



# Request for Quote

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS  
ONE CAPITOL HILL  
PROVIDENCE RI 02908

CREATION DATE : 17-JUL-13  
BID NUMBER: 7483392  
TITLE: PHOTOGRAPHY AND DIGITAL IMAGING  
SUPPLIES - DAVIES  
  
BLANKET START : 01-SEP-13  
BLANKET END : 30-JUN-18  
BID CLOSING DATE AND TIME: 19-AUG-2013 10:00:00

BUYER: Melillo, Charlotte A  
PHONE #: 401-574-8110

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DOA CONTROLLER  
ONE CAPITOL HILL, 4TH FLOOR  
SMITH ST  
PROVIDENCE, RI 02908  
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RIDE WILLIAM M DAVIES CAREER & TECH HS  
50 JENCKES HILL RD  
LINCOLN, RI 02865  
US

Requisition Number: 1323048

Line	Description	Quantity	Unit	Unit Price	Total
1	<p>9/1/13 - 6/30/18</p> <p>PHOTOGRAPH &amp; DIGITAL IMAGING SUPPLIES PER THE ATTACHED SPECIFICATIONS AND BID REQUEST FOR YEARLY PERCENT OFF CATALOG LIST PRICING</p> <p>QUESTIONS CONCERNING THIS BID SHOULD BE EMAILED TO: charlotte.melillo@purchasing.ri.gov</p> <p>SEPTEMBER 1, 2013 TO JUNE 30, 2018 Purchase contract to supply photography &amp; digital image products to the Wm. M. Davies, Jr. Career &amp; Technical High School for instructional use in its Graphic Arts technical program as per attached specs.</p>				

Delivery: \_\_\_\_\_

Terms of Payment: \_\_\_\_\_

It is the Vendor's responsibility to check and download any and all addenda from the RIVIP. This offer may not be considered unless a signed RIVIP generated Bidder Certification Cover Form is attached and the Unit Price column is completed. The signed Certification Cover Form must be attached to the front of the offer

**WILLIAM M. DAVIES, JR. CAREER AND TECHNICAL HIGH SCHOOL  
BID SPECIFICATIONS  
PHOTOGRAPHY AND DIGITAL IMAGING EQUIPMENT & SUPPLIES  
BLANKET PERIOD SEPTEMBER 1, 2013 – JUNE 30, 2018**

The William M. Davies, Jr. Career and Technical High School is hereby seeking bids for a five (5)-year purchase agreement for equipment, materials and supplies (as may be needed and selected from the entire vendor's catalog of items) for its Graphic Arts technical program – *photography and digital imaging curriculum*. Examples of such items are:

- Camera equipment and supplies
- Photographic printing supplies
- Lighting and studio supplies
- Photo accessories

The successful respondent shall agree to the following terms and conditions, and award will be based on the following:

1. Ability to ship in-stock items within 48 hours of receipt of a purchase order
2. Shipping terms F.O.B. Destination
3. Payment terms net 30
4. % Discount off catalog list price

September 1, 2013 – June 30, 2014	% off catalog list pricing	_____ %
July 1, 2014 – June 30, 2015	% off catalog list pricing	_____ %
July 1, 2015 – June 30, 2016	% off catalog list pricing	_____ %
July 1, 2016 – June 30, 2017	% off catalog list pricing	_____ %
July 1, 2017 – June 30, 2018	% off catalog list pricing	_____ %

**Contract Terms and Conditions**

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**Terms and Conditions**

**BID STANDARD TERMS AND CONDITIONS**

**TERMS AND CONDITIONS FOR THIS BID**

**PURCHASE AGREEMENT BID**

**BIDDING** (a) A single price shall be quoted for each item against which a proposal is submitted. This price will be the maximum in effect during the agreement period. Any price decline at the manufacturer's level shall be reflected in a reduction of the agreement price to the State. (b) Quantities, if any, are estimated only. The agreement shall cover the actual quantities ordering during the period. Deliveries will be billed at the single, firm, awarded unit price quoted regardless of the quantities ordered. (c) Bid price is net F.O.B. destination and shall include inside delivery at no extra cost. (d) Bids for single items and/or a small percentage of total items listed, may, at the State's sole option, be rejected as being non-responsive to the intent of this request. **ORDERING** (a) The User Agency(s) will submit individual orders for the various items and various quantities as may be required during the agreement period. (b) Exception - Regardless of any agreement resulting from this bid, the State reserves the right to solicit prices separately for any extra large requirements for delivery to specific destinations.

**RIVIP INFO - BID SUBMISSION REQUIREMENTS**

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**VENDOR SPECIFICATIONS**

ALL VENDORS MUST INCLUDE SPECIFICATIONS WITH BID PROPOSAL (EVEN THOSE BIDDING BRAND SPECIFIED). FAILURE TO SUBMIT SPECIFICATIONS WITH BID PROPOSAL MAY RESULT IN DISQUALIFICATION OF BID. ITEMS IN CATALOGS MUST BE CLEARLY MARKED AND PAGES TABBED.

**MULTI YEAR AWARD**

THIS IS A MULTI-YEAR BID/CONTRACT. PER RHODE ISLAND STATE LAW 37-2-33, CONTRACT OBLIGATIONS BEYOND THE CURRENT FISCAL YEAR ARE SUBJECT TO AVAILABILITY OF FUNDS. CONTINUATION OF THE CONTRACT BEYOND THE INITIAL FISCAL YEAR WILL BE AT THE DISCRETION OF THE STATE. TERMINATION MAY BE EFFECTED BY THE STATE BASED UPON DETERMINING FACTORS SUCH AS UNSATISFACTORY PERFORMANCE OR THE DETERMINATION BY THE STATE TO DISCONTINUE THE GOODS/SERVICES, OR TO REVISE THE SCOPE AND NEED FOR THE TYPE OF GOODS/SERVICES; ALSO MANAGEMENT OWNER DETERMINATIONS THAT MAY PRECLUDE THE NEED FOR GOODS/SERVICES.