



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
 ONE CAPITOL HILL  
 PROVIDENCE RI 02908

**CREATION DATE :** 07-OCT-13  
**BID NUMBER:** 7520367  
**TITLE:** Fire Alarm & Sprinkler Testing, Attorney General's Office  
**BLANKET START :** 01-JAN-14  
**BLANKET END :** 31-DEC-17  
**BID CLOSING DATE AND TIME:** 04-NOV-2013 11:30:00

**BUYER:** Ohara 2nd, John F  
**PHONE #:** 401-574-8125

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**ATTORNEY GENERAL**  
**150 SOUTH MAIN STREET**  
**PROVIDENCE, RI 02903**  
**US**

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**ATTORNEY GENERAL**  
**150 SOUTH MAIN STREET**  
**PROVIDENCE, RI 02903**  
**US**

Requisition Number: 1280413

Line	Description	Quantity	Unit	Unit Price	Total
1	There will be a Mandatory Pre-Bid Conference held on 10/30/13 at 10:00 AM at: Attorney General's Office, 150 South Main Street, Providence, RI 02903 APA-7884 1/1/14 - 12/31/14 QUARTERLY INSPECTION AND TESTING FOR FIRE ALARM SYSTEM AND SPRINKLER SYSTEM	4.00	Quarter		
2	APA-7884 1/1/15 - 12/31/15 QUARTERLY INSPECTION AND TESTING FOR FIRE ALARM SYSTEM AND SPRINKLER SYSTEM	4.00	Quarter		
3	APA-7884 1/1/16-12/31/16 QUARTERLY INSPECTION AND TESTING FOR FIRE ALARM SYSTEM AND SPRINKLER SYSTEM	4.00	Quarter		
4	APA-7884 1/1/14-12/31/14 ON SITE STRAIGHT TIME FOR MAINTENANCE AND REPAIR	100.00	Hour		
5	APA-7884 1/1/15-12/31/15 ON SITE STRAIGHT TIME FOR MAINTENANCE AND REPAIR	100.00	Hour		
6	APA-7884 1/1/16-12/31/16 ON SITE STRAIGHT TIME FOR MAINTENANCE AND REPAIR	100.00	Hour		
7	APA-7884 1/1/14-12/31/14 ON SITE OVER TIME FOR MAINTENANCE AND REPAIR	100.00	Hour		
8	APA-7884 1/1/15-12/31/15 ON SITE OVER TIME FOR MAINTENANCE AND REPAIR	100.00	Hour		
9	APA-7884 1/1/16-12/31/16 ON SITE OVER TIME FOR MAINTENANCE AND REPAIR  1/1/14 - 12/31/16 Parts at Manufacturer's List Price Less _____ %	100.00	Hour		

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

## Overview

The Department of Attorney General is seeking a company ("Contractor" or "Vendor"), to provide quarterly testing, inspection and preventive maintenance for the fire alarm system and the sprinkler system located at 150 South Main Street, Providence, RI 02903 for a three (3) year period per the specifications listed below.

## Scope of Work

### General Qualifications

- The contractor must comply with all applicable licensing and permitting requirements for this type of service. A copy of all required local, state, and/or federal (if applicable) license(s) or permit(s) must be submitted with the RFP response. Submission of a bid is acknowledgement that any and all work performed in relation to this bid will be performed by personnel holding the required valid local, state, and/or federal license(s) and/or permit(s)
- All work performed must be in accordance with all present and future state, local and national fire codes.
- Contractor must demonstrate that it has experience repairing and maintaining the equipment listed below under "Equipment" and has experience working in facilities similar in size to the Department of Attorney General's building.
- Vendor must not use sub contractors to perform the work
- Vendor must provide a list of 3 buildings (and company's) of equal size that they have contracted with for this type of service.

Fire System Testing must be coordinated with the designated contact person at the Department of Attorney General.

### Location

Rhode Island Department of Attorney General  
150 South Main Street  
Providence, RI 02903

There will be a mandatory Pre-Bid conference

### Repairs

No repairs shall be performed without the prior written approval of the Agency. All repair work must be scheduled with the agency at least twenty four hours in advance. Repair costs will be based upon the quoted hourly rate and materials, unless overtime rates apply and have been approved.

