



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

CREATION DATE : 19-SEP-13
BID NUMBER: 7513364
TITLE: SNOW PLOWING-RI STATE POLICE BARRACKS-PORTSMOUTH
BLANKET START : 01-NOV-13
BLANKET END : 30-JUN-14
BID CLOSING DATE AND TIME: 16-OCT-2013 10:30:00

BUYER: Cadoret, David
PHONE #: N/A

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DOA CONTROLLER
ONE CAPITOL HILL, 4TH FLOOR
SMITH ST
PROVIDENCE, RI 02908
US

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DPS STATE POLICE PORTSMOUTH BARRACKS
838 EAST MAIN ROAD
PORTAMOUTH, RI 02871
US

Requisition Number: 1337473
 Note to Bidders: THIS IS NOT PART OF MPA #159

Questions concerning this solicitation must be received by the Division of Purchases at bidinfo@purchasing.ri.gov no later than October 8, 2013 at 5pm (EST). Questions should be submitted in a Microsoft Word attachment. Please reference the RFQ #7513364 on all correspondence. Questions received, if any, will be posted on the Internet as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

Line	Description	Quantity	Unit	Unit Price	Total
1	11/1/13-06/30/14 SNOW PLOWING 0-3". PER STORM -BY REQUEST ONLY	1.00	Each		
2	11/1/13-06/30/14 SNOW PLOWING 3.1"-6". PER STORM -BY REQUEST ONLY	1.00	Each		
3	11/1/13-6/30/14 SNOW PLOWING 6.1"-12" PER STORM -BY REQUEST ONLY	1.00	Each		
4	11/1/13-6/30/14 SNOW PLOWING OVER 12" PER STORM -BY REQUEST ONLY	1.00	Each		
5	11/1/13-6/30/14 SNOW RELOCATION ON PREMISES-BID PER HOUR-BY REQUEST ONLY	1.00	Hour		
6	11/1/13-6/30/14 REMOVAL OF SNOW FROM PREMISES. BID PER HOUR. BY REQUEST ONLY	1.00	Hour		
7	11/1/13-6/30/14 SANDING/SALTING PER APPLICATION	1.00	Each		

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



STATE OF RHODE ISLAND
Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

David Cadoret
401-574-8131
David.Cadoret@purchasing.ri.gov
Purchasing website: www.purchasing.ri.gov

**BID 7513364-SNOW PLOWING/SANDING AND REMOVAL RI STATE POLICE
BARRACKS-PORTSMOUTH-BY REQUEST ONLY**

ATTACHMENT A

OPENING DATE AND TIME: 10/16/2013 AT 10:30AM

SUBMITTALS REQUIRED:

- 1) COMPLETE BID PACKAGE, BEING SURE PRICE PAGES ARE COMPLETE.
INCLUDE THE 4 PAGE RIVIP GENERATED BIDDER CERTIFICATION FORM.**
- 2) "CONTACT & EQUIPMENT INFORMATION" SHEET (ATTACHMENT B). MAKE
SURE IT IS COMPLETE.**
- 3) INSPECTION OF SITE FORM (ATTACHMENT C).**

**FAILURE TO SUBMIT ALL OF THE ABOVE PROPERLY COMPLETED MAY RESULT IN
YOUR BID BEING DEEMED NON-RESPONSIVE.**

SPECIAL NOTE:

**PRICE RANGES ARE NOT ACCEPTABLE.
ALL PRICES MUST BE FIRM AND FIXED.
SUBMITTALS THAT INCLUDE PRICE RANGES WILL BE DISQUALIFIED.**

**VENDOR MUST SUBMIT INVOICE WITHIN 30 DAYS OF COMPLETION OF SERVICE
AND MUST INDICATE DATE OF SERVICE AND WHAT WAS DONE (I.E PLOWED 3
INCHES, SANDED ONLY, ETC.) FOR AGENCY VERIFICATION.**



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**BID 7513364-SNOW PLOWING/SANDING AND REMOVAL RI STATE POLICE
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ATTACHMENT B

OPENING DATE AND TIME: 10/16/2013 AT 10:30AM

SOLICITATION INFORMATION

CONTACT INFORMATION

COMPANY NAME: _____
 CONTACT PERSON: _____ PHONE _____
 ALTERNATE PERSON: _____ PHONE _____
 EMERGENCY TELEPHONE: _____
 CELL PHONE: _____
 PAGER: _____
 FAX: _____
 EMAIL ADDRESS: _____

EQUIPMENT INFORMATION

(LIST ALL EQUIPMENT TO BE USED AND INCLUDE REG # AND STATE)

<u>MAKE</u>	<u>MODEL</u>	<u>TYPE</u>	<u>REG # AND STATE</u>
EXAMPLE FORD	F250	4 X 4	12345 RI
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



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(LIST ALL EQUIPMENT TO BE USED AND INCLUDE REG # AND STATE)

<u>MAKE</u>	<u>MODEL</u>	<u>TYPE</u>	<u>REG # AND STATE</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**ATTACH ADDITIONAL SHEETS IF NECESSARY
AWARDS WILL NOT BE MADE TO VENDORS WHO FAIL TO INCLUDE THIS
INFORMATION. EQUIPMENT INFORMATION WILL BE VERIFIED WITH THE RI DMV.
THE STATE OF RI ALSO REQUIRES THAT VEHICLES PROVIDED MUST BE
CURRENTLY INSPECTED AND MUST MAINTAIN THIS STATUS THROUGHOUT THE
TERM OF THIS AGREEMENT.**



