



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

CREATION DATE : 15-OCT-13  
 BID NUMBER: 7524366  
 TITLE: Generator Maintenance & Repairs, DOA  
 BLANKET START : 01-DEC-13  
 BLANKET END : 31-OCT-16  
 BID CLOSING DATE AND TIME: 15-NOV-2013 11:00:00

BUYER: Ohara 2nd, John F  
 PHONE #: 401-574-8125

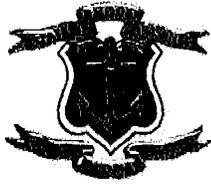
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 DOA CONTROLLER  
 ONE CAPITOL HILL, 4TH FLOOR  
 SMITH ST  
 PROVIDENCE, RI 02908  
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 DOA CENTRAL SERVICES  
 ONE CAPITOL HILL, 2ND FLOOR  
 SMITH ST  
 PROVIDENCE, RI 02908  
 US

Requisition Number: 1335945

Line	Description	Quantity	Unit	Unit Price	Total
1	Blanket Requirement: December 1, 2013 - October 31, 2016.  DUE TO LENGTH OF BID AND TIME CONSTRAINTS, THE STATE WILL ONLY ACKNOWLEDGE RECEIPT AND READ THE NAMES OF VENDORS SUBMITTING PROPOSALS. NO EXAMINATION OF DOCUMENTS OR PRESENTATION OF INFORMATION CONTAINED IN PROPOSALS WILL BE MADE AVAILABLE AT THE BID OPENING; HOWEVER, INSTRUCTIONS TO OBTAIN THE TABULATION OR SUMMARY OF BID RESPONSES WILL BE MADE AVAILABLE AT THE RI DIVISION OF PURCHASES WEBSITE AT WWW.PURCHASING.RI.GOV  12/1/13 - 6/30/14 GENERATOR MAINTENANCE (QUARTERLY) POWERS BLDG FY13	3.00	Each		
2	7/1/14-6/30/15 GENERATOR MAINTENANCE (QUARTERLY) POWERS BLDG FY14	4.00	Each		
3	7/1/15 - 6/30/16 GENERATOR MAINTENANCE (QUARTERLY) POWERS BLDG FY15	4.00	Each		
4	7/1/16-10/31/16 GENERATOR MAINTENANCE (QUARTERLY) POWERS BLDG FY16	1.00	Each		
5	12/1/13-6/30/14 GENERATOR MAINTENANCE (TRI-ANNUAL) VETS BLDG FY13	2.00	Each		
6	7/1/14-6/30/15 GENERATOR MAINTENANCE (TRI-ANNUAL) VETS BLDG FY14	3.00	Each		
7	7/1/15-6/30/16 GENERATOR MAINTENANCE (TRI-ANNUAL) VETS BLDG FY15	3.00	Each		
8	7/1/16-10/31/16 GENERATOR MAINTENANCE (TRI-ANNUAL) VETS BLDG FY16	1.00	Each		
9	12/1/13-6/30/14 GENERATOR MAINTENANCE (TRI-ANNUAL) CANNON BLDG FY13	2.00	Each		
10	7/1/14-6/30/15 GENERATOR MAINTENANCE	3.00	Each		

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



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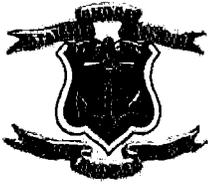
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Requisition Number: 1335945