Vendor must perform a cleaning of all smoke detectors during the first quarterly inspection and annually thereafter for a total of 3 cleanings during this contract period. Cleanings will be scheduled with the agency rep and cause as little if any disruption of the day to day operation of the office.

### Response Time

The contractor must be available to respond to service and maintenance calls twenty four (24) hours a day, seven (7) days per week and shall provide agency rep with accurate twenty four (24) hour emergency contact information. The Contractor must respond on site within two (2) hours of notification of any potential problem, but must immediately notify the agency rep of their expected arrival on-site.

Fire Alarm and detection equipment

Quantity	Description
1	Gamowell Master Box
1	Simplex 4005 Control Panel
2	Back up battery's
11	Simplex Pull stations
73	Simplex Heat Detectors (Above Ceiling)
7	Simplex Heat Detectors
53	Simplex Smoke Detectors
14	Simplex Strobe Assemblies
20	Simplex Horn / strobe Assemblies

Sprinkler System-- included but not limited to:

- Perform flow test of 2" main drain(s) recording static and residual pressures
- Inspect and test water flow alarms and pressure alarm switches
- Inspect pipes, fittings, and hangers
- Inspect fire sprinkler system
- Test tamper switches on all control valves
- Inspect PIV valve (open and close)
- Restore system to normal working conditions
- Provide Agency with an accurate count of sprinkler heads and manufactured dates of each within the first six months Provide a detailed list of all components that make up the sprinkler system and a report of the current condition of each component.

It is the responsibility of the Bidder to visit the site and it is the responsibility of the Bidder to verify the systems equipment and count.

- All inspections shall meet or exceed NFPA standards
- Vendor will use FM Global Red Tag Permit System whenever the fire protection system is taken out of service

Reporting

Within forty-eight (48) hours of each service call, a detailed written report of the results shall be submitted to, and reviewed with, the agency representative.

Charges

Overtime rates apply for work after hours (i.e., nights after 5:00 pm, weekends, and holidays) and must be quoted as a separate line item. All other times will be billed at regular time. No work for which overtime rates would otherwise apply shall be performed without prior written approval of the agency. Without prior written approval only regular hourly rates will be paid for the work performed.

Vendor will only send one technician for an emergency call, or a reset of the panel. Vendor will receive permission from Agency rep when more than one technician is sent to work at the site. This does not include Quarterly Inspections which have a set pricing.

The Contractors must obtain prior written approval of all costs associated with any materials (including parts) needed for repairs. Only pre-approved charges for materials/parts and labor will be allowed. You must include as a separate line item the amount of the percentage (%) discount off the manufacturer's list price for materials that will be extended to the Department of Attorney General.

**State of Rhode Island**  
**Department of Administration / Division of Purchases**  
**One Capitol Hill, Providence, Rhode Island 02908-5855**  
**Tel: (401) 574-8100 Fax: (401) 574-8387**

Charges for travel, mileage, portal to portal and other miscellaneous charges will not be covered under the contract.

Security

During this contract, normal security measures will be in place at the Department of the Attorney General. The Contractors and their employees, agents and subcontractors will be subject to all security rules and regulations. There will be no exceptions.

Upon awarding of the contract, the Contractors shall forward to the Agency Representative the names, social security numbers, copies of photo identification and date of birth of all personnel who will be working in the facility, along with a signed copy of a BCI Authorization and Disclaimer document. All personnel will be subject to BCI checks and must be cleared by the Agency representative prior to performing any work in the facility.

