



Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 ONE CAPITOL HILL
 PROVIDENCE RI 02908

BUYER: Cadoret, David
 PHONE #: N/A

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 DOA CONTROLLER
 ONE CAPITOL HILL, 4TH FLOOR
 SMITH ST
 PROVIDENCE, RI 02908
 US

CREATION DATE : 09-SEP-13
 BID NUMBER: 7506370
 TITLE: WELL INSPECTION, OPERATING AND
 MAINTENANCE SERVICES - MILITIA OF THE STATE
 BLANKET START : 01-OCT-13
 BLANKET END : 30-JUN-16
 BID CLOSING DATE AND TIME: 10-OCT-2013 10:30:00

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 MS-ANG NORTH SMITHFIELD FACILITY
 274 OLD OXFORD RD
 SLATERSVILLE, RI 02876-9999
 US

Requisition Number: 1312151

Note to Bidders: THERE WILL BE A MANDATORY PRE BID AS PER ATTACHED.

THIS IS A SECURE MILITARY FACILITY. THERE WILL BE TWO (2) ONE YEAR OPTIONS TO RENEW AT THE SOLE DISCRETION OF THE STATE.

Line	Description	Quantity	Unit	Unit Price	Total
1	10/1/2013-6/30/2014 Baseline Well Operation, Inspection and Maintenance Service as per specs	3.00	Quarter		
2	7/1/2014-6/30/2015 Baseline Well Operation, Inspection and Maintenance Service as per specs	4.00	Quarter		
3	7/1/2015-6/30/2016 Baseline Well Operation, Inspection and Maintenance Service as per specs	4.00	Quarter		
4	10/1/2013-6/30/2014 Water System Analytical Monitoring in accordance with RIDOH as per specs	3.00	Quarter		
5	7/1/2014-6/30/2015 Water System Analytical Monitoring in accordance with RIDOH as per specs	4.00	Quarter		
6	7/1/2015-6/30/2016 Water System Analytical Monitoring in accordance with RIDOH as per specs	4.00	Quarter		

Delivery: _____

Terms of Payment: _____

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer



REQUEST FOR QUOTE (RFQ) – BID# 7506370

WELL INSPECTION, OPERATING AND MAINTENANCE SERVICES AND SAMPLING

SUBMISSION DEADLINE: Thursday, October 10, 2013 at 10:30 AM (ET)

PRE-BID CONFERENCE: NO
 YES **Wednesday, September 25, 2013 at 9:00 AM (ET)**

Mandatory: NO
 YES: Any vendor who intends to submit a bid proposal in response to this solicitation must have its designated representative attend the mandatory pre-bid conference. The representative must register at the pre-bid conference and disclose the identity of the vendor whom he/she represents. Because attendance at the pre-bid conference is mandatory, a vendor's failure to attend and register at the pre-bid conference shall result in disqualification of the vendor's bid proposal as non-responsive to the solicitation.

Location: North Smithfield Air National Guard Station
274 Old Oxford Rd
North Smithfield, RI 02896

Buyer Name: David A. Cadoret
Title: Chief Buyer

SURETY REQUIRED: NO

BOND REQUIRED: NO

PUBLIC COPY (R.I. Gen. Law 37-2-18(j)): This requirement applies to all public works projects (vertical and horizontal) exceeding Five Hundred Thousand (\$500,000) dollars and any combination of base bid plus all alternates.

DISK BASED BID: NO
 YES: See attached Disk Based Bidding Information

NOTE TO VENDORS:

Vendors must register on-line at the Rhode Island Division of Purchases website at www.purchasing.ri.gov. Offers received without the completed four-page Rhode Island Vendor Information Program (RIVIP) Generated Bidder Certification Cover Form attached may result in disqualification.

THIS IS NOT A BIDDER CERTIFICATION FORM



Disk Based Bidding Information

File Format

All disk based bid files are ZIP files that you can open using the WinZip 8.1 software. The ZIP file will contain one or more files based on the type of Bid/RPF.

Downloading the Disk Based Bid

Bids that have a file for download are marked with a "D" in the Info field of the bid search results. The "D" will be an active link to the WinZip file until the bid reaches its opening date. Clicking on the active "D" link will allow you to open or save the ZIP file associated with the bid. Opening the WinZip file will download a copy to your computer's temporary directory.

