



State of Rhode Island
Department of Administration / Division of Purchases
One Capitol Hill, Providence, Rhode Island 02908-5855
Tel: (401) 574-8100 Fax: (401) 574-8387

ADDENDUM #2

RFP # 7494365 TITLE: CONTINUING PRIMARY SEATBELT EDUCATION AND STATEWIDE PUBLIC OUTREACH PROGRAM-ROUND 4

SUBMISSION DEADLINE: 9/13/13 – 11:30 a.m. (NOTE CHANGE)

Prospective bidders and all concerned are hereby advised of the attached changes/modifications for the above referenced RFP and are hereby requested to change their copies accordingly.

- **ATTACHED ADDENDUM INCLUDES ATTENDANCE SHEETS FROM THE WORKSHOPS HELD ON 8/19/13, 8/22/13 AND 8/23/13, AS WELL AS QUESTIONS AND ANSWERS FROM THE WORKSHOPS.**
- **SUBMISSION DEADLINE HAS BEEN CHANGED AS FOLLOWS:
FROM: 9/04/13 – 11:30 A.M.
TO: 9/13/13 – 11:30 A.M.**

**LISA HILL
CHIEF BUYER**

Bidders must include a signed copy of this addendum with their proposal submission as acknowledgment.

Company Name (Print)

Signature of Authorized Representative

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

RIDOT Addendum Notification

7494365 - FFY 2014 Continuing Primary Seatbelt Education and Statewide
Public Outreach Program – **ROUND 4**
(**MULTIPLE CONTRACTS ANTICIPATED**)

Per the issuance of Department of Transportation **ADDENDUM # 7494365A2** the following changes are noted:

• **HS-1 SUBMISSION DEADLINE EXTENDED:**

The submission deadline has been extended from WEDNESDAY, SEPTEMBER 4, 2013 to **FRIDAY, SEPTEMBER 13, 2013** no later than 11:30 a.m. (EASTERN).

• **ADDITIONAL RESOURCE WEBSITE:**

The State of Rhode Island Highway Safety Performance Plan for FFY 2013 may be used as an additional resource. It may be found at:

http://www.dot.ri.gov/documents/highwaysafety/FR1_FFY%202013%20RI%20HSP%20Text_FINAL.pdf

• **CLARIFICATION:**

Attached responses 1 through 6 will clarify questions and comments discussed at the Community Workshops held on August 19, 2013 at Progresso Latino, 626 Broad St & Fales, Central Falls, RI 02888 and on August 22, 2013 at the Mount Hope Neighborhood Association, 199 Camp Street, Providence, RI 02906.

• **ATTENDANCE SHEETS**

Courtesy copies of the Attendance Sheets from the aforementioned Community Workshops are included for review.

APPROVED:


Kazem Farhoumand, P.E.
Chief Engineer

8/27/13
DATE

TO ALL RESPONDENTS:

Based on the scope of work and requirements cited in the RFP, Applicants will be required to submit a completed and typed HS-1 APPLICATION inclusive of the required attachments and complete cost information. HANDWRITTEN APPLICATIONS WILL NOT BE ACCEPTED. A "user friendly" copy of the HS-1 application is available on line through the RIDOT website (www.dot.ri.gov) by accessing *Programs+/Highway Safety/ Seat Belt Grant Program* links.

Approved services and defined costs awarded under this current ROUND 4 seatbelt initiative will apply within Federal Fiscal Year 2014 commencing on October 1, 2013 ending on September 30, 2014. Therefore, potentially, the maximum timeframe for any service(s) proposed under this current initiative shall be **TWELVE (12) MONTHS** depending on the selected CBO'S proposal acceptance, approval and final award.

RIDOT/OHS requires that the proposed dollar value of each HS-1 Application submitted range in total dollar value between \$5,000.00 to \$100,000.00. The sum of all individual grant awards issued as a result of the solicitation shall not exceed a total aggregate amount of **\$700,000.00** for FFY 2014 selected initiatives under this RFP. Final evaluation and selection of Grant recipients will be in coordination with The Black and Latino Caucus Community Partnership.

Potential Applicants are advised that this is a REIMBURSEMENT PROGRAM; there will be NO FUNDING ISSUED IN ADVANCE. Payment will be issued upon receipt and acceptance of monthly invoices received. RIDOT will meet with each Grant recipient to discuss invoicing process and requirements subsequent to issuance of each grant award.

