

Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 24-SEP-13
 BID NUMBER: 7514370
 TITLE: HVAC CONTROLS MAINTENANCE - URI
 BLANKET START : 01-DEC-13
 BLANKET END : 30-NOV-16
 BID CLOSING DATE AND TIME: 28-OCT-2013 10:30:00

BUYER: Mosca, Gary
 PHONE #: 401-574-8124

B URI ACCOUNTS PAYABLE
I CARLOTTI ADMINISTRATION BLDG
L 75 LOWER COLLEGE ROAD, SUITE 1
L KINGSTON, RI 02881
T US
O

S URI FACILITIES RECEIVING
H ATTN: SEE BELOW
I SHERMAN BLDG
P KINGSTON, RI 02881
T US
O

Requisition Number: 1337470

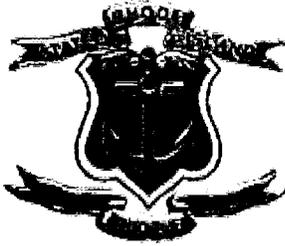
Note to Bidders: Questions concerning this solicitation may be emailed to gary.mosca@purchasing.ri.gov no later than 10/07/13 @ 3:00 PM (ET). Questions should be submitted in a Microsoft word attachment. Please reference the RFQ # on all correspondence. Questions received if any, will be posted on the internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

Line	Description	Quantity	Unit	Unit Price	Total
1	12/1/13-11/30/14 Labor Rate - Straight Time, On Site, Per Man/Per Hour	11,000.00	Hour		
2	12/1/13-11/30/14 Labor Rate - Over Time, On Site, Per Man/Per Hour	820.00	Hour		
3	12/1/14-11/30/15 Labor Rate - Straight Time, On Site, Per Man/Per Hour	11,000.00	Hour		
4	12/1/14-11/30/15 Labor Rate - Over Time, On Site, Per Man/Per Hour	820.00	Hour		
5	12/1/15-11/30/16 Labor Rate - Straight Time, On Site, Per Man/Per Hour	11,000.00	Hour		
6	12/1/15-11/30/16 Labor Rate - Over Time, On Site, Per Man/Per Hour 12/1/13 - 11/30/16 Percent discount off list price for parts and items as needed: _____ %.	820.00	Hour		

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



Department of Administration

DIVISION OF PURCHASES

One Capitol Hill, 2nd floor
Providence, RI 02908-5855

TEL: (401) 574-8100

FAX: (401) 574-8387

TDD: (401) 574-8228

Website: www.purchasing.ri.gov

SPECIFICATIONS – BID #7514370

HVAC CONTROLS MAINTENANCE – UNIVERSITY OF RHODE ISLAND

DELIVERY AS REQUESTED

BLANKET REQUIREMENTS: 12/01/2013 - 11/30/2016

VENDOR IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. IN ADDITION TO THESE LICENSE REQUIREMENTS. BIDDER, BY SUBMISSION OF THIS BID CERTIFIES THAT ANY AND ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL HOLDING A VALID RHODE ISLAND LICENSE. ALL INSPECTIONS, PERMITS AND PERMIT FEES ARE TO BE THE RESPONSIBILITY OF THE VENDOR.

THE VENDOR SHALL SUPPLY SERVICES, PARTS, TOOLS AND MATERIAL FOR A VARIETY OF HEATING VENTILATING AND AIR CONDITIONING (HVAC) EQUIPMENT, OF VARIOUS MANUFACTURE, LOCATED THROUGHOUT THE UNIVERSITY'S MAIN KINGSTON CAMPUS AS WELL AS THE UNIVERSITY OF RHODE ISLAND'S W. ALTON JONES WEST GREENWICH CAMPUS, THE UNIVERSITY'S NARRAGANSETT BAY CAMPUS AND THE UNIVERSITY'S FEINSTEIN CAMPUS LOCATED IN PROVIDENCE.

FOR THE PURPOSES OF OUR NEEDS AND DEPENDING ON THE EXTENT AND NATURE OF THE CALL, THE VENDOR MAY BE REQUIRED TO SEND MORE THAN ONE (1) SERVICEMAN TO COVER VARIOUS CAMPUS LOCATIONS AND SERVICES.

AS AN EXAMPLE, SERVICES ARE TO INCLUDE BUT NOT LIMITED TO MAINTENANCE OF GAS AND OIL FIRED HEATERS OF VARIOUS SIZES, ROOFTOP UNITS, STEAM TO HOT WATER CONVERTORS, FAN COIL UNITS, CABINET HEATERS, SPLIT PACKAGE AIR-CONDITIONING UNITS, UNIT VENTILATORS, AND ASSORTED THERMOSTATICALLY CONTROLLED DEVICES. SERVICE WILL INCLUDE MAINTENANCE, CALIBRATION AND REPLACEMENT OF ALL COMPONENTS OF THESE DEVICES AS REQUIRED. THE VENDOR MUST HAVE THE ABILITY TO ADJUST AND CALIBRATE THE CONTROLS ASSOCIATED WITH THESE UNITS.

