



REQUEST FOR QUOTE (RFQ) – BID# 7498364

GALILEE BOAT RAMP IMPROVEMENTS - DEM

SUBMISSION DEADLINE: Thursday, October 03, 2013 at 1:45 PM (ET)

PRE-BID CONFERENCE: [] NO [x] YES Friday, September 20, 2013 at 10:00 AM (ET)
Mandatory: [x] NO [] YES: Any vendor who intends to submit a bid proposal in response to this solicitation must have its designated representative attend the mandatory pre-bid conference.
Location: Galilee Boat Ramp
Take a right at the end of Galilee Escape Road then onto Great Island Road Narragansett, RI
Buyer Name: John F. O'Hara II
Title: Chief Buyer

QUESTIONS concerning this solicitation must be received by the Division of Purchases at (construction@purchasing.ri.gov) no later than (Monday, September 23, 2013, 5:00 PM (ET)).

SURETY REQUIRED: YES

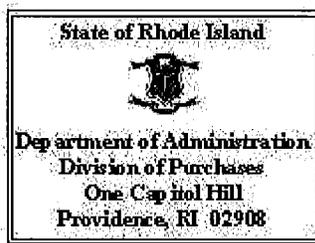
BOND REQUIRED: YES

PUBLIC COPY (R.I. Gen. Law 37-2-18(j)): This requirement applies to all public works projects (vertical and horizontal) exceeding Five Hundred Thousand (\$500,000) dollars and any combination of base bid plus all alternates.

DISK BASED BID: [] NO [x] YES: See attached Disk Based Bidding Information

NOTE TO VENDORS: Vendors must register on-line at the Rhode Island Division of Purchases website at www.purchasing.ri.gov. Offers received without the completed four-page Rhode Island Vendor Information Program (RIVIP) Generated Bidder Certification Cover Form attached may result in disqualification.

THIS IS NOT A BIDDER CERTIFICATION FORM



Disk Based Bidding Information

File Format

All disk based bid files are ZIP files that you can open using the WinZip 8.1 software. The ZIP file will contain one or more files based on the type of Bid/RPF.

Downloading the Disk Based Bid

Bids that have a file for download are marked with a "D" in the Info field of the bid search results. The "D" will be an active link to the WinZip file until the bid reaches its opening date. Clicking on the active "D" link will allow you to open or save the ZIP file associated with the bid. Opening the WinZip file will download a copy to your computer's temporary directory.

Opening the Disk Based Bid

Once downloaded, you can open the ZIP file with WinZip and view the Microsoft Office files contained within the WinZip file. Immediately save (extract) the individual files to an appropriate directory on your computer, such as "Desktop" or "My Documents".

FOR THE DEPARTMENT OF TRANSPORTATION AND OTHER SPECIFIC PROJECTS:

Completing the Disk Based Bid

Once the Microsoft Office files are properly saved, open the individual files and enter the required information in the appropriate fields. Save each file again to capture the new information you entered.

Submitting the Disk Based Bid

Save the completed files to a CD or diskette. Label the CD or diskette with the Bid/RFP number and bidder's name (company name, not contract name). Submit as instructed in the Bid or RFP solicitation document.

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

DEPARTMENT OF ADMINISTRATION
OFFICE OF PURCHASES

DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
DIVISION OF PLANNING AND DEVELOPMENT

INVITATION TO BID NOTICE TO CONTRACTORS - BID NO. 7498364

The State of Rhode Island Department of Environmental Management, Division of Planning and Development is soliciting bids for the Boat Ramp Improvements at The Port of Galilee, Narragansett, RI in accordance with plans and specifications dated June, 2013.

SEALED PROPOSALS ADDRESSED TO THE **STATE PURCHASING AGENT**, 1 CAPITOL HILL, PROVIDENCE, R.I. 02908-5855, SHALL BE RECEIVED UNTIL 10/3/13 at 1:45 PM. At that time they will be opened and read in public.

BIDS SHALL BE SUBMITTED ON THE FORMS PROVIDED WITH THE PLANS AND SPECIFICATIONS.