Line	Description	Quantity	Unit	Unit Price	Total
	(TRI-ANNUAL) CANNON BLDG FY14				
11	7/1/15-6/30/16 GENERATOR MAINTENANCE (TRI-ANNUAL) CANNON BLDG FY15	3.00	Each		
12	7/1/16-10/31/16 GENERATOR MAINTENANCE (TRI-ANNUAL) CANNON BLDG FY16	1.00	Each		
13	12/1/13-6/30/14 GENERATOR MAINTENANCE (2 UNITS TRI-ANNUAL) HEALTH LAB FY13	4.00	Each		
14	7/1/14-6/30/15 GENERATOR MAINTENANCE (2 UNITS TRI-ANNUAL) HEALTH LAB FY14	6.00	Each		
15	7/1/15-6/30/16 GENERATOR MAINTENANCE (2 UNITS TRI-ANNUAL) HEALTH LAB FY15	6.00	Each		
16	7/1/16-10/31/16 GENERATOR MAINTENANCE (2 UNITS TRI-ANNUAL) HEALTH LAB FY16	2.00	Each		
17	12/1/13 - 6/30/14 GENERATOR MAINTENANCE (TRI-ANNUAL) STATE HOUSE FY13	2.00	Each		
18	7/1/14-6/30/15 GENERATOR MAINTENANCE (TRI-ANNUAL) STATE HOUSE FY14	3.00	Each		
19	7/1/15-6/30/16 GENERATOR MAINTENANCE (TRI-ANNUAL) STATE HOUSE FY15	3.00	Each		
20	7/1/16-10/31/16 GENERATOR MAINTENANCE (TRI-ANNUAL) STATE HOUSE FY16	1.00	Each		
21	12/1/13-6/30/14 GENERATOR MAINTENANCE (TRI-ANNUAL) STEDMAN BLDG FY13	2.00	Each		
22	7/1/14-6/30/15 GENERATOR MAINTENANCE (TRI-ANNUAL) STEDMAN BLDG FY14	3.00	Each		
23	7/1/15-6/30/16 GENERATOR MAINTENANCE (TRI-ANNUAL) STEDMAN BLDG FY15	3.00	Each		
24	7/1/16-10/31/16 GENERATOR MAINTENANCE	1.00	Each		

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Line	Description	Quantity	Unit	Unit Price	Total
	(TRI-ANNUAL) STEDMAN BLDG FY16 7/1/16 - 10/31/16				
25	12/1/13-6/30/14 HOURLY RATE ON SITE (NOT INCLUDED IN REGULAR MAINT) FY13 12/1/13 - 6/30/14	150.00	Hour		
26	7/1/14-6/30/15 HOURLY RATE ON SITE (NOT INCLUDED IN REGULAR MAINT) FY14	200.00	Hour		
27	7/1/15-6/30/16 HOURLY RATE ON SITE (NOT INCLUDED IN REGULAR MAINT) FY15	200.00	Hour		
28	7/1/16-10/31/16 HOURLY RATE ON SITE (NOT INCLUDED IN REGULAR MAINT) FY16  12/1/13-10/31/16  PARTS AT MANUFACTURER'S LIST PRICE LESS _____% (not included in regular maintenance, cost plus not allowed)	50.00	Hour		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

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## SPECIFICATIONS FOR GENERATOR SERVICE DOA – POWERS BLDG

Service to be performed four times per year, on (1) one Cummings 125 KVA gas generator.

1. Battery conditions including cleaning of terminals, battery charger operation and charge rate, adjustment if necessary.
2. Replacement of lubricating oil and filters.
3. Disposal of waste oil.
4. Replacement of fuel filters and water filters.
5. Replacement of ignition parts.
6. Inspection of coolant hoses, fuel line hoses, and lubricant.
7. Test coolant system inhibitor level.
8. Test anti-freeze protection level.
9. Inspect water pump and all belts.
10. Inspect fuel system internal and external of engine.
11. Inspect air filter and intake system.
12. Inspect exhaust system.
13. Functional testing of engine generator control including shut downs, alarms and crank cycling.
14. Adjustment of engine governor and voltage regulator. Recording and verifying unit is running with proper temperatures, pressures, and engine speed. Check engine-operating condition, minor engine leaks to be corrected.
15. Advise Agency of major leaks.
16. Function testing of automatic transfer switch or switchgear, check generator brushes and slip rings, starter, lead splices, and circuit breaker.

**SPECIFICATIONS FOR GENERATOR SERVICE FOR THE FOLLOWING BLDGS:  
VETERANS, CANNON, HEALTH LAB, STATE HOUSE AND STEDMAN**

Furnish labor and materials, three times per year.

1. All spark plugs to be adjusted and cleaned or replaced when necessary. On Diesel models, injectors will be inspected.
2. Ignition condensers and points to be cleaned and adjusted, or replaced when necessary.
3. The entire machine to be lubricated and the oil changed when the running time meter indicates more than 50 hours of operation since the last oil change.
4. Fuel tank and lines to be inspected for excessive sludge or rust is collecting. All fuel fittings and sediment bowls to be cleaned and replaced when necessary.
5. Check entire equipment for fuel and water leaks.
6. Check condition of batteries and report any necessary action for recharging or replacing.
7. Clean air filters.
8. Check brushes on generator for proper setting and operation.
9. Check automatic transfer switch for proper operation and clean all contacts therein, when necessary.
10. Check all instruments for proper operation.
11. Instruct proper personnel for operating and upkeep procedures between regular calls.
12. After all of the above run generator, set and conduct half hour test. (Under load where practical.)
13. Submit a report to the owner.

