



**November 19, 2013**

**Addendum 1**

**RFP 7536371**

**Archaeological Survey Services- South Coast of Rhode Island**

**Closing Date and Time: December 11, 2013, 10:30 AM EST**

**Answers to Questions submitted by the deadline are included below as Attachment 1 .**

**The following change is made to the Administrative Guidance and should be recognized by all Offerors in composing their submissions:**

**Section 1 B Performance Bond is deleted.** No performance bond will be required of the successful bidder.

George Welly

Interdepartmental Project Manager

## Attachment 1

### RFP# 7536370 and 7536371, Answers to submitted questions

**Question 1.** Regarding the cost proposal, what is meant by “written as both numbers and words”?

**Answer 1.** In the interests of clarity, write the single fixed flat fee bid as both numbers and words. For example, “ninety nine dollars (\$99.00)”

**Question 2.** In the Project Proposal section of the technical proposal on page 8 of the RFP, a “detailed budget with timelines, tasks, and pricing (for informational purposes, in support of the cost proposal) is listed as a “required exhibit” but not scored. What do you expect to see in this section?

**Answer 2.** The state is seeking a fixed flat fee from the contractor for the Scope of Services detailed in the document. However, to facilitate progress reviews and reimbursement requests, the cost proposal shall also provide cost estimates for each of the nine tasks detailed therein. Any other costs in deriving the fixed flat fee should also be itemized. This information should not be included in the technical proposal.

**Question 3.** Regarding the Performance Bond, could you clarify the thresholds and timeframes that would allow you to access this bond?

**Answer 3.** The requirement for a performance bond has been deleted. See Addendum 1 language to confirm this deletion.

**Question 4.** Page 3 states a performance bond of \$200,000 is required. Is this negotiable?

**Answer 4.** The requirement for a performance bond has been deleted. See Addendum 1 language to confirm this deletion.

**Question 5.** Is the \$574,000 total grant award for all archaeological work related to Hurricane Sandy of just for the Block Island or South Coast Projects?

**Answer 5.** A total of \$574,000 of grant funding is allocated for the completion of each project, or \$574,000 for Block Island and another \$574,000 for South Coast. Note that these totals must finance in-house and administrative costs, not just the contract(s) anticipated.

**Question 6.** There is a discrepancy in the RFPs. The first sheets say no surety or bid bond is required yet section 1.B requires a \$200,000 performance bond. Which is correct?

**Answer 6.** No bonds are required to secure the bid before award. As noted above, the performance bond requirement has been deleted.

**Question 7.** Can a firm bid on both RFPs, even though they could only be awarded one of the contracts?

**Answer 7. Yes. Bids for each RFP shall be submitted separately, with up to four separate sealed envelopes for each technical proposal and each cost proposal.**

**Question 8.** If refused access by private landowners will additional survey area be added or will money for survey be reduced?

**Answer 8. If lack of property access significantly constrains the ability to provide broad survey coverage for either (or both) project area(s), the RIHPHC may reduce the amount of grant funding to that (or those) project area(s). However, the RIHPHC also recognizes that Hurricane Sandy may have damaged archaeological deposits within Rhode Island’s coastal zone that are located outside of either project area. If it becomes clear (through research, field reconnaissance, or third-party reports) that such deposits exist, the RIHPHC may grant permission to re-allocate a limited portion of grant funding to address them. The RIHPHC reserves the right to revise the geographical scope of the work in that event, should it so choose.**

**Question 9.** The RFP only talks about prehistoric and contact period sites. Are non-contact historic sites to be included in the recordation phase and the Phase II work?

**Answer 9. Yes. Non-contact historic sites are to be included in the recordation phase and the Phase II work.**

**Question 10.** Although no mention of human remains is made, we assume we are to follow existing guidelines and laws.

**Answer 10. If human remains are identified during this survey, all existing applicable guidelines and laws must be followed.**

**Question 11.** Will known sites that are listed on or eligible for listing on the National Register be tested at the Phase II level?

**Answer 11. Yes. Sites that are listed on or eligible for listing on the National Register will be tested at the Phase II level, but only within the “testing corridor” that been defined in the RFP (“a zone extending 10 meters inland from the edge of coastal landforms”). Essentially, the survey will evaluate**

**the contents and integrity of any site, or portion of a site, along the current coastal margin. The evaluation should record hurricane-related site damage, and provide a detailed assessment of the character, integrity, and significance of portions surviving along the immediate coastal margin.**

**Question 12.** What allowances will be made if winter snows delay the project?

**Answer 12.** Unsuitable weather conditions for survey are acceptable reasons for modifying the project schedule, subject to RIHPHC approval.

**Question 13.** Are we to assume that any site eroding from the beach was impacted by Sandy and is therefore recorded?

**Answer 13.** Yes. We may assume that any sites eroding from the beach in either project area were impacted by Hurricane Sandy.