a Cost Proposal/Work Order.
- **Proposal**: Submit one original plus six hard copies. Each submission should also include a CD ROM of the entire LOI contents. LOI must be bound or contained in a single volume and printed on 8 ½ x 11" sized white paper sequentially numbered and limited in length to a total of 25 PAGES – exclusive of exhibits, which must be tabbed and included in the bound submission. ALL documentation in excess of 25 PAGE MAXIMUM will be removed and discarded. LOI must contain a Table of Contents that cross-references each requirement with specific pages in the LOI/TECH submission. Be advised the 25 pages should specifically address the three selection criteria: Firm's Capability, Capacity and Qualifications (40 points), Qualifications of Available staff (30 points) and Work Plan (30 points). The minimum acceptable points are 80 points out of 100.
- **RIDOT Scope of Work and Addenda**: Respondents shall include as part of LOI/TECH Proposal submission a copy of RIDOT'S original RFP and any supplemental Addenda, as applicable.

- The following forms are required:
 - **RIVIP BIDDER CERTIFICATION COVER FORM MUST be completed and submitted with proposal; failure to do so MAY result in disqualification**
 - **A complete Letter of Interest Proposal: inclusive of all requested administrative, technical and price information**
 - **DEBARMENT FORM (Prime and Sub-consultants)**
 - **LOBBYING FORM (Prime and Sub-consultants)**
 - **CONFLICTS DISCLOSURE STATEMENT (Prime and Sub-consultants)**
 - **W-9 FORM (ONE COPY-UNBOUND)**
 - **IF APPLICABLE, FOREIGN CORPORATION CERTIFICATE OF AUTHORITY (Prime and Sub-consultants)**
 - **BRIDGE INSPECTION QUALIFICATIONS RECORD (FORM BI-001)**
 - **CLARIFICATION OF PERSONNEL ASSIGNMENT & MANDATORY QUALIFICATIONS FORM**
 - **STANDARD FEDERAL FORM 330 (Prime only)**
 - **PROOF OF INSURANCE**
 - **3 YEAR COST PROPOSAL-SUBMITTED IN A SEPARATE ENVELOPE (3 copies)**

This project has been assigned an overall **10% Disadvantaged Business Enterprise Goal**. This 10% requirement will apply for the lifetime of the MPA contract. Disclosure of DBE firms proposed and the work to be performed **MUST** be included as part of the submission along with copies of current state certifications. To qualify toward the DBE Goal, DBE certification must be approved at the time of proposal submission.

The Due Date for submission is **JANUARY 8, 2014 no later than 11:30 am**. Submission package must be submitted to the **Division of Purchases-One Capitol Hill, Providence, RI** and should be clearly labeled as to **Bid #7540369**

Questions may be asked at the RIDOT website @ **www.dot.ri.gov** through steps outlined in RFP. The **Q&A Forum** will disable at **MIDNIGHT on DECEMBER 31, 2013**.

SCOPE of WORK:

The Scope of Work for this contract consists of performing bridge inspection related tasks as part of the National Bridge Inspection Standards (NBIS). All inspections are to be performed in accordance with the NBIS and the RI Bridge Inspection Manual. The RI Bridge Inspection manual is located on our webpage, www.dot.ri.gov/engineering/standards/bluebook. Please note that detailed bridge inspection policies and procedures can be found in this manual.

The types of inspections included in this Contract are 1) Inventory, 2) Routine, 3) Damage, 4) Special, 5) Fracture Critical, and 6) underwater. As part of this Contract, the Consultant may also be requested to perform load rating(s), non-destructive testing, ADT counts at bridge locations, emergency repair contract documents related to critical findings, and other services mutually agreed upon to assist the Department in meeting FHWA requirements pertaining to the NBIS.

- Night work is required for some inspections. Time and lane restrictions for roadway types are detailed in the Traffic Management Plan located in Section 3.2.18 of the RI Bridge Inspection Manual.
- Firms should have inspection crews available on short notice. By short notice, we are referring to emergency inspections (i.e. vehicle impact, falling concrete, etc).
- Firms must demonstrate proof of two (2) qualified bridge inspection teams. Please note this includes sub consultants and DBE firms but excludes underwater and NDT Testing.
- Consultants will be fully responsible to prepare, arrange, schedule, and coordinate all aspects of the inspection and arrange for access to all structures. RIDOT will schedule inspections with the consultant in groups of about 10-15 bridges at a time. These inspections will be typically be assigned to the consultant approximately 3-6 months in advance of their respective due date.