Facility Address	Generator Description
Oliver Stedman Government Center 4808 Tower Hill Road, Wakefield, RI	Caterpillar Diesel 100kw
Powers Building (DOA) 1 Capitol Hill, Providence RI	Cummins Natural Gas 250 kw (in building)
Cannon Building (Department of Health) 3 Capitol Hill, Providence, RI	Caterpillar Olympian Diesel 125 kw
State House 80 Smith Street, Providence, RI	Kohler Diesel 125kw
Chapin Health Lab 50 Orms Street, Providence, RI	(2) At this location Cummins Diesel 260kw Caterpillar Diesel 150kw
Veteran's Memorial Auditorium 83 Park Street, Providence, RI	Olympian Natural Gas Generator 130KW 120/208V

REQUEST FOR QUOTE #7524366

**INSURANCE**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

**WAGE**

BIDDERS ARE ADVISED THAT ALL PROVISIONS OF TITLE 37 CHAPTER 13 OF THE GENERAL LAWS OF RHODE ISLAND APPLY TO THE WORK COVERED BY THIS REQUEST, AND THAT PAYMENT OF THE GENERAL PREVAILING RATE OF PER DIEM WAGES AND THE GENERAL PREVAILING RATE FOR REGULAR, OVERTIME, AND OTHER WORKING CONDITIONS EXISTING IN THE LOCALITY FOR EACH CRAFT, MECHANIC, TEAMSTER, OR TYPE OF WORKMAN NEEDED TO EXECUTE THIS WORK IS A REQUIREMENT FOR BOTH CONTRACTORS AND SUBCONTRACTORS. THE PREVAILING WAGE TABLE MAY BE OBTAINED AT THE RI DIVISION OF PURCHASES HOME PAGE BY INTERNET AT [www.purchasing.state.ri.us](http://www.purchasing.state.ri.us) . SELECT "INFORMATION" AND THEN SELECT "PREVAILING WAGE TABLE". THE STATE OF RHODE ISLAND USES THE GENERAL DECISION NUMBER R120030001. PRINTING THE ENTIRE DOCUMENT AVERAGES APPROXIMATELY ONE MINUTE PER PAGE. YOU MAY WANT TO PRINT ONLY THE PAGES APPLICABLE TO YOUR BID. BIDDERS NOTE: IN THE EVENT THIS BID SPECIFIES PRICE OFFERS ON A TIME-AND-MATERIAL BASIS, ie., AN HOURLY RATE, ANY OR ALL BIDS SUBMITTED IN AN AMOUNT LESS THAN THE PREVAILING RATE IN EFFECT FOR WORK COVERED BY THIS REQUEST AS OF THE DATE OF BID ISSUANCE SHALL BE REJECTED BY THE DIVISION OF PURCHASES.

## **RIVIP**

IT IS THE VENDOR'S RESPONSIBILITY TO CHECK AND DOWNLOAD ANY AND ALL ADDENDA FROM RIVIP. THIS OFFER MAY NOT BE CONSIDERED UNLESS A SIGNED RIVIP GENERATED BIDDER CERTIFICATION COVER FORM IS ATTACHED AND THE UNIT PRICE COLUMN IS COMPLETE. THE SIGNED CERTIFICATION COVER FORM MUST BE ATTACHED TO THE FRONT OF THE OFFER. WHEN DELIVERING OFFERS IN PERSON TO ONE CAPITOL HILL, VENDORS ARE ADVISED TO ALLOW AT LEAST ONE HOUR ADDITIONAL TIME FOR CLEARANCE THROUGH SECURITY CHECKPOINTS.

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## **LICENSE**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

## **CHARGES**

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB – NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.

## **MULTI-YEAR**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE

THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

**PABID**

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. ORDERING (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

**WORKORDER**

IN NO EVENT WILL ANY INDIVIDUAL WORK ORDER EXCEED \$5,000.00 WITHOUT PRIOR APPROVAL OF THE OFFICE OF PURCHASES.

**NO READ**

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