



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

BUYER: Mosca, Gary  
 PHONE #: 401-574-8124

**CREATION DATE :** 27-NOV-13  
**BID NUMBER:** 7538375  
**TITLE:** GENERATOR MAINTENANCE, REPAIRS AND PORTABLE GENERATOR RENTAL  
**BLANKET START :** 15-JAN-14  
**BLANKET END :** 31-DEC-16  
**BID CLOSING DATE AND TIME:**20-DEC-2013 10:00:00

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**RIC SPECIAL INSTRUCTIONS**  
**SEE BELOW**  
**SEE BELOW, RI N/A**  
**US**

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**RIC-PURCHASING**  
**600 MOUNT PLEASANT AVENUE**  
**PROVIDENCE, RI 02908**  
**US**

**Requisition Number: 1347100**

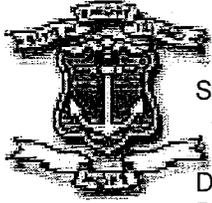
Note to Bidders: Questions concerning this solicitation may be emailed to gary.mosca@purchasing.ri.gov no later than 12/05/13 @ 2:00 PM (ET). Questions should be submitted in a Microsoft word attachment. Please reference the RFQ # on all correspondence. Questions received if any, will be posted on the internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

Line	Description	Quantity	Unit	Unit Price	Total
1	Generator Maintenance, Repairs and Portable Generator Rental - RIC - 1/15/14 - 12/31/16. See attached fiscal year breakdown by Generator.	3.00	Year		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration  
DIVISION OF PURCHASES  
One Capitol Hill  
Providence, RI 02908-5855

Tel: (401) 574-8100  
Fax: (401) 574-8387  
Website:  
[www.purchasing.ri.gov](http://www.purchasing.ri.gov)

**Bid #7538375**

**GENERATOR MAINTENANCE, REPAIRS AND PORTABLE GENERATOR RENTAL**

**RHODE ISLAND COLLEGE**

***SPECIFICATIONS***

**Repair of generators on the campus of Rhode Island College to include:**

1. Battery conditions including cleaning of terminals, battery charger operation and charge rate, adjustment if necessary.
2. Replacement of lubricating oil and filters.
3. Disposal of waste oil.
4. Replacement of fuel filters and water filters.
5. Replacement of ignition parts.
6. Inspection of coolant hoses, fuel line hoses, and lubricant.
7. Test coolant system inhibitor level.
8. Test anti-freeze protection level.
9. Inspect water pump and all belts.
10. Inspect fuel system internal and external of engine.
11. Inspect air filter and intake system.
12. Inspect exhaust system.
13. Functional testing of engine generator control including shut downs, alarms and crank cycling.
14. Adjustment of engine governor and voltage regulator. Recording and verifying unit is running with proper temperatures, pressures, and engine speed. Check engine-operating condition, minor engine leaks to be corrected.
15. Function testing of automatic transfer switch or switchgear, check generator brushes and slip rings, starter, lead splices, and circuit breaker.
16. All spark plugs to be adjusted and cleaned or replaced when necessary. On Diesel models, injectors will be inspected also.
17. Ignition condensers and points to be cleaned and adjusted, or replaced when necessary.
18. The entire machine to be lubricated and the oil changed when the running time meter indicates more than 50 hours of operation since the last oil change.
19. Fuel tank and lines to be inspected for excessive sludge or rust is collecting. All fuel fittings and sediment bowls to be cleaned and replaced when necessary.

20. Check condition of batteries and report any necessary action for recharging or replacing.
21. Check brushes on generator for proper setting and operation.
22. Check automatic transfer switch for proper operation and clean all contacts therein, when necessary.
23. Check all instruments for proper operation.
25. After all of the above run generator, set and conduct half hour test. (Under load where practical.)
25. Submit a report to the RI College F&O Department.

Itemize work sheet must be provided for each work order/ job site detailing parts provided and hours spent. The invoice hourly flat rate includes all expenses and all materials must be itemized

Please Note:

All work orders must be signed by a Manager or Representative at Rhode Island College office of Facilities and Operations.

All Vendor Representatives / Technicians must sign in and out upon arrival and departure at the Office of Facilities and Operations at Rhode Island College, Physical Plant Building.

