**State of Rhode Island**
**Department of Administration / Division of Purchases**
**One Capitol Hill, Providence, Rhode Island 02908-5855**
**Tel: (401) 574-8100 Fax: (401) 574-8387**

# ADDENDUM # 1

**8/26/13**

**RFQ #7497382**

**Title: Street Sweeping – University of Rhode Island**

**Submission Deadline: 9/13/13 @ 10:00 AM (ET)**

## Per the issuance of ADDENDUM #1 the following are noted:

☒ Attachment "A" (inadvertently omitted) see attached.

**Offers must be delivered to One Capitol Hill, Suite 201 Purchasing, Providence RI 02908.**

*Interested parties should monitor this website, on a regular basis, for any additional information that may be posted.*

Gary P. Mosca,
Buyer

ATTACHMENT "A"

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**BLANKET REQUIREMENTS: 10/1/13-6/30/17**

**ROAD SWEEPING AT THE UNIVERSITY OF RHODE ISLAND**

**Location:** Kingston Campus

**Scope of Work**:
Contractor shall provide all necessary equipment, manpower and materials to completely sweep roads, parking lots, and adjacent sidewalks as directed by Agency and in accordance with the specifications herein attached. Work is based on both lump sum and unit prices.

**Areas:**
On Kingston campus and neighboring properties there is approximately eight (8) miles of two lane roads, 85 parking lots of various shapes, sizes and conditions (estimated to total 30 to 35 acres).
Two (2) parking lots specifically, are composed of a porous pavement surface, which will require special treatment as indicated in the Equipment requirements below.
The Contractor should familiarize themself with the total scope of work, through inspections and site visits prior to submitting bids.

**Equipment Requirements:**
Vendor shall have a minimum available fleet of three (3) broom type sweepers and two (2) vacuum type sweepers. Sweepers shall be four (4) wheel, self-contained with a minimum 4 cubic yard hopper capacity. (Note: 3 wheel broom style sweepers may be used to compliment 4 wheel vehicles during sweeping operations).
Sweepers shall be mechanical twin engine, non-hydrostatic drive with fully functional belly brushes and left and right gutter brooms. Only vacuum type sweepers are to be used on porous type pavements.
Vacuum type sweepers shall be used in conjunction with broom-type sweepers to remove dust trails, broom tailings, or for light material collection (such as leaves and litter).
Sweepers shall have been manufactured no earlier than January 1, 2011, and must be maintained in good operating condition.
Equipment manufactured prior to 2011 will not be permitted during sweeping operations. All vehicles are required to be in excellent mechanical and working condition, with new belly brooms and gutter brooms. All equipment must be in compliance with all state, local and federal regulations.
The vendor is required to provide a list of their equipment assets to be completed at the time of bidding.
The vendor is required to provide the number of laborers to be utilized for individual cleanup operations at the time of bidding.

**Access:**
The University shall supply gate keys, codes or cards for access through gated areas.
Cards and/or keys must be returned at the completion of work.
*Cards/Keys provided by Facilities Access Control Shop.

**Spill Response:**
All vehicles equipped with hydraulic lines must have spill containment and spill cleanup materials on board. The sweeping contractor is responsible for the cleanup costs of any petro chemicals or fluids from his equipment. The URI Campus Police are required to be notified at the time of the spill (401-874-2121).

**Kingston Campus Commencement Spring Cleanup:**
Contractor shall sweep all road pavements, major campus walkways (Elephant Walk, Hammerschlag Mall, Chafee Mall, Woodward Hall Walk, Ballentine-Library Walk, and other designated surfaces), service roads, fire-lanes, gutter edges and parking lots within the main campus.
The Contractor may elect to complete the sweeping of neighboring off-campus URI locations after graduation. This work shall require the approval of the Department and will not be approved until all work has been completed and accepted.
URI off-campus locations include roads and parking areas at the 138 Apartments, East Farm, Peckham Farm, Skogley Turf Research Facility, Agronomy Field House, Food Science & Nutrition, Safety & Risk Mgmt, Independence Square, MHRH Facility, Graduate Village and others.