State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

**BID 7513364-SNOW PLOWING/SANDING AND REMOVAL RI STATE POLICE
BARRACKS-PORTSMOUTH-BY REQUEST ONLY
ATTACHMENT C
OPENING DATE AND TIME: 10/16/2013 AT 10:30AM**

**INSPECTION OF SITE FORM.
FAILURE TO SUBMIT THIS FORM WITH YOUR BID PROPOSAL MAY RESULT IN
YOUR BID BEING DEEMED NON-RESPONSIVE.**

I (NAME) _____, REPRESENTING
(COMPANY) _____, OF
(CITY/STATE) _____, HAVE VIEWED THE SITE

STATE POLICE BARRACKS-PORTSMOUTH,

AND ARE FULLY AWARE AND UNDERSTAND ALL BID REQUIREMENTS.

DATE OF VISIT _____.

VENDOR (PRINT NAME) _____ DATE _____

VENDOR (SIGNATURE) _____ DATE _____

REQUEST FOR QUOTE #7513364

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR MULTIPLE AWARDS FOR THIS REQUIREMENT AND/OR TO REJECT ANY OR ALL BIDS.

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. ORDERING (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

DELIVERY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

INSURANCE

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

NOTE: IF THIS BID COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: * PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSIONS) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. * BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. * SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION. * ENVIRONMENTAL IMPAIRMENT (AKA POLLUTION CONTROL) - \$1 MILLION OR 5% OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. * VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

RIVIP

IT IS THE VENDOR'S RESPONSIBILITY TO CHECK AND DOWNLOAD ANY AND ALL ADDENDA FROM RIVIP. THIS OFFER MAY NOT BE CONSIDERED UNLESS A SIGNED RIVIP GENERATED BIDDER CERTIFICATION COVER FORM IS ATTACHED AND THE UNIT PRICE COLUMN IS COMPLETE. THE SIGNED CERTIFICATION COVER FORM MUST BE ATTACHED TO THE FRONT OF THE OFFER. WHEN DELIVERING OFFERS IN PERSON TO ONE CAPITOL HILL, VENDORS ARE ADVISED TO ALLOW AT LEAST ONE HOUR ADDITIONAL TIME FOR CLEARANCE THROUGH SECURITY CHECKPOINTS.

THIS OFFER MAY NOT BE CONSIDERED UNLESS BIDDER CERTIFICATION COVER FORM IS ATTACHED AND THE UNIT PRICE COLUMN IS COMPLETED. THE SIGNED CERTIFICATION COVER FORM MUST BE ATTACHED TO THE FRONT OF THE OFFER. WHEN DELIVERED OFFERS ON PERSON TO ONE CAPITOL HILL, VENDORS ARE ADVISED TO ALLOW AT LEAST ONE HOUR ADDITIONAL TIME FOR CLEARANCE THROUGH SECURITY CHECKPOINTS.

NOTE: IF THIS COVERS CONSTRUCTION, SCHOOL BUSING, HAZARDOUS WASTE, OR VESSEL OPERATION, APPLICABLE COVERAGES FROM THE FOLLOWING LIST MUST ALSO BE SUBMITTED TO THE DIVISION OF PURCHASES PRIOR TO AWARD: *PROFESSIONAL LIABILITY INSURANCE (AKA ERRORS & OMISSION) - \$1 MILLION OR 5% OF ESTIMATED PROJECT COST, WHICHEVER IS GREATER. *BUILDER'S RISK INSURANCE - COVERAGE EQUAL TO FACE AMOUNT OF CONTRACT FOR CONSTRUCTION. *SCHOOL BUSING - AUTO LIABILITY COVERAGE IN THE AMOUNT OF \$5 MILLION OF FACE AMOUNT OF CONTRACT, WHICHEVER IS GREATER. *VESSEL OPERATION - (MARINE OR AIRCRAFT) - PROTECTION & INDEMNITY COVERAGE REQUIRED IN THE AMOUNT OF \$1 MILLION.

PABID

- (a) A SINGLE PRICE SHALL BE QUOTED FOR EACH ITEM AGAINST WHICH A PROPOSAL IS SUBMITTED. THIS PRICE WILL BE THE MAXIMUM IN EFFECT DURING THE AGREEMENT PERIOD. ANY PRICE DECLINE AT THE MANUFACTURE'S LEVEL SHALL BE REFLECTED IN A REDUCTION OF THE AGREEMENT PRICE TO THE STATE .
- (b) QUANTITIES, IF ANY, ARE ESTIMATED ONLY. THE AGREEMENT SHALL COVER THE ACTUAL QUANTITIES ORDERED DURING THE PERIOD. DELIVERIES WILL BE BILLED AT THE SINGLE, FIRM, AWARD UNIT PRICE QUOTED REGARDLESS OF THE QUANTITIES ORDERED.
- (c) BID PRICE IS NET F.O.B. DESTINATION AND SHALL INCLUDE INSIDE DELIVERY AT NO EXTRA COST.
- (d) BIDS FOR SINGLE ITEMS AND/OR A SMALL PERCENTAGE OF TOTAL LIST, MAY, AT THE STATE'S SOLE OPTION, BE REJECTED AS BEING NON-RESPONSIVE TO THE INTENT OF THIS REQUEST.

FISCAL

AWARDS EXTENDING BEYOND JUNE 30TH ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.