End Document

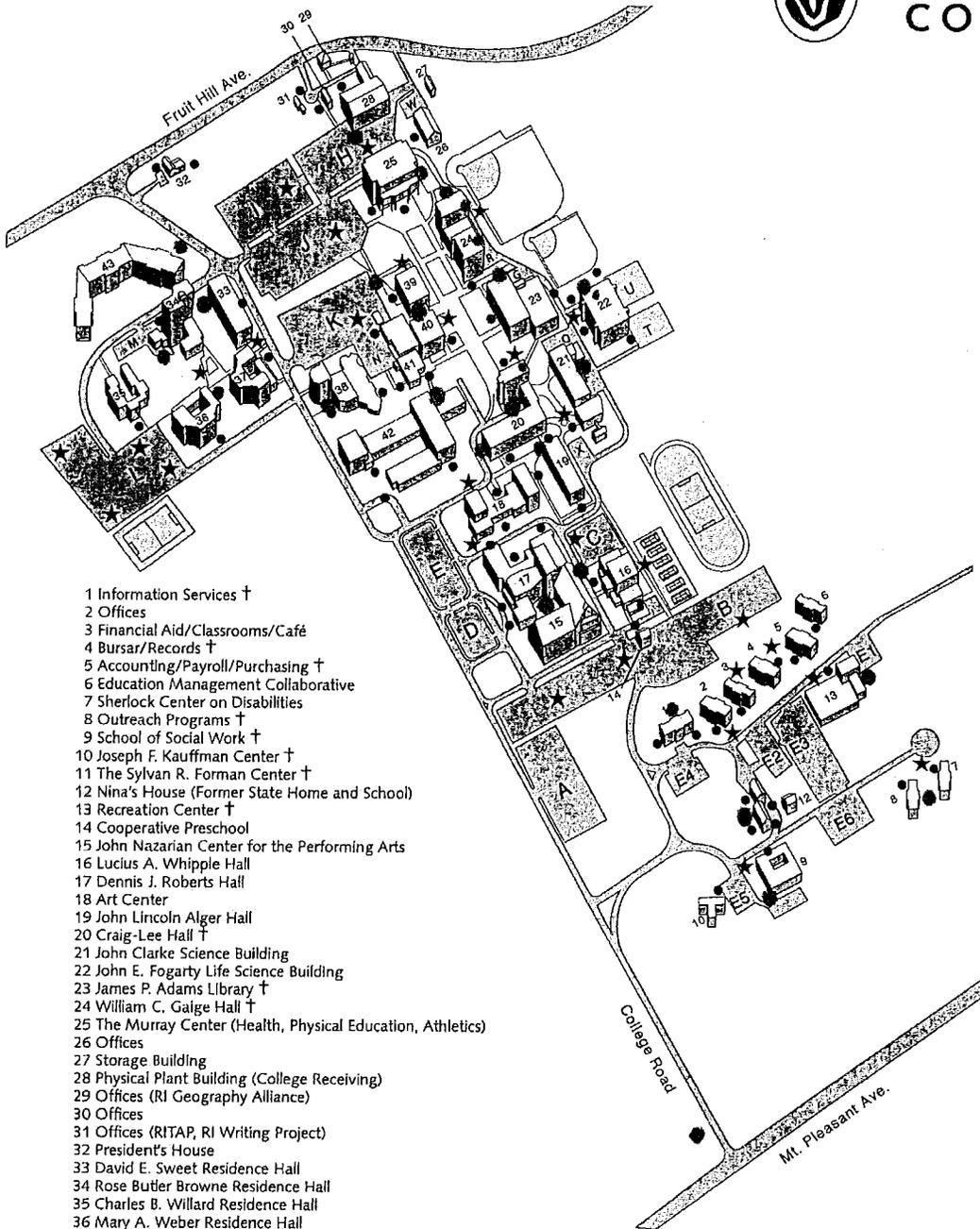
Rhode Island College  
Generator List

Last updated: 11/25/2013

Generator Location	Generator MFR:	MFR Model #	MFR Serial #	Engine Model #	HP	KW	Serial #	Notes
Adams Library (New)	Caterpillar			Caterpillar C-15	619BHP	400kW		
Alger Hall	Olympian	D50P3	01Y00000KNPF03871	Perkins 2326-1500	500kW	500kW		
Art Center	Caterpillar			Caterpillar D-150	230BHP	150kW		
Brownie Hall [residence]	Kohler	300REVZV	2069936	Volvo-Penta D300 12.1A65	230BHP	300kW		
Building 1 (Information Services)	Kohler	100RE02ID	2218454	John Deere	158 BHP	100kW	PE4045U052085	(Shared generator w/ Willard)
Building 7 (Sherlock Center)	Generac	10068870100	2099073	John Deere 3.0	93 BHP	60kW	PE5030L005989	
Building 9 (Sch. Social Work)	Kohler	50RE02JB	771135	John Deere 40451F-150L	230BHP	150kW		
Building 10 (Kaufman Center)	Caterpillar			Caterpillar D150-8	422 BHP	250 kW		
Clarke Science (w/ Greenhouse)	Kohler	250RE02JD	2268105	John Deere 9.0L 6090HF 484	422 BHP	250 kW		
Craig-Lee (Indoor)	Kohler	45R88 78433A42	323953	Hercules	40kW	40kW	R66090L067082	
Craig Lee (East Wing, Upper)	Caterpillar	D-125-6	C66ANGDD02074	Caterpillar C6.6	217BHP	125kW	N6D02074	
Craig Lee (Humanities, bottom)	Caterpillar	D-300	G5A05098	Caterpillar C-9	480BHP	276kW	C9E02678	
Donovan Dining Center (w/ Faculty Center)	Caterpillar	0000KC5E02594	G6B16429	CAT- SB2-707 (Model No. C15 DITA)	546 BHP	350kW	F5E03054	
Fogarty Life Science (Inside)	Kohler	150 RZ282	358950	Ford 06434	100kW	100kW		
Fogarty Life Science (Outside)	Kohler	40A13-300 RE0ZDD	2267774	Ford Diesel 60 14.1L	490BHP	300kW	06R1029502	
Forman Center	Kohler	30R02181	338219	John Deere	35kW	35kW		