Opening the Disk Based Bid

Once downloaded, you can open the ZIP file with WinZip and view the Microsoft Office files contained within the WinZip file. Immediately save (extract) the individual files to an appropriate directory on your computer, such as "Desktop" or "My Documents".

FOR THE DEPARTMENT OF TRANSPORTATION AND OTHER SPECIFIC PROJECTS:

Completing the Disk Based Bid

Once the Microsoft Office files are properly saved, open the individual files and enter the required information in the appropriate fields. Save each file again to capture the new information you entered.

Submitting the Disk Based Bid

Save the completed files to a CD or diskette. Label the CD or diskette with the Bid/RFP number and bidder's name (company name, not contract name). Submit as instructed in the Bid or RFP solicitation document.



**State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387**

Bid 7506370- WELL INSPECTION, OPERATING AND MAINTENANCE SERVICES AND SAMPLING

There will be a mandatory pre bid conference on Wednesday, September 25, 2013 at 9am at: North Smithfield Air National Guard Station, 274 Old Oxford Rd., North Smithfield, RI 02896.

This is a secure military facility. Once we leave the gate area no one will be allowed to sign in.

There will be two (2) one year options to renew at the sole discretion of the State.

GENERAL:

A. Scope of Work:

Provide public water supply sampling, operation and maintenance services and associated required reporting at the North Smithfield Air National Guard Station in accordance with applicable RI Department of Health rules and regulations.

B. Location of Work:

Service will be provided at the North Smithfield Air National Guard Station, 274 Old Oxford Road, North Smithfield, RI 02896

C. Description of Work to be performed:

1. Provide all materials, labor, supplies, equipment, required certificates and testing for all line items listed below

PROJECT DESCRIPTION:

A. System Inspection, Operating and Maintenance Services:

- 1. Operational inspection and maintenance of all water supply and treatment equipment.**
 - Perform routine mechanical/electrical/instrumentation maintenance & minor repairs in accordance with current accepted practices or manufacturer's recommendations, whichever is more stringent.**



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- **Maintain a comprehensive system maintenance log.**
 - **Perform data logging of critical operating data including operating pressures and total flow**
- 2. Water quality sampling and monitoring.**
- **Collect periodic water quality samples in accordance with applicable permit and regulations**
 - **Deliver collected water quality samples to a RI laboratory certified by the State of Rhode Island for the required analyses.**
 - **Perform (or contract the performance of) the chemical analyses of collected samples in accordance with applicable permit and regulations.**
 - **Review water quality data, investigate problems and take corrective action in accordance with applicable permit and regulations, as needed.**
 - **Participate in periodic system inspections by RIDOH personnel.**
- 3. Required deliverables and reporting**
- **Develop and provide a comprehensive sample site/monitoring plan including each parameter to be monitored and the schedule for sampling, analysis and reporting**
 - **Preparation of waiver requests for any parameters determined to be inapplicable or not present, based upon historical monitoring**
 - **Develop reports as required for submission to the RIDOH, including but not limited to the periodic reporting of results and annual reporting of state certified staff.**

NOTE: All reports and other correspondence prepared for delivery to the RIDOH shall be reviewed by the 143rd Airlift Wing Environmental Manager (143 AW/EM) prior to submission to the RIDOH. Final reports shall be provided to the 143 AW/EM in electronic format (MS Word and Adobe Acrobat)



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4. Technical Support Services and Emergency Services

- Bidder shall respond and provide technical and emergency support service within 12 hours of a request from the RI Air National Guard in accordance with the vendor's standard rate structure

B. Period of Performance and Work hours:

1. All routine work shall be planned to occur during normal working hours; Monday through Friday 0700 (7am) to 1730 (5:30pm). Any work that must be completed outside of these hours must be coordinated and approved in advance by the 143 AW/CE.

MUST BID ALL LINES.

REQUEST FOR QUOTE # 7506370

BIDDING (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordered during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

MULTI YEAR

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.