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As part of the lump sum price, cleanup for graduation shall include: hand sweeping of adjacent sidewalks, islands, inside corners, around poles, bollards, posts, ramps, curb stops and similar structures.

**Spring Cleanup Start Dates and Time:**
The Vendor shall begin pre-graduation cleanup on or about one 1-2 weeks before the Commencement ceremonies. The department or director will notify the vendor of pending Commencement dates. Typically commencement falls on the second or third weekend in the month of May.
Nighttime sweeping is preferred, and will be easier for the vendor due to less vehicle and pedestrian traffic..
Sweeping of the main campus must be completed prior to the day of the Commencement activities. The contractor must take into consideration all inclement weather situations and schedule equipment and manpower accordingly.

**Additional Road Sweeping by Request:**
During other times of the year, this Agency may require the mechanical sweeping and/or vacuum cleaning of specified roads, walks and parking lots. The contractor shall provide services at the requested times and dates. The URI Facilities Services director or department representative shall notify the Contractor by telephone or email at least one (1) week in advance of a scheduled pavement sweeping.
The Narragansett Bay Campus and W. Alton Jones Campus also may request sweeping services. The Contractor shall provide unit pricing at the same rate as the Kingston Campus.

**IF REQUESTED** by the Department Director or his representative, additional sweeping services will be scheduled (depending on funding availability) as follows:
Twice (1) in early Spring, prior to the graduation cleanup; one (1) in late June; July vacuum cleaning of pervious pavement parking lots; one (1) road and parking lot sweeping in late August prior to school opening; one (1) road sweeping in September; one (1) road sweeping in October; and one (1) road sweeping in November. These dates are subject to change and must be confirmed prior to arrival. Extra sweeping may be requested at other times than those listed above. Work performed by request shall be invoiced at the hourly rate listed in the Contract documents.

**Dust Control:**
Contractor shall include constant water spray applications to the pavement during all broom-sweeping activities. Water may be supplied from selected and approved University fire hydrants. Approval must be obtained prior to fill-up. All fill-up equipment shall be out-fitted with back-flow prevention devices.

**Sweeping Debris and Disposal:**
The contractor shall submit a separate unit price to load, transport and dispose of all road sweeping debris, off campus, to a properly licensed disposal site.
The University may provide a dumping site behind the University's Landscape and Grounds Building, for material re-use by the department.

**Log-in/Log-out:**
Equipment operators, laborers, truck drivers, and other workman are required to log in prior to start of work and log out at the end of the work cycle. Sign in and sign out logs are located in the rear of the Sherman Building. For work performed **after** the regular workday, log-in and log-out at the Campus Police/Parking and Transportation Building located at 44 Lower College Rd.

**Subcontracting:**
Subcontracting of road sweeping work is not allowed without the express written authorization from director of URI Facilities Services or his authorized representative.

**Travel:**
Work billed at the hourly rate will only be paid while vendor's equipment is on site. No travel or mobilization costs will be allowed. No portal to portal charges.

**Parking and Storage:**
Equipment may be stored overnight in designated areas during the time cleanup

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services are on-going. The University of Rhode Island, Board of Higher Education and the State of Rhode Island and Providence Plantations shall not be held responsible or liable for any damages to vehicles, equipment or materials.

**Payments and Invoicing**:
The contractor shall submit invoices to the University of Rhode Island, Department of Facilities Services, Sherman Building, 523 Plains Rd., Kingston, RI 02881. Invoices must contain dates and hours of work, on-site, for each operator/vehicle, purchase order number and contracted rates.
Invoices shall be processed and paid only after the work has been approved and accepted by the department's representative.

**REQUIRED** - Provide the following information to be submitted with bids.
(information may be submitted on separate sheet)
*Provide total number of workers for Commencement spring cleanup operations by task.
*Provide a list of mechanical sweepers (make/model/year) to be used at URI.