Gaige Hall (Computer Rm./ Data Center)	Kohler	125RE02JD	2197158	John Deere				
Gaige Hall (East)	Onan	45EE	55C82968	Ford 88P-6005A				
Gaige Hall (West)	Kohler	80RZ282	387215	Ford L56-875-6005-A	80kW	80kW	PE6068L034644	
Henry Barnard School	Generac	98A03968-5	2042838	Generac 40L	60kW	60kW		(Phone room only)
Horace Mann Hall	Kohler	85R62	31465	International Harv UUS49	75kW	75kW	FTE00700	
Murray Center	Olympian	94A01330 S		Generac 6.4L	1502 HP	1000 kW		
New Residence Hall [residence]	Caterpillar	SR 48 GD	G5C00425	Caterpillar Model No. C32 DITA	125kW	1000 kW	SYC00604	
Physical Plant	Kohler	150RE02JE		John Deere	237 HP	155 kW	PE6068L88798	
Nazarian Center	Caterpillar	SR4B	9DR02717	Caterpillar 3406	400kW	400kW		
Roberts Hall/ NCPA [A]	Olympian	D200P1	D4097A/001	Perkins	200kW	200kW		
Roberts Hall/ NCPA [B]	Olympian	D200P1	D4097A/001	Perkins	200kW	200kW		
Roberts Hall	Caterpillar	SR45	9DR02717	Caterpillar 3406	400kW	400kW		
Recreation Center	Caterpillar	PCS5E03274		CAT-SB25-707 (Model No. C-15 DITA)	546 HP	350 kW	C5E03274	
Student Union	Olympian	D100P1	135607/01	Perkins 2330/1500	100kW	100kW		
Sweet Hall [residence]	Caterpillar-Milton			CAT-SB25-546 (Model No. C9)	480BHP	300 kW	G5A04276	
Thorpe Hall [residence]	Kohler	200RE02JB	2068703	John Deere	200kW	200kW		(Shared generator w/ Weber)
Weber Hall [residence]	Kohler	200RE02JB	2068703	John Deere	200kW	200kW		(Shared generator w/ Thorp)
Whipple Hall	Kohler	00R081-127000 A28	425794	Hercules	85kW	85kW		(Boiler Room Only)
Willard Hall [residence]	Kohler	300REVZV	2069936	Volvo-Penta D300 12.1A65	300kW	300kW		
Water Booster Station (Mt. Pleasant entrance)	Generac	13311860100	211899	Generac Model # SD175	279 BHP	175kW	211899	(Shared generator w/ Browne)