Effective January 1, 2013 all Public Works related project proposals exceeding five hundred thousand (\$500,000) dollars are required to include a "public copy". All agency contract solicitations, requests for proposals, invitations for bids, etc. shall state that any bid or proposal that exceeds five hundred thousand (\$500,000) dollars must include a copy to be available for public inspection upon the opening of the bids. Any bid or proposal in excess of five hundred thousand (\$500,000) dollars which does not include a copy for public inspection shall be deemed to be non-responsive. For further information, please see R.I. General Laws Section 37-2-18 (P.L 211) <http://webserver.rilin.state.ri.us/Statutes/title37/37-2/37-2-18.HTM> and Purchasing Rules & Regulations amendment at www.purchasing.ri.gov. This regulation applies to all public works projects (vertical and horizontal) exceeding five hundred thousand (\$500,000) dollars and any combination of base bid plus all alternates.

In accordance to Purchasing Rules and Regulations adopted on January 11, 2011 the following conditions are required:

1. All bid proposals shall be opened publicly and read aloud.
2. Each bid, together with the name of the bidder, shall be recorded and an abstract made available "immediately" for public inspection.
3. Copy of the redacted bid proposal shall be available for public inspection by the close of the business the day the subject bid(s) and/or contract(s) is opened by the Division of Purchases.
4. The burden to identify and withhold from the public copy that is released at the bid opening any trade secrets, commercial or financial information, or other information the bidder deems not subject to public disclosure pursuant to Chapter 38-2, the Access to Public Records Act, shall rest solely and exclusively with the bidder submitting the bid proposal.
5. At the time that a proposal is submitted, a bidder must submit a redacted copy of the bid proposal in a PDF (Portable Document Format) file format on a read only CD-R Media Disk (hereinafter referred to as a "CD"). Vendors are required to provide all documents submitted in response to the bid solicitation on the CD.
 - a. The acceptable media is a CD-R. Media that is read/writeable (CD RW) will not be accepted.
 - b. Only readable, not writeable media is acceptable.

- c. Vendor is responsible for supplying their own CD-R media.
 - d. Vendor is responsible for the integrity of the CD.
6. Failure of the bidder to submit a public copy on a readable CD, as required by RIGL 37-2-18 as amended, shall result in the disqualification of said bid.
7. CD must be enclosed in a protective cover and the protective cover clearly labeled with the following:
- a. Marked "Public Copy"
 - b. Title of Solicitation as it appears on the RIVIP cover letter.
 - c. Name of the Company and Vendor ID as it appears on the RIVIP cover letter.
 - d. Bid Response Number as it appears on the RIVIP cover letter.
8. Bid response on CD-R to be in a PDF (Portable Document Format).
- a. One PDF file will be on the CD-R. File to meet the following requirements:
 - i. Only one file will contain all documents in response to the bid. If you have more than one document for the response, the documents must be concatenated or merged into one PDF document. Failure to submit only one PDF file may result in disqualification of bid.
 - ii. File should be named in the following manner:
 - 1. Bid Number is the bid number for which the response is for as it appears on the RIVIP cover sheet.
 - 2. Date of bid is date of bid using the format (mm-dd-yyyy).
 - 3. Vendor Name is the name of the vendor as one word –no spaces or punctuation.
 - 4. Vendor ID as it appears on the RIVIP vendor cover sheet.

Note: you must use underscores in separating the fields. Do not use underscores anywhere else in the filename other than to separate the fields.

Example: 1234567_06-01-2011_VendorID_9876.pdf

9. Purchasing staff will officially conclude the bid opening and all loaded proposals will be posted to the Purchasing web site. All proposals will be available immediately after bid opening at www.purchasing.ri.gov.

For technical assistance, contact the Division of Purchases office at (401) 574-8100.

A CERTIFIED CHECK OR BID BOND PAYABLE TO THE STATE OF RHODE ISLAND IN AN AMOUNT EQUAL TO FIVE PERCENT (5%) OF THE PROPOSAL SHALL BE SUBMITTED WITH THE BID.

A Performance and Payment Bond equal to one hundred percent (100%) of the contract price with a surety company registered and licensed in the State of Rhode Island shall be required of the successful bidder.

This project is subject to terms, conditions and provisions of Chapters 2, 12, 13 and 14.1 of Title 37, Rhode Island General Laws of 1956, as amended et seq., and regulations promulgated thereunder, which require that ten percent (10%) of the dollar value of work performed on the project be performed by minority business enterprises, and prevailing wage rates to be paid under the Contract for this project must be in accordance with those prevailing wages on file in the Rhode Island Department of Labor, Office of the Director.

The included prevailing wage table may have been revised. It is the contractor's responsibility to use the current prevailing wage table. The table may be obtained at the RI Division of Purchases Home Page at www.purchasing.ri.gov.