- RIDOT would like to emphasize, that all NBI bridge inspections must be completed prior to their respective NBIS due date. Inspection dates are critical in meeting FHWA requirements and RIDOT takes this very seriously. Failure to complete an inspection on-time for this contract may result in disqualification of the consultant. Please note the consultant is expected and responsible for meeting these dates. We acknowledge, in limited cases, unusual circumstances such as hurricanes or major floods may prohibit completion of an inspection on-time. Events such as these would be exempt; however, the consultant shall provide their due diligence and make every effort to assure that inspections are completed by their due date. Also, there are often on-going construction projects where construction lane closures overlap with bridge inspection. The consultant is fully expected to verify all construction projects and on our website and provide the necessary coordination to insure the timely completion of an inspection.
- We ask that consultants pay special attention to any bridge over a roadway. Consultants, to the best of their ability, shall have the capabilities to remove any delaminated concrete that is an imminent threat to Public Safety. There are times when our Maintenance Division is dealing with several emergencies and is not able to immediately respond. Therefore, we often rely on the inspection crews to remove concrete that is an imminent threat to the Public.
- Lastly, costs related to bridge inspection training or software programs (excluding Pontis) are not reimbursable expenses.

1. **Q.** – Are sub-consultants required to submit Certificates of Authority?

A. – YES. If a Respondent has a Certificate of Authority, it must be included as part of the LOI Submission behind the front page of each copy of the proposal. **FAILURE TO DO SO MAY RESULT IN AUTOMATIC DISQUALIFICATION.**

Firms that do NOT have a current Certificate of Authority **MUST** acknowledge non-compliance with this requirement and confirm *in writing* that, if selected for the project, they will expedite acquisition of a Rhode Island Certificate of Authority *prior to award*. The letter of acknowledgement **MUST BE INCLUDED BEHIND THE FRONT PAGE OF EACH COPY OF THE PROPOSAL.**

2. **Q.** – You mentioned that RIDOT will schedule inspections with the consultant in groups of about 10-15 bridges at a time and that these inspections will be typically be assigned to the consultant approximately 3-6 months in advance of their respective due date. Will this also be true for underwater inspections?

A. – YES.

3. **Q.** – Are Sub-consultant firm(s) providing inspection services subject to the same requirements As Prime Consultants with regard to demonstrating proof of **TWO (2)** qualified field inspection teams available for this project?

A. – YES.

4. **Q.** – Does RIDOT require Dive Insurance?

A. – RIDOT does not require special insurance for underwater inspection under this contract. However, the consultant shall be aware of all governing regulations for this type of work and abide by all applicable federal and state laws. Please refer to the Underwater Bridge Inspection Manual, Publication No. FHWA-NHI-10-027 for further information.

5. **Q.** -Are the Underwater Inspector hourly rates also fully inclusive?

A. – YES. The underwater inspector hourly rates should be fully inclusive of all direct charges including wages and fringe benefits and all indirect charges including report preparation and administrative expenses.

END



State of Rhode Island
Division of Purchases
One Capitol Hill
Providence, RI 02808

"NON-MANDATORY" PRE-BID CONFERENCE SIGN IN SHEET

BID NUMBER:	7540369
BID TITLE:	MPA for On-Call Statewide Bridge Inspection Services
PRE-BID DATE AND TIME:	RIDOT TMC Conference Room: December 19, 2013 at 10:00 am

Purchasing Representative:

NONE

Pre-bid START TIME:

10:00 AM

Pre-bid END TIME:

10:35 AM

COMPANY NAME	COMPANY REPRESENTATIVE	ADDRESS	CONTACT E-MAIL	CONTACT PHONE NUMBER	CONTACT FAX NUMBER	PROPOSAL SUBMITTED (For Purchasing Use Only)
1 A. Di Cesare Assoc	Clay T. Carlson	Clinton Ave 690 Bridgeport Ct. 101 HANFORD HILL RD ROCKY HILL, CT	Carlson@A.DICESARE.COM	703-696-0944	203-696-1094	
2 COLLINS ENGINEERS	ROY DI BARTOLOMEO		RDI@BARTOLOMEO.COM	(860) 571-0384	203-216-1766	
3 COLLINS ENGINEERS	ALPH ARLINGS	101 HAMMON ROAD ROCKY HILL, CT 06867	ARLINGS@COLLINSENG.COM	860/571-0384		
4 Louis Bridge Group	John Fitzgerald	114 Kendrak St Needham, MA	jfitzgerald@louisberger.com	508 431 4544		
5 BETA GROUP	MARK GERTSMAN	6 BACKSTONE VALLEY LINCOLN, RI	MGERTSMAN@BETA-INC.COM	781-255-1982		
6 RIDOT	MARC BRUNEYAN	2 CAPITOL HILL	MARC.BRUNEYAN@DOT.RI.GOV	X 4253		
7 C.E.H.C	Ben Soares	400 Smith St CORP. OFFICE	BSoares@COMMUNIZ.ILG.GOV	273 6600		
8 INFRASTRUCTURE ENGINEERS	JEFF ROWIE	1460 JAWIS WHITE BLDG ST SPRINGFIELD	ROWIE@CO-IEI.COM	843 329 9776		
9 VHB	Jeff Klein	10 Dorrance St, Suite 400 Providence, RI 02903	jklein@vhb.com	401-272-8100		
10 VHB	Bharat Patel	11	bpatel@vhb.com	401 272 8100		
11 URS	HEATHER FJESTER	101 Federal St. Boston, MA Suite 1000	heather.fjester@urs.com	857-383-3824		
12 FAY, SPROFFER & THERRAIN/URS	Erik Viliminen	5 BURLINGTON WOODS BURLINGTON, MA	Erik.Viliminen@fsta.com	781-227-1923		
13 HAKS ENGINEERS, PC	FRANCO BALASSONE	101 CENTER POINT DR, SUITE 201 MIDDLETOWN, CT 06457	FIBALASSONE@HAKS.NET	860-632-5155 X242		
14 HAKS ENGINEERS	JACKSON ENO	"	jeno@HAKS.NET	617-281-6639		
15 HAKS ENGINEERS	MAHMOOD MOHAMMED	101 CENTER POINT DR, SUITE 201 MIDDLETOWN, CT 06457	mohammed@HAKS.NET	860-250-3739		



