State of Rhode Island

Department of Administration
Division of Purchases
One Capitol Hill
Providence, RI 02908

REQUEST FOR QUOTE (RFQ) – BID# 7506371

CHILLER REPLACEMENT WATKINS BUILDING
UNIVERSITY OF RHODE ISLAND, BAY CAMPUS

SUBMISSION DEADLINE: Monday, November 25, 2013 at 11:00 AM (ET)

PRE-BID CONFERENCE: ☐ **NO**
☒ **YES** **Wednesday, November 13, 2013 at 9:00 AM (ET)**

Mandatory: ☐ **NO**
☒ **YES:** Any vendor who intends to submit a bid proposal in response to this solicitation must have its designated representative attend the mandatory pre-bid conference. The representative must register at the pre-bid conference and disclose the identity of the vendor whom he/she represents. Because attendance at the pre-bid conference is mandatory, a vendor's failure to attend and register at the pre-bid conference shall result in disqualification of the vendor's bid proposal as non-responsive to the solicitation.

Location: **URI, Watkins Building, South Ferry Road**
Narragansett Bay Campus
Narragansett, Rhode Island

Buyer Name: **Thomas Bovis**
Title: **Interdepartmental Project Manager**

QUESTIONS concerning this solicitation must be received by the Division of Purchases at (questions@purchasing.ri.gov) no later than (Friday, November 15, 2013, 4:00 PM (ET)). Questions should be submitted in a *Microsoft Word attachment*. Please reference the bid number (Bid #7506367) on all correspondence. Questions received, if any, will be posted on the Rhode Island Division of Purchases website as an addendum to this solicitation. It is the responsibility of all interested parties to download this information.

SURETY REQUIRED: **YES**

BOND REQUIRED: **YES**

PUBLIC COPY (R.I. Gen. Law 37-2-18(j): This requirement applies to all public works projects (vertical and horizontal) exceeding Five Hundred Thousand ($500,000) dollars and any combination of base bid plus all alternates.

DISK BASED BID: ☐ **NO**
☒ **YES:** See attached Disk Based Bidding Information

NOTE TO VENDORS:
Vendors must register on-line at the Rhode Island Division of Purchases website at www.purchasing.ri.gov. Offers received without the completed four-page Rhode Island Vendor Information Program (RIVIP) Generated Bidder Certification Cover Form attached may result in disqualification.

THIS IS NOT A BIDDER CERTIFICATION FORM

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Disk Based Bidding Information

File Format

All disk based bid files are ZIP files that you can open using the WinZip 8.1 software. The ZIP file will contain one or more files based on the type of Bid/RPF.

Downloading the Disk Based Bid

Bids that have a file for download are marked with a "D" in the Info field of the bid search results. The "D" will be an active link to the WinZip file until the bid reaches its opening date. Clicking on the active "D" link will allow you to open or save the ZIP file associated with the bid. Opening the WinZip file will download a copy to your computer's temporary directory.

Opening the Disk Based Bid

Once downloaded, you can open the ZIP file with WinZip and view the Microsoft Office files contained within the WinZip file. Immediately save (extract) the individual files to an appropriate directory on your computer, such as "Desktop" or "My Documents".

FOR THE DEPARTMENT OF TRANSPORTATION AND OTHER SPECIFIC PROJECTS:

Completing the Disk Based Bid

Once the Microsoft Office files are properly saved, open the individual files and enter the required information in the appropriate fields. Save each file again to capture the new information you entered.

Submitting the Disk Based Bid

Save the completed files to a CD or diskette. Label the CD or diskette with the Bid/RFP number and bidder's name (company name, not contract name). Submit as instructed in the Bid or RFP solicitation document.

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DOCUMENT 00100 – INVITATION TO BID

NOTICE TO CONTRACTORS – BID NO. *7506371*

Date:	*October 29, 2013*
Project:	Chiller Replacement Watkins Building University of Rhode Island, Bay Campus
Project Description:	Replace an existing Air-Cooled Chiller and pumps with new equipment and electrical supply.
Completion Time:	90 calendar days
Owner:	Rhode Island Board of Education, University of Rhode Island, and the State of Rhode Island
Purchaser:	**State of Rhode Island Dept. of Administration, Division of Purchases 2ND Floor One Capitol Hill Providence, Rhode Island 02908**
Design Agent:	Creative Environment Corp. Consulting Engineers 50 Office Parkway East Providence, RI 02914 401.438.7733

The **Owner** is soliciting bids for a Chiller Replacement at the Watkins Building on the Bay Campus of the University of Rhode Island, in accordance with the plans and specifications dated April 12, 2013.

Sealed proposals addressed to the above **Purchaser** shall be received on or before the date and time specified below. At that time they will be opened and read aloud in public.

General Contractors are invited to submit an offer under seal to the Purchaser at the appropriate address, for construction of the above Project, on or before:

Time: 11:00 am (Eastern Time), Date: Monday November 25, 2013

NOTE: Plans and specifications are available to download from the RI Division of Purchases website at www.purchasing.ri.gov (labeled with the issue date of this Solicitation Information document) at no cost.

A certified check or **Bid Bond** payable to the State of Rhode Island in an amount equal to Five Percent (5%) of the proposal shall be submitted with the bid.

A **Performance** and **Payment Bond** equal to one hundred percent (100%) of the contract price with a surety company registered and licensed in the State of Rhode Island shall be required of the successful bidder.

This project is subject to terms, conditions and provisions of the Rhode Island General Laws Chapter 37-14.1 et. Seq, and regulations promulgated thereunder, which require that ten percent (10%) of the dollar value of work performed on the project be performed by minority business enterprises, and that wage rates to be paid under the Contract for this project must be in accordance with those prevailing wages on file in the Rhode Island Department of Labor, Office of the Director.

Bidders are also subject to the terms, conditions, and provisions of Chapters 2, 12, and 13 of Title 37, general laws of the State of Rhode Island, 1956 as amended, including apprentice requirements of 13-3.1.

Refer to Documents 00200 –Instructions to Bidders and 00210 – Supplemental Instructions to Bidders for specific Bidding requirements including additional State and Federal mandates.

The **Purchaser** reserves the right to waive any technicalities in the bids, award in the best interest of the University, and accept or reject any or all offers.

The **Owner** will hold a **mandatory pre-bid conference** at:

University of Rhode Island, Watkins Bldg. on Bay Campus: First floor lobby outside the Corless Auditorium

Time: 9:00 am (Eastern Time) Date: Wednesday November 13, 2013.

END OF DOCUMENT