All bidders MUST register online at www.purchasing.ri.gov. A RIVIP generated Bidder Certification Cover Form MUST accompany each bid. Should you need assistance in registering or downloading a bid, call (401) 574-8100 ext. 134. Failure to comply will result in disqualification.

A REPRESENTATIVE OF THE DEPARTMENT OF ENVIRONMENTAL MANAGEMENT, DIVISION OF PLANNING AND DEVELOPMENT AND/OR THE DESIGNER OF RECORD WILL BE PRESENT FOR A PRE-BID CONFERENCE AT THE PROJECT SITE:

LOCATION: Galilee Boat Ramp

**Take a right at the end of Galilee Escape Road then
onto Great Island Road
Narragansett, RI.**

ON: 9/20/13

AT: 10:00 AM

DEPARTMENT OF ADMINISTRATION
OFFICE OF PURCHASES
By: s/Lorraine Hynes
State Purchasing Agent

******* END OF INVITATION TO BID/NOTICE TO CONTRACTORS *******



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Department of Administration
DIVISION OF PURCHASES
One Capitol Hill
Providence, RI 02908-5855

Tel: (401) 574-8100
Fax: (401) 574-8387
Website: www.purchasing.ri.gov

TERMS AND CONDITIONS FOR BID 7498364

RIVIP

It is the Vendor's responsibility to check and to download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer. When delivering offers in person to One Capitol Hill, vendors are advised to allow at least one hour additional time for clearance through security checkpoints.

START

Starting date _____ no. of working days required for completion _____.

SURETY

Bidder is required to provide a bid surety in the form of a bid bond or a certified check payable to the State of Rhode Island in the amount of a sum not less than five percent (5%) of the bid price. Bid surety must be attached to the bid form. The successful bidder will also be required to furnish performance and labor and payment bonds at time of tentative contract award.

WAGE

Bidders are advised that all provisions of Title 37 Chapter 13 of the General Laws of Rhode Island apply to the work covered by this request, and that payment of the general prevailing rate of per diem wages and the general prevailing rate for regular, overtime, and other working conditions existing in the locality for each craft, mechanic, teamster, or type of workman needed to execute this work is a requirement for both contractors and subcontractors. The prevailing wage table may be obtained at the RI Division of Purchases homepage by internet at www.purchasing.ri.gov. Select "information" and then select "prevailing wage table". The State of Rhode Island uses the General Decision Number RI20100001. Printing the entire document averages approximately one minute per page - you may want to print only the pages applicable to your bid. Bidders note: in the event this bid specifies price offers on a time-and-materials basis, i.e., an hourly rate, any or all bids submitted in an amount less than the prevailing rate in effect for the work covered by this request as of the date of bid issuance shall be rejected by the division of purchases.



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INSURANCE

An insurance certificate in compliance with provisions of Item 31 (insurance) of the General Conditions of Purchase is required for comprehensive general liability, automobile liability, and workers' compensation and must be submitted by the successful bidder(s) to the Division of Purchases prior to award. The insurance certificate must name the State of Rhode Island as certificate holder and as an additional insured. Failure to comply with these provisions may result in rejection of the offeror's bid. Annual renewal certificates must be submitted to the agency identified on the purchase order. Failure to do so may be grounds for cancellation of contract.

Note: if this bid covers construction, school busing, hazardous waste, or vessel operation, applicable coverages from the following list must also be submitted to the Division of Purchases prior to award: * professional liability insurance (aka errors & omissions) - \$1 million or 5% of estimated project cost, whichever is greater. * builder's risk insurance - coverage equal to face amount of contract for construction. * school busing - auto liability coverage in the amount of \$5 million. * environmental impairment (aka pollution control) - \$1 million or 5% of face amount of contract, whichever is greater. * vessel operation - (marine or aircraft) - protection & indemnity coverage required in the amount of \$1 million.

LICENSE

Vendor (owner of company) is responsible to comply with all licensing or state permits required for this type of service. A copy of license/permit should be submitted with this bid. In addition to these license requirements, bidder, by submission of this bid, certifies that any/all work related to this bid, and any subsequent award which requires a Rhode Island license(s), shall be performed by an individual(s) holding a valid Rhode Island license.

INSPECTION

Bidders are responsible for inspection of equipment and/or location, taking measurements* when required, and making themselves aware of the total requirement before submitting a bid. *measurements provided with any bid are for reference purposes and are not guaranteed to be completely accurate.