INSURANCE

AN INSURANCE CERTIFICATE IN COMPLIANCE WITH PROVISIONS OF ITEM 31 (INSURANCE) OF THE GENERAL CONDITIONS OF PURCHASE IS REQUIRED FOR COMPREHENSIVE GENERAL LIABILITY, AUTOMOBILE LIABILITY, AND WORKERS' COMPENSATION AND MUST BE SUBMITTED BY THE SUCCESSFUL BIDDER(S) TO THE DIVISION OF PURCHASES PRIOR TO AWARD. THE INSURANCE CERTIFICATE MUST NAME THE STATE OF RHODE ISLAND AS CERTIFICATE HOLDER AND AS AN ADDITIONAL INSURED. FAILURE TO COMPLY WITH THESE PROVISIONS MAY RESULT IN REJECTION OF THE OFFEROR'S BID. ANNUAL RENEWAL CERTIFICATES MUST BE SUBMITTED TO THE AGENCY IDENTIFIED ON THE PURCHASE ORDER. FAILURE TO DO SO MAY BE GROUNDS FOR CANCELLATION OF CONTRACT.

LICENSE

VENDOR (OWNER OF COMPANY) IS RESPONSIBLE TO COMPLY WITH ALL LICENSING OR STATE PERMITS REQUIRED FOR THIS TYPE OF SERVICE. A COPY OF LICENSE/PERMIT SHOULD BE SUBMITTED WITH THIS BID. IN ADDITION TO THESE LICENSE REQUIREMENTS, BIDDER, BY SUBMISSION OF THIS BID, CERTIFIES THAT ANY/ALL WORK RELATED TO THIS BID, AND ANY SUBSEQUENT AWARD WHICH REQUIRES A RHODE ISLAND LICENSE(S), SHALL BE PERFORMED BY AN INDIVIDUAL(S) HOLDING A VALID RHODE ISLAND LICENSE.

RIVIP

IT IS THE VENDOR'S RESPONSIBILITY TO CHECK AND DOWNLOAD ANY AND ALL ADDENDA FROM RIVIP. THIS OFFER MAY NOT BE CONSIDERED UNLESS A SIGNED RIVIP GENERATED BIDDER CERTIFICATION COVER FORM IS ATTACHED AND THE UNIT PRICE COLUMN IS COMPLETE. THE SIGNED CERTIFICATION COVER FORM MUST BE ATTACHED TO THE FRONT OF THE OFFER. WHEN DELIVERING OFFERS IN PERSON TO ONE CAPITOL HILL, VENDORS ARE ADVISED TO ALLOW AT LEAST ONE HOUR ADDITIONAL TIME FOR CLEARANCE THROUGH SECURITY CHECKPOINTS.

THIS OFFER MAY NOT BE CONSIDERED UNLESS BIDDER CERTIFICATION COVER FORM IS ATTACHED AND THE UNIT PRICE COLUMN IS COMPLETED. THE SIGNED CERTIFICATION COVER FORM MUST BE ATTACHED TO THE FRONT OF THE OFFER. WHEN DELIVERED OFFERS ON PERSON TO ONE CAPITOL HILL, VENDORS ARE ADVISED TO ALLOW AT LEAST ONE HOUR ADDITIONAL TIME FOR CLEARANCE THROUGH SECURITY CHECKPOINTS.

VENDOR SPEC

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICAATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.

IF SAMPLES ARE REQUESTED, THEY MUST BE PROVIDEDN WITHIN TEN (10) WORKING DAYS OF REQUEST DATE. FAILURE TO DO SO MAY RESULT IN DISQUALIFICATION OF BID.

DELIVERY

DELIVERY OF GOODS OR SERVICES AS REQUESTED BY AGENCY.

AWARD

THE STATE, AT ITS SOLE DISCRETION, SHALL RESERVE THE RIGHT TO MAKE ONE OR ULTIPLA AWARDS FOR THIS REQUIREMENT AND/OR REJECT ANY OR ALL BIDS.

WAGE

VENDOR IS ADVISED THAT ALL PROVISIONS OF TITLE 37 CHAPTER 13 OF THE GENERAL LAWS OF RHODE ISLAND APPLY TO THE WORK COVERED BY THIS REQUEST, AND THAT PAYMENT OF THE GENERAL PREVAILING RATE OF PER DIEM WAGES AND THE GENERAL PREVAILING RATE FOR REGULAR, OVERTIME, AND OTHER WORKING CONDITIONS EXISTING IN THE LOCALITY FOR EACH CRAFT, MECHANIC, TEAMSTER, OR TYPE OF WORKMAN NEEDED TO EXECUTE THIS WORK IS A REQUIREMENT FOR BOTH CONTRACTORS AND SUBCONTRACTORS.