State of Rhode Island
 Division of Purchases
 One Capitol Hill
 Providence, RI 02908

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PRE-BID DATE AND TIME:	RIDOT TMC Conference Room: December 19, 2013 at 10:00 am

Purchasing Representative:

Pre-bid START TIME:

Pre-bid END TIME:

COMPANY NAME	COMPANY REPRESENTATIVE	ADDRESS	CONTACT E-MAIL	CONTACT PHONE NUMBER	CONTACT FAX NUMBER	PROPOSAL SUBMITTED (For Purchasing Use Only)
AL Engineers	Ed Porter	Constr Rt 61 Sackeruss Knolls	eparker@aleng.com	401-270-5401	401-270-5403	
AECOM	Bob Wright	100 Mrs St Providence	rbob.wright@aec.com	401-854-2821	401-831-5307	
C4C Consulting Engg	PO-Shang Chen	214 Lincoln St. Boston, MA 02134	P.Chen@ccell.com	617- 254-6930 254-6930	617-254-7631	
HEENAN						
PRIME AE GROUP	HUGH NEENAN	392 WAMPANONG TR E. PROV. RI 02915	hneenan@primeeng.com	401-233-2993	401	
STEEER ENG. INC.	PATY STEERE	2374 POST RD, #201 WARWICK, RI 02886	Paty@steeer.com	401-773-7880		
Parr Corporation	Kevin Viveros	50 BLACKSTONE VALLEY PL. LIPSON RI 02886	Kevin.Viveros@parrcorp.com	401-334-4100	401-334-4108	
Tren Systems	J. Steven McGovern	530 Preston Ave Mansfield CT 06456	jbmccgovern@trensystems.com	860-417-4564	860-258-1282	
AECOM	Corey Richard	10 Orms St Providence	corey.richard@aec.com	401 860 2706		
TransSystems	Muhammad Ammad	530 PRESTON AVE MERRIDEN CT 06450	mmammad@transystems.com	860-417-4582	860-238-1282	
MICHAEL BAKER JR JR	MARC D'AMORE	ONE DAVOL SQUARE, SUITE 101 PROVIDENCE, RI	mdamore@mbakerjr.com	860-461-6302	860-529-6677	
Manish Gupta	Manish Gupta	115 Glastonbury Divd Glastonbury CT	mkgupta@fgmain.com	860 654 1416	860 65 72426	
MICHAEL BAKER JR	PAUL MCGUINNESS	ONE ORVAL SQUARE PROVIDENCE	pmcguinness@mbakercorp.com	860-657-2409		
WSP	John Wicks	9 Trolley Crossing Rd Charlton, MA 01507	John.wicks@wspgroup.com	508 248 1970	508 248 6071	
WSP	Matt Bacon	21	matthew.bacon@wspgroup.com	"	"	



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31	AZ Engineers, LLC Basil Bantimbu	Middletown CT	bbantimbu@azengineers.com	860 435 7740		
32	CPR MAGNITE Yihui Peter Wu	275 Chapman St. Providence, RI	Yihui.Wu@CPRMAGNITE.com	401-272-6000		
33	Keith Gartin RIDOT	2 Capital Hill	Ks@ri.gov	401-222-2059		
34	RIDOT Bridge Bob Fura	RIDOT	Robert.fura@dot.ri.gov	222-2053		
35	Gars Consulting Eugene Chinn	Pocky Hill, CT	echinn@gars.org	860 563 0582		
36	STEERE ENGINEERS Bill Young	WARWICK, RI	William.Young@steere-engineering.com	401-773-7888		
37	RIDOT Kimberly Vadenais	2 CAPITAL HILL	Kimberly.Vadenais@dot.ri.gov	222-2495 ext-4403		
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