# RHODE ISLAND COLLEGE



- 1 Information Services †
- 2 Offices
- 3 Financial Aid/Classrooms/Café
- 4 Bursar/Records †
- 5 Accounting/Payroll/Purchasing †
- 6 Education Management Collaborative
- 7 Sherlock Center on Disabilities
- 8 Outreach Programs †
- 9 School of Social Work †
- 10 Joseph F. Kauffman Center †
- 11 The Sylvan R. Forman Center †
- 12 Nina's House (Former State Home and School)
- 13 Recreation Center †
- 14 Cooperative Preschool
- 15 John Nazarian Center for the Performing Arts
- 16 Lucius A. Whipple Hall
- 17 Dennis J. Roberts Hall
- 18 Art Center
- 19 John Lincoln Alger Hall
- 20 Craig-Lee Hall †
- 21 John Clarke Science Building
- 22 John E. Fogarty Life Science Building
- 23 James P. Adams Library †
- 24 William C. Gaige Hall †
- 25 The Murray Center (Health, Physical Education, Athletics)
- 26 Offices
- 27 Storage Building
- 28 Physical Plant Building (College Receiving)
- 29 Offices (RI Geography Alliance)
- 30 Offices
- 31 Offices (RITAP, RI Writing Project)
- 32 President's House
- 33 David E. Sweet Residence Hall
- 34 Rose Butler Browne Residence Hall
- 35 Charles B. Willard Residence Hall
- 36 Mary A. Weber Residence Hall
- 37 Mary Tucker Thorp Residence Hall
- 38 Horace Mann Hall
- 39 Student Union †
- 40 Fred J. Donovan Dining Center †
- 41 Faculty Center
- 42 Henry Barnard Laboratory School
- 43 New Residence Hall

Capital letters on map designate parking areas. Some of these may be restricted.

- Designates handicap access
- ★ Blue Light Emergency Phones



### † Gender Neutral Restrooms

Single occupancy restrooms located throughout campus, heretofore assigned by gender but in practice often used irrespective of gender, have been designated as gender neutral. These converted units address concerns about gender imbalance and gender identity in the availability of restroom facilities. Each unit is ADA compliant and provides a private, family friendly facility for occasions when the gender of a parent differs from that of a child or for when a caregiver must tend to an individual in need of assistance.

BID STANDARD TERMS AND CONDITIONS

**TERMS AND CONDITIONS FOR THIS BID**

**NOTICE TO VENDORS**

**INSURANCE REQUIREMENTS**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: \* PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. \* BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. \* SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. \* ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. \* VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

**DELIVERY PER AGENCY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**CHARGES PERMITTED**

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB - NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.

**Continued:**

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

**PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request.

**ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

**Continued:**

**WAGE REQUIREMENTS**

BIDDERS ARE ADVISED THAT ALL PROVISIONS OF TITLE 37 CHAPTER 13 OF THE GENERAL LAWS OF RHODE ISLAND APPLY TO THE WORK COVERED BY THIS REQUEST, AND THAT PAYMENT OF THE GENERAL PREVAILING RATE OF PER DIEM WAGES AND THE GENERAL PREVAILING RATE FOR REGULAR, OVERTIME, AND OTHER WORKING CONDITIONS EXISTING IN THE LOCALITY FOR EACH CRAFT, MECHANIC, TEAMSTER, OR TYPE OF WORKMAN NEEDED TO EXECUTE THIS WORK IS A REQUIREMENT FOR BOTH CONTRACTORS AND SUBCONTRACTORS. THE PREVAILING WAGE TABLE MAY BE OBTAINED AT THE RI DIVISION OF PURCHASES HOME PAGE BY INTERNET at [www.purchasing.state.ri.us](http://www.purchasing.state.ri.us). SELECT "INFORMATION" AND THEN SELECT "PREVAILING WAGE TABLE". THE STATE OF RHODE ISLAND USES THE GENERAL DECISION NUMBER RI20100001. PRINTING THE ENTIRE DOCUMENT AVERAGES APPROXIMATELY ONE MINUTE PER PAGE - YOU MAY WANT TO PRINT ONLY THE PAGES APPLICABLE TO YOUR BID. BIDDERS NOTE: IN THE EVENT THIS BID SPECIFIES PRICE OFFERS ON A TIME-AND-MATERIALS BASIS, i.e., AN HOURLY RATE, ANY OR ALL BIDS SUBMITTED IN AN AMOUNT LESS THAN THE PREVAILING RATE IN EFFECT FOR THE WORK COVERED BY THIS REQUEST AS OF THE DATE OF BID ISSUANCE SHALL BE REJECTED BY THE DIVISION OF PURCHASES.