**INSURANCE**

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

**WAGE**

BIDDERS ARE ADVISED THAT ALL PROVISIONS OF TITLE 37 CHAPTER 13 OF THE GENERAL LAWS OF RHODE ISLAND APPLY TO THE WORK COVERED BY THIS REQUEST, AND THAT PAYMENT OF THE GENERAL PREVAILING RATE OF PER DIEM WAGES AND THE GENERAL PREVAILING RATE FOR REGULAR, OVERTIME, AND OTHER WORKING CONDITIONS EXISTING IN THE LOCALITY FOR EACH CRAFT, MECHANIC, TEAMSTER, OR TYPE OF WORKMAN NEEDED TO EXECUTE THIS WORK IS A REQUIREMENT FOR BOTH CONTRACTORS AND SUBCONTRACTORS. THE PREVAILING WAGE TABLE MAY BE OBTAINED AT THE RI DIVISION OF PURCHASES HOME PAGE BY INTERNET AT [www.purchasing.state.ri.us](http://www.purchasing.state.ri.us) . SELECT "INFORMATION" AND THEN SELECT "PREVAILING WAGE TABLE". THE STATE OF RHODE ISLAND USES THE GENERAL DECISION NUMBER R120030001. PRINTING THE ENTIRE DOCUMENT AVERAGES APPROXIMATELY ONE MINUTE PER PAGE. YOU MAY WANT TO PRINT ONLY THE PAGES APPLICABLE TO YOUR BID. BIDDERS NOTE: IN THE EVENT THIS BID SPECIFIES PRICE OFFERS ON A TIME-AND-MATERIAL BASIS, ie., AN HOURLY RATE, ANY OR ALL BIDS SUBMITTED IN AN AMOUNT LESS THAN THE PREVAILING RATE IN EFFECT FOR WORK COVERED BY THIS REQUEST AS OF THE DATE OF BID ISSUANCE SHALL BE REJECTED BY THE DIVISION OF PURCHASES.

## **RIVIP**

IT IS THE VENDOR'S RESPONSIBILITY TO CHECK AND DOWNLOAD ANY AND ALL ADDENDA FROM RIVIP. THIS OFFER MAY NOT BE CONSIDERED UNLESS A SIGNED RIVIP GENERATED BIDDER CERTIFICATION COVER FORM IS ATTACHED AND THE UNIT PRICE COLUMN IS COMPLETE. THE SIGNED CERTIFICATION COVER FORM MUST BE ATTACHED TO THE FRONT OF THE OFFER. WHEN DELIVERING OFFERS IN PERSON TO ONE CAPITOL HILL, VENDORS ARE ADVISED TO ALLOW AT LEAST ONE HOUR ADDITIONAL TIME FOR CLEARANCE THROUGH SECURITY CHECKPOINTS.

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## **LICENSE**

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

## **CHARGES**

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB – NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.

## **HOURLY RATE**

BIDDERS ARE ADVISED THE AWARD WILL BE BASED ON EITHER REGULAR, STRAIGHT-TIME HOURLY RATES OR A PERIODIC RATE SUCH AS 500 HOURS, MONTHLY OR ANNUALLY, DEPENDING ON THE DISCOUNTS, AND OTHER MISCELLANEOUS PRICE-RELATED ITEMS ARE REQUIRED FOR INFORMATIONAL PURPOSES ONLY. OVERTIME RATE IS TO BE PAID IN ACCORDANCE WITH THE PROVISIONS OF THE RI DEPARTMENT OF LABOR AND TRAINING, EMPLOYER HANDBOOK. EMPLOYEES ARE TO BE COMPENSATED AT TIME AND ONE-HALF THE APPLICABLE PREVAILING

WAGE RATE. OVERTIME RATES EXCEEDING ONE AND ONE HALF TIMES THE REGULAR HOURLY RATES FOR MONDAY THROUGH SATURDAY AND EXCEEDING TWO TIMES THE REGULAR RATE FOR SUNDAYS AND HOLIDAYS MAY BE GROUNDS FOR DISQUALIFICATION OF THE BID.

### **MULTI-YEAR**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

### **PABID**

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. ORDERING (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

### **HOURS**

HOURS INDICATED ARE ESTIMATED QUANTITIES FOR BIDDING PURPOSES ONLY.

### **WORKORDER**

IN NO EVENT WILL ANY INDIVIDUAL WORK ORDER EXCEED \$5,000.00 WITHOUT PRIOR APPROVAL OF THE OFFICE OF PURCHASES.

### **DELIVERY**

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

**FISCAL YR**

AWARDS EXTENDING BEYOND JUNE 30<sup>TH</sup> ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.