With this in mind, in an effort to maximize the value and frequency of any proposed initiative as well as financially support your proposal, RIDOT encourages smaller organizations to partner with larger groups who are more familiar with submitting applications under federal grants and who also have more resources available to them. Be advised that a "non-profit" may partner with a "for profit" organization provided that the "for profit" services are provided at no cost.

Each Applicant will be required to submit an **"ORIGINAL" plus SIX (6) COPIES** of their final HS-1 APPLICATION for RIDOT evaluation per criteria cited in the project RFP.

The application deadline has been extended to **Friday, September 13, 2013 no later than 11:30 AM.** Application submissions may be either mailed or hand-delivered in a sealed envelope citing **BID NO** and **TITLE** to the **RIDOA, Division of Purchases, 2nd Floor, Providence, RI 02908.** All packages will be **"time stamped"** upon receipt; any packages received after the imposed deadline will not be accepted.

Be advised any pertinent questions may also be e-mailed to RIDOT @ www.dot.ri.gov by accessing the questions menu (?) included along side project listing. Follow the *"Contracting/Bidding Opportunities"* link to locate questions menu and submit your query. Responses to questions will be posted under the same questions menu. The Q& A Forum will disable 7 FULL CALENDAR DAYS prior to the due date for this project. **Therefore, questions will not be accepted after midnight on September 5, 2013.**

1. **Q** – Where should Grantees that have received awards from one of the previous three solicitations focus their efforts on the current RFP?

A – *If your program has been effective, capitalize upon what has been successful and change what has not been working. For example, you may want to expand the geographical area of your program.*

2. **Q** – The solicitation states that “Activities proposed shall be age appropriate (18-34 year old males).” Many of our programs are for youths but include parents along with their children. We have found that when the children bring home projects there is an effect that helps to educate parents too. Will you consider projects that do not necessarily target 18-34 year old males?

A – *We will consider projects for all age groups because we recognize that projects for the children do affect behavior for the entire household. However, RIDOT’s priority is to target the 18-34 year old male population.*

3. Do I have to submit the RIVIP Bidder Certification Cover Sheet if I am already registered on RIVIP?

A – **YES.** *The RIDOA/ Division of Purchases mandates that a completed and signed RIVIP Form accompany any proposal /bid submitted on any State Agency project.*

4. Do I have to submit the W-9 Form if I have already submitted one?

A – **YES.**

5. Is the target population still 18-35 year old males?

A – **YES**

6. Paid advertising will become more expensive and will be more difficult to purchase in 2014 since it is an election year. Additionally, it is customary that these services be paid in advance. Will funding be made available to the Community Based Organizations so that they will be able to reserve paid advertising in advance?

A – *Applicants must have adequate financial resources to effectively perform the services proposed. Grantees will then be reimbursed based on the accepted Firm Fixed Pricing submitted by the Community Based Organization (CBO). Financial partnerships are encouraged in order to enable smaller CBO groups to support project costs. Applications must be well documented and explain any collaborative arrangements proposed.*



State of Rhode Island
Division of Purchases
One Capitol Hill
Providence, RI 02904

"MANDATORY" PRE-BID CONFERENCE SIGN IN SHEET

Mandatory Pre-bid Conference: Any vendor who intends to submit a bid proposal in response to this solicitation must have its designated representative attend the mandatory pre-bid conference. The representative must register at the pre-bid conference and disclose the identity of the vendor whom he/she represents. Because attendance at the pre-bid conference is mandatory, a vendor's failure to attend and register at the pre-bid conference shall result in disqualification of the vendor's bid proposal as non-responsive to the solicitation.

7494365
2014 Continuing Primary Seatbelt Education & Statewide Public Outreach Initiative (Round 4)
Monday, August 19, 2013 at 2:00pm