**WORK ORDER LIMITATIONS**

IN NO EVENT WILL ANY INDIVIDUAL WORK ORDER EXCEED \$5,000.00 WITHOUT PRIOR APPROVAL OF THE OFFICE OF PURCHASES.

**READING VENDOR NAMES ONLY** DUE TO LENGTH OF BID AND TIME CONSTRAINTS, THE STATE WILL ONLY ACKNOWLEDGE RECEIPT AND READ THE NAMES OF VENDORS SUBMITTING PROPOSALS. NO EXAMINATION OF DOCUMENTS OR PRESENTATION OF INFORMATION CONTAINED IN PROPOSALS WILL BE MADE AVAILABLE AT THE BID OPENING; HOWEVER, INSTRUCTIONS TO OBTAIN THE TABULATION OR SUMMARY OF BID RESPONSES WILL BE MADE AVAILABLE AT THE RI DIVISION OF PURCHASES WEBSITE AT [WWW.PURCHASING.RI.GOV](http://WWW.PURCHASING.RI.GOV)

**Continued:**

**HOURLY RATE SPECIFICS**

BIDDERS ARE ADVISED THE AWARD WILL BE BASED ON EITHER REGULAR, STRAIGHT-TIME HOURLY RATES OR A PERIODIC RATE SUCH AS 500 HOURS, MONTHLY OR ANNUALLY, DEPENDING ON THE SPECIFIC REQUIREMENTS OF A PARTICULAR BID. KEEP IN MIND THAT OVERTIME RATES, DISCOUNTS, AND OTHER MISCELLANEOUS PRICE-RELATED ITEMS ARE REQUIRED FOR INFORMATIONAL PURPOSES ONLY. OVERTIME RATE IS TO BE PAID IN ACCORDANCE WITH THE PROVISIONS OF THE RI DEPARTMENT OF LABOR AND TRAINING, EMPLOYER HANDBOOK. EMPLOYEES ARE TO BE COMPENSATED AT TIME AND ONE-HALF THE APPLICABLE PREVAILING WAGE RATE. OVERTIME RATES EXCEEDING ONE AND ONE HALF TIMES THE REGULAR HOURLY RATES FOR MONDAY THROUGH SATURDAY AND EXCEEDING TWO TIMES THE REGULAR RATE FOR SUNDAYS AND HOLIDAYS MAY BE GROUNDS FOR DISQUALIFICATION OF THE BID.

**HOURS - BIDDING PURPOSES**

HOURS INDICATED ARE ESTIMATED QUANTITIES FOR BIDDING PURPOSES ONLY.

**LICENSE REQUIREMENTS**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

**AWARD**

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

**Continued:**

**INSPECTION REQUIREMENTS**

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS\* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING A BID. \*MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

**SURETY REQUIREMENTS**

BIDDER IS REQUIRED TO PROVIDE A BID SURETY IN THE FORM OF A BID BOND, OR A CERTIFIED CHECK PAYABLE TO THE STATE OF RHODE ISLAND, IN THE AMOUNT OF A SUM NOT LESS THAN FIVE PERCENT (5%) OF THE BID PRICE. BID SURETY MUST BE ATTACHED TO THE BID FORM. THE SUCCESSFUL BIDDER WILL ALSO BE REQUIRED TO FURNISH PERFORMANCE AND LABOR AND PAYMENT BONDS AT TIME OF TENTATIVE CONTRACT AWARD.

**END DOCUMENT**