THE VENDOR MUST HAVE THE BASIC KNOWLEDGE OF THE INTERACTION OF THE LISTED DEVICES AS THEY RELATE TO THE TRANSMISSION AND COMMUNICATION WITH ENERGY MANAGEMENT SYSTEMS IN ORDER TO PROPERLY DIAGNOSE AND TROUBLE SHOOT THE DEVICES. AS AN EXAMPLE: THE VENDOR MUST BE PROFICIENT IN PNEUMATIC CONTROLS APPLICATION AND CALIBRATION, DIRECT DIGITAL CONTROL APPLICATION AND DIAGNOSTICS AND THE INTERACTION BETWEEN THESE TWO SYSTEMS.

THE VENDOR MUST HAVE THE ABILITY TO PROVIDE PIPING REPAIR AS IT RELATES TO THESE DEVICES BOTH PNEUMATICALLY AND FOR WATER AND OTHER LIQUID AND GASEOUS MEDIA TRANSMISSION. ANY SUB-CONTRACTOR WILL BE PAID 2 THE RI PREVAILING WAGE RATE. THIS INCLUDES BUT NOT LIMITED TO, PLASTIC, COPPER, BLACK IRON AND OTHER PIPING. THE VENDOR MUST HAVE THE ABILITY TO READ AND UNDERSTAND CONTROL AND DEVICES WIRING DIAGRAMS, PERFORM, WIRING DIAGNOSTICS AND REPAIR AND INSTALLATION AS REQUIRED.

THE VENDOR MUST BE CERTIFIED FOR FREON RECLAMATION AND USE.

THIS REQUEST INCLUDES SERVICES IN ACADEMIC AND ADMINISTRATIVE FACILITIES AND DORMITORY HOUSING. THE VENDOR MAY BE REQUIRED TO UTILIZE PROVIDED ESCORTS TO PERFORM WORK IN THE HOUSING UNITS. THE VENDOR PERSONNEL MUST WEAR APPROPRIATE ATTIRE FOR SERVICE WORK AND MUST HAVE A MEANS OF VISIBLE COMPANY IDENTIFICATION.

THE VENDOR MUST PUNCH IN AND OUT OF THE SHERMAN BUILDING, LOCATED ON THE MAIN KINGSTON CAMPUS, WHEN PERFORMING WORK AT THAT LOCATION AND RECORD TIME FOR EACH PROJECT ON THE TIME PUNCH CARD. ACCESS PACKETS TO FACILITIES AND MECHANICAL ROOMS MUST BE PICKED UP AND RETURNED TO THE FACILITIES SERVICES CONTROL CENTER, LOCATED IN THE SHERMAN BUILDING. THE VENDOR IS TO DISPATCH ONE TECHNICIAN UNLESS OTHERWISE APPROVED BY THE ENERGY MANAGEMENT AND CONTROLS SYSTEMS MANAGER, THE HVAC SHOP SUPERVISOR, OR THE ASSISTANT DIRECTOR OF FACILITIES SERVICES, MAINTENANCE AND REPAIR.

THE HOURS OF OPERATION ARE FROM 7:30AM UNTIL 4:00PM. THE VENDOR MUST BE AVAILABLE FOR EMERGENCY SERVICE CALLS 24/7, INCLUDING WEEKENDS, AND HOLIDAYS WITH A 4 HOUR REPOSE TIME. THE VENDOR SHALL PROVIDE A CONTACT REPRESENTATIVE AND COMPANY CONTACT NUMBERS 48 HOURS AFTER RECEIPT OF THE STATE PURCHASE ORDER.