NONE
2:00 pm
3:20 pm

1	RIDOT	ELVYS RUIZ	2 CAPITAL HILL PROV. RI 02404	elvys.ruiz@dot.gov	401-916-4964 222-3024	
2	PROGRESO LATINO	JOSIE SHAGWERT	226 BROAD ST. CENTRAL FALLS	josie.shagwert@gmail.com	608-570-8765	
3	Progresos	Venyta	626 Broad St	Venyta@progresos.com		
4	Connecting for Children & Families	Angela Marandora	46 Hope Street Woonsocket RI	amarandora@connecting.org	746-3384	
5	Obod Party	MSAFC	25 Commerce St PROV. RI 02903	ospp@providence-ri.com	401-9969885	
6	West end Community Ctr	Shanna Wells	109 Bucklin St Prov 02907	swells@wccc.net	401-781-4242	
7	CFPD	Capt. Steve Bradley	140 Illinois St. CF, RI 02863	sbradley@centralfalls-police.com	401-727-7411	
8	Happy Seniors		88 Bayley St. CF			
9	CSEA	Kyle Gigan	270 Elmwood Ave #210	kyle.gigan@cseari.org	401-274-8811	
10	NEW FLAVOR MEDIA	TONY AGUILAR	107 BROADWAY, PROV.	TONY1USA@COM	401-578-2952	
11	RIDOT	Andy Kozial	2 Cap. Hill, PVD	andrew.kozial@dot.ri.gov	401-222-3029 x457	
12	Project GOAL	Virchuy + Peter	79 Sawoy St Prov	vbarokha@projectgoal.org paw@corebt.com	401-501-1000	
13	Genesis Center	Padreessa Harper	620 Potters	Pharress@gencenter.org		
14	YWCA RI	Luz Filpo	324 Broad St & R	Luz@YWCA RI.org	722-3010	722-0315
15	YWCA RI	Sarah Aneyci	324 Broad St	Sarah@YWCA RI.org	722-3010	



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7494365
2014 Continuing Primary Seatbelt Education & Statewide Public Outreach Initiative (Round 4)
Thursday, August 22, 2013 at 2:00pm

1:05 pm
2:55 pm

1	RIDOT	Kimberly Vadenais	2 CAPITOL Hill	Kimberly.Vadenais@dot.ri.gov	772-2495
2	RIDOT	Francisco Loren	2 Capitol Hill	Flavem@dot.ri.gov	222 2694 1425
3	RIDOT	Eluys Ruiz	2 Capitol Hill	Eluys.Ruiz@dot.ri.gov	222-3024 x4441
4	MCA	Divanna Mercedes	21 Rye St	divanna1483@gmail.com	401-332-0769
5	MCA	Yasmin Mercedes	22 RYE ST PROV. RI 02907	yashmin2050@gmail.com	837-6380
6	MCA / ^{OPMC} _{REVEST} _{REINVESTMENT}	Julio Roman	50 RANDALL ST	JulioRoman45@Xo.com	516 5788
7	John Hope	Kevin Jackson	91 Jenks St	Kevin.Jackson@providence-ri.com	286 4223
8	BIARI	Elizabeth Connolly	935 Park Ave Cranston	elizabeth@biarri.org	461-6599
9	Young Voices	Karen Feldman	150 Miller Ave	Karen.feldman@gmail.com	751-3086
10	Providence Housing	Marcela Beltrame	100 Broad St Prov	marcela@providence-housing.com	709-1105
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BID NUMBER: 7494365
BID TITLE: FFY 2014 Continuing Primary Seatbelt Education and Statewide Public Outreach Initiative - ROUND 4
PRE-BID DATE AND TIME: AUGUST 23, 2013 10:00 AM - NOON

COMPANY NAME	COMPANY REPRESENTATIVE	ADDRESS	CONTACT NAME	CONTACT PHONE NUMBER	CONTACT EMAIL	CONTACT PHONE NUMBER
1. RI DOT	Elyse Ruiz	2000 W. Main St Providence, RI 02908	Elyse Ruiz @dot.ri.gov	401-222-3024		
2. CCF	Rm Sherman	46 Hope St Providence, RI 02908	Stineman R @ccf.org	401-766-3384		
3. Rising Stars	Josh Jenkins	19 Veterans St Cranston, RI 02908	Joshua R @rst.net	401-942-0162		
4. Oasis International Gallery	Mary Smith	607 Broad St Providence, RI 02908	linda.avanant@yabod.com	401-421-1252		
5. BW COZ	Munir Mohammed	80 Washington St Providence, RI 02908	brissette@bw	401-245-1460 x1373		
6. RICC	Ronda Jones	807 Broad St Providence, RI 02908	rjones@rhodeislandindiancouncil.org	401-781-098 x307		
7. Riveredge Arts	Rebekah Speck	68 So. Main St Woonsocket, RI 02895	betahespeck@riveredgearts.org	767-2100		
8. Julie's Kolawide	African Alliance RI	570 Broad St, 1st fl Providence, RI 02908	AKolawide@africanalliance.com	401-331-5535		
9. WJ Fleming	John Hope Fleming	Thomas W. H. Hwy Providence, RI 02908	WJFleming@wi.fleming.com	401-421-6993		
10. RI DOT	Tom Barber	2000 W. Main St Providence, RI 02908	WE FLEMING	222-53029		
11.						
12.						
13.						
14.						
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