END DOCUMENT

REQUEST FOR QUOTE #7514370

INSURANCE

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

WAGE

BIDDERS ARE ADVISED THAT ALL PROVISIONS OF TITLE 37 CHAPTER 13 OF THE GENERAL LAWS OF RHODE ISLAND APPLY TO THE WORK COVERED BY THIS REQUEST, AND THAT PAYMENT OF THE GENERAL PREVAILING RATE OF PER DIEM WAGES AND THE GENERAL PREVAILING RATE FOR REGULAR, OVERTIME, AND OTHER WORKING CONDITIONS EXISTING IN THE LOCALITY FOR EACH CRAFT, MECHANIC, TEAMSTER, OR TYPE OF WORKMAN NEEDED TO EXECUTE THIS WORK IS A REQUIREMENT FOR BOTH CONTRACTORS AND SUBCONTRACTORS. THE PREVAILING WAGE TABLE MAY BE OBTAINED AT THE RI DIVISION OF PURCHASES HOME PAGE BY INTERNET AT www.purchasing.state.ri.us . SELECT "INFORMATION" AND THEN SELECT "PREVAILING WAGE TABLE". THE STATE OF RHODE ISLAND USES THE GENERAL DECISION NUMBER R120030001. PRINTING THE ENTIRE DOCUMENT AVERAGES APPROXIMATELY ONE MINUTE PER PAGE. YOU MAY WANT TO PRINT ONLY THE PAGES APPLICABLE TO YOUR BID. BIDDERS NOTE: IN THE EVENT THIS BID SPECIFIES PRICE OFFERS ON A TIME-AND-MATERIAL BASIS, ie., AN HOURLY RATE, ANY OR ALL BIDS SUBMITTED IN AN AMOUNT LESS THAN THE PREVAILING RATE IN EFFECT FOR WORK COVERED BY THIS REQUEST AS OF THE DATE OF BID ISSUANCE SHALL BE REJECTED BY THE DIVISION OF PURCHASES.

RIVIP

IT IS THE VENDOR'S RESPONSIBILITY TO CHECK AND DOWNLOAD ANY AND ALL ADDENDA FROM RIVIP. THIS OFFER MAY NOT BE CONSIDERED UNLESS A SIGNED RIVIP GENERATED BIDDER CERTIFICATION COVER FORM IS ATTACHED AND THE UNIT PRICE COLUMN IS COMPLETE. THE SIGNED CERTIFICATION COVER FORM MUST BE ATTACHED TO THE FRONT OF THE OFFER. WHEN DELIVERING OFFERS IN PERSON TO ONE CAPITOL HILL, VENDORS ARE ADVISED TO ALLOW AT LEAST ONE HOUR ADDITIONAL TIME FOR CLEARANCE THROUGH SECURITY CHECKPOINTS.

THIS OFFER MAY NOT BE CONSIDERED UNLESS BIDDER CERTIFICATION COVER FORM IS ATTACHED AND THE UNIT PRICE COLUMN IS COMPLETED. THE SIGNED CERTIFICATION COVER FORM MUST BE ATTACHED TO THE FRONT OF THE OFFER. WHEN DELIVERED OFFERS ON PERSON TO ONE CAPITOL HILL, VENDORS ARE ADVISED TO ALLOW AT LEAST ONE HOUR ADDITIONAL TIME FOR CLEARANCE THROUGH SECURITY CHECKPOINTS.

INSPECTION

BIDDERS ARE RESPONSIBLE FOR INSPECTION OF EQUIPMENT AND/OR LOCATION, TAKING MEASUREMENTS* WHEN REQUIRED, AND MAKING THEMSELVES AWARE OF THE TOTAL REQUIREMENT BEFORE SUBMITTING BID. "MEASUREMENTS PROVIDED WITH ANY BID ARE FOR REFERENCE PURPOSES AND ARE NOT GUARANTEED TO BE COMPLETELY ACCURATE.

LICENSE

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

MULTI-YEAR

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE

CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

PABID

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. ORDERING (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

CHARGE

NO CHARGES OTHER THAN PARTS AND LABOR ON THE JOB – NO TRAVEL, NO MILEAGE, NO MISCELLANEOUS CHARGES, NO PORTAL TO PORTAL.

HOURS

HOURS INDICATED ARE ESTIMATED QUANTITIES FOR BIDDING PURPOSES ONLY.

HOURLY RATE

BIDDERS ARE ADVISED THE AWARD WILL BE BASED ON EITHER REGULAR, STRAIGHT-TIME HOURLY RATES OR A PERIODIC RATE SUCH AS 500 HOURS, MONTHLY OR ANNUALLY, DEPENDING ON THE DISCOUNTS, AND OTHER MISCELLANEOUS PRICE-RELATED ITEMS ARE REQUIRED FOR INFORMATIONAL PURPOSES ONLY. OVERTIME RATE IS TO BE PAID IN ACCORDANCE WITH THE PROVISIONS OF THE RI DEPARTMENT OF LABOR AND TRAINING, EMPLOYER HANDBOOK. EMPLOYEES ARE TO BE COMPENSATED AT TIME AND ONE-HALF THE APPLICABLE PREVAILING

WAGE RATE. OVERTIME RATES EXCEEDING ONE AND ONE HALF TIMES THE REGULAR HOURLY RATES FOR MONDAY THROUGH SATURDAY AND EXCEEDING TWO TIMES THE REGULAR RATE FOR SUNDAYS AND HOLIDAYS MAY BE GROUNDS FOR DISQUALIFICATION OF THE BID.

DELIVERY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.